



DEPARTMENT OF PARKS & RECREATION

Town of Narragansett, Rhode Island

170 Clarke Road, Narragansett, RI 02882

Phone: (401) 782-0658 Fax: (401) 788-2553

OUTDOOR FACILITY RENTAL POLICY

Thank you for your interest in reserving one of Narragansett Parks & Recreation Department's courts and/or fields. A facility reservation request form and the list of facility fees is attached.

Please note the following:

1. Department personnel will respond to your request within 48 hours of your initial request received Monday through Thursday. Any request received Friday through Sunday will be processed no later than 1:00pm on Wednesday. Responses will be made via e-mail.
2. If space is available, your reservation will be placed on hold for 48 hours. A 50% deposit of the rental charge will be required within 48 hours of the reservation confirmation. If payment is not received within 48 hours, the facility reservation will be voided. Full payment is due one week after completion of the scheduled event.
3. If a reservation is cancelled more than two weeks prior to event start date, a refund for the amount of the reservation, minus a \$5 processing fee, will be returned. If the reservation is cancelled within one week of the reservation date, than the 50% deposit will be forfeited.
4. If there is inclement weather and you are not able to use any reservations please notify us within 24 hours so that the unused date may be taken off as to not be charged. If you do not need all of the scheduled dates, please notify us immediately so that other organizations may be able to rent the field/fields. If we are not notified the full charge will be applied to the account.
5. If the reservation is cancelled by Parks & Recreation for inclement weather, a refund for the missed date/dates will be issued in full. Cancellations due to inclement weather, or unforeseen circumstances, will be made by 2:00pm on weekdays and as early as possible on weekends.

Signature: _____ Date: _____



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FACILITY USE PROCEDURES

1. NO alcoholic beverages are to be consumed on any Narragansett Parks & Recreation fields or facilities.
2. All field/facility requests are processed on a first come first served basis and will only be accepted three months in advance of the date requested. Listed below is the priority usage for Narragansett Parks & Recreation field/facilities:
 - a. Parks & Recreation Programs
 - b. Narragansett School Department Sports
 - c. Narragansett youth sports leagues and groups
 - i. Narragansett Little League
 - ii. Narragansett Youth Soccer Association
 - iii. Narragansett Youth Basketball Association
 - d. Narragansett Youth Sports Association
 - e. All other groups
3. Once a request is approved, each and every group must provide a copy of insurance listing the Town of Narragansett as additionally insured. If insurance is not provided within five days of approval, the request will be cancelled.
4. Narragansett Parks & Recreation reserves the right to cancel facility requests due to inclement weather.
5. Narragansett Parks & Recreation reserves the right to deny a facility request.
6. The user agrees to collect all trash created during the event, by the user and any spectators that may be present and return the facility to its original condition. The user is responsible for any and all damage that may occur during the course of the event. If reimbursement is not made to Narragansett Parks & Recreation any future facility requests will be denied and legal action may be taken.

Signature: _____ Date: _____



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Organization (If applicable): _____

Contact Person: _____ Phone: _____ Email: _____

Time requested must include preparation and cleanup. Facility request is not approved until you receive signed confirmation from the Parks and Recreation Department.

Event: _____ Number of Participants: _____

Dates: _____ Start Time: _____ End Time: _____

Please give a brief description of your event (Please attach further documentation if needed):

Requested Facility(s)

- | | |
|--|---|
| <input type="checkbox"/> Big Sprague | <input type="checkbox"/> Clarke Road |
| <input type="checkbox"/> Christofaro Park | <input type="checkbox"/> Little Sprague |
| <input type="checkbox"/> George C | <input type="checkbox"/> Boon Street |
| <input type="checkbox"/> Town Beach | <input type="checkbox"/> Other |
| <input type="checkbox"/> Lights will be needed at the facility I am requesting | |

Area(s) Requested

- | | |
|---|---|
| <input type="checkbox"/> Baseball Field | <input type="checkbox"/> Basketball Court |
| <input type="checkbox"/> Lower Soccer Field | <input type="checkbox"/> Tennis Court |
| <input type="checkbox"/> Upper Soccer Field | <input type="checkbox"/> Playground Area |
| <input type="checkbox"/> Pickleball Court | |

Participation Waiver/Indemnity

In consideration of the use of a Narragansett Parks and Recreation Facility, I hereby waive, release and discharge any and all claims for damages for death, personal injury, or property damage which I may have, or which hereafter accrue to me as a result of my use of the reserved facility. Further, I agree to indemnify, on an after-tax basis, defend and hold harmless the Town of Narragansett and its respective officers, employees and agents from and against any and all claims, liabilities, losses and expenses whatsoever, including court costs and reasonable attorneys' fees, in any way arising out of or related to the Event identified above. This release and indemnity are intended to discharge in advance the Town of Narragansett, and all of its officers, agents and employees from and against any and all liability arising out of or connected with the use of said facility. It is understood by my signature below that I have agreed that this waiver, release and assumption of risk is to be binding on my heirs, personal representatives, next of kin, spouse and assigns. The signature below indicates the requesting group or individual it is in agreement with all Narragansett Parks and Recreation facility use procedures and the participation waiver. Drones or UAS are not permitted on Town Property without a permit.

Note: Permit may be revoked at any given time by this department

In consideration of the issuance of this permit, the above agrees to pay for any and all damages that may be incurred in connection with use of any facility.

Total Fee Due: _____ 50% Deposit Due: _____

Signature: _____ Date: _____

Employee's Signature: _____ Date: _____

2024 Narragansett League Field and Court Fee Schedule

FACILITY	All Other Leagues Practice Fees		All Other Leagues Game Fees		Notes
Sprague Baseball Field	\$10.00	per hour	\$25.00	per hour	1
Sprague Baseball Field w/Lights	\$15.00	per hour	\$35.00	per hour	1
Sprague Baseball Tournament Fee	\$50.00	per hour	\$50.00	per hour	1
Sprague Baseball Tournament Fee w/Lights	\$60.00	per hour	\$60.00	per hour	1
Sprague Little League Field	\$10.00	per hour	\$25.00	per hour	1
Sprague Little League Field w/Lights	\$15.00	per hour	\$35.00	per hour	1
Domenic Christofaro Baseball Field	\$10.00	per hour	\$25.00	per hour	2
Domenic Christofaro Baseball Field w/Lights	\$15.00	per hour	\$35.00	per hour	2
George "C" Softball/Baseball Field	\$10.00	per hour	\$25.00	per hour	6
Domenic Christofaro Soccer Field	\$10.00	per hour	\$25.00	per hour	2
Domenic Christofaro Soccer Field w/Lights	\$15.00	per hour	\$35.00	per hour	2
LeRoy Thompson Basketball Court	\$10.00	per hour	\$10.00	per hour	4
LeRoy Thompson Basketball Court w/Lights	\$10.00	per hour	\$10.00	per hour	4
Domenic Christofaro Basketball Court [2]	\$10.00	per court per hour	\$10.00	per court per hour	3
Domenic Christofaro Basketball Court w/Lights [2]	\$10.00	per court per hour	\$10.00	per court per hour	3
Tennis Court	\$5.00	per court per hour	\$5.00	per court per hour	
Tennis Courts with Lights	\$10.00	per court per hour	\$10.00	per court per hour	
After hours field preparation 3:30 pm or later (3 hour minimum)	\$135.00	Flat Fee	\$135.00	Flat Fee	

Notes:

Narragansett Resident Leagues Only: Narragansett Community Based Leagues
Narragansett Resident Leagues are REQUIRED to pay the after hours field prep fee.

- 1 Per Hour with Curfew at Sprague is 10:30 PM
- 2 Per Hour with Curfew at Domenic Christofaro is 10:00 PM
- 3 Per Court Per Hour at Domenic Christofaro= four [4] hours Curfew is 10:00 pm
- 4 Per Court Per Hour At LeRoy Thompson= three [3] hours Curfew is 8:45 pm
- 5 Per Court Per Hour with Curfew at George "C" is dusk
- 6 Per Hour with Curfew at George "C" is dusk