



Historic District Commission
Meeting Minutes
Tuesday, March 11, 2025, 6:00pm
Narragansett Town Hall, Large Board Room

An audio recording has been made a part of the record for a complete account of the Historic District Commission meeting.

CALL TO ORDER Chairman Lescarbeau called the meeting to order at 6:00pm.

ROLL CALL Keith Lescarbeau-Chairman, Nanci Adams-Secretary, Fran Figueroa, Sydney Brouillard, Erin Sheridan, Johanna Schiffer

Absent with cause John Tyburski

Also present Ryan DiPanni-Environmental Planning Specialist, Amanda Aywas-Planning Technician, Heidi Petrone-Clerk to the Commission

A. PUBLIC HEARINGS

A.1 8 Fifth Avenue, Plat D, Lot 62, 1-Story Addition, Owner: Barber

Betsy Barber, the property owner and applicant, explained that the proposed addition is in the front of the house and simply brings the setback of the house, as noted in the plans submitted forward to be flush with the front entrance of the house. She submitted Applicant's Exhibit 1, pictures of the interior of the house showing where the addition will be and explained that the increased space is to accommodate family needs. Chairman Lescarbeau stated that he had a difficult time being able to distinguish the difference between the before and after elevations of the proposed addition. B. Barber stated the design of the addition was intentional to be compatible with the guidelines. There were no questions or concerns from the Commission members and no one from the public spoke in favor of or against the proposal.

A **Motion** was made by F. Figueroa, seconded by S. Brouillard, to **Close** the public hearing. Motion **Passes** 6 to 0 (K. Lescarbeau-**Aye**, N. Adams-**Aye**, F. Figueroa-**Aye**, S. Brouillard-**Aye**, E. Sheridan-**Aye**, J. Schiffer-**Aye**)

A **Motion** was made by N. Adams, seconded by S. Brouillard, to **Approve** the application as submitted. Motion **Passes** 6 to 0 (K. Lescarbeau-**Aye**, N. Adams-**Aye**, F. Figueroa-**Aye**, S. Brouillard-**Aye**, E. Sheridan-**Aye**, J. Schiffer-**Aye**)

A.2 125 Narragansett Avenue, Plat C, Lot 353, Window Replacement, Owner: Contardo

Gregory Contardo, the property owner and applicant, explained that the windows in question are rotted beyond repair and the muntin pattern does not match the rest of the windows in the house. He stated that the muntin pattern on the proposed windows will match the remainder of the existing windows. Chairman Lescarbeau stated that matching the muntin pattern of the new windows to the existing windows would not be appropriate in this circumstance because the dimensions of the proposed windows are not proportionate to the existing windows and the appearance would be out of character. G. Contardo agreed to remove the muntin on the proposed windows and stated that the casings, sills, and trim will match the existing. Chairman Lescarbeau noted that any shingles that needed to be replaced during the installment of the windows will need to match the existing shingles on the house. There were no questions or concerns from the Commission members and no one from the public spoke in favor of or against the proposal.

A **Motion** was made by F. Figueroa, seconded by N. Adams, to **Close** the public hearing. Motion **Passes** 6 to 0 (K. Lescarbeau-**Aye**, N. Adams-**Aye**, F. Figueroa-**Aye**, S. Brouillard-**Aye**, E. Sheridan-**Aye**, J. Schiffer-**Aye**)

A **Motion** was made by E. Sheridan, seconded by N. Adams, to **Approve** the application as amended to reflect the removal of the muntin. Motion **Passes** 6 to 0 (K. Lescarbeau-**Aye**, N. Adams-**Aye**, F. Figueroa-**Aye**, S. Brouillard-**Aye**, E. Sheridan-**Aye**, J. Schiffer-**Aye**)

B. APPROVAL OF MINUTES

B.1 February 25, 2025

A **Motion** was made by F. Figueroa, seconded by N. Adams, to **Approve** the February 25, 2025, meeting minutes. Motion **Passes** 6 to 0 (K. Lescarbeau-**Aye**, N. Adams-**Aye**, F. Figueroa-**Aye**, S. Brouillard-**Aye**, E. Sheridan-**Aye**, J. Schiffer-**Aye**)

C. STAFF/COMMISSION UPDATES/ANNOUNCEMENTS

C.1 2026 Certified Local Government (CLG) Grant Application, continued discussion with possible action

H. Petrone briefly reviewed the 2025 application so that the members can familiarize themselves with the document in anticipation of the HDC filing a 2026 application. Discussion ensued about potential topics for filing an application in 2026. This topic was continued with no date certain and without any action taken.

ADJOURNMENT

A **Motion** was made by N. Adams, seconded by J. Schiffer, to **Adjourn** the meeting at 6:55pm. Motion **Passes** 6 to 0 (K. Lescarbeau-**Aye**, N. Adams-**Aye**, F. Figueroa-**Aye**, S. Brouillard-**Aye**, E. Sheridan-**Aye**, J. Schiffer-**Aye**)

Respectfully submitted,

Heidi Petorne
Clerk to the Commission