



**Historic District Commission  
Meeting Minutes  
Tuesday, November 8, 2022, 6:00pm  
Narragansett Town Hall, Assembly Room**

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**Convene:** Chairman Lescarbeau called the meeting to order at 6:00pm.

**Roll Call:** Keith Lescarbeau-Chairman, Americo Mallozzi, Richard Campbell, Francis Figueroa, John Tyburski-Alternate

**Absent with cause:** Karen Catuogno-Vice Chairman, Nanci Adams-Secretary

**Also Present:** Michael DeLuca-Community Development Director, Heidi Petrone-Clerk to the Commission

**Administrative Matters:** None

**Consent Agenda**

1C: **Approval of Meeting Minutes:** October 11, 2022

A **Motion** was made by J. Tyburski, seconded by R. Campbell, to **Approve** the Consent Agenda. Motion **Passes** 3 to 0 to 2 (K. Lescarbeau-**Aye**, A. Mallozzi-**Abstained**, R. Campbell-**Aye**, F. Figueroa-**Abstained** J. Tyburski-**Aye**)

**Public Hearing**

2PH: **14 Robinson Street:** Installation of Garage Door  
*Owner:* Pruzan

Meghan Sawyer, the authorized representative for the building of the project, presented her application to replace the garage door as depicted in the plans submitted. Discussion ensued among the applicant's representative and the Commission members about the design options presented which were favorable to the Commission. No one from the public spoke in favor or against the proposal.

A **Motion** was made by R. Campbell, seconded by A. Mallozzi, to **Close** the public hearing. Motion **Passes** 5 to 0 (K. Lescarbeau-**Aye**, A. Mallozzi-**Aye**, R. Campbell-**Aye**, F. Figueroa-**Aye** J. Tyburski-**Aye**)

A **Motion** was made by F. Figueroa, seconded by A. Mallozzi, to **Approve** the application as submitted adding a stipulation approving the option of installing a similar door on the other side of the garage. Motion **Passes** 5 to 0 (K. Lescarbeau-**Aye**, A. Mallozzi-**Aye**, R. Campbell-**Aye**, F. Figueroa-**Aye** J. Tyburski-**Aye**)

**New Business**

3NB: **"The Camp"**: Discussion of possible creation of Historic District for Town Property at 170 Clarke Road

Chairman Lescarbeau explained that the idea is to designate "The Camp" as an historical district all its own, like the Sunset Farm Historic District is designated. He went on to describe the property, noting the pickle ball court and stone well, stating the entire facility is utilized by many individuals. He also described the architecture of each structure on the property, detailing the stone fireplace in the Clarke Center along with its exposed beams and similar exposed beams in the Recreation Building with the large windows. Chairman Lescarbeau stated he has spoken with the Director of Parks and Recreation and the Town Manager and both individuals are supportive of this idea. R. Campbell questioned how the designation of an historic site would affect the development of the site, for example, if the Parks and Recreation Department wanted to install a soccer field. Chairman Lescarbeau explained that the main focus with the designation is to preserve the buildings on the site and he believes the Commission would be very flexible in the future if development is proposed.

No one from the public spoke in favor or against this proposal.

A **Motion** was made by F. Figueroa, seconded by J. Tyburski, to **petition** the Town Council to create an historic district at 170 Clarke Road. Motion **Passes** 5 to 0 (K. Lescarbeau-**Aye**, A. Mallozzi-**Aye**, R. Campbell-**Aye**, F. Figueroa-**Aye** J. Tyburski-**Aye**)

**Old Business**

**4OB: Text Amendments to HD Ordinance:**

- **Administrative Review** – Revised list of authorized administrative approvals (for discussion & action)

M. DeLuca reviewed the proposed latest revisions to the ordinance as highlighted in yellow in the draft ordinance document, including approvals that can be issued by the Administrative Officer for “limited new installations”, having approvals issued by the Commission by a simple majority vote versus the super majority vote that is currently needed, and extensions of time for approvals. He also explained that the Town Council will need to approve the revisions also before the revised ordinance is instituted.

A **Motion** was made by R. Campbell, seconded by A. Mallozzi, to **approve** the amendments with 2 revisions as discussed. Motion **Passes** 5 to 0 (K. Lescarbeau-Aye, A. Mallozzi-Aye, R. Campbell-Aye, F. Figueroa-Aye J. Tyburski-Aye)

**Items for Next Agenda:** None

**Reports from Staff/Commission:** None

**Adjournment:**

A **Motion** was made by J. Tyburski, seconded by F. Figueroa, to **Adjourn** the meeting at 7:10pm. Motion **Passes** 5 to 0 (K. Lescarbeau-Aye, A. Mallozzi-Aye, R. Campbell-Aye, F. Figueroa-Aye J. Tyburski-Aye)

Respectfully submitted,

Heidi Petrone

Clerk to the Commission