

Narragansett Affordable Housing Collaborative Committee

2021 Annual Report

To: Ms. Janet Tarro, Narragansett Town Clerk
From: Susan Cicilline Buonanno, Chair, Narragansett Affordable Housing Collaborative Committee
Date: December 29, 2021

In accordance with the Narragansett Town Council's Rules and Regulations for Commission, Committee and Board Appointments, Section II, No. 5 which states, "the chairperson of each commission, committee or board shall submit an *Annual Report* including attendance record to the Town Clerk", the following is the Annual Report of the Narragansett Affordable Housing Collaborative Committee for the calendar year 2021.

The Narragansett Affordable Housing Committee was created by action of the Town Council at their April 19, 2021 meeting. The Committee met in accordance with the Narragansett Town Council's Rules and Regulations for Commissions, Committee and Board appointments, Section II, No. 5 as well as all State of Rhode Island General Laws governing meetings of town Boards, Committees and Commissions. Compliance includes meeting notices, meeting agendas, meeting minutes, annual schedule, annual reporting, and public input.

The monthly meetings are held on the fourth Wednesday of each month from 5:15pm-7:00pm at the Narragansett Town Hall, in the large boardroom.

The Narragansett Affordable Housing Collaborative is comprised of seven members: one member of the Town Council, the Directors of the Housing Authority and Community Development Department, and four other members.

Chair- Susan Cicilline Buonanno-Narragansett Town Council member
Vice Chair- will be voting on in the January meeting
Secretary – Kathy Baptista
Member- Nick Edwards
Member- Marybeth Young
Member- Elizabeth Gallagher
Mike McLoughlin- Director of the Housing Authority
Mike DeLuca- Director of Community Development

Agendas for each meeting were prepared in accordance with the State of Rhode Island General Laws and Town of Narragansett ordinances, Rules and Regulations and posted through the Narragansett Town Clerk's office.

Topics for discussion for this year included:

- New Business- South Kingstown Affordable Housing Collaborative Members shared initiatives/Barbara Field- Former Executive Director of Rhode Island Housing attended and shared Affordable Housing statewide initiatives
- Review the Comprehensive Plan Roadmap – Mike DeLuca Community Development Director
- Affordable Housing members toured the town to examine Affordable Housing units in Narragansett
- Jerome Brunetto spoke about Salt Pond Plaza and potential for affordable housing through zone change to allow mixed use
- AHCC Reviewed Assessor Dwelling and Inclusionary Zoning ordinances that were considered but never adopted 10+ years ago
- Discussed meeting with Planning Board to suggest a town wide study of housing stock and other possible approaches to encourage development of affordable housing

Most members on the AHCC attended the meetings. Attendance at the AHCC in 2021 were as follows:

September 29th, 2021 – Inaugural Meeting

Present- Susan Cicilline Buonanno, Mike McLoughlin, Mike DeLuca, Kathy Baptista, Nick Edwards, and Marybeth Young

Absent- 0

October 27th, 2021

Present- Susan Cicilline Buonanno, Mike DeLuca, Kathy Baptista, Nick Edwards, Marybeth Young, Elizabeth Gallagher

Absent- Mike McLoughlin

November, 2021 – no meeting due to Thanksgiving holiday

December 22, 2021-

Present- Susan Cicilline Buonanno, Mike DeLuca, Kathy Baptista, Nick Edwards, and Marybeth Young

Absent- Elizabeth Gallagher, Mike McLoughlin

This completes the Annual Report of the Narragansett Affordable Housing Collaborative Committee for the calendar year 2021.

Submitted by Susan Cicilline Buonanno Chair, Narragansett Affordable Housing Collaborative Committee



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Town Clerk's Office
Tel. (401) 782-0624 Fax (401) 783-9637

Janet Tarro
Town Clerk

BOARD OF CANVASSERS 2021 ANNUAL REPORT

The Board of Canvassers oversees all elections conducted in the town of Narragansett. There are three (3) board members, two (2) of which represent a major political party and one (1) that is unaffiliated, and two alternate members, one from each major political party. The Town Council appoints members that are recommended by the respective chairpersons of the town political committee.

Members:

Gerald Reynolds, Republican Member (Chair)
Richard Bourbannais, Democrat Member
Marc A. Stuart, Unaffiliated Member (resigned 4-4-2021)
Nancy A. DeNuccio, Unaffiliated Member (appointed 4-5-2021)

Alternate Members:

Jay G. Wegimont, Democrat Alternate Member (appointed 4/5/2021)
Philippe S. Cote, Republican Alternate Member (appointed 4/5/2021)

The Special Statewide Referenda Election was held on Tuesday, March 2, 2021 at the Narragansett Community Center, 53 Mumford Road. Due to emergency voting and mail-in ballots, predictions were for a low turnout resulting in all five (5) polling districts being merged into one for this election.

The Board conducted the usual election business of certifying voting list and mail ballots, as well as manual counts, provisional ballots, and final election results. The counts for the election were as follows:

12763 Registered Voters
529 In Person Election Day - 4% turnout
2339 Absentee – Mail-in and In-person (emergency) ballots
6 Provisionals ballots

Election results for the 2021 Special Election are on file.

The Board of Canvassers met three (3) times in 2021. The meetings listed below were held remotely via Zoom in accordance with the Governor's Executive Orders:

January 5, 2021	All present
February 9, 2021	All present
March 4, 2021	All present

Respectfully Submitted,



Janet Tarro
Town Clerk

Coastal Access Improvement Committee
Annual Report 2021
Submitted by Cynthia Zerquera-Martin, Chairman

Mission Statement:

The Coastal Access Improvement Committee was established January 19, 2021. It is comprised of nine (9) members, including one (1) member of the Town Council, one (1) representative from the Planning Board, one (1) representative from the Conservation Commission and six (6) members of the public, appointed in three-year staggered terms. All members are voting members.

The Coastal Access Improvement Committee serves as an advisory body to the Town Council on matters concerning both preservations of existing shoreline access and the expansion of physical access by the public, as guaranteed in the Rhode Island Constitution. The Committee focuses on the identification of public Rights of Way to the water and works to improve accessibility, create maintenance plans, and upgrade public infrastructure around coastal access sites.

The members of the Committee were appointed by the Narragansett Town Council on March 15, 2021. Regular Meeting time was established as the third Wednesday of the month at 6 pm. The first meeting was held on April 21, 2021. Nominations and Elections of Chairman and Secretary were held, with Cynthia Zerquera-Martin as Chairman and Michael Millen as Secretary. A Conservation Commission Representative was not yet appointed at this meeting but Richard Nassa would join us in May 2021. Nomination and Election of Vice Chairman was held on October 20, 2021, with JA Macfarlan as Vice Chairman.

Attendance:

Nine (9) Regular Meetings were held, April 2021 to December 2021 with attendance as follows:

Cynthia Zerquera-Martin, Chair – present at 8 meetings, absent 1 meeting
JA Macfarlan, Vice Chair – present at all 9 meetings
Michael Millen, Secretary – present at all 9 meetings
Anthony Colombo – present at all 9 meetings
Sydney Gozzi – present at 7 meetings, absent 2 meetings
Rachel Weisz-Smith – present at all 9 meetings
Richard Nassa (Conservation) – present at 7 meetings, absent 1 meeting (not yet appointed at first meeting)
Robin Plaziak (Planning) – present at 6 meetings, absent 3 meetings (nonconsecutive)
Jesse Pugh (Town Council) – present at 8 meetings, absent 1 meeting

The Minutes to all nine (9) Regular Meetings are posted to the Town of Narragansett website.

Overview of Monthly Agendas:

April 21, 2021 – Introduction of Members, Nomination and Election of Chairman and Secretary.

May 19, 2021 – Documentation of coastal Rights of Way in Narragansett, legal definitions of coastal access, examination of COVID-related coastal access closures.

June 16, 2021 – Sent Recommendation to Town Council to contact DEM to remove boulders from Black Point auxiliary parking lot based on CAIC proposal with historical documentation. Town Council approves Recommendation in July 2021, directs Town Manager to send proposal to DEM. Proposal initially

rejected by DEM but DEM is revisiting this proposal with the alliance of 'Friends of Black Point' support group. This issue is still ongoing.

July 28, 2021 – Worked with heirs to the Pisani Plat to have their Narrow River private Right of Way given to CRMC as a Public Right of Way. This is still an active application currently residing in CRMC's Legal Department.

August 18, 2021 – Sent Recommendation to Town Council to issue a Proclamation of Appreciation to the Rose Nulman Park Foundation which was presented to Carol Nulman of the Foundation at the Town Council Regular Meeting in September 2021.

September 15, 2021 – Met with CRMC to establish framework of coastal access within Narragansett. Sent Recommendation to Town Council to survey the CRMC Rights of Way along Ocean Road. Town Council approves the Recommendation in November 2021. Town Manager has solicited quotations from Town Surveyor. This issue is still ongoing.

October 20, 2021 – Contacted by heirs to private coastal Right of Way on Glenwood Avenue to have it given to CRMC as a Public Right of Way. Discussion is still ongoing due to poor health of heir. Participated in Annual Beach Workshop. Began Right of Way signage design.

November 17, 2021 – Signage design workshop. During this meeting the CAIC discussed and voted on various designs for a new sign to be placed at designated Rights of Way.

December 15, 2021 – Conservation Commission Adopt A Spot Presentation and CRMC Adopt An Access discussed, signage discussion continued including the choice of a coastal Right of Way that the CAIC would adopt as a group and maintain.

Respectfully submitted,

Cynthia Zerquera-Martin
February 2, 2022

Town of Narragansett Conservation Commission/Tree Board
2021 Annual Report
Submitted by Brian Wagner, CC/TB

OVERVIEW

The Narragansett Conservation Commission/Tree Board (CC/TB) is a Town advisory body providing conservation recommendations to the Town Council and the Planning Board for the promotion and conservation of natural resources, protection of watershed resources, and preservation of natural aesthetic areas. The Conservation Commission also serves as the Town’s Tree Board and oversees the Town of Narragansett’s Adopt-A-Spot Program. The CC/TB is a member of the Rhode Island Association of Conservation Commissions (RIACC) a municipal organization devoted to fostering cooperation and coordination among municipal and non-profit conservation commissions on a regional and statewide basis.

MEMBERSHIP

Brian Wagner - Chair
John DiPanni
Patricia Federico
Polly Pedersen

Brian Grieve – Vice Chair
Richard Nassa
Andrew Boruta

The CC/TB is comprised of 7 members and has an annual budget of \$500.00. The Conservation Commission welcomed 2 new members in 2021; Andrew Boruta and Polly Pederson, both of whom have shown themselves to be active participants with valuable contributions to the Board’s discussions.

HIGHLIGHTS

As with 2020, the Covid-19 pandemic continued to disrupt the normal conduct of business for the CC/TB during 2021; however, the Board did manage to meet regularly conducting 11 meetings over 8 months. Highlights of 2021 include:

- **Adopt-A-Spots:** CC/TB members visited and rated various locations as potential new town adopt-a-spot locations, including Pettaquamscutt Terrace, Foddering Farm Rd., Pilgrim Ave., Wandsworth St., Flintstone Rd., Robertson Rd. and 2nd and 3rd Avenues, and reviewed and approved applications from groups to host and maintain various locations.
- **Bridgepoint Commons – Protection of Suspected Vernal Pool:** The Bridgepoint Commons open-space property adjacent to Boston Neck Road, south of the intersection with Old Post Road has been a sight of regular ponding that it has come to be enjoyed by some residents as a small ice-skating pond during the winter months. The consistency of the ponding lead members of the CC/TB and Department of Community development to suspect that the area could be functioning as a vernal pool supporting various wildlife species (esp. amphibians) during critical portions of their life-cycles. Given this concern, the CC/TB sent a written request to the Department of Public Works to designate this area as a “no-mow” location during the spring and fall when the pool is most likely to be supporting wildlife.
- **Brookside Estates – Advisory Review to Planning Board:** The CC/TB conducted multiple meetings in March, including a site-visit on March 14, 2021, to review the Brookside Estates subdivision on South Pier Rd. to provide an advisory review to the Planning Board. The CC/TB recommended several measures designed to protect adjacent wetland areas for incorporation into any prospective subdivision approval by the Planning Board.

- Coastal Access: CC/TB member Richard Nassa volunteered to become the Board's liaison member to the newly created town committee studying coastal access issues.
- Plastic Bag – Single Use Plastics Ordinance: Following on interest expressed by the Town Council towards the end of 2021, the CC/TB has adopted a refreshed optimism in its advocacy for the adoption of a town ordinance to reduce the use of single use plastic products, beginning with a ban on the use of plastic shopping bags similar to the bans that have been adopted in many other Rhode Island municipalities, including Narragansett's two neighbors, North Kingstown and South Kingstown. The CC/TB has advocated for the passage of a proposed ordinance that it drafted several years ago targeting bags, but which is designed to be expanded to include other single-use plastic products such as plastic/foam cups, take-out containers, straws, stirrers ... etc. The CC/TB has recommended that the Council take immediate action to adopt the draft ordinance banning plastic bags and proceed with research and investigation on other single-use products.

ATTENDANCE

1/2021: No meeting.

2/2/2021: Brian Wagner, John DiPanni, Brian Grieve, Patricia Federico, Richard Nassa (2 Vacancies);

3/2/2021: Brian Wagner, John DiPanni, Brian Grieve, Patricia Federico, Richard Nassa (2 Vacancies);

3/9/2021: SPECIAL MEETING - Brian Wagner, John DiPanni, Brian Grieve, Patricia Federico, Richard Nassa (2 Vacancies);

3/14/2021: SPECIAL MEETING/SITE VISIT - Brian Wagner, John DiPanni, Brian Grieve, Richard Nassa (Absent: Patricia Federico, 2 Vacancies);

3/23/2021: SPECIAL MEETING - Brian Wagner, Brian Grieve, Patricia Federico, Richard Nassa (Absent: John DiPanni, 2 Vacancies);

4/6/2021: Brian Wagner, John DiPanni, Brian Grieve, Patricia Federico, Richard Nassa (2 Vacancies);

5/4/2021: Brian Wagner, John DiPanni, Brian Grieve, Patricia Federico, Richard Nassa (2 Vacancies);

6/1/2021: Andrew Boruta, Richard Nassa, Brian Wagner, John DiPanni

7/2021: No meeting.

8/2021: No meeting.

9/7/2021: Brian Wagner, Brian Grieve, Patricia Federico, Richard Nassa, Andrew Boruta (John DiPanni, 1 Vacancy);

10/2021: No meeting.

11/ 2/ 2021: No quorum

12/7 /2021: Polly Pedersen, Andrew Boruta, Richard Nassa, Brian Wagner, John DiPanni, Brian Grieve

Respectfully Submitted,



Brian Wagner

Member, Conservation Commission/ Tree Board

Economic Development Committee (EDC) 2021 Annual Report

To: Ms. Janet Tarro, Narragansett Town Clerk

From: Breta Combs, 2022 Chairperson Narragansett Economic Development Committee (EDC)

In accordance with the Narragansett Town Council's Rules and Regulations for Commission, Committee and Board Appointments, Section II, No. 5 which states, "the chairperson of each commission, committee or board shall submit an *Annual Report* including attendance record to the Town Clerk", the following is the Annual Report of the EDC Committee for 2021. The 2021 Chairperson for the EDC was Mr. Paul Zonfrillo. This 2021 annual report was prepared and respectfully submitted by Breta Combs on behalf of Paul Zonfrillo.

The members of the Narragansett EDC met in accordance with the Narragansett Town Council's Rules and Regulations for Commissions, Committee and Board appointments, Section II, No. 5 as well as all State of Rhode Island General Laws governing meetings of town Boards, Committees and Commissions. Compliance includes meeting notices, meeting agendas, meeting minutes, annual schedule, annual reporting, and public input.

The monthly meetings are held during the first week of the month typically on Tuesdays if meeting space was available. Meetings were held at 6pm at the Narragansett Town Hall or via Zoom.

The EDC Committee worked to engage in discussion across a range of topics and hosted a few guest speakers. The EDC Committee is comprised of five members; one Town Council member; one member of the Chamber of Commerce. Members of the EDC Committee include the following:

- Chair-Paul Zonfrillo
- Breta Combs - Secretary
- Kaprece Ransaw - Chamber of Commerce Rep
- Patrick Murray - Town Council Member
- Amy Marcello - Member
- Joseph Lembo III - Member
- Win Hames - Member

Agendas for each meeting were prepared in accordance with the State of Rhode Island General Laws and Town of Narragansett ordinances, Rules and Regulations and posted through the Narragansett Town Clerk's office.

Topics for 2021 Included:

- EDC Committee members leadership
- Development of Mission Statement
- Presentation of Blue Economy by William Cotta
- Review of prior EDC Business Survey

- Presentation by Ewa Dzwierzynski on the Galilee proposal
- Social media best practice
- Presentation of American Rescue Plan presentation by Jim Tierney
- Presentation of Tax Proposal by Harry Schofield
- Set 2022 meeting dates

Meetings are attended by the members of the Board as outlined below:

May

Present – Paul Zonfrillo, Patrick Murray, Breta Combs, Kaprece Ransaw, Amy Marcello, Stephen Glazer

June

Present – Paul Zonfrillo, Patrick Murray, Breta Combs, Kaprece Ransaw, Amy Marcello, Joseph Lembo III, Win Hames.

July – No meeting held. Postponed by Chairperson until August meeting.

August

Present- Paul Zonfrillo, Breta Combs, Kaprece Ransaw, Amy Marcello, Joseph Lembo III
Absent – Win Hames, Patrick Murray

September

Present – Paul Zonfrillo, Patrick Murray, Breta Combs, Kaprece Ransaw, Amy Marcello, Joseph Lembo III, Win Hames.

October – No meeting held. Cancelled by Chairperson Paul Zonfrillo.

November

Present- Paul Zonfrillo, Patrick Murray, Kaprece Ransaw, Amy Marcello, Joseph Lembo III, Win Hames.
Absent – Breta Combs

December

Present- Paul Zonfrillo, Patrick Murray, Kaprece Ransaw, Amy Marcello, Joseph Lembo III, Win Hames.
Absent – Breta Combs

TOWN OF NARRAGANSETT CITIZENS FINANCE COMMITTEE
ANNUAL REPORT – CALENDAR YEAR 2021

The Finance Committee members are:

Mark D. Abrahams - Chair
James P. Plattner – Vice Chair
Richard Vangermeersch - Member
Ronald R. Catanzaro - Member
Thomas A. Mann, Jr. – Member
Rick McQuarrie- Alternate
Deborah A. Kopech - Town Council Representative
Christine Spagnoli - Finance Director

The finance committee met six (6) times during the 2021 calendar year.

November 9 – In-person
October 7 – In-person
August 30 – In-person
July 28 – In-person
June 28 - Virtual
May 24 - Virtual

All members attended all of the committee meetings, except Rick McQuarrie did not attend the November 9 meeting. The Town’s Finance Director and Town Council representative attended all Committee meetings. All meetings upheld a quorum.

The Committee addressed the following during the calendar year:

- Reviewed and commented on monthly Statement of Budget Operations presented by the finance director
- Reviewed and commented on updated financial indicators
- Submitted to the finance director sample financial policies
- Assisted in the development of a general investment policy
- Discussed several financial matters.

Submitted by: Mark Abrahams, committee chair
February 2022



GALILEE ADVISORY COMMITTEE

2021 Annual Report

2021 Accomplishments:

- Tree planting at the end of the Galilee escape road
- Additional sidewalk planters and flower plantings
- Tree plantings at the end of the Escape Road & Great Island Road
- Continued flags on island at entrance to Galilee
- Continued banners on light poles throughout the port
- Continued hanging flower baskets on Galilee light poles
- New solar & recycle Trash cans throughout port
- Perennial planting bed along Town Dock parking lot at end of Escape Road

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GALILEE ADVISORY COMMITTEE

Chair

Kevin M. Kosko

Secretary

Linda J. McArthur

Members

Raymond DeRosa
Barry L. Keinard
Drew Magee
R. Peter Watelet
William G. Shepherd
Harvey Cataldo
Janice Holly
Gerald Aubin

Town Council

Liaison

Ewa Dzwierzynski

2021 Topics Monitored & Discussed:

- Next phases of Trees & Shrubbery at end of Galilee Escape Road proposed
- Lobster pot storage area
- Lighthouse Inn demolition proposals
- Ongoing bulkhead repair project
- Fund 43 Landing Fees distribution
- Galilee parking & blocking traffic issue
- Additional ideas for Galilee improvement projects

Attendance:

The Committee met every second Tuesday of every month in 2021 except July & August for summer recess.

All members listed on the left of this report were regularly present.

Narragansett Harbor Commission

25 Fifth Avenue

Narragansett, Rhode Island

January 28, 2022

Mr. Jesse Pugh, President

Narragansett, Rhode Island

RE: Annual Report

Honorable Town Council,

I would like to start by saying it is a privilege to serve with the members of this commission. Each member brings his own skillset and ideas for the many topics that arise throughout the year. The members are knowledgeable and experienced with town waters and shoreside matters.

It has been a challenging year for everyone with meeting restrictions between zoom and in-person venues. Our attendance is exceptional and had a quorum for every scheduled meeting.

Our planning department liaison Jill Sabo does an outstanding job of coordinating all our emails, correspondence and materials which allows our meetings to run so well. Jill is always well prepared, helpful and knowledgeable of the topics to be discussed.

Our Harbor Master Kevin Connors is very knowledgeable about our waters and does an outstanding job for the Town. He has many duties on and off the water and is excellent to work with.

The Harbor Commission had a productive year with many topics being covered. They included meeting and working with CRMC, DEM and other agencies. Topics varied from aquaculture, docks, water quality and rights of way among others. Looking forward to 2022, the commission is planning to expand water quality testing and monitoring, begin discussions on the renewal of the Harbor Management Plan, have more communication with South Kingstown Waterfront Advisory Committee and looking forward to the re-structuring of CRMC.

If the Council has any questions or comments, please feel free to contact us or join us at one of our meetings.

Respectfully,



Bryan Couture

Chairman

Cc: Harbor Commission members

Harbor Management Commission Attendance 2021

01-05-2021 - Meeting Cancelled

02-02-2021 - Harvey Cataldo, Bryan Couture, Joe Hart, Ray Morrocco, John Jennings, John Thompson, Jeff Berry

03-02-2021 - Harvey Cataldo, Joe Hart, John Jennings, Jeff Berry

04-06-2021 - Harvey Cataldo, Bryan Couture, Joe Hart, Ray Morrocco, John Jennings, John Thompson, Jeff Berry

05-04-2021 - Harvey Cataldo, Bryan Couture, Joe Hart, Ray Morrocco, John Jennings, Jeff Berry

06-01-2021 - Meeting Cancelled

07-06-2021 - Meeting Cancelled

08-03-2021 - Meeting Cancelled

09-07-2021 - Jeff Berry, Rick Black, Bryan Couture, Ray Morrocco

10-05-2021 - Bryan Couture, Joe Hart, Ray Morrocco, Rick Black, Jeff Berry, John Hughes

11-02-2021 - Bryan Couture, Joe Hart, Ray Morrocco, Rick Black, Jeff Berry, John Hughes, J. Don Vivenzio, John Thompson

12-07-2021 - Jeff Berry, Rick Black, Bryan Couture, Ray Morrocco, John Hughes, J. Don Vivenzio



Town of Narragansett Historic District Commission 2021 Annual Report

Overview

The following report provides a description of the key activities and accomplishments of the Narragansett Historic District Commission (HDC), through the past calendar year.

Mission

The Historic District Commission's primary goal is to maintain the historic architecture located within the six historic districts of Narragansett. We preserve the seaside character of Narragansett by use of a review and approval process subject to specific guidelines tailored to the needs and requirements of Narragansett. The Commission is an assistive resource to the community and aids citizens in the process of preservation and restoration of its architecture.

Guidelines

The Standards & Guidelines adopted and put into immediate usage in 2010 are the foundation of all decisions by the Commission as they relate to requests to alter, construct or demolish structures in the Town's six (6) local Historic Districts. These seventy-eight (78) guidelines, which parallel performance manuals throughout the State along with the Department of Interior Standards, were tailored to fit specific needs and environmental concerns of the Narragansett locality.

Hearings

During the 2021 calendar year, the Commission held twenty-four (24) public hearings and Staff completed nineteen (19) Administrative Reviews. See details on the attached lists.

Assistive Resources

Pre-application Process: Applicants may informally present their intended renovations to the Commission in a round table format to achieve an insight as to the appropriateness of their project.

Liaison Staff Guidance: Community Development is always available during business hours to guide homeowners and answer their questions.

Website: The NHDC page is maintained by Community Development and is linked to the Town of Narragansett website. All of the available requirements and resources can be found there.

Guidelines: A list of seventy-eight guidelines has been created and can be viewed on our website. Also provided are descriptions of specific do's and don'ts to preserve your property along with photos and drawings.

Property Owner's Guide: A brief step-by-step guide describes the entire process which is also available on our website

Narragansett Historic District Commission House Doctor Consultant: The N.H.D.C./H.D.C. provides direct consultation for any problem that a homeowner may have with their property. This includes free site visits and analysis when necessary.

ADVISORY ASSISTANCE: The HDC will provide comment on any project or program that the Town Council or other board may request and on specific issues of rare impact will consider commenting on situations in Non-historic districts.

Special Projects

Property Owners Guide:

Distribution of the recently updated and re-printed Guide to all properties in the Town's six expanded local historic districts was completed 2021.

Future Projects

Grants: As a Certified Local Government, the Narragansett Historic District Commission is currently considering various projects to explore grant funding for planning and engineering. No CLG grant applications were submitted in 2021.

Historic District Commission 2021 Statistics

2021 List of Commission Members

- Keith Lescarbeau: Chairman / Restoration Specialist – 0 Absences
- Karen Catuogno: Vice Chairman / Realtor, Attorney – 2 Absences: 7/13, 11/9
- Americo Mallozzi: Architect – 1 Absence: 12/14
- Nanci Adams: Historic Homeowner – 0 Absences
- Judith Kenower: Secretary / Friends of the Towers –0 absences, resigned in December 2021
- Melissa Kollitides: 0 absences, resigned in August, 2021
- Gaia Charren: Alternate / Historic Homeowner – resigned in December, 2021

Tasks Undertaken

- 11 Regular Meetings – the August 10 meeting was canceled and not rescheduled)
- 1 Special Meeting – June 23
- 5 Pre-Application Reviews
 - Middlebridge School Theater
 - 110 Boon Street – Cottle Family Trust
 - 114 Boon Street – Miller
 - 119 Boon Street – Peck-Fainberg
 - 40 Ocean Road – Coast Guard House
 - 333 Ocean Road – Middlebridge School
- 24 Public Hearings – see attached list
- 19 Administrative Approvals – see attached list
- 1 Tax Credit Request – Osborne, 386 Ocean Road, Approved in November & Rescinded in December due to disqualification as a non-contributing structure.

Historic District Commission 2021 Public Hearings

OWNER	ADDRESS	DESCRIPTION	HDC DATE	MOTION
Brunetto	82 Kingstown Road	Porch & Garage Renovation	1/12/2021	Approve
Murphy	348 Ocean Road	window installation	1/12/2021	Approve
Frost	415 Ocean Road	replacement windows	2/9/2021	Approve
Boon Street Holdings	110 Boon Street	restoration	3/16/2021	Approve
Menard / Lawrence	Robinson Street-lot B	new build	4/13/2021	Approve
Manesis	32 Central Street	demo rebuild garage	5/11/2021	Approve
Boon Street Presby	114 Boon Street	restoration	4/13/2021	Approve
Benck	65&65A Narragansett Ave	windows and doors	5/11/2021	Approve
Peck-Fainberg	119 Boon Street	restoration	4/13/2021	Approve
Wilkens	55 Narragansett Avenue	windows and deck	5/11/2021	Approve
Gross	10 1/2 Robinson Street	Demo rebuild second floor	6/8/2021	Approve
Brooks	49 Narragansett Ave	deck behind house	6/8/2021	Approve
Murphy	348 Ocean Road	phase 2	6/8/2021	Approve
Saillant	5 Brown Street	Re-shingle	6/23/2021	Approve
Allegretti	60B Narragansett Ave	dog house construction	6/23/2021	Approve
Valois	60A Narragansett Ave	pergola	6/23/2021	Approve
Coast Guard House	40 Ocean Rd	expansion of 2017 approval	6/23/2021	Approve
Petrucelli	18 Robinson St. #8	window replacement	7/13/2021	Approve
Milner	18 Robinson St. #1	Window replacement	7/13/2021	Approve
Barber	8 Fifth Avenue	Door replacement	7/13/2021	Approve
Benck	16 Mathewson St	exterior renovations	10/12/2021	Approve
Middlebridge School	330 Ocean Road	theater	12/14/2021	Approve
Wooten	87 Kingstown Road	siding trim roof	12/14/2021	Approve
Brooks	49 Narragansett Ave	Stone veneer siding	12/14/2021	Approve-FAILS

Historic District Applications 2021 Expedited Reviews

OWNER	ADDRESS	DESCRIPTION
Virgilio	83 Narragansett Avenue	replace roof and siding
Christofaro	43 Caswell Street	Rear awning
St. Peter's	72 Central Street	Repair and replace trim
Benck	65A Narragansett Ave	replace siding and roofing
Matthews	9 Mansion Ave	replace fence
Naylor	86 Robinson Street	replace fence in kind
Murphy	348 Ocean Road	replace barn roofing
Martin	50 Rockland Street	replace roofing
Wheelan	125 Kingstown Road	front porch repairs in kind
Fabbri	20 Mathewson Street	replace rubber roofing
Hannon	430 Ocean Road	replace roofing
Eilberg	74 Robinson Street	replace roofing
Eilberg	75 Robinson Street	replace roofing
Schofield	9 Atlantic Avenue	replace roofing
Fabbri	20 Mathewson Street	replace roofing
Farrell	364 Ocean Road	replace roofing
Fogel	13 Brown Street	replace roofing
Siravo	61 Ocean Road	replace roofing
Seita	119 Rodman Street	replace roofing

Narragansett Historical Cemetery Commission
Annual Report 2021

The NHCC met as a committee on 3 different occasions during 2021. We had our first meeting virtually in June, met at a few different Cemeteries in September, and had a first sit-down face to face meeting in November.

We had a guest from the RI Advisory Commission on Historical Cemeteries, Mr. Russel DiNitto, reviewing his state commissions operations and information.

The NHCC is current researching the ownership of all the current Narragansett Cemeteries.

The Committee plans to meet the last Tuesday in the month of March, June, September, and November. Our next meeting is planned for March 29, 2022.

Attendance for the NHCC for 2021 was as follows:

June 29, 2021 via zoom

Present Michael J Millen Sr., Josphine Carubia, J. Peter Feketie

Absent Elaine Stannard, Lindsay McGovern (maternity)

September 28, 2021 at 3 different Narragansett Cemetery

Present Michael J Millen Sr., Josphine Carubia, J. Peter Feketie

Absent Elaine Stannard, Lindsay McGovern (maternity)

November 30, 2021 at Narragansett Community Center

Present Michael J Millen Sr., Josphine Carubia, J. Peter Feketie, Lindsay McGovern

Absent Elaine Stannard

Respectfully summited by Michael J Millen Sr. Chairman, 2/15/2022



NARRAGANSETT HOUSING AUTHORITY
Town Hall, 25 Fifth Avenue, Narragansett, RI 02882
*Telephone (401) 789-9489 *TDD (401) 782-0610 *Fax (401) 782-0150*

March 2, 2022

Ms. Janet Tarro, Town Clerk
Town of Narragansett
25 Fifth Avenue
Narragansett, Rhode Island 02882

Re: Annual Report and Attendance Record

Dear Janet:

I am pleased to report that monthly meetings were held for the calendar year of 2021 for the Narragansett Housing Authority. There was not severe absenteeism to report by any of our board members.

I will provide a copy of our annual report which will be compiled once our audit is completed by the end of April 2022.

If you should have any further questions feel free to reach me via e mail at mike@nha-housing.com or via telephone at 401-789-9489. Thank you.

Sincerely,

Michael C. McLoughlin
Executive Director

Narragansett Inclusion, Diversity, Equity and Awareness Committee (I.D.E.A)

2021 Annual Report

To: Ms. Janet Tarro, Narragansett Town Clerk

From: Alicia Vignali Henry, Chairperson Narragansett I.D.E.A Committee

In accordance with the Narragansett Town Council's Rules and Regulations for Commission, Committee and Board Appointments, Section II, No. 5 which states, "the chairperson of each commission, committee or board shall submit an *Annual Report* including attendance record to the Town Clerk", the following is the Annual Report of the I.D.E.A Committee for 2021.

The members of the Narragansett I.D.E.A met in accordance with the Narragansett Town Council's Rules and Regulations for Commissions, Committee and Board appointments, Section II, No. 5 as well as all State of Rhode Island General Laws governing meetings of town Boards, Committees and Commissions. Compliance includes meeting notices, meeting agendas, meeting minutes, annual schedule, annual reporting, and public input.

The monthly meetings are held on the first Wednesday of each month at 6:30pm (5:30pm as of 2022) at the Narragansett Town Hall.

The I.D.E.A Committee engages in respectful discussion across a wide range of topics that showcase "the Town of Narragansett's commitment to create an authentic and intentionally inclusive community that promotes a culture of unity, tolerance, and empathy". The I.D.E.A Committee has hosted guest speakers and encouraged community engagement with groups in town.

The I.D.E.A Committee is comprised of six members; one Town Council member; one member of the School Committee (as of 2022) and a Liaison from the Narragansett Police Department. Members of the I.D.E.A Committee include the following:

Chair-Alicia Vignali Henry	Vice Chair-Adrienne Hazard
Michael Monroe	Danielle Whitaker
School Resource Officer (SRO) Kevin O'Connor – Narragansett Police Liaison	
Alex Menzies/Joshua LaPlante---School Committee Liaison (TBD as of 2022)	
Susan Cicilline Buonanno---Town Council Liaison	

Agendas for each meeting were prepared in accordance with the State of Rhode Island General Laws and Town of Narragansett ordinances, Rules and Regulations and posted through the Narragansett Town Clerk's office.

Topics for 2021 Included:

- Community Engagement across cultural groups.
- Narragansett Police Department, Rhode Island State Police Community Offices
- Disability Pride Month, Yearly Calendar options to showcase important days
- Beyond ADA Compliant Playground for the Town of Narragansett
- Social Media Outreach
- Cultural Fest in collaboration with other Committees, URI and non-profits.
- Native American Heritage Month Observation, Collaboration with Narragansett Tribe, TC Proclamation
- Sister Cities International Membership
- School Committee Liaison to Bridge between Narragansett School System In House Diversity Committee
- University of Rhode Island Student Representation for Committee.
- Discussion for showcase series, awareness talks and themes.

Meetings are well attended by the members of the Board.

July

Present – Alicia Vignali Henry, Adrienne Hazard, Danielle Whitaker, Michael Monroe, Susan Cicilline Buonanno.

August

Present- Alicia Vignali Henry, Adrienne Hazard, Michael Monroe, Michael Monroe, Susan Cicilline Buonanno.

Absent – Danielle Whitaker

September

*Present-*Alicia Vignali Henry, Adrienne Hazard, Danielle Whitaker, Michael Monroe, SRO Kevin O’Connor, Susan Cicilline Buonanno

October

Present- Alicia Vignali Henry, Danielle Whitaker, Michael Monroe, SRO Kevin O’Connor, Susan Cicilline Buonanno

*Absent-*Adrienne Hazard

November

Present- Alicia Vignali Henry, Adrienne Hazard, Michael Monroe, SRO Kevin O’Connor, Susan Cicilline Buonanno

Absent – Danielle Whitaker

December

*Present-*Alicia Vignali Henry, Adrienne Hazard, Danielle Whitaker, Michael Monroe, SRO Kevin O’Connor, Susan Cicilline Buonanno



TOWN OF NARRAGANSETT

POLICE DEPARTMENT

40 Caswell Street • Narragansett, RI 02882 • Chief Sean Corrigan

Tel. (401) 789-1091 • TDD (401) 782-0661 • Fax (401) 789-8819

Juvenile Hearing Board 2021

Meetings:

6/29/21:

Brother James Martino

Joan Ricci

William Behrends

7/27/21:

Brother James Martino

Joan Ricci

William Behrends

8/3/21:

Brother James Martino

Joan Ricci

William Behrends

Narragansett Land Conservancy Trust

Annual Report – 2021

Overview / Support

The Land Conservancy Trust (“Trust”) is organized under the provisions of Division 3 of the Town Charter

Section 2-101. – Established; purpose

1. Acquiring land, development rights and easements within the town, affording priority to environmentally sensitive lands;
2. Preserving open spaces, farmlands, scenic vistas, wetlands, estuaries, adjoining uplands and critical habitats;
3. Preserving land providing access to coastal waters; and
4. Preserving land for future public recreational and educational use

In addition, Section 2-105 (5) gives the Trust the responsibility to “Administer and manage land and interests in land held by it in a manner which allows public use and/or enjoyment consistent with the natural, historic and scenic resources of such land.” Under this provision, the Trust is responsible for the Middlebridge property and the Sunset Farm / Kinney Bungalow properties.

The Trust is supported by the Community Development department. The Parks & Recreation department oversees the day-to-day operation of these properties.

Land Acquisition

- The Trust worked to acquire a 4.4-acre parcel on South Pier Road for \$115,000. This property is adjacent to Town conservation property and near the large group of conserved parcels in the Crooked Brook area. The purchase and sales agreement was approved by the Town Council on January 19, 2020 and the sales closed on March 3, 2021
- The Trust considered two parcels which were on the market, but declined to make an offer. Through the brokers, the Trust suggested that the property be donated to the Town. One property was sold and the Trust never heard back from the second broker.
- After an extensive review of all undeveloped parcels in town, several trustees recommended follow-up on two parcels. The Trust encouraged these trustees to look at four additional parcels.
- The Charter §2-106 requires that the town council annually budget a minimum of \$50,000 to be deposited into a fund. Because of the fiscal emergency caused by COVID-19 the Trust was asked to defer this deposit. On May 18, 2020, the Trust voted not to object to the town council not depositing the funds for FY 20/21, but that the Trust would receive the deposit in future years. On December 16, 2021, the Trust approved a Resolution to the Town Council requesting that it reinstate the \$50,000 from FY 20/21 given that COVID funds are now available. The vote was 7-0 in favor, with the Town Council liaisons abstaining.

Protection of Conserved Properties

- The Trust on December 17, 2020 approved to recommend that the Town Council approve two resolutions to protect Town-owned conserved properties in perpetuity. These resolutions are to deem the properties as having a ‘conservation restriction’ and as being held in the ‘public trust.’”

These resolutions were approved unanimously by Town Council on February 16, 2020. Through these two resolutions, 51 parcels comprising 352.60 acres, most notably Canonchet Farm have now been protected. 17 parcels comprising 203.55 acres had been protected earlier by conservation and recreation easements, predominantly Sunset Farm. The laborious task of recording these new restrictions is underway and should be completed in the first quarter, 2022.

- On February 18, 2021, the Trust unanimously passed a Resolution asking the Town Council to approve a Resolution in support of Senate bill 172 and House bill 5259 enabling legislation for declaring conservation properties to be held in the public trust. The Town Council unanimously approved this Resolution on March 1, 2021. Using Narragansett's Town Council resolution along with Tiverton's, the bill sponsors were able to show interest in the community. The Bill passed on June 30, 2021 and forwarded to the Governor for signature. This Bill gives the State of Rhode Island protections for conservation which occur in only one other state, Pennsylvania.

Existing Properties

Middlebridge Conservation Land

- The renovation of the Middlebridge marina building to replace siding, doors, windows and trim was completed in 2021.
- Planning continues to relocate the entrance of the Middlebridge Conservation Land working with the Town, CRMC, DEM and Save the Bay.

Sunset Farm & Trail

- Trail maintenance trail applications for two lateral trails were approved by CRMC: one connecting the loop trail to Island View Road (on Foddering Farm Road about ¼ mile from Harbour Island trail) and the second down to a quiet area on Point Judith Pond.
- Joseph Lavalley, a Town resident and member of Boy Scout Troop 44, volunteered to widen these two trails. On April 30, the troop camped out on the Pond bluff (following 'Leave No Trace' protocols, of course) and cut the two trails on May 1. A bench was subsequently place in the area on the Pond for quiet contemplation.
- Joseph presented his completed project to the Town Council on June 21, 2021, and donated \$215 of surplus funds to the Trust.
- There have been several negative comments left on AllTrails and ExploreRI left by visitors concerned about the condition of the farm, its road, and a lack of timely trail cutting. These issues will be addressed in 2022.

Trails

- The Crooked Brook trail was opened from Gibson Avenue to South Pier Road, crossing Kinney Avenue. New signs and blazes have been added. The trail has been digitized, and a map will be added to AllTrails and ExploreRI.
- The trails on Harbour Island have been digitized. Signs and blazes will be added in 2022. A map of these trails will be added to AllTrails and ExploreRI.
- A "Gansett Trail Loop" map will be added to AllTrails and ExploreRI. This 5.4-mile loop combines Crooked Brook Trail (from Gibson Avenue to South Pier Road); the new bike path around the

Middle and High Schools; down Prospect and across Sprague Park parking lot to the west end of Canonchet Farm Trail; Canonchet Farm Trail to the beach West Lot; the North Pavilion along the sea wall to South Pier Road; down to the end of Gibson Ave.

- The Trust will follow up on rumored trails connecting Sunset Farm with the east end of Foddering Farm Road.

Property Monitoring

- Beginning in November 2021, trustees visited all Land Trust properties to check that the properties are not being used for non-conservation activities. The results of this effort will be completed and a report prepared.

Administrative

- The Trust participated in the 2021 Massachusetts & Rhode Island Land Conservation Conference held on Zoom on March 19 and 20, 2021. This conference was a replacement for the RI Land Trust Council’s annual Land & Water Summit, but combined with Massachusetts due to COVID 19.
- At the Special Meeting on January 28, 2021, the Trust unanimously approved a proposed study of fishers at Sunset Farm and Crooked Brook trail by Laken Ganoe, a URI PhD candidate. After several iterations, approval to trap animals was never given Ms Ganoe. She did provide summaries of trail cameras surveys in the winter 202-2021 and summer 2021 showing fishers, bobcats, coyotes, a red fox, et al.

Meetings, Membership and Attendance

Member	Name	Status	Term ¹	Term Dates
#1	Jason Colonies	Reappointed	2nd	1/1/2021-1/1/2024
#2	Thomas Rogers	Reappointed	2nd	1/1/2021-1/1/2024
#3	Jerry Brunetto		2nd	1/1/2021-1/1/2024
#4	Dave Avedisian		1st	1/1/2021-1/1/2024
#5	Pati Sylvia		2nd	11/1/2021-11/1/2024
Town Councilor	Deb Kopech	Appointed 11/3/2020		
Town Councilor	Jesse Pugh	Appointed 11/3/2020		
ConComm Rep	Brian Wagner	Renewed 4/30/2019		
Planning Rep	Terry Fleming	Renewed 11/1/2018		

- Sue Bush declined to be reappointed in 2021 for another term; Dave Avedisian was appointed on May 3 to become Member #4 in his first term.
- Note that four members-at-large are at the end of their second terms on 1/1/2024.

¹ The term was reset in 2021 to allow for only two 3-year terms; incumbents were given one additional term regardless of previous time on the Trust. Colonies, Rogers and Brunetto become term limited on 1/1/2024 and Sylvia on 11/1/2024.

- Trustee attendance is show in the following table

Approval

A motion was made by Terry Fleming, seconded by Pati Sylvia, to approve the Annual Report for 2021.

That motion passed 7-0 during the January 20, 2022 meeting of the Trust.

Thomas Rogers
Chair, Narragansett Land Conservancy Trust

The following table presents the attendance of trustees of the Land Conservancy Trust for CY 2021:

Narragansett Land Conservancy Trust		1/21/2021	1/28/2021	2/18/2021	3/18/2021	4/18/2021	5/20/2021	5/20/2021	6/17/2021	7/15/2021	8/19/2021	9/16/2021	9/16/2021	10/21/2021	11/18/2021	12/16/2021
Trust Attendance		Monthly	Special	Monthly	Monthly	Monthly	Monthly	Executive	Monthly	Monthly	Monthly	Monthly	Executive	Monthly	Monthly	Monthly
		Elections, annual Rpt, Goals, Escout Proj.	URI Fisher Study	HR5259/ S172	Crooked Brook Trail; goals; SF extension	Cancelled	Middlebridge entrance update	Possible Property Acquisition	Cancelled	Cancelled	Cancelled	Senate bill S172 status	Possible Land Acquisition	Cancelled	Monitoring; 2022 schedule	Monitoring; Tech support; FY2021 Budget reinstatement resolution
Thomas Rogers	Chair	x	x	x	x		x	x				x	x		x	x
Terence Fleming	Vice Chair / Planning	x	x	x			x	x				x	x		x	x
Jason Colonies	Secretary	x		x	x		x	x							x	x
Jerry Brunetto		x	x	x	x		x	x				x	x			x
Dave Avedisian		vacant	vacant	vacant	vacant		x	x				x	x		x	x
Pati Sylvia		x	x				x	x				x	x			x
Brian Wagner	Conservation Comm	x	x	x	x		x	x				x	x			x
Jesse Pugh	Town Council		x				x	x							x	x
Deb Kopech	Town Council		x	x	x							x	x		x	x

January 2021 dawned clear and bright for the Maury Loontjens Memorial Library. The passing of a series of Home Rule Referenda and the ouster of three anti-library Town Councilmen in November of 2020 allowed the restoration of the the full library budget (although it was too late to restore state aid) and the issuance of the 2016 voter approved library bonds; setting the stage for the Library building project to proceed.

In January, the Town and Library worked together to prepare an RFP for architectural services on the Belmont building. Six firms with library experience responded to the posting, and the firm HBM from Cleveland Ohio was chosen. HBM, a firm founded in 1975 and specializing in library design, had extensive experience converting commercial space into public community libraries, which was a perfect fit. Also in January, we canceled our traditional in person Stone Soup event, (usually we collect donated soups from area restaurants to serve to the public) and did a virtual event that concentrated on collecting food and essentials for the Community Food Bank at St Peters by the Sea. Over 900 lbs were collected along with more than \$600.

In April, the Narragansett Town Council approved the contract for architectural services, and we embarked on designing our new, state of the art Library.

In May, the Town Council approved the the reaffirmation of a 1990 Ordinance, that gave town pension benefits to Fulltime library employees.

After review, the new Town Solicitor (appointed in August) re drafted the pension ordinance into the town chapter, and this version had two readings in December. This reverses a policy started in 2016 that did not honor the full time employee's (librarians required by the State to have Masters degrees) right to town pensions.

In September, the Friends of the Narragansett Library held a book sale, generating over \$2900 in donations.

In October, the 8th annual Library Costume Parade was held. There were over 200 participants marching and decorating pumpkins on the library lawn. Also in October, the new Town Council voted to reinstall the banner on the Belmont building proclaiming "Future Home of Narragansett Library" - a banner that had been removed in 2018 after the purchase of the building.

Throughout the year, the Friends of the Narragansett Library continued to fundraise, ending the year with over \$1MM dollars donated from our ever supportive Narragansett residents; with a similarly generous amount pledged for the future. As construction costs and supply chain disruptions continue the need for more funding, our community has been steadfast in their commitment to this project.

The year of 2021 continued the pandemic, and the library had to limit the use of the facility in line with social distancing. We continued to expand wifi as we did in 2020, to the outside lawn and parking lot. We acquired more mobile hotspots for loan, and upped the number of ebooks and materials purchased to reflect demand. We continued to collect books and distribute them for free on mobile book shelves outside the library. Some programs had to be canceled due to social distancing rules, while some were offered via zoom.

Registered borrowers: 6,312

Physical (68,430) and electronic collection (184,374) totals 252,000

Physical circulation: print - 79,846 audio video physical circ - 34,441

Total Circulation of

Physical items 114,642

Provided materials to other libraries 26,987
library visits 59,872
computer use - desk tops 3,913 wireless: 5,035 website visits 40,873

Board Attendance

There were 17 meetings in 2021

G. Shields 17/17

G. Roman 17/17

N. McKenna 14/17

E. Kooima 13/17

K. Shabshelowitz 12/17

A.Sullivan 16/17

L. Kelly. 16/17

All absences were excused.

Respectfully submitted,

Laurie Kelly

Chair, Maury Loontjens Memorial Library Board

Narragansett/South Kingstown Senior Advisory Council Meetings
2021 Annual Report

The committee meets four times a year and serves to share information and resources for the aging population. The meetings are hosted on the third Wednesday of the month at 6pm unless there's a holiday, school vacation, important town business meeting or inclement weather. If this occurs the meetings are rescheduled. Agendas for each meeting were prepared in accordance with the State of Rhode Island General Laws and Town of Narragansett ordinances, Rule and Regulations and posted through the Narragansett Town Clerk's office.

Committee Chair: Karen Flint

Vice Chair: Deborah Tanner

Secretary: Terry Murphy

Narragansett representative includes Susan Cicillini-Buonono, Town Council, James Tierney, Town Manager, William Babcock, Veteran Representative, Diane Fasching and Karen Shabshelowitz, Community Senior Citizen representatives, Michelle Kershaw, Director Parks and Recreation.

South Kingstown representative includes Deborah Kelso, Town Council, Terry Murphy, Interim Town Administrator, Susan DiMasi. Senior Services, Lt. Patricia Gardiner and Officer Brian Monte, Police Department, Stephen Stewart, Veteran Representative, Caroline Mulhearn Community Senior Citizen representative.

Senior Service agencies Debra and/or Lindsay Tanner, Southern Rhode Island Volunteers

Topics for discussion for this year included:

- Discuss, review and update the Town on the COVID-19 pandemic shut-down.
- Presentations by Chief Scott Partington of the Narragansett Fire Department and Emergency Manager for the Town of Narragansett
- Discuss, review committee member reports regarding COVID-19 restrictions at the Community Center, renovations, and monthly activities and programs offered.
- Discuss and review distribution of senior meals in Narragansett and South Kingstown. Narragansett continues to serve 35/38 meals on a daily basis. Capacity building limits reviewed due to COVID-19 in hopes they would be lifted in May, 2021.
- Reviewed transportation during the quarantine. SRIV began grocery shopping in partnership with Belmont market with assistance from SK Elks and Narragansett Lions. Delivery included South Kingstown and Narragansett residents.
- Discuss council membership, open meeting law compliance, and posting of discussion/meeting notice/meeting minutes on town websites.
- Discuss and review transportation services for senior residents of South Kingstown and Narragansett
- Overview from Adult Day Services/ St. Elizabeth Adult Day Center located at 283 Post Road, South Kingstown, RI. The Center is licensed through the Department of Health and provides a

registered nurse, certified nursing assistants, case management, nutritional support, therapeutic programs and meaningful engagement. The new center opened in September, 2021.

- Review and discussed The Narragansett-South Kingstown Senior Advisory Council mission statement.
- Discussion on methods to use in order to reach out to local seniors who might not be aware of available services and programs in the community. Identified areas in town to have survey available with questions to have completed for more available programming at both locations.
- All Narragansett/South Kingstown Senior Advisory Council meetings are well attended.

Attendance for the Narragansett-South Kingstown Senior Advisory Council meetings for 2021 is as follows:

April 28th

Present--Karen Flint, Debra Tanner, Susan Cicilline-Buonanno, William Babcock, Diane Fasching, Patricia Gardiner, Steve Wright, Chief Scott Partington

Absent—Terry Murphy, Karen Shabshelowitz, Susan DiMasi, Lindsay Tanner

August 18th

This meeting was postponed until September

September 22nd

Present—Karen Flint, William Babcock, Susan Cicillini-Buonanno, Susan DiMasi, Diane Fasching, Deborah Kelso, Michelle Kershaw, Bryan Monte, Caroline Mulhearn, Karen Shabshelowitz

Absent—Terry Murphy, Lindsay Tanner, Deborah Tanner, Stephen Stewart

NARRAGANSETT PENSION BOARD

2021 Annual Report



Narragansett Town Hall
25 Fifth Avenue
Narragansett, RI 02882
www.narragansettri.gov
(401) 789-1044

PENSION BOARD

Chair

Daniel G Holland

Vice Chair

Michael DeLuca

Members

Andrew Boruta
Stacy Gorman
Mary Jane Gray
Brent Kuzman
Ryan Saber
Jerry Sahagian

Mission

The mission of the Pension Board is the investment of fund assets in accordance with our Investment Policy Statement, as well as the review and approval of pension and buyback requests in accordance with Town Ordinance Chapter 58, Articles 1 and 2 and any applicable Collective Bargaining Agreements.

2021 Accomplishments

- The Pension board met 11 times in 2021 for regular monthly meetings.
- Reviewed the FY 21 actuary report
- Reviewed and approved 10 pension requests and 4 buy-back requests
- Met with our portfolio managers on a monthly basis. These updates included a portfolio status update, market updates, trends, fund allocations, and recommended changes.
- We started 2021 with assets of \$113,600,616 and finished with assets of \$129,728,023 an estimated \$15.1 million gain for the year with \$1 million deposited by Finance. The gains resulted in a 13.28% return for calendar year 2021. The Pension Board maintains a well-diversified portfolio in accordance with our Investment Policy.
- Current funding level is as of July 1, 2021 69.7% on an actuarial value basis, up 3.2% from the prior fiscal year.
- Current funding level of the Chapter 1666 Police Pension (Closed) is 90.2%
- Prior calendar year returns are as follows.
 - 2020 – 10.24%
 - 2019 – 18.4%
 - 2018 - -5.39%
 - 2017 – 14.12%
- Discussed the Pension Ordinance for needed updates and changes in relation to CBAs and language.
- Ongoing work on the Plan Document with NYHART to answer questions related to the document's creation and accuracy
- Reviewed the 2021 Pension Experience study

Attendance

- A quorum was met at each meeting in 2021, with no meeting in August (as planned). There was no excessive absenteeism by any member of the board. And I thank all members of the board for their service.

Submitted by: Daniel G Holland, Pension Board Chair

Personnel Board of Appeals
2021 Annual Report

I checked the records for the Personnel Board of Appeals and found that we had no hearings or meetings during 2021. Our last hearing/meeting was November 11, 2020.

Submitted by

John Kennedy
Chair, Personnel Board of Appeals
February 11, 2022



Town of Narragansett Community Development Department and Planning Board 2021 Annual Report

Overview:

The following report provides a description of the key accomplishments of the Department of Community Development for the 2021 calendar year. By extension, it also addresses the actions of the Planning Board (as required under RIGL 45-22-8). The Department of Community Development also provides administrative support to the Zoning Board of Review, the Historic District Commission, the Conservation Commission/Tree Board, the Land Conservancy Trust and the Harbor Management Commission. Their annual reports are drafted and submitted separately.

Staff Responsibilities and Duties:

Organizationally, the Community Development Staff has the following primary duties:

Director – Provides administrative supervision of all staff activities including direction of projects to undertake in furtherance of the Town Comprehensive Plan. Drafts, reviews, and updates selected provisions of the town Comprehensive Plan; Drafts and reviews proposals for zoning text and map changes; Reviews and reports to Planning Board on subdivisions and land development projects. Assists the Historic District Commission to review and comment on historic building repairs. Attends all meetings of Town Council, Planning Board and Historic District Commission and several meetings of others boards noted above.

Environmental Planning Specialist – Focuses on two primary duties: conducts Environmental Planning Projects and oversees the use, expansion, and improvement of the Towns GIS mapping system. The position also serves as liaison to other departments (Fire, Assessor, Finance etc.) to aid in their use of GIS (Pier Parking Area Map, Blessing of the Fleet Map, Gansett Days Map, Sunset Farm Trails Map); Works with the general public in regards to FEMA Flood Insurance Rate Map determinations, policy, and building requirements; Assists with the management of the Town website and provides technical support to Town staff as needed. Oversees work of the Planning Technician to provide direct staffing support to the Planning and Zoning Boards by conducting and reporting on Site Reviews scheduled for public hearing; Aids the public in determining submittal requirements for Special Use Permits and Variances; Works closely with the Planning Technician and CD Administrative Assistant to arrange proper scheduling for each public hearing. The Environmental Planning Specialist is responsible for drafting and/or assisting with policy and regulatory plans including the Rules of Procedure for various boards, the Hazard Mitigation Plan and the Harbor Management Plan amendments.

Planning Technician – Provides support to the Director & the Environmental Planning Specialist by reviewing building plans and zoning applications to ensure compliance with regulations; drafts reports of review for Historic District Commission; Drafts Staff Reviews, and Site Reviews for relief, provides administrative staffing to various boards and commissions as assigned by the Director, drafting of decision letters, preparing public notices and agendas and creating visuals including maps, charts, tables and other graphics for use at Planning and Zoning Board meetings. Conducts Planning Board package preparation, drafting of Planning & Zoning Board agendas and advertisements, and other office tasks as assigned. Works closely with the public on a regular basis to provide customer service to understand planning and zoning processes. The Planning Technician assists with historic district expansion analysis by drafting of GIS maps for use by the HDC as well as taking part in public meetings and workshops.

Clerk – Provides administrative assistance to the Director, Environmental Planning Specialist, and Planning Technician, serves as the Clerk to the Board for the Planning Board and Zoning and Platting Board of Review, as well as the Clerk to the Historic District Commission to include the duties of, but not limited to: processing advertisements for public hearings at related meetings, coordinating and formatting agendas for the previously noted meetings, posting meeting agendas in accordance with all requirements, drafting meeting minutes and posting them in accordance with all requirements, preparation/distribution of meeting packets and of Applicant Planning/Zoning Board scheduling letters, processing Site Review, Staff Review, Subdivision, and HDC applications, preparing Certificates of Completeness, processing and distributing decisions, file close out; assists the public to understand the administrative processes for planning and zoning and routing other inquires to the appropriate staff; responsible for completing weekly payroll, ordering of all needed office supplies and maintaining detailed records of all Purchase Orders; responsible for daily mail pick-up and distribution.

2021 Key Highlights:

- A. **New Hire** – In February, 2021, The Community Development Department welcomed Crystal Kidd as the Planning Technician. Crystal comes to the Town newly graduating from Plymouth State University with a degree in Environmental Studies. She has jumped into the roll with both feet and has been an instrumental part of the work accomplished by this department and through the Planning, Zoning and Historic District Boards.

- B. **Comprehensive Plan Amendments** – There were no proposals for amendment to the Comprehensive Plan submitted by staff or by individuals this year. One application was submitted late in 2020 and addressed by the Planning Board in January of 2021.
 - a. 83 Narragansett Avenue – The property was submitted for both Comprehensive Plan and Zoning amendments by an individual who is under contract to purchase and renovate the site. The current use as an Inn is allowed by special use permit but it is proposed to be renovated for a real estate office. Upon review the Planning Board recommended denial of both requests due to the fact that it would not comply with the residential focus projected in the Comprehensive Plan / Land Use Map

- C. **Zoning Amendments** – The Community Development Department periodically reviews the Town’s Zoning Ordinance to consider changes in text that may relate to other regulatory provisions or need clarification in light of a real world experience. Also, the staff will research and draft ordinances at the request of the Town Manager and/or Town Council. In 2021 there were two applications for zone change – one by Town Staff and one by a developer. Those requests are summarized below:
 - a) **Twin Willows** – The property was submitted for Zoning change for commercial use. It had been identified along with 9 other sites in the 2017 Comprehensive Plan as being mismatched with the adopted land use map. Unfortunately, it was overlooked when the other parcels were addressed in 2019. Because these properties were designated in the Comprehensive Plan for zoning amendment, the town sponsored their applications for change of zone. As such the Town sponsored the application for the Twin Willows site. Upon review the Planning Board recommended approval of this request due to the fact that it would comply with the commercial focus of that area of Boston Neck Road and in acknowledgement of the restaurant’s long tenure on the site.

- b) **Extended Stay Hotels** – This proposed use was subject of a private request for several text amendments to the Zoning Ordinance embodied in proposed Section 12.24 proposing several development standards for a hotel development which would allow for long-term leases as well as full dwelling components in the units. The Planning Board raised concerns that such a development would become a defacto apartment/condominium complex and concern for the proposed density allowance, parking, height and setbacks. Ultimately the Planning Board voted to recommend denial of the request as submitted.
- c) **Bulk Zoning Regulations** – (Carryover from 2020) Staff was asked by Town Council in January, 2000 to research and draft a regulation that would limit large homes being built on small lots. The entire staff focused its energy on this project for 4 weeks resulting in a draft ordinance which would amend five sections of the Zoning Ordinance. The Planning Board reviewed this draft and submitted a recommendation for approval to the Town Council in March, 2000.

Shortly after that the Town Council placed a moratorium on building of homes in excess of 4 bedrooms. The moratorium remained in place until late November, 2020. A renewed effort on this proposed ordinance took place in 2021 with the Town Council hearing the draft in March. Resulting from the Council hearing were a number of issues for which revisions were requested. Staff provided updated text addressing removal of garage space from the FAR calculation and architectural design restrictions on 2 and 3 story homes built on lots of 5,000 sf or less. Town Council adopted this ordinance on June 21, 2021.

- d) **Hazard Mitigation Plan** – On January 7, 2019, Town Council adopted the new Hazard Mitigation Plan. Formal approval by FEMA was granted on January 14, 2019. The Environmental Planning Specialist has continued to work closely with the Local Hazard Mitigation Committee and has begun work on several action items identified within the Plan. The Town was awarded a Pre Disaster Mitigation Grant (Advanced Assistance), to complete a concept study to determine alternative mitigation strategies to improve the resiliency and safety of the Harbour Island Causeway on Foddering Farm Road. The Town drafted and RFP, selected and hired a consultant, and completed a concept study for alternatives to building resiliency into the causeway.
- e) **FEMA Community Rating System (CRS)** – The Environmental Planning Specialist worked with the Building Inspections Department to prepare for and complete a 5-year cycle visit (audit) with FEMA. The audit ensures to FEMA that the Town is going above and beyond the bare minimum requirements to protect structures in the floodplain. By participating in the CRS program with a rating of 7, Town property owners who are located within the Special Flood Hazard Area (SFHA) receive a 15% discount on flood insurance through FEMA.
- f) **GIS Improvements** – General improvements to GIS data are continually made and data is updated in an effort to provide more accurate and accessible information. In the autumn of 2018, the Town went live with the online Mapping Tool (GIS) hosted by MapGeo. This tool is invaluable for users interested in identifying property in Town as it relates to local, state and federal mapped information e.g., wetlands, flood zones, historic districts, etc. In 2020, the Town's internal GIS System was linked to the CAMA (tax assessment information), allowing Staff to instantly know the ownership and other CAMA details of any given property.

- g) **Adopt-A-Spot** – During the 2021 Calendar year, the Planning Technician continued to work with the Conservation Commission in managing and expanding the Adopt-a-Spot Program. Six contracts were renewed and signed for the next two years. These included Conant Avenue, Newton Avenue, Conanicus Road, Hazard Avenue, Hazard Trail, and South Ferry Road. One new contract was signed for two years for the Crooked Brook Trail South (Kinney Avenue to Westmoreland Street). The Conservation Commission also reviewed potential Adopt-a-Spot locations and vetted four locations to be suitable for the program (Pilgrim Avenue, Second Avenue, Third Avenue, and Flintstone Road). The Conservation Commission reviewed Pettaquamscutt Avenue, Foddering Farm Road, Wandsworth Street, and Robertson Road and vetted these locations as unsuitable for the Adopt-a-Spot Program. The Planning Technician initiated the process for an interested party to adopt and add Pilgrim Avenue to the Adopt-a-Spot Program. Completion of the process is expected in 2022.

Additionally, the Planning Technician with guidance from the Conservation Commission published an advertisement in the Town newspaper in order to promote the Adopt-a-Spot Program and recruit new adopters. The Planning Technician has also compiled an Adopt-a-Spot Inventory Binder as well as creating updated aerial GIS maps for the Adopt-a-Spot locations. The Planning Technician and Planning Director helped the Conant Avenue adopter facilitate installation of a park bench at that location. The Planning Technician also inquired with RIDOT in regards to state owned locations to be added and maintained by the Narragansett Adopt-a-Spot Program (State Pier 5 and Narragansett Sea Wall).

- h) **Bike Path Projects** – Very little action took place on the William C. O’Neill Bike Path in 2021. Staff has kept lines of communication open with RIDOT staff to seek financial assistance for a new broad ranged study of the Pier Area in hopes of determining an acceptable alternative alignment for the final leg of the path that may be completed within the allotted \$3.0 million budget.

Completion of punch list items for the Safe Routes to School multi-use path project was completed in 2021. The CD Director worked closely with the Assistant Town Solicitor to formalize an easement for the Town to pave the privately-owned cul-de-sac of Central Street. That easement was approved, signed and recorded in 2021. Final paving of the cul-de-sac is expected in 2022.

- i) **Gansett Days Mapping** – For the last several years in a row, Staff has assisted the Parks & Recreation Department by preparing a Town-Wide Map of all the activities scheduled over the three-day event. While the pandemic waylaid the event for 2020, the Gansett Days event did occur in 2021 as it typically has in the past, with mapping completed of event locations and times provided by CD Staff.
- j) **Sunset Farm Trail & Mapping** – Staff and the Land Conservancy Trust continued mapping of the Sunset Farm trail. The local Boy Scout troop was instrumental in clearing two extensions to the trail; one leading to a vista overlooking Champlin Cove and the other providing connection to Island View Road off of Foddering Farm Road.

- k) **Historic Preservation** – The CD staff advised the Historic District Commission in review of 24 public hearings for approval of property alterations in the Towns 6 historic districts. Staff processed 19 administrative approvals and 1 tax credit application. The CD Clerk and Director finalized the second printing of the HDC’s Property Owner’s Guide, secured printing of 400 copies and facilitated mail delivery of 1 copy to every property owner within the Town’s six local historic districts.

- l) **Property Acquisition** – In 2021, the Land Conservancy Trust acquired a 5-acre parcel, (Assessor’s Plat Q, lot 102), to be added to the inventory of protected land held by the Town under the guardianship of the Land Trust. This parcel is adjacent to other land owned by the town which is used for open space recreation and trails.

- m) **Site Review/Staff Review Applications** – During the 2021 calendar year, the Community Development Department processed forty-one (41) new Staff Review applications, forty-eight (48*) new Site Reviews, and twenty-four (24**) Site Review applications carried over from previous years for the Planning Board and Zoning Board review. (See statistical analysis below)

- n) **Middlebridge Site** –The CD Director met onsite with staff of RIDEM & CRMC and their consultant GZA Engineering to scope out the design parameters for advanced design and construction to relocate the site’s main driveway, return the shorefront to natural condition and to improve vehicular access to all site elements. Reviewed and commented on final draft of GZA site design. Also authorized GZA to submit application to CRMC for coastal site alterations. Permit pending. Anticipate construction to commence in early 2022.

Statistical Highlights:

Meetings attended by Staff

- Planning Board: 15 Meetings
- Zoning Board: 12 Meetings
- Conservation Commission/Tree Board: 10 Meetings
- Land Trust: 8 Meetings
- Harbor Management Commission: 8 Meetings
- Historic District Commission: 12 Meetings

Planning Board Attendance

- Terence Fleming, Chairman: 0 absences
- Joseph O’Neill, Vice – Chairman: 0 absences
- Robin Plaziak – Secretary: 1 absence
- Donald Leighton: 0 absences ~ *resigned after September 2021 meeting*
- Vincent Indeglia: 2 absences, 1 tardy
- Mark Brady: 0 absences

Tasks Undertaken

- 3 Pre-Application Reviews
 - ❖ Konopelko – Banfield Estates
 - ❖ NPG II, LLC / Teverow / 1141 Boston Neck Road
 - ❖ *Santilli – 500 Old Boston Neck Road - **Major Land Development*

- 3 Administrative Subdivisions
 - ❖ DeSimone
 - ❖ Mouta
 - ❖ St. Veronica's

- 1 Master Subdivision – MAJOR
 - ❖ Paglia/Lenihan – **Public Hearing ~ Approved**

- 1 Preliminary Subdivision – MAJOR
 - ❖ Paglia/Lenihan – **Public Hearing ~ Approved**

- 2 Final Subdivisions – MAJOR
 - ❖ Deslandes Realty – Blossom Way/Robinson Street ~ **Approved**
 - ❖ Dexter/Breting

- 2 Preliminary Subdivisions - MINOR
 - ❖ Penta / Aquidneck Builders – Five Points Phase II ~ **Approved**
 - ❖ South County Post & Beam – Preston Place – **Yet to be Heard**

- 2 Public Hearings
 - ❖ Paglia/Lenihan – Master ~ Approved
 - ❖ Paglia/Lenihan – Preliminary ~ Approved

- 6 Recommendations to Town Council
 - ❖ Joy Lane ROW Abandonment
 - ❖ Sunset Shore Drive Abandonment
 - ❖ Twin Willows Zoning Map Amendment
 - ❖ Extended Stay Hotel Text Amendment
 - ❖ Addition of Mini Warehouse – *pending*
 - ❖ High Water Table Limitations Overlay District – *yet to be heard*

48 NEW Site Reviews:

- 21 Recommendations of Approval
- 8 Recommendations of Denial
- 3 Recommendations of Approval & Denial
- 1 Reaffirmation of Previous Recommendation
- 2 Applications withdrew before Planning Board appearance
- 2 Applications became Staff Reviews
- 11 Applications have yet to be Heard

24 CARRY-OVER Site Reviews:

- 6 Yet to be heard
- 1 Recommendation became a Staff Review before Zoning Board public hearing
- 13 Recommendations for Approval
- 3 Recommendations for Denial
- 1 Application withdrew before Planning Board Appearance

34 TOTAL Recommendations for Approval

11 TOTAL Recommendations for Denial

Professional Development / Staff Training

The following is a summary list of workshops, seminars, and conferences attended by Community Development staff:

- a. Attended “Come Back to the Future”, The 35th Annual Statewide Historic Preservation Conference, April 21st. VIRTUAL (MD)
Presented: “*Expanding Local Historic Districts*” a review of the Narragansett experience in 2017
- b. 2021 National APA Conference, May 5-7 - VIRTUAL (MD)
- c. Open Government Summit, Friday, July 30, 2021– VIRTUAL (MD, CK, HP)
- d. 2021 Southern New England Regional APA Conference, October 28-29 VIRTUAL (MD, JS)

2022 OUTLOOK

In addition to the projections of staff activity noted in the highlights above, this department anticipates initiating /continuing work on the following projects and programs:

Primary objectives

- A. *Zoning Ordinance Text Update*: Continue actions to update the Zoning Ordinance to correct errors, clarify components or include additional language to assist the Town in regulating development in town.
Work with Staff, Planning Board and interested parties to make edits to the Ordinance. Present changes to Town Council in 2 to 3 segments
 - i. Section 4/Various Sections – Staff will research potential changes to Section 4.3 and other relevant sections of the ordinance to address the pending changes in State freshwater wetlands regulations, (to become effective July 1, 2022).
 - ii. Sections 4.5 & 6.4 – Lot Coverage – Study and draft an ordinance that eliminates the exemption of impervious driveways, walkways etc. from the coverage calculation in non-high water table areas.
 - i. Section 6.4 – Setbacks – Address the issue of “average setback” with intent to improve the way in which it is applied.
 - ii. Section 7A: Affordable Housing – Staff will draft an update of the Inclusionary Zoning regulations and revisit others that were previously considered but not implemented, for reconsideration.
 - iii. Section 7.6f - Revise the regulatory standards for retaining wall located on public rights of way.
 - iv. Section 7.7 – Supplementary Drainage Regulations – Complete the process of drafting an ordinance to improve this section in compliance with State regulations. This section may also be revised to include the calculation of impervious areas toward lot coverage.
 - v. Section 12 – Staff will research and draft an ordinance addressing accessory dwelling units.
 - vi. New Regulations
 - Reconsider & research possible revisions to the zoning regulations on Boon Street.
 - Draft new regulatory standards for short-term residential rentals.
 - Reconsider the RV Storage ordinance to address a range of performance criteria for allowing larger RV’s to be parked on residential properties.

- B. Land Cover Update:* Initiate Phase 2 of work with App-Geo Staff to generate new data layers and new applications. Phase II of the project will be initiated including departmental objectives regarding GIS.
- Supervise the work of the App-Geo Staff
 - Ensure delivery of final product.
- C. State of RI Projects:*
- *South County Bike Path:*
 - i. Continue work with Town Manager and Town Council to pursue opportunities for extension of the bike path to reach Route 1A / Town Beach area.
 - *TIP roadway projects:* Work with RIDOT staff to transfer roadway improvements project for South Pier Road, and possibly others to Town control and management.
- D. Canonchet Farm:*
- Work with Parks and Recreation Department and Friends of Canonchet Farm to advance the design for the Linear Park component and seek appropriate permits from RIDOT and CRMC to approve construction in the near future. RIDEM Grant application drafted by Parks and Recreation staff is pending.
 - Revisit the possibility of South County Museum and Narragansett Lions Club coordinated project to complete the “6f conversion” to eliminate federal regulatory requirements and enable the construction of a Fireman’s Exhibit Hall.
- E. Trails:* Continue assisting the Land Conservancy Trust in design and enhancement to the Sunset Farm Trail without impact to farming operations.
- F. Coastal / Waterway Access:* Appoint one member to the newly created Coastal Access Improvement Committee and participate in the study, research, and proposals for management of coastal access ways throughout the Town.

Narragansett Recreation Advisory Board

2021 Annual Report

To: Ms. Janet Tarro, Narragansett Town Clerk
From: Thomas N. Warren, Chair, Narragansett Recreation Advisory Board
Date: December 22, 2022

In accordance with the Narragansett Town Council's Rules and Regulations for Commission, Committee and Board Appointments, Section II, No. 5 which states, "the chairperson of each commission, committee or board shall submit an *Annual Report* including attendance record to the Town Clerk", the following is the Annual Report of the Narragansett Recreation Advisory Board for the calendar year 2021.

The members of the Narragansett Recreation Advisory Board met in accordance with the Narragansett Town Council's Rules and Regulations for Commissions, Committee and Board appointments, Section II, No. 5 as well as all State of Rhode Island General Laws governing meetings of town Boards, Committees and Commissions. Compliance includes meeting notices, meeting agendas, meeting minutes, annual schedule, annual reporting, and public input.

The monthly meetings are held on the second Monday of each month at 5:30 pm at the Narragansett Parks and Recreation office located at 170 Clarke Road, Narragansett, RI. Due to Covid 19 restrictions, four meetings were held via ZOOM and our January meeting was canceled. In anticipation of high public attendance, three meetings were held at the Community Center at 53 Mumford Road and three meetings were held at the Parks and Recreation office. There was no meeting held during the month of July.

The Narragansett Recreation Advisory Board enjoys respectful discussions and exchange of ideas on a wide range of topics, providing the Director of Parks and Recreation and the Town Council with useful guidance to meet the mission of the Parks and Recreation Department. The Recreation Advisory Board listened to testimony from citizens at several meetings during our Open Forum at the beginning of each meeting. Special presentations were also made to the Advisory Board on specific agenda items during the year.

The Recreation Advisory Board is comprised of seven members; the Director of Parks and Recreation; one Town Council member and one member of the School Committee. Members of the Narragansett Recreation Advisory Board include the following:

Chair---Thomas N. Warren	Vice Chair---Paul Roche
Joan Mulligan	Linda Peterson---term expired November 1, 2021
Jan Maroney Kaseta	Deborah Ranaldi
Gina Giramma---new term February 16, 2021	
Roberta Brady---new term December 6, 2021	

Thomas O'Rourke---term expired November 1, 2020
Justin Skenyon---School Committee Liaison
Susan Cicilline Buonanno---Town Council Liaison
Steve Wright---Director, Parks and Recreation, term expired June 1, 2021
Michelle Kershaw---Director, Parks and Recreation, new term June 1, 2021

Agendas for each meeting were prepared in accordance with the State of Rhode Island General Laws and Town of Narragansett ordinances, Rules and Regulations and posted through the Narragansett Town Clerk's office.

Topics for discussion for this year included:

- Discuss, review, and update the Town Beach Policy booklet.
- Ethics Training availability through the Rhode Island Ethics Commission.
- Prepare the Meeting Schedule for 2022.
- Mobile telephone charging stations at the Town Beach Pavilions.
- Non-athletic programming for winter, summer, fall and spring programming.
- Discuss signage at all Park and Recreation Department facilities.
- Discuss property valuation for Town Beach Park and Recreation Properties.
- Discuss and review Community Center programs and future program plans.
- Discuss and review Tyler Hoxsie's future program plans.
- Planning for fall/winter programs and sports leagues.
- Needs assessment of additional pickleball courts.
- Discussion of adding Wi Fi service at the Town Beach.
- Discuss possibility of adding a Skateboard Park at Christofaro Park.
- Discuss and review Town Beach cabana, changing room and locker leases and term limits.
- Review the status of Town Beach fees, parking, programs, security, and all operational policies and procedures.
- Review 2020 Beach Survey in a summary report.
- Discuss proposed questions for the 2021 Beach Survey.
- Discuss and review financial status of the Town Beach.
- Discuss and review summer programs for the 2021 summer camp at Clarke Road.
- Planning for the Veterans Memorial Park Dedication.
- Review the negative effect on Kinney Bungalow and the Narragansett Beach Clubhouse due to COVID19.
- Discuss the possibility of establishing a Business Trolley.
- Discuss the possibility of creating Pickleball Program.
- Review the results of the 2021 Beach Survey
- Discuss the installation and grand opening of the Ice Rink at Clarke Road.
- Discuss the 2021 Special Events calendar.
- Discuss and evaluate the congregate dining at the Community Center.
- Discuss and review progress of Recreation Building Renovations.
- Planning for automated payment system for Town Beach patrons.
- Discuss plans for HVAC at the Recreation Building.

Several members of the Narragansett Advisory Board served as judges at the annual Scarecrow event held at Gazabo Park on October 9, 2021. Members of the Narragansett Recreation Advisory Board were part of all special events held through-out the year, as well as the annual Town Council Beach Workshop held on October 12, 2021.

All Recreation Advisory Board meetings are well attended by the members of the Board. There were no meetings canceled due to a failure to meet our quorum requirement. Attendance at Recreation Advisory Board meetings for 2021 is as follows:

January---no meeting

February

Present---Thomas Warren, Jan Kaseta, Joan Mulligan, Deborah Ranaldi and Steve Wright

Absent---Justin Skenyon, Susan Cicilline-Buonanno, Paul Roche, Linda Peterson and Thomas O'Rourke

March

Present---Thomas Warren, Paul Roche, Jan Kaseta, Linda Peterson, Joan Mulligan, Deborah Ranaldi, Gina Giramma, Steve Wright and Susan Cicilline-Buonanno

Absent---Justin Skenyon

April

Present---Thomas Warren, Paul Roche, Jan Kaseta, Joan Mulligan

Deborah Ranaldi, Gina Giramma, Steve Wright, Susan Cicilline-Buonanno and Justin Skenyon

Absent---Linda Peterson

May

Present---Thomas Warren, Paul Roche, Jan Kaseta, Linda Peterson, Joan Mulligan, Deborah Ranaldi, Gina Giramma, Susan Cicilline-Buonanno and Steve Wright

Absent---Justin Skenyon

June

Present---Thomas Warren, Paul Roche, Jan Kaseta, Linda Peterson, Joan Mulligan, Deborah Ranaldi, Gina Giramma, Susan Cicilline-Buonanno, Justin Skenyon and Michelle Kershaw

July---no meeting

August

Present--- Thomas Warren, Paul Roche, Jan Kaseta, Linda Peterson, Joan Mulligan, Deborah Ranaldi, Gina Giramma, Susan Cicilline-Buonanno, Justin Skenyon and Michelle Kershaw

September

Present--- Thomas Warren, Paul Roche, Jan Kaseta, Linda Peterson, Joan Mulligan, Deborah Ranaldi, Gina Giramma, Susan Cicilline-Buonanno and Michelle Kershaw

Absent---Justin Skenyon

October

Present--- Thomas Warren, Paul Roche, Jan Kaseta, Linda Peterson, Deborah Ranaldi, Gina Giramma, Susan Cicilline-Buonanno and Michelle Kershaw

*Absent---*Joan Mulligan and Justin Skenyon

November

Present--- Thomas Warren, Paul Roche, Jan Kaseta, Linda Peterson, Deborah Ranaldi, Gina Giramma, Susan Cicilline-Buonanno, Justin Skenyon and Michelle Kershaw

*Absent---*Joan Mulligan

December

*Present---*Thomas Warren, Paul Roche, Jan Kaseta, Gina Giramma, Roberta Brady, Susan Cicilline-Buonanno and Michelle Kershaw.

*Absent---*Deborah Ranaldi, Joan Mulligan and Justin Skenyon.

This completes the Annual Report of the Narragansett Recreation Advisory Board for the calendar year 2021.

Respectfully submitted,

Thomas N. Warren

Chair, Narragansett Recreation Advisory Board.



TOWN OF NARRAGANSETT

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Tax Assessment Board of Review

John Sheil, Chairman
Joseph Robenhymer
David Archambault

2021 Annual Report

The Tax Assessment Board of Review held seven (7) hearing dates for the calendar year 2021. One (1) of these meetings was scheduled as an organizational meeting for the upcoming Tax Appeals for 2021.

Each hearing date consisted of approximately four (4) to eight (8) appointments for taxpayer appeals to the Board.

A total of eighty-six (86) appeals were heard in front of the Board in 2021.

Meeting Date

Members present

08/23/21	Joe Robenhymer & David Archambault <i>(Also present Erin Jacobs, Tax Assessor)</i>
09/08/21	David Archambault & Joe Robenhymer <i>(Also present Erin Jacobs, Tax Assessor & Dane Lane, Northeast Revaluation)</i>
09/21/21	David Archambault & Joe Robenhymer <i>(Also present Erin Jacobs, Tax Assessor & Dane Lane, Northeast Revaluation)</i>
10/15/21	John Sheil, Joe Robenhymer & David Archambault <i>(Also present Erin Jacobs, Tax Assessor & Anthony Davie, Northeast Revaluation)</i>
10/27/21	John Sheil, Joe Robenhymer & David Archambault <i>(Also present, Erin Jacobs, Tax Assessor & Anthony Davie, Northeast Revaluation)</i>

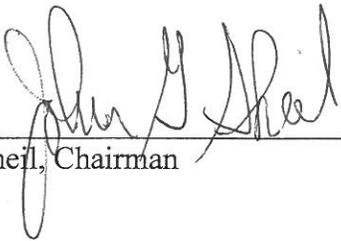
11/10/21

Joe Robenhymmer & David Archambault
*(Also present, Erin Jacobs, Tax Assessor & Anthony Davie,
Northeast Revaluation)*

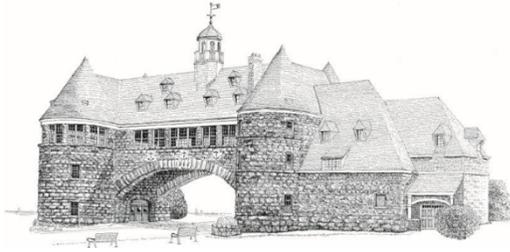
11/22/21

John Sheil & Joe Robenhymmer
*(Also present, Erin Jacobs, Tax Assessor & Anthony
Davie, Northeast Revaluation)*

Respectfully submitted,



John Sheil, Chairman



Town of Narragansett TOWERS COMMITTEE ANNUAL REPORT TO THE TOWN COUNCIL

February 14, 2022

Members of the Town Council:

There were two meetings of The Towers Committee in 2021, September 20th and October 26th.

- All twelve appointed committee members were present for the September 20th meeting.
- At the October 26th meeting there were eight members present. Jim Durkin, Shirley Eastham, Jim Tierney and Don Churnick were unable to attend and excused.

During 2021 the committee focused their attention on the following:

- Resumption of private events in 2021 following the restrictions on venue-based events for most of 2020. 132 private events had booked through the end of the 2021. Many of these were rescheduled from 2020.
- While public events had been curtailed beginning in early 2020, two concerts were scheduled in December and the Narragansett Historical Society had a public program in October.
- Refunds of deposits for private events unable to be held in 2020 and early 2021 and continued operating expenses including various improvement projects significantly affect on The Towers restricted fund balance which had declined from over \$400,000 at the beginning of FY2020 to just over \$152,000 at the end of calendar year 2021.
- Identifying changes and additions to The Towers Capital Improvement Plan

The committee would like to recognize the work of Donna DiCicco and her part-time staff for managing day to day operations of The Towers during the pandemic. Hopefully, we are through the worst of it, and we can look forward to the future with optimism. Private event bookings for 2022 are strong and The Towers remains as an important venue choice for private events.

Submitted by:
David Ousterhout, Chair



Town of Narragansett Zoning and Platting Board of Review 2021 Annual Report

Overview

The Zoning Board of Review is empowered to hear and decide appeals, to grant special use permits, use variances and dimensional variances, in accordance with the specific provisions called out in the Narragansett Zoning Ordinance under RIGL 45-24 et seq. The members of this Board also serve as the Narragansett Platting Board of Review and the Building Code Board of Appeals. The following report provides a description of the Board's key accomplishments for the 2021 calendar year.

Support Staff

The Zoning Board is supported by the Building Inspections Office and the Department of Community Development through administrative staff. Organizationally, the Building Inspections Office staff consists of six employees - the Building/Zoning Official, the Assistant Building Inspector, two (2) part-time Community Housing Officers, the Building Inspection Clerk and a Rental Registration Clerk. The Community Development staff consists of four employees – the Director, the Environmental Planning Specialist, the Planning Technician and the Community Development Clerk/Clerk of the Zoning Board. Each staff person in the Community Development office provides some level of assistance to the Zoning Board with application review.

2021 Key Highlights

At the February 18, 2021 meeting, the Zoning Board welcomed new member, Keith Kyle, as the 2nd Alternate.

In 2021, The Zoning Board held 44 separate Public Hearings. A table summarizing the below information is attached.

Residential Improvements – The Zoning Board heard 40 separate applications for single family developments – new construction, additions or demolition/rebuild. Of those applicants, 34 were approved, 1 was denied, 2 are pending decisions, 2 withdrew without motions, and 1 is on hold.

One Offshore Condo Association – Granted Special Use Permits and a Variance to install sewer lines.

Land Development – Lenihan/Paglia were granted special use permits for the construction of 5 homes with a road creation.

Commercial Improvements – The Zoning Board heard and approved 2 commercial projects in 2021. KPS Properties (formerly Charlie O's) / TMG Management Services was granted special use permits to demolish the existing building and build a new restaurant. The Bike Stop Café was granted a special use permit to expand their liquor license.

Appeals – There were 2 appeals of the Zoning Official's determination in 2021. David Trenteseaux appealed the determination of the Building Official for his retaining wall. The wall was later approved through the zoning process; however, the appeal has not officially been withdrawn. Michael McCaffrey appealed the staff review approval granted to Gary Champlin, to build an in-law apartment in compliance with state law. That appeal was withdrawn without prejudice.

Statistical Highlights

2021 Board Membership Attendance

James Manning, Chairman	Absences:	0
Anthony Brunetti, V. Chairman	Absences:	1 – 11/18
Geraldine Citrone, Secretary	Absences:	1 – 1/21
Robert Ferraro	Absences:	3 – 2/18, 6/17, 7/22
Joseph Paglia	Absences:	3 – 9/23
Chris Almon (Alternate 1)	Absences:	2 – 6/22, 9/23
Keith Kyle (Alternate 2)	Absences:	1 – 6/17

Meetings

- 11 Regular Monthly Meetings
 - ❖ December 2021 meeting cancelled
- 1 Special Meeting
 - ❖ 6/22

Agenda Items

- 44 Public Hearings
 - ❖ 38 approvals
 - ❖ 1 denial: Coletta
 - ❖ 1 on hold: Psilos
 - ❖ 2 pending decisions: Pereira, Simon
 - ❖ 2 withdrew with no motions made: Cox, Nicolelli
- 2 Appeals
 - ❖ 1 decided through zoning process but not formally withdrawn
 - Trenteseaux
 - ❖ 1 Withdrawn Without Prejudice
 - McCaffrey / Champlin Staff Review

2022 Outlook

The Board wishes to pursue two (2) administrative objectives in 2022.

1. Training programs to enhance efficiency in conducting public hearings, deliberations, and formulation of decisions. The Board will seek opportunities from Grow Smart RI and other appropriate sources to take advantage of training opportunities.
2. The Board will continue to fine-tune the decision template, in order to assist with making sound and thorough decisions.