



**Historic District Commission**  
**Meeting Motions**  
**Tuesday, September 9, 2025, 6:00pm**  
**Narragansett Town Hall, Assembly Room**

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*An audio recording has been made a part of the record for a complete account of the Historic District Commission meeting.*

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**CALL TO ORDER** Chairman Lescarbeau called the meeting to order at 6:00pm

**ROLL CALL** Keith Lescarbeau-Chairman, Nanci Adams-Vice Chairman, Fran Figueroa-Secretary, John Tyburski, Erin Sheridan, Sydney Brouillard, Johanna Schiffer, Ellen Gilroy-Alternate 1

Also present Jill Sabo-Community Development Director, Ryan DiPanni-Environmental Planning Specialist, Amanda Aywas-Planning Technician, Heidi Petrone-Clerk to the Commission

**A. CHAIRMAN ANNOUNCEMENTS**

**A.1 New Member Introduction**

K. Lescarbeau introduced and welcomed Ellen Gilroy to the HDC as the 1<sup>st</sup> Alternate.

**B. PUBLIC HEARINGS**

**B.1 Decof: Plat F, Lot 26-B3, 390 Ocean Road, Demolition of a Non-Contributing Structure and constructing a single-family home with an attached garage, pool, and hardscape**

Peter Fontaine, the builder for the project, explained that the house is a non-contributing structure that was built in 1986 and described the project as keeping in conformance with the historic character of the neighborhood/district.

K. Lescarbeau explained that non-contributing structures only need to not be detrimental to the surrounding neighborhood/district character, noting that the architectural details of the proposed house are far more traditional and very compatible with the surrounding structures. There were no questions or concerns from the Commission members and no one from the public spoke in favor of or against the proposal.

A **Motion** was made by J. Schiffer, seconded by E. Sheridan, to **Close** the public hearing. Motion **Passes** 7 to 0.

A **Motion** was made by S. Brouillard, seconded by J. Tyburski, to **Approve** the application as submitted. Motion **Passes** 7 to 0.

**C. PRE-APPLICATION REVIEW**

**C.1 Alexander: Plat D, Lot 77, 99 Central Street “Pinehurst”, Restore front porch pillars and roof, window replacement, rear deck and porch addition**

Keith Briggs, the builder for the project, explained that the property owner would like to restore the front porch to its original state as well as build a rear deck and screened porch. The windows in the home are not original and are proposed to be replaced with Anderson 2/2 windows and assorted trim and the siding is proposed to be replaced in-kind with cedar clapboard. There is a side entryway with a stoop that is proposed to be removed to accommodate the interior kitchen remodel. K. Lescarbeau expressed concern about removing an original entry way.

As this was a pre-application review, there were no motions/votes made/taken and no one from the public spoke in favor of or against the proposal.

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**D. STAFF/COMMISSION UPDATES/ANNOUNCEMENTS**

*The following agenda items were discussed in conjunction with each other.*

**D.1 Guest Speakers:** Rhode Island Historic Preservation & Heritage Commission

- ❖ Donna Alqassar – Heritage Program Coordinator, Senior Grants Manager
- ❖ Joanna Doherty – Deputy Director – *not able to attend*

**D.2 2026 CLG Grant Application: Discussion**

Donna Alqassar gave an overview of the grant program and the different categories under the application process. There will be a pre-application meeting to review the upcoming application round that opens in February 2026.

**E. APPROVAL OF MINUTES**

**E.1 JULY 8, 2025**

A **Motion** was made by E. Sheridan, seconded by F. Figueroa, to **Approve** the July 8, 2025, meeting minutes. Motion **Passes** 7 to 0.

**ADJOURNMENT**

A **Motion** was made by S. Brouillard, seconded by F. Figueroa, to **Adjourn** the meeting at 7:20pm. Motion **Passes** 8 to 0.

Respectfully submitted,

Heidi Petrone  
Clerk to the Commission

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