



NARRAGANSETT POLICE DEPARTMENT FRAUDULENT CHECK REPORT

Call # _____ Incident# _____ Date _____

Complainant Name _____

Address _____
(Street Name & No.) (City)

(State) (Zip) Phone _____

Business Name _____

Business Address _____
(Street Name & No.) (City) (State) (Zip)

Phone _____ Ext. _____ Alt Phone _____ Email _____

Date of Check _____ Check # _____ Amount \$ _____

Account # _____ Issuing Bank _____

Name of Account Holder (s) _____

Address _____
(Street Name & No.) (City) (State) (Zip)

Home Phone _____ Work Phone _____

Check Signed By _____ Date of Birth _____

License / ID # _____ ID Type & State _____

It is agreed by the below signed person that no restitution has been received prior to this date. Once this complaint is made, all restitution must be received by the Narragansett Police Department directly, & not by the Complainant. Complainant agrees to indemnify & hold harmless the Town of Narragansett & the Narragansett Police Department from any & all claims arising out of the Complainant's failure to comply with the terms of this paragraph.

Complainant's Signature _____ Date _____

Office Use Only:

Court Date _____ Dispo: _____ Date Restitution Received _____ Amount \$ _____

On the _____ day of _____ . I have received \$ _____ from NPD. Signature _____

Officer _____ Badge # _____

Procedures to follow for filing Fraud Complaints Violation of Banking Laws

- 1) A Certified Letter must be sent demanding payment. Certified Letters may be obtained at Post Office.
- 2) Wait seven (7) business days after sending the Certified Letter for a response.
- 3) If you do not receive a response, bring the Certified Letter Receipt from the Post Office indicating that the Certified Letter was sent along with the original check. These documents must be turned over to the Narragansett Police Department.
- 4) Complete the Fraudulent Check Report supplied by the Police Department. No other form other than this revised form will be accepted.
- 5) No complaint will be accepted unless the following information is supplied on the Fraudulent Check Report; Name, address, Date of Birth and License / ID number and state.
- 6) If you have any questions, please contact the Prosecution Division at (401) 789-1091.

**** * IMPORTANT REMINDER * ****

In order for the Narragansett Police Department to successfully prosecute a Violation of Banking Laws – Fraud Complaint, we must have the Date of Birth, telephone number(s), Street Address, & Drivers License number of the person cashing the check. Please collect this information from **all** your customers. ***IT IS FOR YOUR PROTECTION!***