



**Historic District Commission
Meeting Minutes
Tuesday, June 13, 2023, 6:00pm
Narragansett Town Hall**

Convene: Chairman Lescarbeau called the meeting to order at 6:01pm.

Roll Call: Keith Lescarbeau-Chairman, Karen Catuogno-Vice Chairman, Nanci Adams-Secretary, Richard Campbell, Francis Figueroa, John Tyburski-Alternate

Also Present: Michael DeLuca-Community Development Director, Heidi Petrone-Clerk to the Commission

Administrative Matters: M. DeLuca informed the Commission members that they are all going to be reappointed at the same time by the Town Council but will have staggering term expiration dates and John Tyburski will be reappointed as a full Commission member, not the alternate member. It was also noted that there are no applications on file for membership.

Consent Agenda

1C: **Approval of Meeting Minutes:** April 25, 2023, May 9, 2023

A **Motion** was made by K. Catuogno, seconded by N. Adams, to **Approve** the April 25, 2023, meeting minutes. Motion **Passes** 6 to 0 (K. Lescarbeau-**Aye**, K. Catuogno-**Aye**, N. Adams-**Aye**, R. Campbell-**Aye**, F. Figueroa-**Aye**, J. Tyburski-**Aye**)

A **Motion** was made by R. Campbell, seconded by J. Tyburski, to **Approve** the May 9, 2023, meeting minutes. Motion **Passes** 5 to 0 to 1 (K. Lescarbeau-**Aye**, K. Catuogno-**Aye**, N. Adams-**Abstained**, R. Campbell-**Aye**, F. Figueroa-**Aye**, J. Tyburski-**Aye**)

Public Hearing

2PH: 41 Robinson Street: Construction of addition

Owner: Raggio Trust / Richard Raggio

Richard Raggio, the applicant, and property owner explained that he would like to build a master suite on the first floor of his home so that as he and his wife age they do not have to go up and down the stairs.

Jim Deslandes, the contractor for the project, reviewed the east elevation plan depicting the proposed addition and the location of the proposed windows, noting that the location of the proposed master suite is set back from the front of the house approximately 18-20 feet.

M. DeLuca reviewed the staff report, stating that the proposal clearly follows the guidelines as the proposed addition is subordinate to, and the proposed materials match, the main structure. He noted Staff suggested approval of the application and a final detail review for the repair of the front porch. J. Deslandes stated that the repair of the front porch will be under a separate application.

K. Catuogno asked if mechanicals would be installed and if so, where would they be located. J. Deslandes stated the mechanicals would be located to the west of the property, as depicted in the GIS picture, and is non-facing to Robinson Street.

There were no other questions or concerns from the Commission members and no one from the public spoke in favor of or against the proposal.

A **Motion** was made by K. Catuogno, seconded by F. Figueroa, to **Close** the public hearing. Motion **Passes** 6 to 0 (K. Lescarbeau-**Aye**, K. Catuogno-**Aye**, N. Adams-**Aye**, R. Campbell-**Aye**, F. Figueroa-**Aye**, J. Tyburski-**Aye**)

A **Motion** was made by N. Adams, seconded by J. Tyburski, to **Approve** the application as submitted. Motion **Passes** X to X (K. Lescarbeau-**Aye**, K. Catuogno-**Aye**, N. Adams-**Aye**, R. Campbell-**Aye**, F. Figueroa-**Aye**, J. Tyburski-**Aye**)

New Business

None

Old Business

3OB: Discussion: Section 5.3 – Definition of “Contributing Structure” and “Non-Contributing Structure” – not for action

M. DeLuca updated the Commission on his research stating that he had spoken with someone at the Rhode Island Historic Preservation Commission who told him that the only community that person is aware of that has a definition for a contributing structure is the City of Newport. He noted that the definition, as being displayed on the screen, is more of a descriptive definition whereas the NHDC definition is calendar specific. There are no other communities in Rhode Island that have a definition for “contributing structure”. M. DeLuca shared the criteria for a certificate of appropriateness from South Kingstown and East Greenwich and stated the information comes from the respective communities zoning ordinances and not guidelines. Chairman Lescarbeau indicated he is in favor of a date certain as properties can evolve over time. He asked M. DeLuca to share the research information he has with the members before the next meeting. No action was taken.

Items for Next Agenda:

Reports from Staff/Commission:

Adjournment:

A **Motion** was made by F. Figueroa, seconded by J. Tyburski, to **Adjourn** the meeting at 7:02pm. Motion **Passes** 6 to 0 (K. Lescarbeau-**Aye**, K. Catuogno-**Aye**, N. Adams-**Aye**, R. Campbell-**Aye**, F. Figueroa-**Aye**, J. Tyburski-**Aye**)

Respectfully submitted,

Heidi Petrone
Clerk to the Commission