



**Historic District Commission**  
**Meeting Minutes**  
**Tuesday, February 25, 2025, 6:00pm**  
**Narragansett Town Hall, Large Board Room**

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**CALL TO ORDER** Chairman Lescarbeau called the meeting to order at 6:00pm.

**ROLL CALL** Keith Lescarbeau-Chairman, Nanci Adams-Secretary, Fran Figueroa, John Tyburski, Sydney Brouillard, Erin Sheridan, Johanna Schiffer

Also present Jill Sabo-Community Development Director, Ryan DiPanni-Environmental Planning Specialist, Amanda Aywas-Planning Technician, Heidi Petrone-Clerk to the Commission

**A. PUBLIC HEARINGS**

**A.1** 92 Narragansett Avenue, Plat C, Lot 383, Exterior Renovations & rear 2<sup>nd</sup> Story Addition, *Owner: Kment*

Steven Surdut, the attorney for the property owner and applicant, presented the application to renovate the exterior of the house and build an addition in the back. He noted that previous work on the home resulted in the home not appearing as an historic structure. The house has short stories, and the proposed height of the addition was designed to accommodate the 6'4" height of the property owner. The property owner considered the design option of having a step down to the addition to keeping the new roofline at the same height as the existing roofline; however, for the functionality of the space and safety/tripping concerns, that option was not incorporated into the proposal. The difference in elevations of the house, the sidewalk, and the street make the proposed addition not very visible from the public view and the proposed exterior renovations will be compatible with the HDC Standards & Guidelines.

Chairman Lescarbeau noted that the existing siding is aluminum, there are no window sashes or corner joints, and the existing windows are modernized vinyl replacement windows with internal muntin. He stated what is being proposed will make the appearance of the home more traditional and is a great improvement to the neighborhood. R. DiPanni briefly reviewed the project summary noting Staff support for the proposal. There were no questions or concerns from the Commission members and no one from the public spoke in favor of or against the proposal.

A **Motion** was made by S. Brouillard, seconded by J. Tyburski, to **Close** the public hearing. Motion **Passes** 7 to 0 (K. Lescarbeau-**Aye**, N. Adams-**Aye**, F. Figueroa-**Aye**, J. Tyburski-**Aye**, S. Brouillard-**Aye**, E. Sheridan-**Aye**, J. Schiffer-**Aye**)

A **Motion** was made by E. Sheridan, seconded by N. Adams, to **Approve** the application as submitted. Motion **Passes** 7 to 0 (K. Lescarbeau-**Aye**, N. Adams-**Aye**, F. Figueroa-**Aye**, J. Tyburski-**Aye**, S. Brouillard-**Aye**, E. Sheridan-**Aye**, J. Schiffer-**Aye**)

**A.2** 40 Ocean Road, Plat C, Lot 454, "Coast Guard House", Egress Door, *Owner: Leonard*

Chairman Lescarbeau explained that the Coast Guard House had previously gone through 2 years of renovations to what you see now in terms of the addition facing the water and to the south. The materials used were chosen to be complimentary to the materials used on the Towers.

Bob Leonard, the property owner and applicant, presented the application to remove a window on the south facing side of the building and replace it with an egress door. He noted that there is no other exit from that side of the building. In response to Chairman Lescarbeau, B. Leonard stated the reason for the application is triggered by safety concerns from the Fire Marshal. R. DiPanni gave a brief overview of the project summary and explained that the proposal is a simple application. There were no questions or concerns from the Commissions members and no one from the public spoke in favor of or against the proposal.

A **Motion** was made by N. Adams, seconded by F. Figueroa, to **Close** the public hearing. Motion **Passes** 7 to 0 (K. Lescarbeau-**Aye**, N. Adams-**Aye**, F. Figueroa-**Aye**, J. Tyburski-**Aye**, S. Brouillard-**Aye**, E. Sheridan-**Aye**, J. Schiffer-**Aye**)

A **Motion** was made by N. Adams, seconded by S. Brouillard, to **Approve** the application as submitted. Motion **Passes** 7 to 0 (K. Lescarbeau-**Aye**, N. Adams-**Aye**, F. Figueroa-**Aye**, J. Tyburski-**Aye**, S. Brouillard-**Aye**, E. Sheridan-**Aye**, J. Schiffer-**Aye**)

## **B. APPROVAL OF MINUTES**

### **B.1** January 14, 2025

A **Motion** was made by E. Sheridan, seconded by S. Brouillard, to **Approve** the January 14, 2025, meeting minutes. Motion **Passes** 6 to 0 to 1 (K. Lescarbeau-**Aye**, N. Adams-**Aye**, F. Figueroa-**Aye**, J. Tyburski-**Aye**, S. Brouillard-**Aye**, E. Sheridan-**Aye**, J. Schiffer-**Abstained**)

## **C. STAFF/COMMISSION UPDATES/ANNOUNCEMENTS**

### **C.1** 2026 Certified Local Government (CLG) Grant Application, not for action

H. Petrone briefly reviewed the acceptable categories to apply for historic preservation grants so that the Commission members can decide if a 2026 grant application would be something the HDC would like to pursue. Chairman Lescarbeau noted that the grants are not for “brick & mortar” projects.

## **ADJOURNMENT**

A **Motion** was made by E. Sheridan, seconded by S. Brouillard, to **Adjourn** the meeting at 6:55pm. Motion **Passes** 7 to 0 (K. Lescarbeau-**Aye**, N. Adams-**Aye**, F. Figueroa-**Aye**, J. Tyburski-**Aye**, S. Brouillard-**Aye**, E. Sheridan-**Aye**, J. Schiffer-**Aye**)

Respectfully submitted,

Heidi Petrone  
Clerk to the Commission