



TOWN OF NARRAGANSETT
25 Fifth Avenue Narragansett, RI 02882
Tel. (401)782-0619

DEPARTMENT OF BUILDING INSPECTION

**APPLICATION REQUIREMENTS FOR DETERMINATION OF RELIEF
FROM THE MERGER PROVISION PURSUANT TO R.I.G.L. 45-24-38(c)**

The following information is required to be submitted with an application to reverse a previously merged lot of record per the 2024 State Law amendment, which reads "The merger of lots shall not be required when the substandard lot of record has an area equal to or greater than the area of fifty percent (50%) of the lots within two hundred feet (200) of the subject lot, as confirmed by the Zoning Enforcement Officer."

- 1) Complete Application of Determination.
- 2) Class I survey stamped and signed by a Rhode Island Licensed Surveyor of the subject lots to be un-merged. All structures shall be shown on the subject lots and the distances to the new property lines from all structures. The location of the septic system shall also be shown on the survey as well as a notation of floor area ratio of the of the remaining structure, if applicable, should the determination of relief be granted. THIS ORIGINAL SURVEY SITE PLAN MUST BE STAMPED BY THE PLANNING DIRECTOR.
- 3) 200' radius map depicting all the record lots and assessors lots within the subject area and the current assessed owners thereof. If record lots and assessors lots are different, then separate 200' radius maps shall be provided.
- 4) The certification of the lot area of all lots within the 200' radius of the subject lot(s). This certification shall be completed by a Rhode Island Licensed Surveyor showing the lot number, area of subject lots, which shall be stamped and signed by the surveyor.
- 5) Rhode Island Licensed Attorney to certify through a title search that there hasn't been any new replats of the lots within the 200' radius or replats of the subject lot(s).
- 6) A copy of the original recorded plat, subsequent replats or deed recorded prior to August 2, 1965, or on an approved plat recorded after August 2, 1965. The subject lot must also not have been altered to become more nonconforming since its creation and which has not at any time since its creation, been legally combined prior to January 1, 2024.
- 7) Certification from the Town Clerk on the copies of the recorded plat(s) or recorded deed(s).
- 8) Must obtain and provide a copy of the Municipal Lien Certificate from the Finance Department.
- 9) Review Fee: \$ 150.00 and Recording fee of \$ 49.00 for the first page and \$ 1.00 each additional page to record the determination. A Check for \$ 200.00 can be made payable to The Town of Narragansett and the Department reserves the right to request additional recording fees if the legal description for the determination is greater than 1 page.

The Zoning Enforcement Officer reserves the right to request additional information as needed to allow the department to process and certify the request for the determination merger relief.

Any questions or inquiries regarding the requirements for this process can be directed to Zoning Enforcement Officer Wayne Pimental. He can be reached at (401)-782-0607 or by email at wpimental@narragansettri.gov.

APPLICATION FOR RELIEF FROM THE MERGER
PROVISION

Applicant Name _____

Address _____

Town/City _____ Zip Code _____

Email _____ Cell Phone _____

Subject Parcel Address _____

Tax Assessors Map _____ Lot Number _____

Zoning District _____

Recorded Plat Name _____

Original Plat Parcel Number (s) _____

Date of Recorded Plat _____

Parcel Deed Book & Page: Book _____ Page _____

Description of request _____

Fee Paid _____ Cash/Check # _____ Date _____

Applicant Signature _____ Date _____

Property Owners Name _____

Property Owners Signature _____ Date _____