



NARRAGANSETT TOWN COUNCIL
REGULAR MEETING
AGENDA
May 16, 2022
7:30 PM

Narragansett Town Hall
25 Fifth Avenue
Narragansett, RI 02882
(401) 789-1044
www.narragansett.ri.gov

Attendance at this meeting will follow Rhode Island Department of Health (RIDOH) and Center for Disease Control and Prevention (CDC) guidelines. Masks are only required if you are not vaccinated. RIDOH and CDC guidelines will be followed if they change after the posting of this meeting notice. The Town has masks available for attendees.

This meeting is streamed live on YouTube on the Narragansett Town Council channel <https://www.youtube.com/channel/UCaXrjLKjolyaFtqVXBLwEfg>. There will be no remote participation.

**NARRAGANSETT
TOWN COUNCIL**

Posted: May 12, 2022

President
Jesse Pugh

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

DISCLOSURE OF EXECUTIVE SESSION VOTES:

May 2, 2022

Collective Bargaining - in accordance with RIGL 42-46-5(a)(2):

- Police (IBPO Local 303) labor contract
- Fire Fighters (IAFF, AFL-CIO Local 1589) memorandum of agreement

Consensus by Council to put both matters on the next Town Council agenda.

Motion by Councilor Cicilline Buonanno, seconded by Councilor Dzwierzynski to exit executive session and reconvene in open session. Motion so unanimously voted.

APPROVAL OF MINUTES:

- May 2, 2022 Executive Session

President Pro Tem
Susan P. Cicilline Buonanno

Members
Ewa M. Dzwierzynski
Deborah A. Kopec
Patrick W. Murray

Town Manager
James R. Tierney

Town Clerk
Janet Tarro

Town Solicitor
James M. Callaghan, Esq.

ANNOUNCEMENTS/PRESENTATIONS:

- Town Manager's Report
- Library Report

PUBLIC HEARING/DECISION – 8:00 PM:

- A **MOTION** TO SCHEDULE a Public Hearing on the application of Pelly's Properties LLC dba Pelly's Place expansion of their Class B-Victualler Alcoholic Beverage License at Assessor's Plat N-H, Lot 171, 909 Boston Neck Road, Narragansett, RI.
- A **MOTION** TO RESCHEDULE a previously scheduled public hearing on an application from Margaret L. Hogan, Esq. on behalf of Lucien and Claudia Ramondetta to amend the effective date of Chapter 1087 Zoning Amendment (bulk zoning), amending Chapter 731 of the Code of Ordinances of the Town of Narragansett, Rhode Island, entitled "Zoning" to June 20, 2022.
- A **MOTION** TO OPEN and HOLD a Public Hearing to consider a plan for the proposed Community Choice Aggregation (CCA) program which would aggregate the retail electric loads within the Town in accordance with RIGL §39-3-1.2.
 - A MOTION TO CLOSE the public hearing.

OPEN FORUM/PUBLIC COMMENT:

Please conduct yourself in an orderly and respectful fashion. The comments of citizens accessing this portion of our meeting are neither adopted nor endorsed by this body, but are heard as requested.

CONSENT AGENDA:

All items listed on the Consent Agenda are considered to be routine or have been previously reviewed by the Town Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the General Order of Business, and considered in its normal sequence on the Agenda.

1. A **MOTION** TO APPROVE the waiver of interest for taxpayers in accordance with Ordinance 2010-936.
2. A **MOTION** TO AWARD the bid for Street Sweeping Disposal and Miscellaneous Trucking Services to the lowest bidder, Rambone Disposal Services at their bid prices for a one-year period.
3. A **MOTION** TO APPROVE, RATIFY, AND CONFIRM the emergency repairs made to the fire sprinkler system at the Towers by Encore Fire Protection in

the amount of \$4,144.80.

4. A [MOTION](#) TO APPROVE, RATIFY, AND CONFIRM the emergency repairs to the Engine 3's bay garage door at Fire Station #3, completed by Overhead Door, Co., in the amount of \$2,994.07.
5. A [MOTION](#) TO APPROVE, RATIFY, AND CONFIRM the purchase of a new cutter head assembly for the Department of Public Works' 2004 John Deere 5520 Tiger Brush Cutter from Tri-County Contractor's Supply, Inc., in the amount of \$3,996.55.
6. A [MOTION](#) TO APPROVE a one-year contract extension for the ClerkBase Retrieval System for ClerkBase, a division of CompBase, Inc., in the amount of \$5,190.00.
7. A [MOTION](#) TO APPROVE the 2022 renewal applications for three Miscellaneous Licenses, all subject to state and local regulations.

OLD BUSINESS:

NEW BUSINESS:

TOWN COUNCIL

8. A [MOTION](#) TO APPROVE the updated 2022 Narragansett Beach fees as per attached restoring walk-on beach access and the issuance of seasonal passes, without fees, to members of the Narragansett Indian Tribe of Rhode Island and ADOPT the Resolution updating the Narragansett Beach Facilities Fee Schedule for the 2022 season.

TOWN CLERK

9. A [MOTION](#) TO APPROVE a Victualling License and Holiday License application for Bru RI LLC, d/b/a BRU Coffee Bar, 269 Great Island Road, Narragansett, RI, subject to local and state regulations.
10. A [MOTION](#) TO APPROVE a Holiday License application for Grace C Thomas Releaf Center, d/b/a CBD Releaf Center of Narragansett, 91 Point Judith Road, Unit 130, Narragansett, RI, subject to local and state regulations.
11. A [MOTION](#) TO APPROVE a Class F-1 Alcoholic Beverage License for the Friends of the Library for its library fundraising event to be held on Wednesday, August 3, 2022 at The Tower's, 35 Ocean Road, Narragansett, subject to state and local regulations and APPROVE the request that the \$35.00 fee be waived.
12. A [MOTION](#) TO SCHEDULE a work session to conduct interviews for the Planning Board.
13. A [MOTION](#) TO APPOINT/REAPPOINT two individuals to the Economic Development Committee.
14. A [MOTION](#) TO APPOINT/REAPPOINT one individual to the Inclusion, Diversity, Equity and Awareness Committee.
15. A [MOTION](#) TO REMOVE one individual and APPOINT one individual to the Galilee Advisory Committee.

HUMAN RESOURCES DEPARTMENT

16. A [MOTION](#) TO ADOPT the resolution establishing the proposed wages for seasonal, part-time, and temporary employees for Fiscal Year 2022-23.

PUBLIC WORKS DEPARTMENT

17. A [MOTION](#) TO APPROVE the filling of one (1) Truck Driver position in Highway Division, due to a resignation.
18. A [MOTION](#) TO ADOPT the revised Commercial Hauler Tipping Policy for Residential Collection to remove the responsibility of the Town to manage funds for the participating haulers.
19. A [MOTION](#) TO APPROVE, RATIFY, AND CONFIRM the use of the Miscellaneous Repair and Construction Services Contract with George Sherman Sand & Gravel Co., Inc. for the change order to complete the Town Hall ADA Parking Relocation in the amount of \$14,221.00.

FINANCE DEPARTMENT

20. A [MOTION](#) TO ADOPT a Resolution approving the Capital Improvement Plan.

TOWN MANAGER

21. A [MOTION](#) TO APPROVE the tentative agreement with Local 303, International Brotherhood of Police Officers (IBPO).
22. A [MOTION](#) TO APPROVE the memorandum of agreement with Local 1589, International Association of Fire Fighters (IAFF), AFL-CIO.
23. A [MOTION](#) TO INTRODUCE, READ, PASS AND ACCEPT as a First Reading the Appropriation Ordinance for the 2022-2023 Fiscal Year.

TOWN SOLICITOR

24. A [MOTION](#) TO READ, PASS, AND ADOPT as a second reading an ordinance in amendment of Chapter 26, Article II, Division 7 entitled "Fee Tables" of the Code of Ordinances of the Town of Narragansett, Rhode Island.

ADJOURNMENT:

Note: Documentation (if any) for items listed on this Agenda is available for public inspection, a minimum of 24 hours prior to the meeting, at any time during regular business hours at Town Clerk's Office, 25 Fifth Avenue, Narragansett, RI 02882. Interpreters for the hearing impaired can be made available at any meeting provided a request is received a minimum of three (3) business days prior to said meeting.

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**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____

Amend No. _____

**Date Prepared: May 6, 2022
Council Meeting Date: May 16, 2022**

TO: James R. Tierney, Town Manager

FROM: Janet Tarro, Town Clerk

SUBJECT: Approval of Town Council Minutes

RECOMMENDATION:

That the Town Council approves the minutes from the following meetings:

- May 2, 2022 Executive Session

SUMMARY:

Approval of minutes as in accordance with state law.

ATTACHMENTS:

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____

Amend No. _____

Date Prepared: May 6, 2022
Council Meeting Date: May 16, 2022

TO: James R. Tierney, Town Manager

FROM: Janet Tarro, Town Clerk

SUBJECT: Consideration of Expansion of Liquor License – Schedule Public Hearing

RECOMMENDATION:

That the Town Council schedule a public hearing on the application of Pelly's Properties LLC dba Pelly's Place expansion of their Class B-Victualler Alcoholic Beverage License at Assessor's Plat N-H, Lot 171, 909 Boston Neck Road, Narragansett, RI.

SUMMARY:

The applicant is seeking permanent expansion of the indoor service area of their Class B-Victualler (Full Service) Alcoholic Beverage License at Assessor's Plat N-H, Lot 171, 909 Boston Neck Road, Narragansett, RI. The applicant was granted the required special use permit on April 26, 2022, recorded in the Town Clerk's office in book 1002 page 233.

Staff suggests a public hearing date of June 6, 2022.

ATTACHMENTS:

1. Application
2. Special Use Permit granted April 26, 2022

A-22-4

Alcohol License

Status: Active

Date Created: May 3, 2022

Applicant

Tim Pelleccione
tpelleccione@yahoo.com
Pellys Place
909 Boston Neck Rd
Narragansett, RI 02882
401.527.1235

Location

909 BOSTON NECK ROAD
NARRAGANSETT, RI 02882

Owner:

HAMES ASSOCIATES, LLC
30 WOOD AVENUE NARRAGANSETT, RI 02882

License Application

Annual License

New

Type of License

Liquor Class

Class B - Victualler

Victualing Yes/No

Yes

Business Details

Business Name

Pelly's Properties LLC

D/B/A

Pelly's Place

Business Address

909 Boston Neck Road

Unit #

3

Mail to Address

909 Boston Neck Road, Narragansett, RI 02882

Type of Business

Restaurant/Pub

Business Phone Number

401-789-9669

Are the premises owned or leased?

Leased

List the name and address of mortgage or lease holder

Hames Associates LLC, 30 Wood Avenue, Narragansett, RI 02882

How long is your lease for (in years)?

9

List names, addresses, and phone numbers, for all officers, directors and partners, by title

Timothy Pelleccione, 1 Paterson Court, Narragansett, RI 02882, 401-527-1235

Seating Capacity

105

On-site Contact including phone number

Timothy Pelleccione, 401-527-1235

Owner Details

Owner/Corp/Club Name

Pelly's Properties LLC dba Pelly's Place

Owner/Corp/Club Address

909 Boston Neck Road

Business Email Address

tpelleccione@yahoo.com

Owner Phone Number

401-527-1235

Has the APPLICANT or any of the principals, partners, officers, members, or stockholders ever been convicted of a crime or misdemeanor?

No

Residence of applicant for last five years

1 Paterson Court, Narragansett, RI 02882

Alcohol Class A and B Details

Give the exact location including street address and the specific part of the building (and/or grounds) where liquor is to be served

909 Boston Neck Road

Will a draught system be on premises

Yes

Is any other business to be carried on in premises

No

Is any Officer, Board Members or Stockholders interested directly or indirectly, as principal or associate, or any manner whatsoever, in any retail license issued under Title 3 of the General Law of RI 1956, as amended?

No

Is applicant the owner or operator of any other business?

No

Draught System Questionnaire

Number of draught systems on premises

1

If you plan to install any at a future date, specify how many

0

Location of the system (please be specific)

behind the bar

Victualing

Major Food Items Sold

hot dogs

Applicant Affidavit

I hereby certify that the above statements are true to the best of my knowledge and belief. By checking this box, I agree that I have the authority to act on behalf of the business. I agree to abide by all local, state and federal ordinances, regulations, and laws that govern this application. Please acknowledge this statement by checking the box.

Applicant Name

Timothy Pelleccione

Title of Applicant

owner

Date

05/03/2022



TOWN OF NARRAGANSETT
DEPARTMENT OF COMMUNITY DEVELOPMENT
25 FIFTH AVENUE ~ NARRAGANSETT, RI 02882

April 26, 2022

Winters Hames
30 Wood Road
Narragansett, RI 02882

RE: Zoning Decision
909 Boston Neck Road
Assessor's Plat 'N-H', Lot '171'

Dear Mr. Hames:

A Zoning Application for the above-referenced property was presented before the Zoning and Platting Board of Review ("the Board") for relief under Chapter 731 of the Code of Ordinances of the Town of Narragansett entitled "Zoning", specifically a Special Use Permit from the Table of Use Regulations – Use Code 5814 (Section 6.1) (Pelly's Place expansion only) and a Special Use Permit from Automobile Parking Spaces (Section 7.9) (entire lot).

A Public Hearing associated with this application was held on April 25, 2022 with a decision being rendered at that time.

FINDINGS OF FACT

Based on the information presented during the Public Hearing and the testimony given, a motion was made by Mr. Joseph Paglia, duly seconded by Mr. Robert Ferraro, to adopt following findings of fact from the Planning Board Project Summary dated March 16, 2022:

Existing Conditions:

- Lot 171 is approximately 53,578 square feet located in an B-A (Limited Business) Zoning District and is occupied by a 6 unit, 215' x 40' plaza with a 9.5 roof overhang and 44 parking spaces for the entire lot.
- Pelly's Place existing 30' x 40' unit.
- Existing lot coverage approximately 8,809 square feet (16.4%).

Proposed Improvements:

- Expansion of existing Pelly's Place restaurant serving full serve alcohol to the adjacent tenant location. Expansion is 30' x 40' or 1,200 square feet
 - No footprint expansion of existing structure.
 - Lot coverage to remain unchanged at 8,809 square feet (16.4%).
- A. The proposed improvements associated with this project are reflected on the Site Plan completed by Flynn Surveys Inc. dated February 3, 2022 and un-authored, un-dated, floor layout of the proposed restaurant expansion that were submitted for this application.
- B. Lot 171 is approximately 53,578 square feet in area and is located in an B-A Zoning District. The existing development onsite complies with the Dimensional Regulations (Section 6.4).
- C. Lot 171 is serviced by SUEZ water and sewer.

- D. In correspondence with the Fire Marshal, he provided a capacity for Pelly's as well as estimates on the other two restaurants onsite.
- E. In Section 7.9 (Automobile Parking Space), a restaurant requires one and a half spaces for every four seats or four persons of capacity. The parking requirement for the entire lot is 97 and the submitted survey parking plan shows 44 spaces. This parking area in total does not conform to Section 7.9 of the Zoning Ordinance.
- F. The future land use designation of this property is "Commercial". The project, as proposed, complies with the Land Use component of the Comprehensive Plan.

In addition to the above, the following findings were made based on testimony during this Public Hearing:

- G. Tim Pelleccione, the owner of Pelly's Place business, was sworn in described the project. He stated that the existing establishment is 1,200 square feet and the proposed project would expand into the adjacent consignment store to include an additional 1,200 square feet. He testified that the uses proposed inside include pool tables, a shuffle board, and bar seating.
- H. Winters Hames, the property owner, was sworn in and testified that the businesses located onsite have complimentary parking demands - some using the parking in the morning, others using afternoon parking, and, in the case of the applicant, using the parking mostly in the evening.
- I. During the Public Hearing the following no items were entered into the record.
- J. It was specifically discussed by the Board that this approval was for the expansion of Pelly's Place and not for the current outdoor seating allowed on the premises under the "Take it outside" program.
- K. During the April 25, 2022 Public Hearing, two proponents spoke in favor of this application.
 - Leo Skenyon stated that he supports the project
 - Winters Hames stated that the applicant is a good citizen to the Town and supports the project.
- L. During the April 25, 2022 Public Hearing, one opponents testified against this application.
 - Colleen Prior stated she was concerned about safety, noise, parking and music.
- M. That the Planning Board found this application to be Complete and in Conformance with the Comprehensive Plan (motion passed 5-0) and a motion was made to recommend approval of the application subject to conditions (motion passed 5-0).

The motion passed 5-0 (Joseph Paglia; James Manning; Robert Ferraro; Keith Kyle; Thomas Callahan).

RELIEF REQUESTED:

Section 6.1 - Table of Use Regulations

Use Code 5814 – LUNCHROOM OR RESTAURANT (ALCOHOLIC BEVERAGE)

Special Use Permit

Section 7.9 – AUTOMOBILE PARKING SPACE (ENTIRE LOT)

Special Use Permit

DECISION:

Based on the Findings of Fact, testimony, and information presented during the Public Hearing, the Board concludes that the project is in accordance with Section 12 of the Zoning Ordinance, the Zoning Board finds that this project meets the following standards:

Special Use Permits

1. That the use will comply with all applicable requirements and development and performance standards of Section 4 and Section 7 of the Zoning Ordinance;
2. That the use will be in harmony with the general purpose and intent of this ordinance and the Comprehensive Plan of the Town of Narragansett;
3. That the granting of the Special Use Permit will substantially serve the public convenience and welfare;
4. That the use will not result in or create conditions inimical to the public health, safety, morals, and general welfare;
5. That it will not substantially or permanently injure the appropriate use of surrounding property;
6. In addition to the above, the following should be taken into consideration:
 - a. Access to air, light, views, and solar access.
 - b. Public access to water bodies, rivers and streams.
 - c. The conservation of energy and energy efficiency.

In accordance with Section 7.17 of the Zoning Ordinance, in granting the requested parking relief the Zoning Board of Review shall require that the applicant:

- (A) That, based upon the projected use and level of activity for a given development proposal, strict application of the parking and/or loading requirements would be excessive.

That the safe and proper operation of the business or any businesses within the proposed development will in no way be compromised by the reduction or modification of the requirements of Section 7.9.

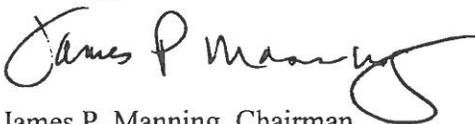
A motion was made by Mr. Anthony Brunetti, duly seconded by Mr. Robert Ferraro, to grant the requested relief, with the following conditions:

1. That once a Final Inspection has been issued, this project shall be considered complete; any future Building Permit Applications that do not otherwise require Zoning Relief shall not be required to seek an amendment to this condition.

The motion passed 5-0 (Joseph Paglia; James Manning; Robert Ferraro; Keith Kyle; Thomas Callahan)

These Special Use Permits shall expire two (2) years from the date of granting by the Board unless the applicant exercises the permission granted or receives a building permit to do so and commences construction and diligently prosecutes the construction until completed. In the event that an approval is granted by the Zoning Board of Review which is conditioned upon or requires approval from a state or federal agency which would regulate the constructing being approved, the two (2) year approval period shall not commence until the applicant has received all of such approvals.

Sincerely,



James P. Manning, Chairman
Zoning and Platting Board of Review

FOR RECORDING PURPOSES ONLY

RECEIVED FOR RECORD
JANET TARRO
TOWN CLERK
NARRAGANSETT, R.I.
APR 26, 2022 12:08:00PM
Vol: 1002 PG: 233

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____

Amend No. _____

Date Prepared: May 10, 2022
Council Meeting Date: May 16, 2022

TO: James R. Tierney, Town Manager

FROM: Janet Tarro, Town Clerk

SUBJECT: Reschedule Public Hearing – Zoning Amendment – Bulk Zoning Effective Date

RECOMMENDATION: That the Town Council reschedule a previously scheduled public hearing on an application from Margaret L. Hogan, Esq. on behalf of Lucien and Claudia Ramondetta to amend the effective date of Chapter 1087 Zoning Amendment (bulk zoning), amending Chapter 731 of the Code of Ordinances of the Town of Narragansett, Rhode Island, entitled “Zoning” to June 20, 2022.

SUMMARY: Margaret L. Hogan, Esq., on behalf of Lucien and Claudia Ramondetta, has submitted an application to amend the effective date to extend to 60 days after passage of the Bulk Zoning Amendments, Chapter 1087, that was passed on June 21, 2021 with text revisions to Section 2.2 (Definitions), Section 6.4 (Dimensional Regulations), Section 7.6 (Supplementary lot and bulk regulations), Section 7.9 (Automobile parking space), Section 7.10 (Plans and specifications for parking requirements), plus the addition of a new Section 12.23 (Development Standards for Homes exceeding four bedrooms).

At the May 2, 2022 Town Council meeting, the public hearing for this zoning ordinance amendment was scheduled for July 13, 2022. Rhode Island General Law 45-24-51 requires that a public hearing be scheduled within sixty-five (65) days from receipt of the proposed zoning ordinance amendment.

In accordance with RIGL 45-24-51, the Planning Board is scheduled to review the proposal at their May 17, 2022 scheduled meeting and will forward a recommendation to the Town Council.

Staff recommends a public hearing be scheduled on June 20, 2022 at 8:00 PM.

ATTACHMENTS:

1. Application
2. Proposed ordinance amendment
3. Letter
4. Project schedule



RECEIVED:
APR 18, 2022 08:38:16 AM
Janet Tarro
Narragansett Town Clerk

TOWN OF NARRAGANSETT

APPLICATION FOR AMENDMENT TO ZONING MAP AND/OR ORDINANCE

TO: Town Council
c/o Town Clerk
25 Fifth Avenue
Narragansett, RI 02882

DATE: **April 18, 2022**

APPLICATION FOR:

- A. Zoning Map Amendment
 B. Zoning Ordinance Amendment

Fee Paid: **\$900.00**

The undersigned hereby applies to the Town Council for an amendment to the Zoning Ordinance/Map as set forth in Chapter 751, Section 20 of the Zoning Ordinance and RIGL Section 45-24 affecting the following premises hereinafter set forth.

A. Complete this Section if applying for Zoning Map Amendments

Applicant:

Applicant Address:

Owner:

Owner Address:

Address of Premises:

Assessor's Plat:

Lot:

Current Zoning District:

Proposed Zoning District:



TOWN OF NARRAGANSETT

APPLICATION FOR AMENDMENT TO ZONING MAP AND/OR ORDINANCE

TO: Town Council
c/o Town Clerk
25 Fifth Avenue
Narragansett, RI 02882

DATE: **April 18, 2022**

APPLICATION FOR:

- A. Zoning Map Amendment
 B. Zoning Ordinance Amendment

Fee Paid: **\$900.00**

The undersigned hereby applies to the Town Council for an amendment to the Zoning Ordinance/Map as set forth in Chapter 751, Section 20 of the Zoning Ordinance and RIGL Section 45-24 affecting the following premises hereinafter set forth.

A. Complete this Section if applying for Zoning Map Amendments

Applicant: **Margaret L. Hogan, Esq.**

Applicant Address: **128 Auburn Drive, Charlestown, R.I. 02813**

Owner: **Lucien and Claudia Ramondetta**

Owner Address: **2335 Stewart Avenue, Walnut Creek, CA. 94596**

Address of Premises: **18 Green Brier Road, Narragansett, R.I. 02882**

Assessor's Plat:

Lot:

Current Zoning District:

Proposed Zoning District:

Description of Existing Structures:

Present Use(s) of the Premises:

Proposed Use(s) of the Premises:

Attach a map and/or Site Plan of the subject Site showing the following items:

- A. Site boundaries, plat and lot numbers, zoning district boundaries as available from the Town Assessor's records.
- B. Existing and proposed Zoning District boundaries, existing streets and roads by name and the Town boundaries (where appropriate).
- C. Existing land use of the Site and surrounding area within 500' of the perimeter of the Site.
- D. Existing roadway networks designated limited access highways, arterials, collectors, and other state, town, and private roads.

B. Complete this Section if applying for Zoning Text Amendments

State the provisions of the Zoning Ordinance for which this Zoning Amendment is being sought.

See attached letter to the Town Council

- Attach a copy of the proposed ordinance to this application.
Attach a list of the names and mailing addresses of all persons owning property within 200' of the proposed zone change according to the most recent list provided by the Tax Assessor. The list shall include the plat map and lot designations as listed on tax records.
- In the case of a split-zoned parcel or a parcel proposed for two (2) separate zoning designations, a metes and bounds description of that portion of the property affected by the application shall be required to be attached to this application.

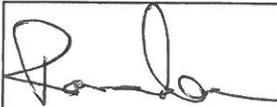
State the grounds for this Zoning Map or Zoning Ordinance amendment and/or reasons for the requested action. Please indicate and/or refer to the applicable portion of the Narragansett Comprehensive Plan to demonstrate the consistency of this Zoning Ordinance request and the Plan.

See attached letter to Town Council

Are there any outstanding easements, covenants, liens currently affecting in any way the subject property? If yes, explain the source and nature in the following text box. Failure to disclose any of this information will constitute an invalid application.

No

Owner's Signature:



Telephone:

925-989-2525

E-mail:

lramondetta@yahoo.com

Applicant Signature:



Telephone:

401-677-4488

E-mail:

mhoganesq@verizon.net

TOWN OF NARRAGANSETT

CHAPTER 1087

AN ORDINANCE IN AMENDMENT OF CHAPTER 731 OF THE CODE OF ORDINANCES OF THE TOWN OF NARRAGANSETT, RHODE ISLAND, ENTITLED “ZONING”

It is ordained by the Town Council of the Town of Narragansett as follows:

Section 1: That Section 2.2, “Definitions” of Chapter 731 of the Code of Ordinances of the Town of Narragansett, entitled “An Ordinance in Relation to Zoning” is hereby amended by deleting the text of the following definitions;

- * floor area, aggregate or gross
- * floor area ratio (FAR)
- * lot area
- * parking area

and by adding the following new or revised definitions:

Bedroom. Any habitable space in a dwelling unit or habitable space in an accessory structure not including a kitchen, living room or other common living space that is intended for or capable of being used for sleeping, meeting the minimum area, access and egress criteria of the State Building Code and has a door or doorway, of less than 48 inches in width. A room identified as a den, library, study, loft, bonus room or any room that satisfies this definition will be considered a bedroom for occupancy, parking and staff review of State approved onsite wastewater treatment systems as regulated in Section 4.5 (d).

Bunk Room. A bunk room shall be defined as a bedroom as defined elsewhere herein with 3 or more beds and shall meet all the required building code standards, and shall be identified as such on any floor plans submitted to the Town. The maximum number of beds shall be shown on the floor plans. Bunk rooms are prohibited in dwellings on lots of 20,000 square feet net area or less.

Driveway (residential) – A private way providing access for vehicles to a parking space, garage or dwelling.

Floor area, aggregate or gross;

- a. *Breakwater Village only.* The sum of the gross horizontal areas of the several floors of the building, excluding basement and attic floors used only for accessory use. All horizontal dimensions shall be taken from the exterior faces of walls or other outer limits of roofed areas. Areas of stairways shall be counted towards the area of the lower floor only, regardless of ceiling height or number of flights of stairs in that location.

- b. *All residential uses (excluding Breakwater Village)*. The sum of the gross horizontal areas of the several floors of the building. All horizontal dimensions shall be taken from the exterior faces of walls or other outer limits of roofed areas. Areas of stairways shall be counted towards the area of the lower floor only, regardless of ceiling height or number of flights of stairs in that location.

The computation of aggregate or gross floor area SHALL include the following:

1. The area of each floor of a building as measured from the outside faces of the walls.
2. The area of all accessory structures with living area, and porches, balconies, decks, and mezzanines enclosed on half or more of their sides.
3. Attic space, finished or unfinished, with a center ceiling height of seven (7) or more feet. For areas with slanted ceilings, the floor area with a ceiling height of five (5) feet or less shall not be counted.
4. Basements, (or portions thereof) finished or unfinished, with ceiling heights of (7) seven feet or more, shall be counted. Basements with ceiling heights from floor to bottom of floor joist of 6'11" or less shall not be considered living space and not counted.

The computation of gross floor area shall EXEMPT the following:

1. Detached accessory structures under 144 square feet;
2. Unenclosed carports, porches and decks.

Floor area ratio (FAR). The aggregate floor area of a building divided by the total net lot area of the given parcel, expressed as a decimal.

Hardscape. A combination of building coverage and site coverage as defined elsewhere herein. This includes all structures, impervious surfaces, driveways, and parking areas (pervious and impervious).

Lot area, gross. The total area within the boundaries of a lot, excluding any street right-of-way, usually reported in acres or square feet.

Lot area, net. The area of the lot that is upland of any verified coastal feature and/or any CRMC or RIDEM verified wetlands onsite. This area shall be also known as the "buildable" portion of the lot. In no case shall the net lot area be the sole determinant of a site's capacity to support some form of development.

Parking Area – A site or portion thereof, devoted to the off-street parking of vehicles, including parking spaces, aisles, access drives and landscaped areas and providing vehicular access to a public or private street in a forward motion.

Softscape - All area of a property that is not encompassed by the definition of hardscape. This is defined as permeable areas planted with trees, shrubs, vegetative ground cover or ornamental plantings.

Section 2: That Section 6.4 “Dimensional Regulations” of Chapter 731 of the Code of Ordinances of the Town of Narragansett, entitled “An Ordinance in Relation to Zoning” is hereby amended to add the following new subsection:

6.4(B). Residential Floor Area Ratio

Any lot used for residential purposes that is less than or equal to 20,000 square feet of gross lot area, as defined herein, (and not located in Breakwater Village), shall be subject to the FAR regulations set forth in subsections 1- 5 below. In addition, these lots shall utilize net lot area for lot coverage calculation purposes. A Special Use Permit may be requested through the Zoning Board for homes exceeding four bedrooms through provisions of Section 12.23 of this ordinance.

1. Purpose: The purpose of the Floor Area Ratio requirement is to limit the impacts of the use that results from excessive building size or massing. The FAR threshold is intended to promote a graceful transition within neighborhoods containing standard and substandard lots that are experiencing development. The FAR threshold supports infill development that is compatible and complimentary to existing neighborhoods by establishing special development standards in Subsection (5) below.
2. Floor Area Ratio Applicability: Floor Area Ratio shall apply to all principle and accessory residential structures on lots under 20,000 square feet in gross area in all Zoning Districts in the Town of Narragansett. All properties regulated by Floor Area Ratio shall conform to the permitted Floor Area Ratio in addition to meeting all of the Dimensional Regulations elsewhere required in the Zoning Ordinance.
3. Maximum Floor Area : The maximum floor area on a lot or parcel shall be the greatest of the following:
 - 1.) The floor area to be calculated using the following matrix located in Section 5 below;
 - 2.) The floor area approved prior to June 21, 2021 as part of a valid existing approved planned residential development or site review.
- 4) Calculating Maximum Floor Area - The maximum floor area shall be calculated based on all residential buildings on a lot, according to the criteria set forth in the definition of Floor Area Ratio in Section 2.2 of the Zoning Ordinance and the standards provided in the following matrix

5) Floor Area Ratio Matrix:

Tier	Net Lot Area		FAR	Maximum Hardscape
	Min	Max		
1	0	2,000	0.55	70%
2	2,001	3,000	0.5	60%
3	3,001	4,000	0.45	50%
4	4,001	5,000	0.4	50%
5	5,001	6,000	0.35	40%
6	6,001	7,000	0.34	40%
7	7,001	8,000	0.33	35%
8	8,001	9,000	0.32	35%
9	9,001	10,000	0.31	35%
10	10,001	11,000	0.3	35%
11	11,001	12,000	0.29	35%
12	12,001	13,000	0.285	35%
13	13,001	14,000	0.28	35%
14	14,001	15,000	0.275	30%
15	15,001	16,000	0.27	30%
16	16,001	17,000	0.265	30%
17	17,001	18,000	0.26	30%
18	18,001	19,000	0.255	30%
19	19,001	20,000	0.25	30%

* In no instance shall the calculated gross floor area of structure in any tier be required to be less than the maximum allowance for the tier above it.

Section 3: That Section 7.6, “Supplementary Lot and Bulk Regulations” of Chapter 731 of the Code of Ordinances of the Town of Narragansett, entitled, “An Ordinance in Relation to Zoning” is hereby amended to add the following new sub-sections:

(g) *Hardscape requirement.* Any lot used for residential purposes that is less than 20,000 square feet in gross lot area shall comply with the hardscape requirements of the Dimensional

Regulations of Section 6.4 (b) . The area that makes up the difference between actual building coverage and the maximum permitted building coverage shall be maintained as softscape as defined herein, and available for future expansion, except, that it shall not be utilized for parking of vehicles.

(h) Front-yard softscape requirement. For any lot used for residential purposes, that is less than 20,000 square feet in gross lot area, a minimum of 60% of the area within the front-yard as determined by the Zoning Officer, shall be maintained as softscape as defined herein. For lots that are substandard in lot width, this requirement shall be reduced to 50%.

Section 4: That Section 7.9 (1) “Dwellings and apartments” of Chapter 731 of the Code of Ordinances of the Town of Narragansett, entitled “An Ordinance in Relation to Zoning” is hereby deleted and replaced by the following new text:

(1) Residential:

- a. Dwellings and apartments up to 4-bedrooms. One car space, equaling at least 200 square feet, for each bedroom with a minimum of two car spaces for each dwelling unit. Garage space and carports actually used for automobile parking may be counted to meet this regulation and may not be converted to living space without being relocated onsite or relief from this section by the Zoning Board of Review. Bunk rooms shall require 200 square feet for each bed.
- b. Dwellings exceeding 4 bedrooms. A parking area equaling a minimum of 300 square feet per bedroom/or occupancy shall be required in compliance with Section 7.10. Garage space and carports actually used for automobile parking may be counted to meet this regulation and may not be converted to living space without being relocated onsite or relief from this section by the Zoning Board of Review. Bunk rooms shall require 200 square feet for each bed.

Section 5: That Section 7.10 “Plans and specifications for parking requirements”, of Chapter 731 of the Code of Ordinances of the Town of Narragansett, entitled “An Ordinance in Relation to Zoning” is hereby deleted and replaced by the following new text:

Any pervious or impervious driveway shall first require a permit from the building inspections department, and shall comply with Section 7.9 of the Zoning Ordinance. Plans and specifications for the required off-street parking facility and its access drives shall be submitted with the application for site plan review, pursuant to section 18 of this ordinance, or, if site plan review is not required, with the application for a building permit for the main use. In all residential developments exceeding 4 bedrooms and all non-residential developments, each car space shall be at least 8½ feet wide and 18 feet long and shall be served by suitable aisles (each lane being a minimum 10 foot width or greater if required by the Building Official based on site conditions) to permit access to all car spaces and egress from the site in a forward manner. In no case shall the gross area of the facility be less than 300 square feet per car space, except for

single family dwellings of four bedrooms or less, where there shall be no less than 200 square feet of gross area per car space.

The facility shall have a dust-free, hard surface, either pervious or impervious, and shall be provided with bumper guards where needed.

Section 6: That Section 12, “Special Use Permits” of Chapter 731 of the Code of Ordinances of the Town of Narragansett, entitled “An Ordinance in Relation to Zoning” is hereby amended to add the following new sub-section:

Section 12.23 Development Standards for Homes exceeding four bedrooms

The Zoning Board of Review may grant a special use permit for single-family homes exceeding four bedrooms in the R-10, R-10A and R-20 zones and on legal non-conforming lots of less than 20,000 square feet in the R-40 and R-80 zones provided the work complies with all of the following standards in addition to all other applicable requirements of this ordinance:

1. Site: The site shall conform with the underlying zoning designation or be determined by the Zoning Enforcement Officer to be a legal non-conforming buildable lot.
2. Permitted uses: That the project meets the definition of single-family home and does not require any additional special use permits or dimensional variances from the Zoning Ordinance. Where deemed appropriate by the Zoning Board of Review, a property may receive both dimensional variances and special use permits without the necessity of meeting the use variance criteria.
3. Parking: That the project demonstrates adequate parking onsite that meets all applicable provisions of the Zoning Ordinance. In addition to the parking requirement of Section 7.9, there shall be no parking improvements allowed within 2 feet of any lot line, (except for driveway openings), or within the rear-yard setback area. These areas shall remain as softscape as described in Section 7.6.
4. Design: The site plan shall comply with the FAR requirements of Section 6.4(b). One of the following additional development standards shall be incorporated into the design of structures on lots of less than 5,000 square feet net lot area:
 - a. For 2-story homes: The second story shall not exceed 40% of the gross floor area allowed for the entire structure.
 - b. For structures with 3 stories: The third floor shall not exceed 2/3 the floor area of the second floor which may be the same area as the first floor, and the entire structure shall not exceed the allowable gross floor area.

5. Landscaping and Buffering: The site plan shall address hardscape/softscape regulatory limits and provide square footage calculations of how the proposal meets the standards of Section 6.4(b).

Section 7. The original effective date for this Ordinance, June 21, 2021 is hereby amended from “immediately upon passage” to “60 days after adoption of the Ordinance”, to equitably accommodate property owners who had been substantially engaged in the building planning process and who filed for a building permit within 60 days after June 21, 2021.

HOGAN & HOGAN, LTD

MARGARET L. HOGAN, ESQUIRE

P.O. Box 1719

CHARLESTOWN, RI 02813



April 18, 2022

The Honorable Town Council of Narragansett
25 Fifth Avenue
Narragansett, R.I. 02882

Dear Councilors:

This office represents Lucien and Claudia Ramondetta, owners of real property located at 18 Green Brier Road since August 1, 2008. Like many property owners in Narragansett, the Ramondettas purchased this property after vacationing in Narragansett for several years, with future vacation time and eventual retirement in their plans. Since purchasing, they have traveled each year from California to spend a month each summer in their home. They planned, like so many others, to replace this 1930s cottage as they approached their retirement years with a home that was more suitable and which was up to modern building codes and standards.

So, in the fall of 2019, the Ramondettas began the planning and design process. They chose Coastal Modular and embarked on a long and detailed process. However, unbeknownst to them, the Council, in response to the “mini dorm” problem that had cropped up, eventually adopted the floor-area-ratio (FAR) zoning ordinance. In a cruel twist of fate, the effective date of that ordinance, June 21, 2021, occurred on the very date that the Ramondettas’ dream home plans were finalized- after eighteen months of planning and two months after taking out the necessary financing for the rebuild project. I’m including a timeline of selected events and supporting emails demonstrated this process.

When their building permit application was rejected on August 12, 2021, they, and their builder, were all completely stunned to learn of the existence of the new ordinance. All their work and planning, and expense of the prior eighteen months was wasted. Worse yet, they have since learned that if the builder had known about the coming ordinance and had started a building permit application in the online portal, prior to June 21, 2021, even if all the documentation was not complete, they could have been “grandfathered” under the prior traditional zoning.

Since taking on this matter, I have reviewed the videos of the January 25, 2021, February 16, 2021 and April 5, 2021 Town Council workshops and meetings wherein this Ordinance was discussed. At the commencement of the February 16, 2021 meeting Council President Pugh began the discussion by indicating that the overarching goal of the ordinance was to prevent

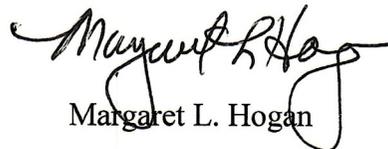
further construction of large dorm-style homes. Councilman Pugh repeated this position at the April 5, 2021 meeting. During these meetings, several Councilors, as well as Mr. DeLuca, indicated that the ordinance would likely need to be “tweaked” as time went by, but that it was important to get something on the books that would stop the trend of eight bedroom homes.

After several discussions with the Ramondettas, they decided to apply for zoning relief hoping that the Planning and Zoning Boards would recognize the inequitable and devastating hardship imposed upon them by the ordinance. Sadly, however, the Planning Board voted unanimously to send a negative advisory to the Zoning Board. In our presentation to the Planning Board, the builder testified that he had built approximately thirteen homes in Narragansett in the three years prior and that he had no clue that such a change had been contemplated. The Planning Board members indicated that they found it difficult to understand how someone would not be aware of the impending zone change, despite the fact that the Ramondettas live on the other side of the country. However, a review of the records indicate that there was very little public engagement in the development of this ordinance. Surprisingly, there was no outreach to the land use community of attorneys, architects, surveyors, designers, or builders as is common in most towns when a major land use change is contemplated. Perhaps it was the perceived need to quickly stop the permits for large homes that led to such an approach?

During the application process to Planning, we determined that under the Ordinance as adopted, the Ramondettas could not even re-build to the same size home that they have today- if they voluntarily tore the home down to re-build. Perversely, however, if the home burned, they could rebuild to the same size. In our opinion, such an impact to property owners is patently unfair. Correction of those issues, while important, is beyond the scope of this application. This application seeks merely to extend the effective date of the ordinance to 60 days beyond June 21, 2021. Such an approach provides equitable relief without unduly impacting the Town, as relief would be extended only to those applicants that actually filed for a building permit within those 60 days. The “floodgates” would not be opened.

The Ramondettas will be here in Rhode Island for the Council’s June meeting and respectfully request the opportunity to be heard in person, at that time.

Very Truly Yours,



Margaret L. Hogan

Ramondetta

Selected Highlights of Project Timeline

Dec. 21, 2019	Ramondetta engages Coastal Modular
Dec. 21, 2019	Coastal Modular provides surveyor and asbestos removal information to Ramondetta
January 2, 2020	Coastal Modular forwards initial design concepts
Jan 3-Feb 26, 2020	Design concepts back & forth between Ramondetta & Coastal Modular
March 2020	COVID 2019- shuts down a supply plant for building manufacturer
May 3, 2020	Project planning resumes
June 2, 2020	Design changes continue
June 20, 2020	Ramondetta hires Surveyor- Jim Flynn
June 23, 2020	Flynn performs work for survey
July 2020	Design changes/ Meetings
July 8, 2020	Ramondetta in town- onsite meeting
July 2020	Discussion on projected construction timeline / whether to rent the cottage out in summer of 2021. Coastal Modular provides estimated timeframe of March 2021 to build to be ready in time for summer 2021.
July 22, 2020	Ramondetta follows up with Coastal Modular on feasibility of some proposed changes
July 28, 2020	Ramondetta follows up with Coastal Modular
August 3, 2020	Ramondetta follows up with Coastal Modular
September 2020	Reviewing revised plans from plant representative and additional professional, Small House Design, on design changes.
October 2020	Small House Designs bows out of project- not enough time
October 3, 2020	Engage Architect (EcoRhode Design) to revise stock plans
Oct. 21, 2020 Coastal Modular	Ramondetta inquires of surveyor for copy of survey (done in July) for Coastal Modular

Oct 22, 2020	Surveyor sends existing conditions plans to Coastal Modular
Oct 20-Jan 21	Coastal Modular & architect & Ramondetta working on plans- back and forth. Many iterations.
February 17, 2021	Ramondetta & Flynn communication re: missing invoice
February, 2021	Ramondetta , Coastal Modular, plant back & forth on revisions
March 12, 2021	Ramondetta follow up with Surveyor
April 12-28	Plan revisions continue
April 2021	Cash- out construction refinance of \$800,000 closes
May 2021	Substantial mortgage for cottage reconstruction project - payments begin
May 11, 2021	Ramondetta- list of design finalizations to Coastal Modular
May 22-31	Back & forth on plans
May 31, 2021	Ramondetta seeks set of house plans in advance of trip to Rhode Island
June 2021	Ramondetta & Coastal Modular & plant finalizing finish details
June 21, 2021	NEW ORDINANCE ADOPTED- EFFECTIVE IMMEDIATELY
June 21, 2021	Ramondetta's house plans finalized
June 30, 2021	Details for plant production
July 8, 2021	Ramondetta Follow up to Surveyor to add final plans for building permit
July 18, 2021	Ramondetta Follow up to Surveyor
July 24, 2021	Ramondetta Follow up to Surveyor
August 3, 2021	Problem with slab fabricator- substitute needed
August 8, 2021	Building permit application filed
August 12, 2021	PERMIT DENIED- Communications with Town Officials
September 7, 2021	Attorney site visit- after return from vacation

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____

Amend No. _____

Date Prepared: May 2, 2022
Council Meeting Date: May 16, 2022

TO: James Tierney, Town Manager
FROM: Michael J. DeLuca, Community Development Director
SUBJECT: Community Choice Aggregation Program

RECOMMENDATION:

That the Town Council HOLD A PUBLIC HEARING to consider a plan for the proposed Community Choice Aggregation (CCA) program which would aggregate the retail electric loads within the Town in accordance with RIGL §39-3-1.2.

SUMMARY:

Community Choice Aggregation (CCA), also known as municipal aggregation, is a program that allows local governments to procure power on behalf of their residents, businesses, and municipal accounts from an alternative supplier while still receiving transmission and distribution service from their existing utility provider. CCAs are an attractive option for communities that want more local control over their electricity sources, more green power than is offered by the default utility, and/or lower electricity prices. By aggregating demand, communities gain leverage to negotiate better rates with competitive suppliers and choose greener power sources.

CCA's are currently authorized in eight states (California, Illinois, Ohio, Massachusetts, New Jersey, New York, Rhode Island, and Virginia). In 2002, the Rhode Island General Assembly passed House Bill 7786 allowing CCA's with an opt-out provision.

Prices for electricity under CCAs may be lower than the residential retail price for electricity because of the collective buying power of entire communities and current market trends. CCA customers continue to receive the same delivery and maintenance services from their local utility, with a single utility bill that reflects the change in supplier. The only changes for customers are the sources and prices of electricity generation.

The following actions have already been completed;

May 27, 2021 - Town Council meeting, a motion to direct the Town Manager to explore CCA as an option for potential cost savings of energy supply for the Town and residents was unanimously approved.

June 7, 2021 - Town Council meeting, Jamie Rhodes of Good Energy L.P., presented the CCA program and timeline to implementation in some detail.

June 21, 2021 – Town Council meeting, a resolution of approval authorizing the Town Manager to sign a contract to proceed was approved.

June, 2021 – Nov., 2021 - Town Manager and Community Development staff directed the in-house review of the contract selecting Good Energy L.P. as the Town's consultant, which was signed on November 23, 2021.

Nov. 2021 – Jan. 2022 – Good Energy staff assembled a draft CCA plan.

January 25, 2022 - A first draft of a CCA Plan for Narragansett was received.

March 21, 2022 - Mr. Rhodes presented the proposed CCA plan to the Town Council. He noted the following steps in the process remain:

- a. Schedule and hold a public hearing on the draft plan – as soon as possible
- b. Amend plan as needed and Town Council approve the Plan
- c. Send approved plan to the Public Utilities Commission for approval (spring 2022)
- d. Town to solicit bids for an electricity supply contract (summer 2022)
- e. If Town approves a bid, the program is initiated (fall 2022)

Current Action - May 16, 2022 – Town Council to hold public hearing on draft CCA plan. As noted above there will be a period of time to amend the Plan to address questions and concerns of the Town Council, staff comments and public commentary.

ATTACHMENTS:

1. Town of Narragansett Community Aggregation Plan - DRAFT

TOWN OF NARRAGANSETT COMMUNITY AGGREGATION PLAN

TABLE OF CONTENTS

I. Overview of the aggregation plan	2
II. Classes of consumers that may participate.	3
II.A. Applicable Classes	3
II.B. Universal Access & Equitable Treatment	3
III. Program organizational structure	4
IV. Program operations.	5
IV.A. Issue an RFP for power supply and select a competitive supplier.	6
IV.B. Implement public education campaign.	7
IV.C. Enroll consumers and provide service	8
V. Program funding.	8
VI. Rate setting and cost allocation among participants.	8
VII. Entering and terminating agreements.	9
VIII. Rights and responsibilities of program participants.	9
IX. Extension or termination of program	10
Attachment 1: Historical Overview - Plan Development	11
Attachment 2: Education & outreach plan detail	13
2-I. Program operations: implement public education campaign	13
2-I.A. Initial outreach and education mechanisms	13
2-I.B. Consumer notification letter	14
2-I.C. Timeline and preliminary marketing plan	14
2-II. Program operations: ongoing outreach and education	16
Attachment 3: Consumer Notification Letter, Reply Card & Envelope	17
Attachment 4: Good Energy Services Agreement	17
Attachment 5: Energy Source Disclosure Label	17

I. OVERVIEW OF THE AGGREGATION PLAN

The following is the Town of Narragansett's ("Municipality") Community Aggregation Program ("Program"), developed consistent with Section 1.2 of Chapter 39-3 of the RI General Laws. This plan describes the Program's operations and was created through the following process:

1. Passage of authorizing resolution,
2. Signed agreement with Municipality's aggregation consultant,
3. Creation of a Draft Plan,
4. Public hearing on Draft Plan,
5. Response to public hearing,
6. Finalization of Plan, and
7. Submission of Final Plan to Public Utilities Commission.

See **Attachment 1** for details on these steps.

The purpose of this aggregation plan is to provide universal access to new electricity supply choices for the Municipality's residents and businesses. The electric distribution company, National Grid, will remain responsible for distribution of electricity, maintaining electricity infrastructure and responding to power outages. This Plan does not obligate the Town to pursue aggregation if conditions are not favorable.

The Program enables the Town to select the characteristics of the electricity supply options, also known as products. The Program will be open to all residents and businesses in Town, and it will offer a standard product and optional products. At launch, all Applicable Consumers¹ will be automatically enrolled in the Program's standard product unless they exercise their right to opt out or choose an optional product. Once the Program is operational, individual residents and businesses would retain the right 1) to change to an optional product or 2) to opt out of the Program with no penalty and to choose any other electricity supplier or stay with the Last Resort Service supply from the electric distribution company.

Before implementation, the Plan will be reviewed and approved by the Rhode Island Public Utilities Commission ("Commission"). The Commission will ensure that the Program satisfies all statutory requirements. This Plan was developed to demonstrate that the Program of the Municipality satisfies all requirements necessary for the approval of the Commission.

¹ Applicable Consumers shall include consumers of electricity in the Applicable Classes within the geographic boundaries of the municipality who are (1) Last Resort Service consumers; (2) Last Resort Service consumers who have indicated that they do not want their contact information shared with competitive suppliers for marketing purposes; or (3) consumers receiving Last Resort Service plus an optional renewable energy product that allows concurrent enrollment in either Last Resort Service or competitive supply. The following consumers shall be excluded as Applicable Consumers: (1) Last Resort Service consumers who have asked that National Grid not enroll them in competitive supply; (2) Last Resort Service consumers enrolled in a green power product program that prohibits switching to a competitive supplier; and (3) consumers receiving competitive supply service.

II. CLASSES OF CONSUMERS THAT MAY PARTICIPATE.

II.A. APPLICABLE CLASSES

The aggregation program will be available for the residential, commercial and industrial classes of electricity consumers as defined by Municipality's electric distribution company, National Grid ("Applicable Classes"). The residential class is comprised of the rates A-16, A-60; the commercial class is comprised of rates C-06, G-02, S-05, S-06, S-10 and S-14; and the industrial class is comprised of B-32 and G-32.

II.B. UNIVERSAL ACCESS & EQUITABLE TREATMENT

It will provide universal access to consumers by guaranteeing that all consumers in the Applicable Classes will be included in the Program under equitable terms.

As required by the statute, there shall be equitable treatment of Applicable Classes within the Program. The Program makes four distinctions among groupings of consumers.

First, the Program will distinguish among enrolled Applicable Classes by soliciting separate pricing for each of those classes of electricity consumers as defined by the Municipality's electric distribution company.

Second, the Program will distinguish among enrolled consumers that receive each of the products identified in Section III. The Program will solicit separate pricing for each of the products.

Third, the Program will distinguish among enrolled Applicable Classes by the assignment of the standard product from the products identified in Section III.

Fourth, the Program will distinguish between consumers that join the program – i.e., enroll in an electricity supply product offered by the program – through an opt-out process and consumers that join through an opt-in process.

- Consumers that join through an opt-out process include the initial consumers and new consumers in the Municipality after the program start-date. Initial consumers are those consumers in applicable classes on Last Resort Service with National Grid that are automatically enrolled in the Program unless they choose to opt-out. All initial consumers will receive the contracted program pricing for their rate class. Among new consumers, the Program will distinguish between new residential and small commercial consumers, who will receive the contracted program pricing, and all other commercial and industrial consumers, who will receive pricing based on market prices at the time the consumer joins the Program.
- Consumers that join by opting-in include two types of consumers: a) consumers that did not become part of the Program initially because they were being served by a competitive supplier and then joined the Program; and b) consumers joining the Program after having previously opted out. Those consumers that were being served by a competitive supplier at program initiation but who later join the Program will be treated the same as new consumers – residential and small commercial consumers will receive the contracted program pricing and all other commercial and industrial consumers will pay a price based on the then-current market rates. All consumers that join the Program after having previously opted out will be offered a price based on then-current market rates rather than the standard contract price. This distinction is designed to limit any

incentive for frequent switching back and forth between the aggregation program and Last Resort Service of National Grid.

All consumers will have the right to opt-out of the Program at any time with no charge.

III. PROGRAM DESCRIPTION

III.A. Organizational Structure

The following entities have a specific role in the development, implementation, operation and oversight of the Program:

- **Town Council:** The Plan will be approved by the Town Council, the legislative authority of the citizens of the Municipality, and overseen by the Town Council or designee of the Town Council. The Town Council or designee(s) of the Town Council will be responsible for making decisions and overseeing the administration of the Program with the assistance of the Aggregation Consultant. Prior to the receipt of bids from Competitive Suppliers, the designee(s) of the Town Council shall be specifically authorized to enter into an Electric Service Agreement (“ESA”) under parameters specified by the Town Council.
- **Town Manager:** The Town Council delegates its authority to the Town Manager for the proper execution of this Aggregation Plan consistent with applicable R.I. General Laws. The Manager shall provide, at least annually, reports to the Town Council as to the Program’s performance and propose any legislative amendments or resolutions that may be necessary, from time to time, to improve the plan. The Town Manager shall provide direct management and oversight of the Program on behalf of the Town. The Town Manager, or designee, shall regularly meet with the Aggregation Consultant for the purpose of providing oversight of the Aggregation Program and shall make recommendations to the Town Council on program changes.
- **Aggregation Consultant:** The Aggregation Consultant will manage certain aggregation activities under the direction of the Town Council or designee of the Town Council. Their responsibilities will include managing the supply procurement, developing and implementing the public education plan, interacting with National Grid and monitoring the supply contract. The Municipality has selected Good Energy, L.P. to provide these services.
- **Competitive Supplier:** The Competitive Supplier will provide power for the aggregation, provide consumer support including staffing a toll-free number for consumer questions, and fulfill other responsibilities as detailed in the Electricity Supply Agreement (ESA). The Competitive Supplier shall be required to enter into an individual ESA with the Municipality under terms deemed reasonable and appropriate for the Town’s constituents by the Town Council.
- **Buying Group:** The Municipality may elect to join with other municipal aggregators in combining its load for purposes of soliciting bids from Competitive Suppliers. The purpose of the Buying Group is to allow municipal aggregators to capture the benefits of collective purchasing power while retaining full municipal autonomy. The Municipality shall be represented by the designee(s) of the Town Council on the executive committee of the Buying Group. The Municipality, through its designee, as specifically authorized by the Town Council, shall select a Competitive Supplier based on the needs of the Municipality and shall not be required to select the same terms or Competitive Supplier as other members of the Buying Group.

III.B. Program Offerings

Program intends to offer the following electricity supply products to consumers:

The Program may offer a standard and optional electricity supply product. Applicable Consumers are automatically enrolled in the standard product unless they opt-out of the program or choose one of the optional products.

All products will include the minimum amount of renewable electricity as required by any applicable statutory requirements, such as the Renewable Energy Standard (“RES”) required by the State. Some products will include additional renewable electricity above the RES. All purchases of additional renewable electricity in the products will be certified through Renewable Energy Certificates (RECs), the instrument used to trade and track renewable energy generation.²

The products may vary based on the amount of renewable electricity, in the form of RECs. The choices for renewable electricity may include:

- The same amount of RECs required by the RES in the State
- RECs in an amount that is 10% greater than the Renewable Energy Standard (“RES”) required by the State
- Up to 50% RECs
- Up to 100% RECs

At launch, the Program may offer up to four electricity supply products, as described below:

Standard Product: The standard product, “Narragansett Standard”, is expected to include RECs in an amount that is 10% greater than the Renewable Energy Standard (“RES”) required by the State, with the exact amount to be determined after the receipt of bids from competitive suppliers.

Optional Products:

The Program may offer two or more optional products:

- A product with up to 50% RECs, called “Green 50”
- A product with up to 100% RECs, called “Green 100”
- A product with the same amount of RECs required by the RES in the State, called “Basic”

The exact amount of RECs to be included with Green 50 and Green 100 optional products will be determined at a later date and will be the same for all customers choosing this option. If Green 50 or Green 100 includes RECs in an amount less than 50% or 100% of a customer’s metered consumption, respectively, the Program will rename the product to appropriately reflect the amount of RECs the product contains.

- All RECs for additional renewable electricity above the RES are expected to qualify as Rhode Island New, as defined in R.I. General Laws 39.26.2(16), which includes generation from solar, wind, anaerobic digestion or low-impact hydro located within or delivered to New England.

IV. PROGRAM OPERATIONS.

² RECs enable the trading and tracking of renewable electricity. For every one megawatt-hour (MWh) of renewable electricity that is generated and fed onto the electricity grid, one REC is created.

Following approval of the Plan by the Commission, the key operational steps will be (a) issue a Request for Proposals (RFP) for power supply and select a competitive supplier, (b) implement a public information program, including a 30-day opt-out period, and (c) enroll consumers and provide service, including quarterly notifications. The implementation of an aggregation program requires extensive interaction between the Municipality, the Competitive Supplier, and National Grid.

IV.A. ISSUE AN RFP FOR POWER SUPPLY AND SELECT A COMPETITIVE SUPPLIER.

Power Supply

After the Commission approves the Plan, the next step is to procure a contract for power supply.

Aggregation Consultant shall solicit bids on behalf of the Program from leading competitive suppliers, including those currently supplying aggregations in Massachusetts and other states. In seeking bids from competitive suppliers, the Program may solicit bids for its load individually or as part of a Buying Group with other municipal aggregators. The RFP will require that the supplier satisfy key threshold criteria, including:

- Licensed by the Commission.
- Strong financial background.
- Experience serving the competitive market or municipal aggregations in other states.
- Demonstrated ability, supported by references, to provide strong consumer service.

In addition, suppliers will be required to agree to the substantive terms and conditions of the ESA, including, for example, the requirement to:

- Provide all-requirements service at a fixed price.
- Allow consumers to exit the program at any time with no charge.
- Agree to specified consumer service standards.
- Comply with all requirements of the Commission and National Grid.

The Program will solicit price bids from suppliers that meet the threshold criteria and agree to the terms and conditions of the ESA. Prior to delivery of the bids, the Program shall provide authorization to its designee(s) to select a bid and enter into an ESA based upon parameters the Town Council deems appropriate for its constituents. In consultation with its Aggregation Consultant, the designee(s) of the Town Council, will evaluate the bid results including price, term and source, as well as the appropriate amount of RECs to be included with the standard and optional products consistent with Section III.B.

The Program will request bids for a variety of term lengths and for power and RECs from different sources. The Program will require bidders to identify the technology, vintage, and location of the renewable energy generators that are the sources of the RECs. It will also require that the RECs be created and recorded in the New England Power Pool Generation Information System. The Program may seek bids from a variety of renewable energy sources; and will choose the best combination of environmental benefits and price.

Whether the Program conducts an individual solicitation or participates in a solicitation with a Buying Group, at the conclusion of the bidding process it will select a price, term and supplier appropriate for its retail electric customers. Participation in the Buying Group shall not require the Program to select the same price, terms or supplier as other members of the Buying Group. If none of the bids is satisfactory, the Program will reject all bids and repeat the solicitation for bids as often as needed until market conditions yield a bid that is acceptable.

IV.B. IMPLEMENT PUBLIC EDUCATION CAMPAIGN.

Once a winning supplier is selected, the Program will implement a public education campaign.

The delivery of a comprehensive and professional public education and outreach plan and associated materials are crucial to ensuring understanding of, acceptance of and participation in the aggregation. The Program has already begun to build enthusiasm for and understanding of the aggregation through community-wide events and presentations. As a result, the Program anticipates a high level of awareness about the aggregation after the time the supply contract is signed.

The public education component for program launch consists of two components: 1) Initial outreach and education and 2) Consumer notification letter. The information will be made available in multiple languages where appropriate.

1. Initial Outreach and Education: This will be conducted prior to arrival of the consumer notification letter and will continue throughout the opt-out period. This effort will include information about the goals of the Program, the basic terms and conditions including renewable energy components and the opt-out notification. This effort will include a wide range of in-person events, traditional and social media, Web and printed materials. The attached Education and Outreach Plan (**Attachment 2**) describes in detail the Program's anticipated initial outreach efforts and timeline.

2. Consumer Notification Letter: In addition to the broad-based education initiatives, a consumer notification letter will be mailed to every Applicable Consumer on Last Resort Service with National Grid. The notice will be a direct communication of the Municipality, and it will be sent in an envelope clearly marked as containing time-sensitive information related to the program. The notice will: (1) introduce and describe the program; (2) inform consumers of their right to opt-out and that they will be automatically enrolled if they do not exercise that right; (3) explain how to opt-out before program launch and how to opt-out after program launch; and (4) prominently state all program charges and compare the price and primary terms of Program's competitive supply to the price and terms of the current Last Resort Service offering provided by National Grid. The notice will indicate that because of market changes and differing terms, the Program cannot guarantee savings compared to Last Resort Service over the full term of the Program. The competitive supplier shall bear all expenses regarding the consumer notification letter. See **Attachment 3** for sample Consumer Notification Letter, Reply Card and Envelope.

The consumer notification letter will include an opt-out reply card and envelope. Consumers will have 33 days from the date of the mailing to return the reply card if they wish to opt out of the Program and the opt-out notice shall identify the return date by which the reply envelope must be mailed and postmarked. The competitive supplier shall allow an additional 3 days from the return date for receipt of the opt-out replies before initiating automatic enrollments in the Program. This timeline is designed to provide Applicable Consumers with a full 30 days to consider whether to opt-out of the program before launch. The notice will be designed by the aggregation consultant on behalf of the Program and printed and mailed by the competitive supplier, who will process the opt-out replies. The competitive supplier will provide a pre-stamped envelope for return of the opt-out reply card in order to protect consumer privacy.

The attached Education and Outreach Plan Detail (**Attachment 2**) describes in detail the Program's

anticipated initial outreach efforts, timeline and provides sample consumer notification letter, reply card and envelope.

IV.C. ENROLL CONSUMERS AND PROVIDE SERVICE

After the completion of the opt-out period, the competitive supplier will enroll into the Program all Applicable Consumers on Last Resort Service with National Grid who did not opt-out. All enrollments and other transactions between the competitive supplier and National Grid will be conducted in compliance with the relevant provisions of Commission regulations, Terms and Conditions for Municipal Aggregators, and the protocols of the Electronic Business Transactions Working Group.

Once consumers are enrolled, the Program will provide all-requirements power supply service. The Program will also provide ongoing consumer service, maintain the Program web site, and process new consumer enrollments, ongoing opt-outs, opt-back-ins, and consumer selections of optional products. Prior to the expiration of the initial ESA, the Municipality intends to solicit a new power supply agreement.

As part of its ongoing service, the Program will provide an Energy Source Disclosure Label as required by R.I. General Laws § 39-26-9 and 810-RICR-40-05-03. The Town expects to make the required disclosures by posting Energy Source Disclosure labels (**Attachment 5**) on the Program website and at municipal buildings on a quarterly basis.

Finally, the Public Education & Outreach Plan Detail (**Attachment 2**) has detail on the ongoing education and outreach efforts during program operation.

V. PROGRAM FUNDING.

All of the costs of the Program will be funded through the ESA.

The primary cost will be the charges of the competitive supplier for the power supply. These charges will be established through the competitive solicitation for a supplier.

The administrative costs of the Program will be funded through a per kilowatt-hour aggregation fee that will be paid by the competitive supplier to the Aggregation Consultant, as specified in the ESA. This aggregation fee will cover the services of the Aggregation Consultant, including developing the aggregation plan, managing the Commission's approval process, managing the supply procurement, developing and implementing the public education plan, managing Program website, providing consumer support, interacting with National Grid, monitoring the supply contract, and providing ongoing reports. This charge has been set at \$0.001 per kilowatt-hour.

VI. RATE SETTING AND COST ALLOCATION AMONG PARTICIPANTS.

As described above, the power supply charges of the aggregation program will be set through a competitive bidding process and will include the aggregation fee and applicable taxes pursuant to the ESA. Prices, terms, and conditions may differ among consumer classes, which classes will be the same as the Last Resort Service consumer classes of National Grid. The frequency of price changes will be determined through the competitive bid process. The Program expects to solicit bids for a number of

different contract terms. Prices may change as specified in the winning bid and consumers will be notified of price changes through media releases and postings on the aggregation web site.

If there is a change in law that results in a direct, material increase in costs during the term of the ESA, the Program and the competitive supplier will negotiate a potential change in the program price. At least 30 days prior to the implementation of any such change, the Program will notify consumers of the change in price by issuing a media release and posting a notice in municipal offices and on the program website.

The Program affects only the electricity supply charges of the consumers. Delivery charges will be unchanged and will continue to be charged by National Grid in accordance with tariffs approved by the Commission.

Participants in the aggregation will receive one bill from National Grid that includes both the power supply charge of the Competitive Supplier and the delivery charge of National Grid. Any applicable taxes will be billed as part of the Program's power supply charge.

As described above, the Program's electricity supply charges will be set through a competitive bidding process and will include the aggregation fee. Prices, terms, and conditions will vary by product and may differ among customer classes. For each customer class, prices will be fixed for periods at least as long as the Last Resort service price period for the class. When prices change, the Program will notify consumers by issuing a media release and posting a notice on the Program website.

VII. ENTERING AND TERMINATING AGREEMENTS.

The process for entering, modifying, enforcing, and terminating all agreements associated with the Plan will comply with the municipal charter and ordinances, federal and state law and regulations, and the provisions of the relevant agreement.

The Municipality plans to use the same process described in Section IV(a) of this Plan to solicit bids and enter into any subsequent ESAs with the assistance of its then-current aggregation consultant. Consumers will be notified of subsequent ESAs. The transfer of consumers from the existing supplier to the new supplier will be coordinated with National Grid using established Electronic Data Interchange ("EDI") protocols.

VIII. RIGHTS AND RESPONSIBILITIES OF PROGRAM PARTICIPANTS.

All participants will have the right to opt-out of the Program at any time without charge. They may exercise this right by any of the following: 1) calling the 800 number of the Competitive Supplier; 2) contacting National Grid and asking to be returned to Last Resort Service; or 3) enrolling with another competitive supplier.

All participants will have available to them the consumer protection provisions of laws and regulations of Rhode Island, including the right to question billing and service quality practices. Consumers will be able to ask questions of and register complaints with the Municipality, the Aggregation Consultant, the Competitive Supplier, National Grid and the Commission. As appropriate, the Municipality and the Aggregation Consultant will direct consumer complaints to the Competitive Supplier, National Grid or the Commission.

Participants will continue to be responsible for paying their bills and for providing access to metering and other equipment necessary to carry out utility operations. Participants are responsible for requesting any

exemption from the collection of any applicable taxes and must provide appropriate documentation of such exemption to the Competitive Supplier.

IX. EXTENSION OR TERMINATION OF PROGRAM

Prior to the end of the term of the initial ESA, the Municipality intends to solicit bids for a new supply agreement and plans to continue the program with the same or new competitive supplier.

Although the Municipality is not contemplating a termination date, the program could be terminated upon the termination or expiration of the ESA without any extension, renewal, or negotiation of a subsequent supply contract, or upon the decision of the Town Council or designee of the Town Council to dissolve the program effective on the end date of any outstanding ESA. In the event of termination, enrolled consumers would return to the Last Resort Service of National Grid, unless they choose an alternative competitive supplier. The Municipality will notify consumers of a planned termination of the Program.

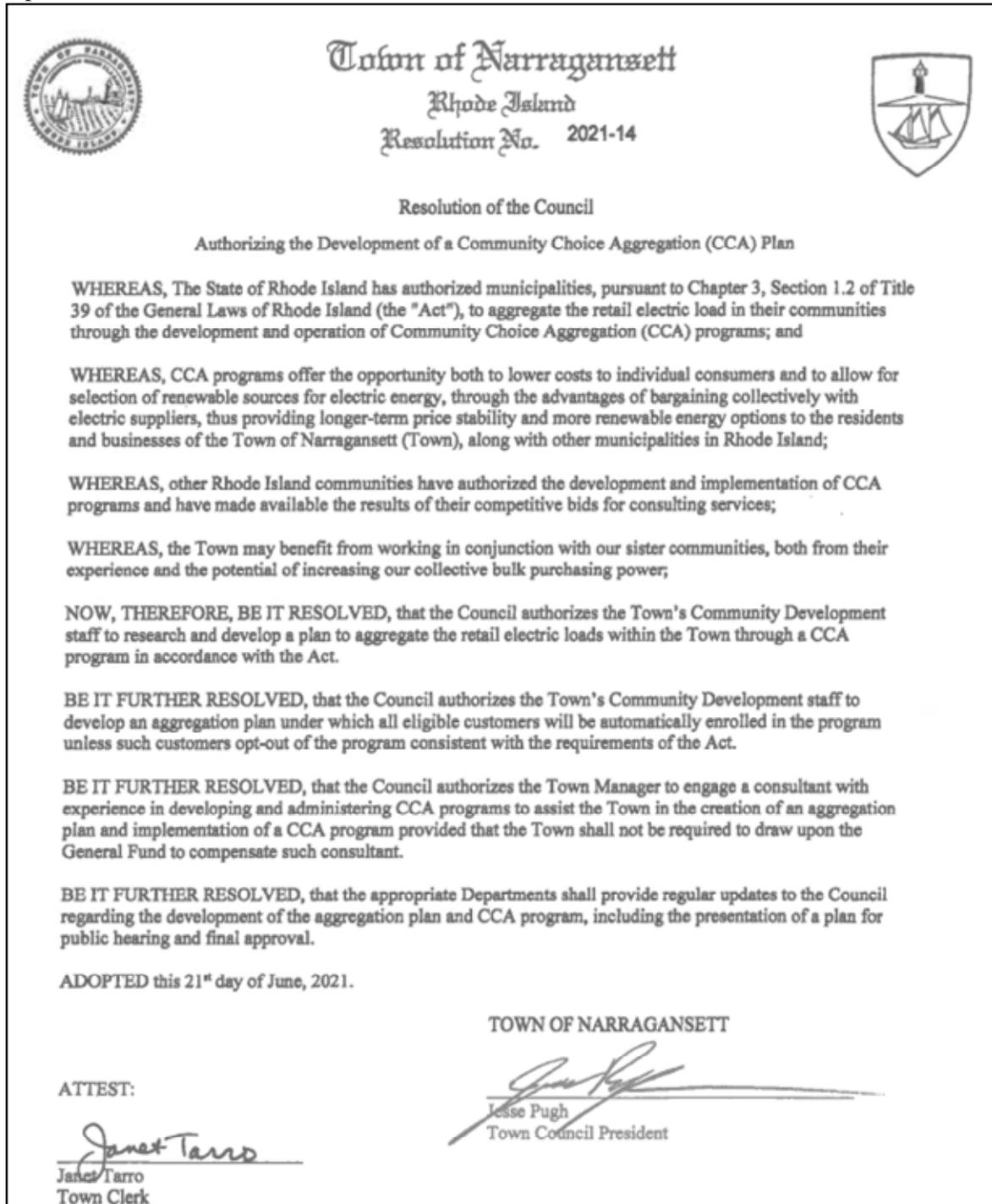
The Municipality will notify National Grid of the planned termination or extension of the Program. In particular, the Municipality will provide National Grid notice: (1) 90 days prior to a planned termination of the program; (2) 90 days prior to the end of the anticipated term of the ESA; and (3) four business-days after the successful negotiation of a new electric service agreement. The Municipality will also provide notice to the Public Utilities Commission 90 days prior to a planned termination, which shall include copies of all media releases, Town Hall and website postings and other communications the Program intends to provide consumers regarding the termination of the Program and the return of participants to Last Resort Service.

In the event of the termination of the Program, it is the responsibility and requirement of the Competitive Supplier to return the enrolled consumers to Last Resort Service of National Grid in accordance with the then applicable EDI rules and procedures.

ATTACHMENT 1: HISTORICAL OVERVIEW - PLAN DEVELOPMENT

1. Passage of authorizing resolution

Municipality passed an authorizing resolution on June 21, 2021. A copy of the resolution is reproduced below:



2. Signed agreement with Municipality's aggregation consultant

The Municipality entered a consulting contract to Good Energy L.P. on December 2, 2021.
{agreement to be included in final draft}

3. Creation of a Draft Plan

A Draft Plan was presented to the Town Council on [MONTH DAY].

4. Public hearing on Draft Plan

Municipality held a public hearing on [MONTH DAY], Year to review and take comments on the draft plan. Municipality made the draft plan available for public review from Month Day, Year to Month Day, Year. During this time, the draft plan was available for review at [location of hardcopy] and [location of electronic posting].

Prior to the hearing, Municipality published a notice of the hearing in [newspaper name] on [MONTH DAY] and again on [MONTH DAY].

5. Response to public hearing

Municipality reviewed comments made at the public hearing, which are logged at Based on the comments, Municipality [either: made the following substantive changes to the draft plan or elected not to make any substantive changes].

6. Finalization of Plan

The finalized Plan was presented to the Town Council which voted to approve the plan on [MONTH DAY].

7. Submission of Final Plan to Public Utilities Commission

Municipality submitted the finalized plan to the Public Utilities Commission on [MONTH DAY] to seek the required regulatory approval.

ATTACHMENT 2: EDUCATION & OUTREACH PLAN DETAIL

2-I. PROGRAM OPERATIONS: IMPLEMENT PUBLIC EDUCATION CAMPAIGN

2-I.A. INITIAL OUTREACH AND EDUCATION MECHANISMS

The initial outreach and education will provide a description of the Program for Applicable Consumers and will be conducted via traditional print and TV channels, social media, a dedicated website, public presentations and personal communications to inform Applicable Consumers about the Program and will include a toll-free number. This effort will provide specific information about the Program and increase public awareness of the goals of the Program and the opt-out notification process.

If any Program materials were to reference cost savings for any part of the program this would also include a notice that the Municipality cannot guarantee that the Program will provide consumers with prices lower than the distribution utilities' Last Resort Service rate over the full term of any supply contract entered into by the Municipality.

The Program's outreach will connect with both English and Spanish-speaking populations. Spanish-language versions will be produced and/or translations offered for education and outreach materials as appropriate.

Media Outreach: Prior to the launch of the Program, media outreach will be initiated through local cable television shows, newspapers and social media to provide greater public education and to describe the Program, the opt-out process, the website and the toll-free telephone number. Outreach will include public service announcements (PSAs), scheduling interviews of Program spokespersons with local media outlets and securing a positive media presence.

A news release will be distributed to help achieve the aforementioned goals. Follow-up news releases will update the media on the status of the progress of the Program.

Notices and Public Postings: Brochures/flyers will be distributed in Municipal Offices describing the Program, the opt-out process and the toll-free telephone number will further reinforce the Program's details. Brochures/flyers will be placed in public buildings (i.e., library, Senior Center, etc.) which will create the necessary repetition of messages required to motivate consumer action and build awareness and understanding.

Consumer Service Center: The Program will maintain a toll-free telephone number to address Applicable Consumer's questions regarding the Program, deregulation, the opt-out process, price information and other issues Applicable Consumers may raise.

Website: All information regarding the Program will be posted on the Program's website, which is linked to the website of the Municipality. The Program website will have links to the website of the Local Distribution Company, the Public Utilities Commission and the Competitive Supplier.

Public Presentations: The Program will provide presentations to municipal officials and to interested community groups. Several public presentations are expected as detailed in the timeline and preliminary marketing plan below.

2-I.B. CONSUMER NOTIFICATION LETTER

The consumer notification letter will be sent via standard mail to the billing address of each Applicable Consumer on Last Resort Service. The notification envelope will be clearly marked as containing time sensitive information related to the Program. The notification will contain a letter describing the Program as detailed in Section IV.B of the aggregation plan.

A sample consumer notification letter, reply card and envelope are included in **Attachment 3**.

2-I.C. TIMELINE AND PRELIMINARY MARKETING PLAN

The preliminary marketing plan identifies the steps the Municipality may take to inform the community about the Program using the initial education and outreach mechanisms and consumer notification letter. The schedule is designed to work towards the date when the consumer notification letters (CNL) will arrive in consumer mailboxes:

From estimated date Consumer Notification Letter arrives in consumer mailboxes		
Action	Days before	Days after
Website launch	100+	-
Update website	15	Ongoing
Work with local media resources	15	30
Active social media outreach	15	30
In person presentations	15	30
Distribute marketing materials	15	30
Consumer help line	15	Ongoing
Mail postcard to all Applicable Consumers	5	-
Consumer notification letter arrives to all Applicable Consumers	0	-

The Aggregation Consultant will lead all aspects of the outreach and education outlined below, unless instructed otherwise by the Municipality. The Aggregation Consultant will coordinate with the Municipality for direction on and approval of all materials and messaging.

Translation: The Program’s outreach will connect with both English and Spanish-speaking populations. Spanish-language versions will be produced and/or translations offered for education and outreach materials as appropriate.

Consumer Website Launch

- **CNL -100+ (at least).** Once launched, website is maintained for the entire duration of program.
- **Website:** The Program will develop and manage an informational website with features that include program details, an online savings calculator and enrollment, opt-up and opt-out forms for the convenience of Applicable Consumers.

Update Consumer Website

- **CNL -15 (at least)**
- Shortly after signing the ESA (~15 days before the estimated date that the Consumer Notification Documents arrive), the Program website will be updated to include information on the product options, including pricing, term length, renewable energy; as well as enrollment, opt-up and opt-out forms and phone numbers.

Work with All Local Media Resources:

- **CNL -15 through CNL +30**
- **Press Releases:** Develop press releases to send to:
 - *Narragansett Times (ricentral.com)*
 - *The Independent (independentri.com)*
 - *Patch Narragansett-South Kingstown (patch.com/rhode-island/narragansett)*
 - Providence Journal

The Program will prepare municipal staff or volunteers for interviews that may result from press releases.

Set Up Consumer Help Line

- **CNL -15.** Once set up, the consumer help line will remain in effect for the entire program.
- **Aggregation Consultant & Supplier Help Lines:** Set consumer help lines with the competitive supplier and Aggregation Consultant to answer consumer inquiries.

Social Media outreach, In-person Presentations and Flyers and Other Collateral

- **CNL -15 through CNL +30:**
- **Social Media:** Boost all traditional media coverage on social media platforms, with the goal of driving traffic to the Program's dedicated website. In concert with the Municipality's communication leads, develop a campaign of planned social media posts, timed to coincide with important milestones in order to keep ratepayers informed, particularly those that may not interact with traditional media on a regular basis. The Program will draft content and graphics to accompany the posts, to be posted by Municipality staff on official accounts.

Municipal social media accounts to use are:

- Official Municipality accounts
- Municipality will connect with "Local Groups" listed in "In-Person Presentations" to ask if they can use their social media platforms to promote awareness of the program, too.

The Program will monitor various social media channels for relevant conversations and questions about the program. Draft responses to comments and questions and utilize social media as a critical tool in engaging with members of the community.

The Program will identify key social media influencers in the Municipality, including lawmakers, advocates and reporters, develop a spreadsheet of the social media handles/accounts and reach out to them to keep them informed about the aggregation program.

- **In-person presentations**
 - **Local Groups:** Connect with local groups and associations to see if representatives of the

Program can participate in an upcoming meeting or offer to host a dedicated event. Seek their assistance in identifying how to best connect with consumers with limited-English capabilities or disabilities that may prevent them from accessing Program information.

Examples of Narragansett-specific associations include:

- Homeowners Associations
 - South County Chamber of Commerce
 - Narragansett Pier Residents Association
 - Eastward Look Residents Association
- **Municipal Council Meetings:** Present or provide materials for the Council meetings and any constituent meeting they may have.
- **Distribute flyers and collateral:** Many groups may have a natural interest in promoting awareness about the program and can be provided with electronic and hard-copy materials with reference information for the program.

Example groups include Elected officials and all “Local Groups” listed above.

Distribute to key locations such as Public Library, Municipal Offices and [insert any other locations]

Mail Post Card to All Applicable Consumers

- **CNL -15**
- **Post card:** The Program will mail a postcard to all Applicable Consumer prior to the Consumer Notification Letter. The postcard establishes that there is a community-sponsored aggregation program and increases the likelihood that recipient engages with the more detailed Consumer Notification Letter.

Consumer Notification Letter Arrives in Mailboxes

- **CNL 0**
- **30-day opt-out period begins**

2-II. PROGRAM OPERATIONS: ONGOING OUTREACH AND EDUCATION

The Program intends to continue outreach and education for consumers after enrollment in the aggregation program, particularly with respect to changes in offerings and prices, which will be posted on the Program website that is linked to the website of the Municipality. The types of information the Municipality expects to communicate through the continuing education efforts include revisions to programs and prices; responses to frequently asked questions; Program goals and performance; rights and procedures for Program participants; contact information for consumer inquiries and details regarding the Program’s electric supply and renewable attributes. In addition to the websites, outreach and education may also be provided through: bilingual public service announcements; bilingual interviews with local media outlets; bilingual news releases in local media; notices in newspapers; public postings in municipal offices and other public buildings (i.e. library, Senior Center, etc.) where residents may meet for municipal events; presentations to municipal officials and interested community groups; and information disclosure labels posted quarterly on the Program website.

ATTACHMENT 3: CONSUMER NOTIFICATION LETTER, REPLY CARD & ENVELOPE

{Currently Under Revision with other plans}

ATTACHMENT 4: GOOD ENERGY SERVICES AGREEMENT

ATTACHMENT 5: ENERGY SOURCE DISCLOSURE LABEL

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 1

Amend No. _____

**Date Prepared: May 9, 2022
Council Meeting Date: May 16, 2022**

TO: Honorable Town Council
FROM: James Tierney, Town Manager
SUBJECT: Waiver of Interest on Late Tax Payments

RECOMMENDATION:

That the Town Council approve the waiver of interest for taxpayers in accordance with Ordinance 2010-936.

SUMMARY:

The Town Council adopted Ordinance No. 2010-936 on September 20, 2010, that allows the waiver of interest penalties for taxpayers in certain circumstances. Under the current ordinance, taxpayers who are residents of the town and can demonstrate that they have had five years of on time tax payments are eligible to request a one-time waiver. The waiver of interest cannot exceed \$500. The ordinance authorizes the Town Council to approve the waiver of interest of taxpayers who request the waiver as far back as July 1, 2008.

The Town Council is being asked to abate the interest penalties for the following taxpayers:

Luis & Courtney Pichardo	84 Chestnut Avenue	\$ 92.06
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ATTACHMENTS:

- 1.

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 2
Amend No. _____

Date Prepared: April 22, 2022
Council Meeting Date: May 16, 2022

TO: James Tierney, Town Manager
FROM: Stephen L. Daignault, Jr., Director of Public Works
PREPARED BY: Susan W. Gallagher, Purchasing Manager
SUBJECT: Award of Bid – Street Sweeping Disposal and Miscellaneous Trucking Services

RECOMMENDATION:

That the Town Council awards the bid for Street Sweeping Disposal and Miscellaneous Trucking Services to the lowest bidder, Rambone Disposal Services at their bid prices for a one-year period.

SUMMARY:

The Department of Public Works Highway Division accumulates and stock piles street sweepings and material removed from catch basins and other drainage structures at the Westmoreland Maintenance Facility throughout the year. Disposal of this material is regulated by Rhode Island State law and must be trucked to the Rhode Island Resource Recovery Corporation Facility in Johnston where it is used as daily cover material the landfill. This bid award provides for trucking services of the material from Narragansett to Johnston at a cost of \$15.98 per cubic yard. The contract period is: May 17, 2022 – May 16, 2023.

In addition, the award contract provides for miscellaneous trucking services that the department may require throughout the contract period at a per hour rate based upon the size and type of truck utilized. This service may be utilized for both routine scheduled work and unplanned emergencies.

The request for bids was advertised in the Narragansett Times, solicited and posted on the Town of Narragansett and State Purchasing Division websites. Three (3) vendors were solicited and two (2) responded. The attached spreadsheet lists the results from the solicitation.

Funding is available in the Highway Division Operating Accounts:
#0001730 50206, Solid Waste Disposal or
#0001730 50509, Roadway Maintenance and Repair.

ATTACHMENT:

1. April 20,2022 solicitation spreadsheet for bid opening.

Town of Narragansett, RI			
Street Sweeping Disposal & Miscellaneous Trucking Services, B22022			
Public Works Department			
Bid Opening - Wednesday, April 20, 2022 - 11:00 am			
	Vendor 1	Vendor 2	
Item	Rambone	Cassisi II	
	Disposal Service	Construction Inc.	
1. Haul street sweepings - per cubic yard	\$15.98	\$28.75	
2. Miscell Trucking/hr - 10 wheel dump	\$108.00	\$110.00	
2. Miscell Trucking/hr - Tri-axle dump	\$115.00	\$120.00	
2. Miscell Trucking/hr - Trailer dump	\$140.00	\$145.00	
2. Miscell Trucking/hr - Equipment trailer	\$175.00	\$200.00	
Total - for comparison purposes only	\$553.98	\$603.75	
Sg B22022			

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 3
Amend No. _____

Date Prepared: April 22, 2022
Council Meeting Date: May 16, 2022

TO: James Tierney, Town Manager
FROM: Stephen L Daignault, Jr., Public Works Director
PREPARED BY: Susan W. Gallagher, Purchasing Manager
SUBJECT: Emergency Repairs of Sprinkler System at The Towers

RECOMMENDATION:

That the Town Council approves, ratifies and confirms the emergency repairs made to the fire sprinkler system at the Towers by Encore Fire Protection in the amount of \$4,144.80.

SUMMARY:

In February, Encore Fire Protection performed their quarterly sprinkler system inspection at the Towers. As a result of this inspection, several deficiencies within the sprinkler system were identified as needing immediate repair to maintain the overall system in good working order, as well as keeping in compliance with NFPA and the Fire Marshall. Quote 2017720 for the required repairs was submitted to the Department of Public Works in the amount of \$4,144.80.

The Town Manager was made aware of the needed repairs to correct the deficiencies and stay in compliance. He gave his approval to move forward and Purchase Order 20223496 was issued.

The repairs to the sprinkler system were completed on March 11, 2022 and Invoice 12046584 was received for the same amount as the quote (\$4,144.80).

Funding was available in the Towers Operating Account #0504 50215, Fire Protection.

ATTACHMENTS:

1. Email Memo to TM Tierney requesting his authorization for Purchase Order and his approval
2. Repair quotation from Encore Fire Protection in the amount of \$4,144.80
3. PO 20223496
4. Final Invoice 12046584, dated 3/15/2022.

TOWN OF NARRAGANSETT
DEPARTMENT OF PUBLIC WORKS
INTER OFFICE MEMORANDUM

To: James Tierney, Town Manager
From: Steve Daignault, Director of Public Works
Subject: Towers Sprinkler System
Date: February 16, 2022
Cc: Susan Gallagher, Purchasing Manager

The Towers recently had a sprinkler system inspection. During the most recent inspection, Encore inspectors reported deficiencies with your fire sprinkler system. These repairs are critical to maintaining systems in good working order, as well as keeping compliance with NFPA and the Local AHJ. The dry system air compressor has failed and needs to be replaced. This item is of the utmost priority.

We have received a quote for the replacement with installation from Encore Fire Protection who holds the contract with the Town for Fire Equipment Inspection and Maintenance/Repair for the price of \$4,144.80. This Quote total requires Town Council Approval. We are requesting your permission to approve the emergency repairs and we will prepare a Town Council Agenda to go forward with the Approve, Ratify, and Confirm Process once the final invoice is received. The invoice will be billed to account # 0504 50507 Fire Protection.

Attachment:

1. 1 Quote

Erin Haggarty

From: Jim Tierney
Sent: Wednesday, February 16, 2022 1:38 PM
To: Stephen Daignault
Cc: Patty Roosa; Susan Gallagher; Erin Haggarty
Subject: RE: Emergency Repair Towers Sprinkler System

Approved. This is a public safety issue.

James R. Tierney
Town Manager / Commissioner of Public Safety
Town of Narragansett
25 Fifth Avenue
Narragansett, Rhode Island 02882
E-Mail: jtierney@narragansettri.gov
Office: (401) 782-0654
Fax: (401)789-8765

*“Honesty and transparency make you vulnerable. Be honest and transparent anyway.”
-Mother Theresa*

From: Stephen Daignault <sdaignault@narragansettri.gov>
Sent: Wednesday, February 16, 2022 1:36 PM
To: Jim Tierney <jtierney@narragansettri.gov>
Cc: Patty Roosa <proosa@narragansettri.gov>; Susan Gallagher <sgallagher@narragansettri.gov>; Erin Haggarty <ehaggarty@narragansettri.gov>
Subject: Emergency Repair Towers Sprinkler System
Importance: High

Jim,
Please see attached memo and quote and **approve** the emergency repairs to the Towers Sprinkler System in the amount of \$4,144.80. We will go ahead with A-R-C for TC approval once the final invoice is received.

Steve L. Daignault Jr.
Narragansett Public Works
Deputy Director
Tree Warden
260 Westmoreland St. East
Narragansett, RI 02882
401-782-0687; Fax 401-782-0694
sdaignault@narragansettri.gov



From | **Encore Fire Protection**
 70 Bacon Street
 Pawtucket RI 02860
 800-966-0000
<https://www.encorefireprotection.com/>
 If you have any questions or concerns
 please reach us at
 servicelocation3@encorefireprotection.com

Quote No. | **2017720**
 Type | Repair
 Prepared By | Ernie Mellin
 Created On | 02/11/2022
 Valid Until | 03/31/2022

Quote For | **Town of Narragansett**
 The Towers
 35 Ocean Road
 Narragansett RI 02880
 4017820687

Description of Work

During the most recent inspection, Encore inspectors reported deficiencies with your fire sprinkler system. These repairs are critical to maintaining systems in good working order, as well as keeping compliance with NFPA and the Local AHJ. This proposal is to perform the corrective action work. Once approved, we will complete the following repair(s):

Replace dry system air compressor that failed.

We have included the following with this proposal:

- Drain and refill of the system each work shift
- Sales Tax, Insurance
- Work to be performed during regular working hours (7.00am-4:00pm)

We have excluded the following from this proposal: Overtime, Double-time and Holiday, fire watch, patching or painting, design drawings, narrative or affidavit and additional permitting, lift Rental, any work found to be outside the scope of this proposal

Ernie Mellin, SP Deficiency Sales

Mobile: 781.996.1805

emellin@encorefireprotection.com

Emergency Service: 800.966.0000

[**www.encorefireprotection.com**](https://www.encorefireprotection.com)

Services to be completed

[Sprinkler] Location - Building

Air compressor failure system using shop air compressor as a spare unit until an acceptable replacement can be installed. - repair

[Commercial Controls] Compressor - General L29050A

Repair of Compressor is temporary only and shall have an acceptable fixed sprinkler system compressor with piped or braided hose not rubber

[Sprinkler] Compressor - General L29050A

Repair of Temporary shop air compressor still hooked up to dry system.

[Alarm Systems] Alarm System - FIRELITE MS-10UD Data room next to elevator

Provide disconnect and restore of the Fire Alarm control panel and wiring.

GRAND TOTAL \$4,144.80

Terms and Conditions

Upon acceptance, Encore Fire Protection and/or any of its affiliates will perform work and/or furnish materials for the install, repair, or other modification to your fire protection system at the above noted property as referenced in this contract. This is a notice that Encore Fire Protection and/or any of its related affiliates who provide labor and/or materials for the install, repair, or other modification to your fire protection system for the scope of work referenced in this contract with the above-signed, may file a mechanic's lien on the property referenced above in the event of nonpayment by you to Encore Fire Protection and/or any of its affiliates.

At Encore, our mission is providing the best possible experience for our customers. With the recent increases in material costs across the global market, we have established a 7-day approval period for all proposals that include materials. After the initial 7-day period, Encore reserves the right to adjust the proposal to reflect any applicable material increases. This will serve to help us ensure you get an accurate and timely proposal without any delay in service while keeping your systems operating properly and in compliance.

By my signature below, I authorize work to begin and agree to pay the Grand Total according to the terms and conditions of this agreement.

Name: _____ Date: _____

Signature: _____

Photos





ORIGINAL

Purchase Order

Fiscal Year 2022

Page 1 of 1

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order # **20223496-00**

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TOWN OF NARRAGANSETT
ATTENTION: ACCOUNTS PAYABLE
25 FIFTH AVENUE
NARRAGANSETT, RI 02882

Questions? Call Purchasing (401) 782-0644

Delivery must be made within doors of specified destination.

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Encore Fire Protection
70 Bacon Street
Pawtucket RI 02860

S
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Towers
260 Westmoreland Street
Narragansett RI 02882

Vendor Phone Number	Vendor Fax Number	Requisition Number	Delivery Reference
800-966-0000	401-365-1131	22003799	

Date Ordered	Vendor Number	Date Required	Freight Method/Terms	Department/Location
02/22/2022	1483			Towers

Item#	Description/Part No.	Qty	UOM	Unit Price	Extended Price
1	The Above Purchase Order Number Must Appear On All Correspondence - Packing Slips And Bills Of Lading Emergency repair of deficiencies in the Tower's fire sprinkler system per quote 2017720.	4144.8	DLLR	\$1.000	\$4,144.80

By Quon W. Gallagher
Purchasing Manager

VENDOR COPY

Total Ext. Price	\$4,144.80
PO Total	\$4,144.80

Encore Fire Protection

70 Bacon Street
Pawtucket, RI 02860
(800) 966-0000

Bill To

Town of Narragansett
25 Fifth Avenue
Narragansett, RI 02880



<https://www.encorefireprotection.com/>

If you have any questions or concerns please reach us at servicelocation4@encorefireprotection.com

Invoice No.	12046584	Service Location	The Towers
Customer PO No.	PO 20223496		35 Ocean Road
Invoice For	Repair Job #24360641 (03/11/2022)		Narragansett, RI 02880
Transaction Date	3/15/2022		
Due Date	3/15/2022 (Due Upon Receipt)		

Notes

Services performed per Repair Quote #2017720 on 3/11/22. Technicians removed temporary air compressor and old compressor. Installed new air compressor. Tested for proper function. System was normal at departure.

GRAND TOTAL**\$4,144.80****Terms & Conditions**

For the easiest way to pay:
www.encorefireprotection.com

Go to
Click - Pay Here

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 4
Amend No. _____

Date Prepared: April 22, 2022
Council Meeting Date: May 16, 2022

TO: James R. Tierney, Town Manager
FROM: Scott Partington, Fire Chief
PREPARED BY: Susan W. Gallagher, Purchasing Manager
SUBJECT: Service to Overhead Door at Station #3

RECOMMENDATION:

That the Town Council approves, ratifies, and confirms the emergency repairs to the Engine 3's bay garage door at Fire Station #3, completed by Overhead Door, Co., in the amount of \$2,994.07.

SUMMARY:

Overhead Door was called in for emergency service at Station #3 on January 3, 2022 for the engine door stuck in the closed position. It was determined soon after that a temporary repair was needed as the parts to repair the door would have to be ordered. The parts arrived in April and the final service to the door was completed at a cost of \$2,994.07.

Purchase Order #20222857 was originally initiated for an estimated amount of \$500.00. A change order was submitted to include the additional final repairs upon approval from the Town Manager (see attached).

The original bid was awarded by the State of Rhode Island, Office of Purchasing. The repairs were completed utilizing the State Master Price Agreement (MPA) #108.

Funding was available in the Fire Department Operating Account # 0001521 50507, Building Maintenance & Repairs.

ATTACHMENTS:

1. Overhead Door work order & invoice
2. Purchase order #20222857 (including the change order)
3. Email to Town Manager with his approval.



HEADQUARTERS

YOUR GARAGE DOOR AUTHORITY

Overhead Door Co. of Providence/New Bedford, Inc.

One Overhead Way

Warwick, RI 02888

Telephone: (401) 467-3041

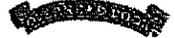
Fax: (401) 461-3140

REMIT TO:

P.O. BOX 8337

WARWICK, RI 02888

The Genuine. The Original.



INVOICE

Sold To:

NARRAGANSETT FIRE DEPT.
25 FIFTH AVE
NARRAGANSETT RI 02882-0777

Ship To:

STATION # 3
1170 BOSTON NECK RD
NARRAGANSETT, RI 02882-0777

CUSTOMER PO #	SALESPERSON	JOB NUMBER	TERMS	INVOICE NO.	INVOICE DATE
	BELLEVILLE	S184518-PVD	NET 10	1984832969	4/16/2022
ITEM DESCRIPTION, SERIAL NO.	QUANTITY	UNIT	UNIT PRICE	AMOUNT	
Labor Labor - ANDREW	4.50	Hrs	0.00		
Labor Labor - IANC	4.50	Hrs	190.00	855.00	
Labor Labor - ENGLE	3.00	Hrs	0.00		
Labor Labor - LATOUR	3.00	Hrs	285.00	855.00	
Material LEFT AND RIGHT SPRINGS W/ CONES	2.00	Each	917.19	1,834.38	
30% MPA DISCOUNT ON PARTS	1.00		-550.31	-550.31	

Customer States:

OVERHEAD ENGINE DOOR IS STUCK CLOSED. WILL NOT OPEN WITH THE OPERATOR. SERVICE AS NEEDED. EMERGENCY SERVICE APPROVED 1/3/2022

TRIP 1 (1/3) CUT AND RECONNED SPRING TEMP REPAIR ONLY WILL HAVE TO REPLACE RIGHT AND LEFT SPRING. RESET LIMITS AND ADJUST CHAIN

Work Performed:

TRIP 2 REPLACE BOTH SPRINGS; 04/16/22 REPLACED BOTH SPRINGS, OILED ALL MOVING PARTS, RE-ALIGNED DRIVE CHAIN AND SPROCKET, RE-ANCHORED SUPPORT BRACKET FOR RSLO SHAFT. REPLACED COUPLING SET SCREWS AND NUTS AND BOLTS. JOB COMPLETE.

Recommendation:

70 # 20222857
Chg order
#1
4/22/22

SUBTOTAL	\$2,994.07
TAX	\$0.00
TOTAL	\$2,994.07

Interest is calculated at the rate of 1% a month, which is an annual rate of 12% on a periodic basis. Interest is applied to the previous account balance without deducting current credits.

SERVICE CALLS

Limited warranty 60 days on all parts and labor performed Includes travel time

Collection Notice: If your account is given to collections, you are responsible for all reasonable fees and expenses related to collections of your account, including court costs and reasonable attorney fees.

*** This is a LUMP SUM agreement with a CONTRACTOR - NOT a Retail Sale ***

5

REPRINT

Purchase Order



Fiscal Year 2022 Page 1 of 1

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.
 Purchase Order # **20222857-03**

BILL TO

TOWN OF NARRAGANSETT
 ATTENTION: ACCOUNTS PAYABLE
 25 FIFTH AVENUE
 NARRAGANSETT, RI 02882

Delivery must be made within doors of specified destination.

VENDOR

Overhead Door Co of Providence
 One Overhead Way
 PO Box 8337
 Warwick RI 02888

SHIP TO

Fire Department - Station #2
 900 Point Judith Road
 Narragansett RI 02882

Vendor Phone Number		Vendor Fax Number		Requisition Number		Delivery Reference	
401-467-3041		401-461-3140		22003106			
Date Ordered	Vendor Number	Date Required	Freight Method/Terms			Department/Location	
01/05/2022	601					Fire Department	
Item#	Description/Part No.			Qty	UOM	Unit Price	Extended Price
1	Emergency Repairs to Engine do The Above Purchase Order Number Must Appear On All Correspondence - Packing Slips And Bills Of Lading Estimated emergency repairs to Station #3's Engine overhead door. Stuck in the closed position 0001521 - 50507			1.0	EACH	\$2,994.070	\$2,994.07
<i>Pricing per State of RI MPA. Department to arrange for service(s).</i>							

By Aaron W. Gallagher
 Purchasing Manager

ACCOUNTING COPY

Total Ext. Price	\$2,994.07
PO Total	\$2,994.07

Susan Gallagher

From: Jim Tierney
Sent: Friday, April 22, 2022 2:42 PM
To: Scott Partington
Cc: Susan Gallagher; Judy Christofaro
Subject: RE: Change Order / PO Approval Fire Dept.

Req 22003106

Approved.

James R. Tierney
Town Manager / Commissioner of Public Safety
Town of Narragansett
25 Fifth Avenue
Narragansett, Rhode Island 02882
E-Mail: jtierney@narragansettri.gov
Office: (401) 782-0654
Fax: (401)789-8765

*"Honesty and transparency make you vulnerable. Be honest and transparent anyway."
-Mother Theresa*

From: Scott Partington <spartington@narragansettri.gov>
Sent: Friday, April 22, 2022 2:39 PM
To: Jim Tierney <jtierney@narragansettri.gov>
Cc: Susan Gallagher <sgallagher@narragansettri.gov>; Judy Christofaro <jchristofaro@narragansettri.gov>
Subject: Change Order / PO Approval Fire Dept.

Hello Jim,

Could you approve the change order to PO#20222857 to Overhead Door Co.? Totaling \$2,994.07
This was for the final completion of repairs to the overhead door at Station-3. The baydoor for E-3 was stuck open back in January due to a failure of the original spring system to lift the door. They performed emergency repairs to make it serviceable until the necessary parts came in to complete the repairs. The repairs have since been completed and they need payment.
Judy is putting together the agenda to approve-ratify and confirm for Council meeting.

Thank you.

Chief Partington

Scott M. Partington
Fire Chief
Narragansett Fire & Rescue Department
EMA Director Town of Narragansett
Immediate Past President - RIAFC

Office : (401) 789-1000 ext. 1
Fax: (401) 782-0699
40 Caswell Street / Station-1 Public Safety Complex
Narragansett, RI 02882
Email: spartington@narragansettri.gov

CONFIDENTIALITY NOTICE: This email and any attachments thereto contain confidential and/or legally privileged information from the Narragansett Fire & Rescue Department and/or other fire service/public safety professional organizations of which the sender is affiliated. It is intended only for the use of the named addressee(s). If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or use of the contents of this emailed information is strictly prohibited and unauthorized. If you receive this email in error, please immediately notify the sender by email, telephone and permanently delete all copies of this email and any attachments.

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 5
Amend No. _____

Date Prepared: April 28, 2022
Council Meeting Date: May 16, 2022

TO: James Tierney, Town Manager
FROM: Stephen L Daignault, Jr., Public Works Director
PREPARED BY: Susan W. Gallagher, Purchasing Manager
SUBJECT: Emergency Purchase of Parts for Public Works' Brush Cutter

RECOMMENDATION:

That the Town Council approves, ratifies and confirms the purchase of a new cutter head assembly for the Department of Public Works' 2004 John Deere 5520 Tiger Brush Cutter from Tri-County Contractor's Supply, Inc., in the amount of \$3,996.55.

SUMMARY:

On April 18, 2022, Fleet Maintenance determined that the brush cutter head assembly attached to our 2004 John Deere 5520 Tiger Brush Cutter had become unusable as a result of excessive wear and tear. The Department of Public Works uses this equipment on an almost daily basis from Spring to Fall. As this is a dealer-only item, Fleet Maintenance acquired a quote from Tri-County Contractor's Supply, Inc., the only Tiger Dealer for R.I. Estimate #174 was received in the amount of \$3,996.55.

Acting Town Manager Corrigan was informed of the urgency needed for the replacement part as well as the cost, and gave his permission to go ahead with the purchase. Purchase Order 20224337 was issued.

The brush cutter was repaired and back in service. Final invoice #273750 in the amount of \$3,996.55 has been received.

Funding was available in the Public Works Fleet Maintenance Operating Account #0001735 50506, Equipment Maintenance and Repair.

ATTACHMENTS:

1. Memo to Acting TM Corrigan requesting approval for repair and Tri-County Contractor's Supply Estimate #174
2. Approval from the Acting TM for the repairs
3. PO 20224337
4. Final Invoice 273750.

TOWN OF NARRAGANSETT
DEPARTMENT OF PUBLIC WORKS
INTER OFFICE MEMORANDUM

To: Sean Corrigan, Acting Town Manager
From: Steve Daignault, Director of Public Works
Subject: Mower Head Parts Needed Tractor #36
Date: April 18, 2022
Cc: Susan Gallagher, Purchasing Manager

Highway Vehicle #36, a 2004 John Deere 5520 Tiger Brush Cutter is in need of a new cutter head assembly for the mowing attachment. The repairs are needed because of excessive wear and tear. Fleet Maintenance has reached out for the quote from Tri-County Contractor's Supply Inc., the area Tiger Dealer for RI.

The quote came back at \$3,996.55

We are requesting your permission to fore-go the formal process and allow us to purchase the parts from Tri-County Supply, Inc., at their quoted prices immediately to get this tractor back on the road. Once the parts are delivered and we receive the final invoice we will go forward with the Approve, Ratify, and Confirm paperwork for Council Approval on the respective Agenda.

Attachment: 1 Quote- Tri-County Supply Inc.

Tri-County Contractor's Supply Inc

154 Wayside Avenue
West Springfield, MA 01089

Estimate

Date	Estimate #
4/5/2022	174

Name / Address
Town of Narragansett 25 5th Avenue Narragansett, RI 02882

Project

Description	Qty	Cost	Total
SPINDLE ASSY,CPLT,HD,5/8 HOLES	1	2,086.40	2,086.40
KIT,TRB50,DISK,FRMD,W/BOLT KIT	1	1,708.15	1,708.15
KNIFE,TRB50,5/8	2	69.30	138.60
KNIFE MTG BOLT,5/8 SHOULDER	2	26.25	52.50
NUT,KNF MNT,1 1/8NF,GR8,NYLOCK	2	5.45	10.90
*All items in stock @ Tri-County			
		Total	\$3,996.55

Customer Signature _____

Erin Haggarty

From: Stephen Daignault
Sent: Monday, April 18, 2022 11:33 AM
To: Sean Corrigan
Cc: Christine Spagnoli; Jim Tierney; Erin Haggarty; Daren McConnell; Patty Roosa
Subject: Re: Emergency PO for Tractor Parts

Thanks

Stephen Daignault Jr
Director of Public Works
Tree Warden
Town of Narragansett
260 Westmoreland St
Narragansett, RI 02882
401-782-0687

From: Sean Corrigan <scorrigan@narragansettri.gov>
Sent: Monday, April 18, 2022 11:31 AM
To: Stephen Daignault <sdaignault@narragansettri.gov>
Subject: RE: Emergency PO for Tractor Parts

Dir. Daignault,

Your emergency purchase request is approved.

Respectfully,

Chief Sean Corrigan

From: Stephen Daignault
Sent: Monday, April 18, 2022 11:12 AM
To: Sean Corrigan <scorrigan@narragansettri.gov>; Christine Spagnoli <cspagnoli@narragansettri.gov>
Cc: Erin Haggarty <ehaggarty@narragansettri.gov>; Susan Gallagher <sgallagher@narragansettri.gov>; Jim Tierney <jtierney@narragansettri.gov>; Daren McConnell <dmccconnell@narragansettri.gov>
Subject: Emergency PO for Tractor Parts

Chief Corrigan,

Please see the attached memo and quote for Tractor Mower Head Parts needed ASAP and **approve** purchase. It is a Dealer Item Only in the amount of \$3,996.55. We will go ahead with an A-R-C once the final invoice and parts are received.

Thanks,

Stephen L. Daignault Jr.
Town of Narragansett
Director of Public Works
Tree Warden



ORIGINAL

Purchase Order

Fiscal Year 2022

Page 1 of 1

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order # **20224337-00**

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TOWN OF NARRAGANSETT
ATTENTION: ACCOUNTS PAYABLE
25 FIFTH AVENUE
NARRAGANSETT, RI 02882
Questions? Call Purchasing (401) 782-0644

Delivery must be made within doors of specified destination.

V
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Tri-County Contractors Supply Inc
154 Wayside Avenue
W. Springfield MA 01089

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Public Works
260 Westmoreland Street
Narragansett RI 02882

Vendor Phone Number		Vendor Fax Number		Requisition Number		Delivery Reference	
413-733-5189		413-781-2102		22004688		JD Brush Cutter	
Date Ordered	Vendor Number	Date Required	Freight Method/Terms			Department/Location	
04/20/2022	1368					Public Works	
Item#	Description/Part No.			Qty	UOM	Unit Price	Extended Price
1	The Above Purchase Order Number Must Appear On All Correspondence - Packing Slips And Bills Of Lading Emergency purchase of new cutter head assembly for the John Deere 5520 Tiger Brush Cutter mowing attachment.			3996.6	DLLR	\$1.000	\$3,996.55

By Quon W. Gallagher
Purchasing Manager

VENDOR COPY

Total Ext. Price	\$3,996.55
PO Total	\$3,996.55



TRI-COUNTY CONTRACTOR'S SUPPLY, INC.

SHIPPER

No. **S 273750**

DATE 4/20/22

CONSTRUCTION & MUNICIPAL EQUIPMENT

TEL. (413) 733-5189

154 Wayside Avenue • West Springfield, MA 01089

SOLD TO Dean of Narragansett RI

SHIP TO DW - Darren

CUSTOMER'S ORDER NO.		DATE SHIPPED	OUR ORDER NO.	SHIPPED VIA	TERMS	SALESMAN	
2022-4337			5277750	delivered		Field	
QUAN ORD	QUAN SHIPPED	DESCRIPTION			UNIT PRICE	AMOUNT	
		-SALE-					
1	1	6T1024HS Spindle Asse.				2086	40
1	1	06700087 Disk Kit				1708	15
2	2	06521001 Blades			69.30	138	60
2	2	06538000 Bolt			26.25	52	50
2	2	6T1023R Nut			5.45	10	70
						3996	55

NO PARTS RETURNABLE AFTER 15 DAYS - 15% HANDLING CHARGE ON PARTS RETURNED - INVOICE NO. MUST BE GIVEN. THE SELLER DOES NOT PASS ON ANY WARRANTY, EITHER EXPRESSED OR IMPLIED, EXCEPT THAT OF THE MANUFACTURER. RESPONSIBILITY CEASES ON OUR PART WHEN GOODS ARE DELIVERED IN GOOD CONDITION TO TRANSPORTATION COMPANY.

RECEIVED BY DJMC ed

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 6
Amend No. _____

Date Prepared: May 2, 2022
Council Meeting Date: May 16, 2022

TO: James R. Tierney, Town Manager
FROM: Janet Tarro, Town Clerk
PREPARED BY: Susan W. Gallagher, Purchasing Manager
SUBJECT: Contract Extension of ClerkBase System

RECOMMENDATION:

That the Town Council approves a one-year contract extension for the ClerkBase Retrieval System for ClerkBase, a division of CompBase, Inc., in the amount of \$5,190.00.

SUMMARY:

This annual, automatic contract renewal is to extend the subscription and license agreement for the indexing of Town Council Meetings online. All information regarding the Town Council meeting agendas is posted on this system and available to any individual with internet access. This one-year contract extension is from January 6, 2022 – January 5, 2023. The proposed cost of \$5,190.00 reflects the same price we have paid since at least 2016.

This indexing software is only produced and supported by CompBase, Inc. In accordance with the Town of Narragansett Code of Ordinances, Section 70-326 and Rhode Island General Laws, Chapter 55, Section 45-55-8, I and the Purchasing Manager have determined this to be a sole source item.

We will be replacing this system with Granicus, but need to extend the contract for ClerkBase until the new system is completely up and running.

Funding is available in the Town Clerk's Operating Account #0001205 50202, Contracted Services.

ATTACHMENTS:

1. Invoice from ClerkBase, dated January 6, 2022
2. Subscription Extension Contract.

ClerkBase

CompBase, Inc.
ClerkBase
2220 Plainfield Pike
Cranston, RI 02921

401.727.1567
toll free: 866-676-9486
mail@clerkbase.com

INVOICE

Invoice # I2055
Account # C1010
Date 01-06-2022

Terms NET-30

Bill To

Town of Narragansett
Attn: Janet Tarro, Town Clerk
25 Fifth Avenue
Narragansett, RI 02882

Ship To

Town of Narragansett
Attn: Janet Tarro, Town Clerk
25 Fifth Avenue
Narragansett, RI 02882

Code	Description	QTY	Rate	T	Amount
CB Annual Subscription	Annual Renewal - ClerkBase Retrieval System Annual Subscription: Town Council Agenda and Minutes (Jan 5th)	1	\$5,190.00	N	\$5,190.00

Subtotal \$5,190.00
Tax \$0.00
Total \$5,190.00
Balance Due \$5,190.00

PAST DUE

SUBSCRIPTION EXTENSION CONTRACT

AGREEMENT made this ___ day of ___, 2022, between ClerkBase, a division of CompBase, Inc., a Rhode Island corporation with a principal place of business at 2220 Plainfield Pike, Cranston, Rhode Island ("ClerkBase"), and the Town of Narragansett, Rhode Island, a municipal corporation chartered under the laws of Rhode Island, with a principal place of business at 25 Fifth Ave, Narragansett, Rhode Island ("Licensee").

The undersigned ("Licensee") may, by initialing in the appropriate space below, accept or decline to extend the subscription for the ClerkBase Retrieval System from CompBase, Inc. (ClerkBase).

Licensee agrees to pay the annual subscription charge if acceptance is indicated. This subscription extension is for a period of one (1) year commencing on January 7, 2022 and is automatically renewable for each subsequent year unless notified in writing prior to the start of a new term. This contract, if accepted, includes the following:

ClerkBase Retrieval System (annual charge)	\$1,795.00
- annual hosting, licensing & document archival	
- annual telephone support	
Town Council Agenda & Minutes Processing (annual charge)	\$3,395.00
- processing of Town Council minutes for electronic retrieval	
- processing of Town Council agendas for electronic retrieval	
- attachment of ordinances, resolutions and other items	
- immediate Internet updates	

If subscription is accepted, this charge is billed according to the following schedule:

Payment	\$5,190.00	January 8, 2022
---------	------------	-----------------

If LICENSEE declines this standard subscription extension contract, telephone support will still be available to LICENSEE, but will be billed separately on an "as used" basis at the rate of One Hundred Dollars (\$100.00) per hour with a fifteen (15) minute minimum per call and calls of longer duration will be marked-up to the next highest quarter-hour.

Any questions regarding this subscription extension contract can be directed to ClerkBase at the address shown above. LICENSEE should make and retain a copy of this form for its records.

Subscription Declined: _____

Subscription Accepted: _____

For LICENSEE:

(Name of Municipality)

By:
(Authorized Representative)

Title:

Date:

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 7
Amend No. _____

Date Prepared: May 5, 2022
Council Meeting Date: May 16, 2022

TO: James R. Tierney, Town Manager

FROM: Janet Tarro, Town Clerk

SUBJECT: Miscellaneous License Renewal Applications for 2022

RECOMMENDATION:

That the Town Council approves the 2022 renewal applications for three Miscellaneous Licenses, all subject to state and local regulations.

SUMMARY:

The Town Clerk's Office is in the process of renewing all 2022 Miscellaneous, Peddler, Private Detective and Mobile Food Establishment (MFE) licenses.

The vast majority of these license renewals were addressed by the Town Council on April 18, 2022. This agenda item is for (3) applications that were received after the deadline. These licenses expired on April 30, 2022.

As in accordance with Chapter 14 of the Code of Ordinances, Article II, Sec.14-21 no license will be renewed to any person that is currently in arrears in any town taxes, water liens or other assessments levied by the town in connection with the operation of the business.

- 2022 Renewal Miscellaneous license holders: 3
- 2022 Renewals still not processed: 1

ATTACHMENTS:

1. List of three License Renewal Applications

D/B/A	Type of Business	Address
Bamboo Garden	Restaurant	944 Boston Neck Rd., Narragansett, RI 02882
Walgreens	Retail	20 Woodruff Ave., Narragansett, RI 02882
Walgreens	Retail	1193 Boston Neck Rd., Narragansett, RI 02882

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 8
Amend No. _____

Date Prepared: May 9, 2022
Council Meeting Date: May 16, 2022

TO: Honorable Town Council

FROM: Town Council President, Jesse Pugh & Town Council Member, Deb Kopech

PREPARED BY: Town Council President, Jesse Pugh

SUBJECT: Town Beach access, without fee, for members of the Narragansett Indian Tribe of Rhode Island

RECOMMENDATION:

That the Town Council APPROVES the updated 2022 Narragansett Beach fees as per attached restoring walk-on beach access and the issuance of seasonal passes, without fees, to members of the Narragansett Indian Tribe of Rhode Island and adopt the Resolution updating the Narragansett Beach Facilities Fee Schedule for the 2022 season.

SUMMARY:

After multiple public meetings, as well as discussions with members of the Narragansett Indian Tribe of Rhode Island, the Narragansett Coastal Access Improvement Committee recently voted to approve a recommendation to the Town Council respectfully requesting that the Town Council restore access to Narragansett Town Beach to members of the Narragansett Indian Tribe of Rhode Island.

The CAIC recommendation is attached, and requests (1) walk on and (2) parking access be provided without fees to members of the Narragansett Indian Tribe of Rhode Island. The access would be subject to all other town regulations and established beach policies/procedures.

We agree that the Town of Narragansett should support the restoration of beach access to the Tribe and now is the time to do so. We have not included parking in this proposal, but believe walk-on access should be restored now and forever, without fees.

This can be done simply by having all Narragansett Indian Tribe of Rhode Island members be eligible to present their tribal identification card at the town beach office and receive the same seasonal pass that all residents/taxpayers receive, at no cost.

We hope that our colleagues on the Town Council will join us and the CAIC in this small step toward righting the wrongs of the past.

ATTACHMENTS:

1. Recommendation from the Coastal Access Improvement Committee
2. Resolution
3. 2022 Daily and Seasonal Beach Fees schedule.

To The Honorable Town Council:

The Coastal Access Improvement Committee respectfully requests that the Narragansett Town Council restore access to Narragansett Town Beach to members of the Narragansett Indian Tribe of Rhode Island.

The Town of Narragansett took its name from the aboriginal people of this area, the Narragansett Indian Tribe. The Narragansett Indian Tribe of Rhode Island has been systematically disenfranchised from their lands and access to coastal waters. The Narragansett Town Council now has an opportunity to right, in part, an egregious wrong and make a difference in the lives of the Tribe's descendants.

We request from the Town Council that (1) walk on and (2) parking access be provided without fees to the members of the Narragansett Indian Tribe of Rhode Island. This access is subject to all other town regulations and established beach policies/procedures.

This is a small but meaningful step to fulfill our town wide responsibility to honor and recognize the sovereignty of the Narragansett Indian Tribe of Rhode Island by restoring coastal access to the town beach.

Providing beach and parking passes to the members of the Narragansett Indian Tribe of Rhode Island is a step toward righting the wrongs of the past while simultaneously moving towards our Town's commitment to create an inclusive community that promotes a culture of unity, tolerance, and empathy.

We respectfully request your earnest consideration of this proposal.



A RESOLUTION ESTABLISHING THE
NARRAGANSETT BEACH FACILITIES FEE SCHEDULE
FOR THE 2022 SEASON

- WHEREAS,** the Narragansett Town Council is responsible for insuring the orderly and efficient operation of the Narragansett Town Beach Facilities, and
- WHEREAS,** the Narragansett Beach Facilities Fee Schedule for the 2022 season as recommended by the Town Manager and the Director of Parks and was adopted by resolution on January 3rd, 2022, and
- WHEREAS,** the Narragansett Town Council supports restoring Narragansett Town Beach walk-on access and the issuance of seasonal passes, without fees, for members of the Narragansett Indian Tribe of Rhode Island, and
- WHEREAS,** this additional information has been added to the 2022 Daily and Seasonal Beach Fees table.

NOW THEREFORE BE IT RESOLVED that the attached Fee Schedule entitled “2022 Daily and Seasonal Beach Fees” be and hereby is adopted.

ADOPTED this 16th day of May 2022.

Jesse Pugh
Town Council President

ATTEST:

Janet Tarro
Town Clerk

North Beach Clubhouse Rental Fees

	2017 Fees	2018 Fees	2019 Fees	2020 Fees	2021 Fees	2022 Fees (effective January 1, 2022)
In Season (5/26-9/1)						
Resident	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	
Non-Residents	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	
Resident	\$750.00	\$750.00	\$750.00	\$750.00	\$750.00	
Non-Residents	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00	
Off Season (9/2-5/25)						
Resident	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	
Non-Resident	\$900.00	\$900.00	\$900.00	\$900.00	\$900.00	
Resident	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00	
Non-Resident	\$950.00	\$950.00	\$950.00	\$950.00	\$950.00	
Security Deposit	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	
Non-Profit Rate*	\$200.00*	\$200.00*	\$200.00*	\$200.00*	\$200.00*	
*At the discretion of the Town Manager and Department						

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 9
Amend No. _____

Date Prepared: April 27 2022
Council Meeting Date: May 16, 2022

TO: James R. Tierney – Town Manager
FROM: Janet Tarro – Town Clerk
SUBJECT: BRU Coffee Bar - Victualling License and Holiday License

RECOMMENDATION:

That the Town Council approves a Victualling License and Holiday License application for Bru RI LLC, d/b/a BRU Coffee Bar, 269 Great Island Road, Narragansett, RI, subject to local and state regulations.

SUMMARY:

Jay August, owner of Bru RI LLC, d/b/a BRU Coffee Bar, is requesting a Victualling and Holiday License to operate a coffee shop at 269 Great Island Road, Narragansett, RI. This location is the former Bess Eaton Coffee Shop. A victualling license is required in order to serve food pursuant to RIGL 5-24-1 and Article III, Section 14-46 “License Required” of the Town’s ordinance. A holiday license is required in accordance with Article XII, Section 14-406 of the Narragansett Code of Ordinances to be open to sell merchandise on legal holidays.

ATTACHMENTS:

1. Application

License Application

Annual License *

New

Type of License

Please check the license boxes that you are applying for in this application.

Victualler

Holiday Sales

Owner Details

Owner/Corp Name *

Bru RI LLC

Owner/Corp/LLC Address *

3550 post rd

Owner Phone Number *

4016267476

DOB *

Has the APPLICANT or any of the principals, partners, officers, or stockholders ever been convicted of a crime or misdemeanor? *

No

Residence of applicant for last five years *

3550 post rd

Business Details

D/B/A *

BRU Coffee Bar

Business Address *

269 Great Island Road

Unit #

Type of Business *

Coffee Shop

Business Phone Number *

4016267476

After Hours Emergency Phone Number: *

4016267476

Mail to Address *

3550 Post Road, Wakefield, RI 02879

Incorporation Type

Partnership

State Incorporated

Rhode Island

Date of Incorporation

07/01/2018

Hours of Operation

7-3

Dates of operation (if seasonal)

May-Septemeber

Are the premises owned or leased? *

Leased

List names, addresses and dates of birth for all officers, directors and partners along with titles and term expiration (if applicable)

Jay August, 3550 Post Road, Wakefield, RI 02879, owner

Seating Capacity

0

Occupancy in accordance with Fire Code

5

Applicant Affidavit

I hereby certify that the above statements are true to the best of my knowledge and belief. By checking this box, I agree that I have the authority to act on behalf of the business. I agree to abide by all local, state and federal ordinances, regulations, and laws that govern this application. Please acknowledge this statement by checking the box. *

Applicant Name *

Jay August

Title of Applicant

Owner

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 10

Amend No. _____

Date Prepared: May 5, 2022
Council Meeting Date: May 16, 2022

TO: James R. Tierney – Town Manager

FROM: Janet Tarro – Town Clerk

SUBJECT: CBD Releaf Center of Narragansett - Holiday License

RECOMMENDATION:

That the Town Council approves a Holiday License application for Grace C Thomas Releaf Center, d/b/a CBD Releaf Center of Narragansett, 91 Point Judith Road, Unit 130, Narragansett, RI, subject to local and state regulations.

SUMMARY:

Nicole Lanctot, owner of Grace C Thomas Releaf Center, d/b/a CBD Releaf Center of Narragansett is requesting a Holiday License to operate a Retail business at 91 Point Judith Road, Unit 130, Narragansett, RI. A holiday license is required in accordance with Article XII, Section 14-406 of the Narragansett Code of Ordinances to be open to sell merchandise on legal holidays.

ATTACHMENTS:

1. Application

License Application

Annual License *

New

Type of License

Please check the license boxes that you are applying for in this application.

Holiday Sales

Owner Details

Owner/Corp Name *

Grace C Thomas Releaf Center

Owner/Corp/LLC Address *

Nicole Lanctot

Owner Phone Number *

774-551-6412

DOB *

Has the APPLICANT or any of the principals, partners, officers, or stockholders ever been convicted of a crime or misdemeanor? *

No

Residence of applicant for last five years *

613 Rathbun Street Blackstone MA 01504

Business Details

D/B/A *

CBD Releaf Center of Narragansett

Business Address *

91 Point Judith Road

Unit #

130

Type of Business *

Retail

Business Phone Number *

774-551-6412

After Hours Emergency Phone Number: *

774-551-6412

Mail to Address *

47 Wood Ave STE 2, Barrington RI 02806

Incorporation Type

State Incorporated
Rhode Island
Date of Incorporation

Hours of Operation
Monday - Saturday 10:00am - 7:00pm
Sunday 11:00am - 4:00pm

Dates of operation (if seasonal)

Year Round

Are the premises owned or leased? *

Leased

List names, addresses and dates of birth for all officers, directors and partners along with titles and term expiration (if applicable)

Seating Capacity

Occupancy in accordance with Fire Code

0

Applicant Affidavit

I hereby certify that the above statements are true to the best of my knowledge and belief. By checking this box, I agree that I have the authority to act on behalf of the business. I agree to abide by all local, state and federal ordinances, regulations, and laws that govern this application. Please acknowledge this statement by checking the box. *

Applicant Name *

Nicole Lanctot

Title of Applicant

Owner

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

**CC: _____ 11 _____
Amend No. _____**

**Date Prepared: May 6, 2022
Council Meeting Date: May 16, 2022**

TO: James R. Tierney, Town Manager
FROM: Janet Tarro, Town Clerk
SUBJECT: Class F-1 Liquor License Application – Friends of the Library
– August 3, 2022

RECOMMENDATION:

That the Town Council approves a Class F-1 Alcoholic Beverage License for the Friends of the Library for its library fundraising event to be held on Wednesday, August 3, 2022 at The Tower's, 35 Ocean Road, Narragansett, subject to state and local regulations and approves the request that the \$35.00 fee be waived.

SUMMARY:

The Friends of the Library will be hosting a fundraising event at The Tower's on August 3, 2022. As part of the event, alcohol and food will be served. Under state law, a Class F-1 Liquor License is required for special events when alcohol is served to the public. The proceeds from the fundraiser will go directly to the Save Our Library building fund. They are asking Town Council to consider waiving the \$35.00 fee.

In accordance with RIGL§ 3-7-14.1, a retailer's Class F-1 license authorizes the holder of the license to keep for sale and to sell alcoholic beverages on the premises, described in license, at retail for consumption on the premises where sold for a period of nineteen (19) hours, including Sunday. The license may be issued to religious organizations, state non-business corporations and political organizations only and the sale of alcoholic beverages may take place between the hours of six o'clock (6:00) a.m. and one o'clock (1:00) a.m. on the following day.

ATTACHMENTS:

1. Application
2. Letter from Friends of the Library requesting fee waiver



2

1 Day Alcohol License

Status: Active

Date Created: Apr 28, 2022

Applicant

Nancy McKenna
nancymckenna7@gmail.com
19 Hemlock
Narragansett, RI 02882
401-932-4040

Location

35 OCEAN ROAD
NARRAGANSETT, RI 02882

Owner:

TOWN OF NARRAGANSETT
25 FIFTH AVENUE NARRAGANSETT, RI 02882

Type of License

Class

Class F-1 - Full Privilege

Applicant Details

Name

nancy mckenna

Address

19 hemlock street

Phone Number

401-932-4040

Email Address

nancymckenna7@gmail.com

Mail to Address

Narragansett Library, 35 kingstown road, narragansett, RI 02882

Event Details

Type of Event

Library Fundraiser

Date of Event

August 3, 2022

Location of Event

The Towers

Applicant Affidavit

I hereby certify that the above statements are true to the best of my knowledge and belief. By checking this box, I agree that I have the authority to act on behalf of the business. I agree to abide by all local, state and federal ordinances, regulations, and laws that govern this application. Please acknowledge this statement by checking the box.



Applicant Name

nancy mckenna

Date

04/28/2022

RECEIVED

APR 28 2022

Friends of The Narragansett Library
35 Kingstown Road
Narragansett, RI 02882

NARRAGANSETT
TOWN CLERK'S OFFICE

April 28, 2022

Attention: Narragansett Town Clerk and Town Council

Please waive the \$35.00 1-day liquor license fee of \$35.00 for our fundraiser being held at The Towers on August 3, 2022.

Thank you for your consideration.

Respectfully yours,



Nancy McKenna
Narragansett Library, Board of Trustees
Friends of Narragansett Library

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 12
Amend No. _____

Date Prepared: May 10, 2022
Council Meeting Date: May 16, 2022

TO: James R. Tierney, Town Manager

FROM: Janet Tarro, Town Clerk

SUBJECT: Planning Board

RECOMMENDATION:

That the Town Council schedules a work session to conduct interviews for the Planning Board.

SUMMARY:

One member seat is available due to the resignation of Vincent Indeglia. There are currently nine applications on file from:

- Andrew M. Boruta (on Conservation Commission/Tree Board and Pension Board),
- Christine D. Brochu,
- Jerry Brunetto (on Land Conservancy Trust),
- Thomas Q. Callahan (on Zoning Board),
- Mark F. Connor,
- Ellen Flynn Corneau,
- Stephen Glazer,
- Anthony J. Lupino,
- Thomas E. Rogers (on Land Conservancy Trust)

Attached are the Town Council Rules for Commission, Committee and Board Appointments. According to the Council rules, all new vacancies on the Planning or Zoning Boards will require that the Town Council interview those candidates. Individuals currently serving on these Boards need not be interviewed when applying for reappointment to a successive term on the same Board. Also stated in the rules is that no person shall be appointed to serve concurrently on more than one commission, committee or board created by the Town Council, with the exception of ad hoc commissions, committees or boards, or dual appointments required by charter, ordinance or resolution.

Dual office may be permitted if all applications on file are given appropriate consideration before a person is appointed to a second board or committee and the appointment will not violate the town charter.

The recommended schedule date is June 6, 2022 at 6:00 PM.

ATTACHMENTS:

1. Board Composition
2. Council Rules for Commission, Committee and Board Appointments

Planning Board

Basic Information

Type Board
Status Enabled
Visibility Public

Contact Information

The Narragansett Planning Board is responsible for the preparation and extension to the Comprehensive Plan for the improvement and physical development of the Town and for the regulation and approval of platting and subdivision of land within the Town.

The Planning Board consists of five (5) members appointed by the Town Council, each serving 5-year terms.

Board Seats

Position	First Name	Last Name	Calculated Start Date	Calculated End Date	Title	Appointed Date	Status
Member 1	Terence	Fleming	11/2/2018	11/1/2023	Chair		Active
Member 2	Joseph	O'Neill	11/2/2021	11/1/2026	Vice Chair	12/20/2021	Active
Member 3	Robin	Plaziak	11/2/2017	11/1/2022	Secretary	11/20/2017	Active
Member 4	Mark	Brady	11/2/2020	11/1/2025	Member	10/4/2021	Active
Member 5			11/2/2019	11/1/2024			Vacant

Showing 1 to 5 of 5 entries

TOWN OF NARRAGANSETT
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Tel. (401) 789-1044 Fax (401) 783-9637
narragansettri.gov

TOWN OF NARRAGANSETT
RULES FOR COMMISSION, COMMITTEE AND BOARD APPOINTMENTS

I. SELECTION PROCESS OF MEMBERS

1. As authorized by the Town Council, the Town Clerk shall advertise once a year in a local newspaper, the commissions, committees, and boards that will have upcoming appointments. When a vacancy occurs it will be placed on the Town's website.
2. Upon receipt of an application, the Town Clerk shall date stamp it and retain the original.
3. The application shall remain on file for a period of two (2) years from the date received. The Town Clerk will contact applicant after the two year period to seek availability and interest. The Town Clerk will forward all applications on file for an open board when a vacancy becomes available on that particular committee, commission or board to the Town Council and to the Town Manager.
4. All new vacancies on the Planning or Zoning Boards will require that the Town Council interview those candidates. Individuals currently serving on these Boards need not be interviewed when applying for reappointment to a successive term on the same Board. However, an attendance record will be included to the agenda item for those individuals wishing consideration for reappointment.
5. The Town Council motion to appoint a candidate to a particular committee, commission or board, shall have the names of each applicant candidate listed on the summary.
6. A written staff recommendation may be submitted to the council through the Town Manager.
7. All applications received shall be available for public review to the extent under law, in the office of the Town Clerk.
8. The mission for each board, commission or committee shall be available in the office of the Town Clerk and on the town's website.

II. REQUIREMENT FOR MEMBERSHIP

1. Applications for the various commissions, committees and boards shall be available in the Town Clerk's Office or on the Town's website.
2. Applications shall be completed and submitted to the Town Clerk no later than the advertised filing date also unless otherwise approved by the unanimous consent of the council only applications received before the scheduled appointment date shall be considered for appointment.
3. The Town Clerk shall notify individuals whose terms are about to expire by letter, to determine if that individual wishes to be considered for reappointment. Members are reappointed at the discretion of the Town Council.
4. Membership on a board, committee or commission shall be limited to two consecutive terms, with a one term hiatus before a member can be eligible to serve on the same board, committee or commission again. All board, committee or commission members that are presently serving a term will complete that term as the first term. All board, committee or commission members with expired terms and awaiting reappointment are eligible for reappointment for one last consecutive term with an effective start date from the date their previous term expired. Any terms served as an alternate member will not count toward term limits. Members of boards, committee or commissions may serve the second term consecutively if appointed. This will be implemented as of October 4, 2021.
5. Individuals wishing to be considered for reappointment shall notify the Town Clerk prior to the expiration of the date in the letter sent to them.
6. The chairperson of each commission, committee or board shall submit an *Annual Report* including an attendance record, to the Town Clerk, for those individuals wishing to be considered for reappointment.
7. No person shall be appointed to serve concurrently on more than one commission, committee, or board created by the Town Council, with the exception of Ad Hoc commissions, committees or boards, or dual appointments required by Charter, Ordinance or Resolution. Dual office may be permitted if all applications on file are given appropriate consideration before a person is appointed to a second board or committee and the appointment will not violate the town charter.
8. Any appointee who is absent without cause for three (3) consecutive meetings may be subject to removal by the Town Council.

9. When any member of a commission, committee or board is absent for (3) consecutive meetings, the Chairperson shall notify the Town Clerk, who shall in turn notify the Town Council for direction. Should the Chairperson recognize any other attendance deficiencies, the Town Clerk shall be notified, who shall in turn notify the Town Council for direction.
10. The applicant shall comply with all State Laws and Regulations, as well as Ethics Commission requirements for appointees.
11. The applicant shall be a full time resident and elector in the town to be considered for an appointment to the Planning Board, Pension Board and Zoning Board Review.

III. APPOINTMENT REVIEW PROCESS

1. The Town Council shall review each application and may invite specific candidates to an interview with the Council prior to a regularly scheduled meeting or work session. Candidates interviewed by the Town Council will be sent a letter of appreciation by the Town Clerk.
2. When making a nomination, the Council member making the recommendation will verbally outline reasons for the nomination.

Adopted February 1, 2010

Amended 11-15-10

Amended 11-18-13

Amended 11-21-16

Amended 02-06-17

Amended 08-06-18

Amended 10-04-21

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 13
Amend No. _____

Date Prepared: May 11, 2022
Council Meeting Date: May 16, 2022

TO: James R. Tierney, Town Manager
FROM: Janet Tarro, Town Clerk
SUBJECT: Economic Development Committee

RECOMMENDATION:

That the Town Council appoint/reappoint two individuals to the Economic Development Committee.

SUMMARY:

The Economic Development Committee is composed of seven members including one member of the Town Council, one representative from the Chamber of Commerce and five appointed members of the public serving 3-year staggered terms. There is one member seat available for appointment/reappointment. There is also the Chamber of Commerce Representative seat available for appointment to fill an expired term due to the resignation of Kaprece Ransaw. The Narragansett Chamber of Commerce has recommended Joe Lembo as their representative on the committee.

The following indicates the original board appointment date, the date their term expired, and the new expiration date when appointed/reappointed.

<u>Name</u>	<u>Appointed</u>	<u>Term Expired</u>	<u>New Appointment Expiration Date</u>
Joe Lembo	5/17/2021	4/1/2022	4/1/2025
vacant, Chamber of Commerce Rep.		11/3/2022	11/3/2022

There are currently nine applications on file from Albert Alba (on Galilee Advisory Committee), Thomas Q. Callahan (on Zoning Board), Mark F. Connor, Ellen Flynn Corneu, Jeff L. Dentler, Patricia A. Goldstein, Brian J. Leite, Patrick A. Rogers, and June S. Youngs.

Attached are the Town Council Rules for Commission, Committee and Board Appointments. According to the Council rules, no person shall be appointed to serve concurrently on more than one commission, committee or board created by the Town Council, with the exception of ad hoc commissions, committees or boards, or dual appointments required by charter, ordinance or resolution.

Dual office may be permitted if all applications on file are given appropriate consideration before a person is appointed to a second board or committee and the

appointment will not violate the town charter.

ATTACHMENTS:

1. Recommendation from Chamber of Commerce
2. Board Composition
3. Council Rules for Commission, Committee and Board Appointments



Date: May 6, 2022

To: Town of Narragansett- Janet Tarro, Town Clerk
EDC Chair- Breta Combs

From: Peg Fradette

Subject: EDC Chamber of Commerce Liaison Change

Please be advised that Joseph Lembo has been named as the Narragansett Chamber representative/liaison on the EDC moving forward. He will be replacing Kaprece Ransaw who is resigning from this position.

Thank you for the opportunity to have a voice on this important committee.

Best~

Peg Fradette

Executive Director

CC: Joseph Lembo

Kaprece Ransaw

Economic Development Committee

Basic Information

Type Board
Status Enabled
Visibility Public

Contact Information

The Narragansett Economic Development Committee was established to enhance the many attributes that Narragansett has to offer. Its mission is to help create opportunities for economic development through desirable business growth, expansion, retention and attraction, and to develop a climate conducive to maintaining Narragansett's quality of life. This committee will serve in an advisory capacity to the Planning Board and Town Council.

The Economic Development Committee was established on January 4, 2021. It is comprised of seven (7) members, including one (1) member of the Town Council, one (1) representative from the Chamber of Commerce, and five (5) appointed members from the public appointed in three-year staggered terms..

Board Seats

Position	First Name	Last Name	Calculated Start Date	Calculated End Date	Title	Appointed Date	Status
Chamber of Commerce Rep.			1/4/2021	11/3/2022			Vacant
Member 1	Breta	Combs	4/2/2021	4/1/2024	Chair	4/19/2021	Active
Member 2	Amy	Marcello	4/2/2021	4/1/2024	Member	4/19/2021	Active
Member 3	Winters	Hames	4/2/2021	4/1/2023	Member	5/17/2021	Active
Member 4	Paul	Zonfrillo	4/2/2021	4/1/2023	Member	4/19/2021	Active
Member 5	Joseph	Lembo	4/2/2021	4/1/2022	Member	5/17/2021	Expired
Town Council Rep	Patrick	Murray	1/4/2021	11/3/2022	Council Rep	4/19/2021	Active

Position	First Name	Last Name	Calculated Start Date	Calculated End Date	Title	Appointed Date	Status
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Showing 1 to 7 of 7 entries

TOWN OF NARRAGANSETT
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Tel. (401) 789-1044 Fax (401) 783-9637
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TOWN OF NARRAGANSETT
RULES FOR COMMISSION, COMMITTEE AND BOARD APPOINTMENTS

I. SELECTION PROCESS OF MEMBERS

1. As authorized by the Town Council, the Town Clerk shall advertise once a year in a local newspaper, the commissions, committees, and boards that will have upcoming appointments. When a vacancy occurs it will be placed on the Town's website.
2. Upon receipt of an application, the Town Clerk shall date stamp it and retain the original.
3. The application shall remain on file for a period of two (2) years from the date received. The Town Clerk will contact applicant after the two year period to seek availability and interest. The Town Clerk will forward all applications on file for an open board when a vacancy becomes available on that particular committee, commission or board to the Town Council and to the Town Manager.
4. All new vacancies on the Planning or Zoning Boards will require that the Town Council interview those candidates. Individuals currently serving on these Boards need not be interviewed when applying for reappointment to a successive term on the same Board. However, an attendance record will be included to the agenda item for those individuals wishing consideration for reappointment.
5. The Town Council motion to appoint a candidate to a particular committee, commission or board, shall have the names of each applicant candidate listed on the summary.
6. A written staff recommendation may be submitted to the council through the Town Manager.
7. All applications received shall be available for public review to the extent under law, in the office of the Town Clerk.
8. The mission for each board, commission or committee shall be available in the office of the Town Clerk and on the town's website.

II. REQUIREMENT FOR MEMBERSHIP

1. Applications for the various commissions, committees and boards shall be available in the Town Clerk's Office or on the Town's website.
2. Applications shall be completed and submitted to the Town Clerk no later than the advertised filing date also unless otherwise approved by the unanimous consent of the council only applications received before the scheduled appointment date shall be considered for appointment.
3. The Town Clerk shall notify individuals whose terms are about to expire by letter, to determine if that individual wishes to be considered for reappointment. Members are reappointed at the discretion of the Town Council.
4. Membership on a board, committee or commission shall be limited to two consecutive terms, with a one term hiatus before a member can be eligible to serve on the same board, committee or commission again. All board, committee or commission members that are presently serving a term will complete that term as the first term. All board, committee or commission members with expired terms and awaiting reappointment are eligible for reappointment for one last consecutive term with an effective start date from the date their previous term expired. Any terms served as an alternate member will not count toward term limits. Members of boards, committee or commissions may serve the second term consecutively if appointed. This will be implemented as of October 4, 2021.
5. Individuals wishing to be considered for reappointment shall notify the Town Clerk prior to the expiration of the date in the letter sent to them.
6. The chairperson of each commission, committee or board shall submit an *Annual Report* including an attendance record, to the Town Clerk, for those individuals wishing to be considered for reappointment.
7. No person shall be appointed to serve concurrently on more than one commission, committee, or board created by the Town Council, with the exception of Ad Hoc commissions, committees or boards, or dual appointments required by Charter, Ordinance or Resolution. Dual office may be permitted if all applications on file are given appropriate consideration before a person is appointed to a second board or committee and the appointment will not violate the town charter.
8. Any appointee who is absent without cause for three (3) consecutive meetings may be subject to removal by the Town Council.

9. When any member of a commission, committee or board is absent for (3) consecutive meetings, the Chairperson shall notify the Town Clerk, who shall in turn notify the Town Council for direction. Should the Chairperson recognize any other attendance deficiencies, the Town Clerk shall be notified, who shall in turn notify the Town Council for direction.
10. The applicant shall comply with all State Laws and Regulations, as well as Ethics Commission requirements for appointees.
11. The applicant shall be a full time resident and elector in the town to be considered for an appointment to the Planning Board, Pension Board and Zoning Board Review.

III. APPOINTMENT REVIEW PROCESS

1. The Town Council shall review each application and may invite specific candidates to an interview with the Council prior to a regularly scheduled meeting or work session. Candidates interviewed by the Town Council will be sent a letter of appreciation by the Town Clerk.
2. When making a nomination, the Council member making the recommendation will verbally outline reasons for the nomination.

Adopted February 1, 2010

Amended 11-15-10

Amended 11-18-13

Amended 11-21-16

Amended 02-06-17

Amended 08-06-18

Amended 10-04-21

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 14
Amend No. _____

Date Prepared: April 22, 2022
Council Meeting Date: May 16, 2022

TO: James R. Tierney, Town Manager
FROM: Janet Tarro, Town Clerk
SUBJECT: Inclusion, Diversity, Equity and Awareness Committee

RECOMMENDATION:

That the Town Council appoint/reappoint one individual to the Inclusion, Diversity, Equity and Awareness Committee.

SUMMARY:

The Inclusion, Diversity, Equity and Awareness Committee is composed of five members serving 3-year terms and one member of the Town Council. There is one seat available for appointment/reappointment. Mitchell Asante has requested reappointment. The following indicates the original board appointment date, the date their term expired, and the new expiration date when appointed/reappointed.

<u>Name</u>	<u>Appointed</u>	<u>Term Expired</u>	<u>New Appointment Expiration Date</u>
Mitchell Asante	1/3/2022	5/2/2022	5/2/2025

There is currently one application on file from Melissa Jenkins.

Attached are the Town Council Rules for Commission, Committee and Board Appointments. According to the Council rules, no person shall be appointed to serve concurrently on more than one commission, committee or board created by the Town Council, with the exception of ad hoc commissions, committees or boards, or dual appointments required by charter, ordinance or resolution.

Dual office may be permitted if all applications on file are given appropriate consideration before a person is appointed to a second board or committee and the appointment will not violate the town charter.

ATTACHMENTS:

1. Board Composition
2. Council Rules for Commission, Committee and Board Appointments

Inclusion, Diversity, Equity and Awareness Committee

Basic Information

Contact Information

Type	Committee
Status	Enabled
Visibility	Public

The Inclusion, Diversity, Equity and Awareness Committee is an advisory body to the Town Council. It reaches out to residents and outside communities, providing opportunities for discussions, events and cultural exchange. The Committee researches best practices and provides recommendations to the Town Council in support of the Town of Narragansett's commitment to create an authentic and intentionally inclusive community that promotes a culture of unity, tolerance, and empathy.

The Inclusion, Diversity, Equity and Awareness Committee was established March 15, 2021. It is comprised of six (6) members, including one (1) member of the Town Council and five (5) members of the public appointed in 3-year terms with staggered expiration dates. The members are representative of various groups within the community; and those who have an interest in diplomacy, cultural literacy, and cross-cultural engagement.

Board Seats

Position	Appointed By	First Name	Last Name	Calculated Start Date	Calculated End Date	Title	Appointed Date	Status
Member 1	Council	Alicia	Vignali Henry	5/3/2021	5/2/2024	Chair	6/21/2021	Active
Member 2	Council	Danielle	Whitaker	5/3/2021	5/2/2024	Member	6/21/2021	Active
Member 3	Council	Michael	Monroe	5/3/2021	5/2/2023	Member	6/21/2021	Active
Member 4	Council	Adrienne	Hazard	5/3/2021	5/2/2023	Member	6/21/2021	Active
Member 5	Council	Mitchell	Asante	5/3/2021	5/2/2022	Member	1/3/2022	Active
Town Council Rep.	Council	Susan	Cicilline Buonanno	5/3/2021	11/7/2022	Town council Rep.	6/21/2021	Active

Showing 1 to 6 of 6 entries

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narragansettri.gov

TOWN OF NARRAGANSETT
RULES FOR COMMISSION, COMMITTEE AND BOARD APPOINTMENTS

I. SELECTION PROCESS OF MEMBERS

1. As authorized by the Town Council, the Town Clerk shall advertise once a year in a local newspaper, the commissions, committees, and boards that will have upcoming appointments. When a vacancy occurs it will be placed on the Town's website.
2. Upon receipt of an application, the Town Clerk shall date stamp it and retain the original.
3. The application shall remain on file for a period of two (2) years from the date received. The Town Clerk will contact applicant after the two year period to seek availability and interest. The Town Clerk will forward all applications on file for an open board when a vacancy becomes available on that particular committee, commission or board to the Town Council and to the Town Manager.
4. All new vacancies on the Planning or Zoning Boards will require that the Town Council interview those candidates. Individuals currently serving on these Boards need not be interviewed when applying for reappointment to a successive term on the same Board. However, an attendance record will be included to the agenda item for those individuals wishing consideration for reappointment.
5. The Town Council motion to appoint a candidate to a particular committee, commission or board, shall have the names of each applicant candidate listed on the summary.
6. A written staff recommendation may be submitted to the council through the Town Manager.
7. All applications received shall be available for public review to the extent under law, in the office of the Town Clerk.
8. The mission for each board, commission or committee shall be available in the office of the Town Clerk and on the town's website.

II. REQUIREMENT FOR MEMBERSHIP

1. Applications for the various commissions, committees and boards shall be available in the Town Clerk's Office or on the Town's website.
2. Applications shall be completed and submitted to the Town Clerk no later than the advertised filing date also unless otherwise approved by the unanimous consent of the council only applications received before the scheduled appointment date shall be considered for appointment.
3. The Town Clerk shall notify individuals whose terms are about to expire by letter, to determine if that individual wishes to be considered for reappointment. Members are reappointed at the discretion of the Town Council.
4. Membership on a board, committee or commission shall be limited to two consecutive terms, with a one term hiatus before a member can be eligible to serve on the same board, committee or commission again. All board, committee or commission members that are presently serving a term will complete that term as the first term. All board, committee or commission members with expired terms and awaiting reappointment are eligible for reappointment for one last consecutive term with an effective start date from the date their previous term expired. Any terms served as an alternate member will not count toward term limits. Members of boards, committee or commissions may serve the second term consecutively if appointed. This will be implemented as of October 4, 2021.
5. Individuals wishing to be considered for reappointment shall notify the Town Clerk prior to the expiration of the date in the letter sent to them.
6. The chairperson of each commission, committee or board shall submit an *Annual Report* including an attendance record, to the Town Clerk, for those individuals wishing to be considered for reappointment.
7. No person shall be appointed to serve concurrently on more than one commission, committee, or board created by the Town Council, with the exception of Ad Hoc commissions, committees or boards, or dual appointments required by Charter, Ordinance or Resolution. Dual office may be permitted if all applications on file are given appropriate consideration before a person is appointed to a second board or committee and the appointment will not violate the town charter.
8. Any appointee who is absent without cause for three (3) consecutive meetings may be subject to removal by the Town Council.

9. When any member of a commission, committee or board is absent for (3) consecutive meetings, the Chairperson shall notify the Town Clerk, who shall in turn notify the Town Council for direction. Should the Chairperson recognize any other attendance deficiencies, the Town Clerk shall be notified, who shall in turn notify the Town Council for direction.
10. The applicant shall comply with all State Laws and Regulations, as well as Ethics Commission requirements for appointees.
11. The applicant shall be a full time resident and elector in the town to be considered for an appointment to the Planning Board, Pension Board and Zoning Board Review.

III. APPOINTMENT REVIEW PROCESS

1. The Town Council shall review each application and may invite specific candidates to an interview with the Council prior to a regularly scheduled meeting or work session. Candidates interviewed by the Town Council will be sent a letter of appreciation by the Town Clerk.
2. When making a nomination, the Council member making the recommendation will verbally outline reasons for the nomination.

Adopted February 1, 2010

Amended 11-15-10

Amended 11-18-13

Amended 11-21-16

Amended 02-06-17

Amended 08-06-18

Amended 10-04-21

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

**CC: 15
Amend No. _____**

**Date Prepared: April 22, 2022
Council Meeting Date: May 16, 2022**

TO: James R. Tierney, Town Manager
FROM: Janet Tarro, Town Clerk
SUBJECT: Galilee Advisory Committee

RECOMMENDATION:

That the Town Council remove one individual and appoint one individual to the Galilee Advisory Committee.

SUMMARY:

The Galilee Advisory Committee is composed of eleven members plus one Town Council Representative serving three-year terms. One member, Albert Alba, has been absent for at least three consecutive meetings. Therefore, in accordance with the Rules for Commission, Committee and Board Appointments II.8 adopted as amended on October 4, 2021, the Chair has requested that Albert Alba be removed from the Galilee Advisory Committee and someone be appointed for that seat to fill the unexpired term.

The following indicates the original board appointment date, the date their term expired, and the new expiration date when appointed/reappointed.

<u>Name</u>	<u>Appointed</u>	<u>Term Expired</u>	<u>New Appointment Expiration Date</u>
Albert Alba	12/6/2021	10/1/2024	10/1/2024

There are currently four applications on file from Richard Campbell (on Historic District Commission), Gina Giramma (on Recreation Advisory Board), Douglas E. McLaughlin and Patrick A. Rogers.

Attached are the Town Council Rules for Commission, Committee and Board Appointments. According to the Council rules, no person shall be appointed to serve concurrently on more than one commission, committee or board created by the Town Council, with the exception of ad hoc commissions, committees or boards, or dual appointments required by charter, ordinance or resolution.

Dual office may be permitted if all applications on file are given appropriate consideration before a person is appointed to a second board or committee and the appointment will not violate the town charter.

ATTACHMENTS:

1. Letter from Chair
2. Board Composition
3. Council Rules for Commission, Committee and Board Appointments



Narragansett Town Hall
25 Fifth Avenue
Narragansett, RI 02882
www.narragansettri.gov
(401) 789-1044

**GALILEE ADVISORY
COMMITTEE**

Chair

Kevin M. Kosko

Secretary

Linda J. McArthur

Members

Harvey Cataldo

Raymond DeRosa

Barry L. Keinard

Drew Magee

William G. Shepherd

Gerald Aubin

R. Peter Watelet

Janice Holly

Town Council

Liaison

Ewa Dzwierzynski

Dear Narragansett Town Council:

As Chairman of the Galilee Advisory Committee (GAC) I am formally requesting a GAC member be removed from the committee. Mr. Alba who was recently appointed to the committee the end of last year had attended the first GAC meeting post-appointment and has missed 4 consecutive meetings after. Mr. Alba asked me to move our regular 2nd Tuesday of every month meeting to Saturday so he could attend as he works late. This change is not possible, and I conveyed this to Mr. Alba. He stated maybe at the end of the year he could attend.

We have a resident and a fisherman in Galilee who has attended the last two GAC meetings and is interested in being a member. I am proposing Mr. Alba be removed to allow someone else to be appointed that could attend our meetings.

Sincerely,

Kevin Kosko
Chairman, Galilee Advisory Committee

Galilee Advisory Committee

Basic Information

Type Committee
Status Enabled
Visibility Public

Contact Information

The Galilee Advisory Committee was created on November 3, 1997 to oversee, in an unofficial capacity, the repairs and other improvements to the Port of Galilee and the restoration of these facilities to its former condition as a safe fishing port and village.

The Galilee Advisory Committee has eleven (11) members plus one (1) Town Council Representative serving three-year staggered terms.

Board Seats

Position	Appointed By	First Name	Last Name	Calculated Start Date	Calculated End Date	Title	Appointed Date	Status
Member 1	Council	Drew	Magee	10/2/2021	10/1/2024	Member	12/6/2021	Active
Member 10	Council	Raymond	DeRosa	10/2/2021	10/1/2023	Member	12/6/2021	Active
Member 11	Council	Gerald	Aubin	10/2/2021	10/1/2022	Member	12/6/2021	Active
Member 2	Council	Harvey	Cataldo	10/2/2021	10/1/2023	Member	12/6/2021	Active
Member 3	Council	William	Shepherd	10/2/2020	10/1/2023	Member	10/5/2020	Active
Member 4	Council	Kevin	Kosko	10/2/2020	10/1/2023	Chair	10/5/2020	Active
Member 5	Council	Linda	McArthur	10/2/2020	10/1/2022	Secretary	10/5/2020	Active
Member 6	Council	Richard	Watelet	10/2/2020	10/1/2022	Member	10/5/2020	Active
Member 7	Council	Albert	Alba	10/2/2021	10/1/2024	Member	12/6/2021	Active
Member 8	Council	Barry	Keinard	10/2/2020	10/1/2023	Member	10/5/2020	Active
Member 9	Council	Janice	Holly	10/2/2020	10/1/2022	Member	10/5/2020	Active
Town Council Rep	Council	Ewa	Dzwierzynski	11/8/2020	11/7/2022	Council Rep	12/7/2020	Active

Position	Appointed By	First Name	Last Name	Calculated Start Date	Calculated End Date	Title	Appointed Date	Status
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Showing 1 to 12 of 12 entries

TOWN OF NARRAGANSETT
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TOWN OF NARRAGANSETT
RULES FOR COMMISSION, COMMITTEE AND BOARD APPOINTMENTS

I. SELECTION PROCESS OF MEMBERS

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4. All new vacancies on the Planning or Zoning Boards will require that the Town Council interview those candidates. Individuals currently serving on these Boards need not be interviewed when applying for reappointment to a successive term on the same Board. However, an attendance record will be included to the agenda item for those individuals wishing consideration for reappointment.
5. The Town Council motion to appoint a candidate to a particular committee, commission or board, shall have the names of each applicant candidate listed on the summary.
6. A written staff recommendation may be submitted to the council through the Town Manager.
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8. The mission for each board, commission or committee shall be available in the office of the Town Clerk and on the town's website.

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5. Individuals wishing to be considered for reappointment shall notify the Town Clerk prior to the expiration of the date in the letter sent to them.
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7. No person shall be appointed to serve concurrently on more than one commission, committee, or board created by the Town Council, with the exception of Ad Hoc commissions, committees or boards, or dual appointments required by Charter, Ordinance or Resolution. Dual office may be permitted if all applications on file are given appropriate consideration before a person is appointed to a second board or committee and the appointment will not violate the town charter.
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9. When any member of a commission, committee or board is absent for (3) consecutive meetings, the Chairperson shall notify the Town Clerk, who shall in turn notify the Town Council for direction. Should the Chairperson recognize any other attendance deficiencies, the Town Clerk shall be notified, who shall in turn notify the Town Council for direction.
10. The applicant shall comply with all State Laws and Regulations, as well as Ethics Commission requirements for appointees.
11. The applicant shall be a full time resident and elector in the town to be considered for an appointment to the Planning Board, Pension Board and Zoning Board Review.

III. APPOINTMENT REVIEW PROCESS

1. The Town Council shall review each application and may invite specific candidates to an interview with the Council prior to a regularly scheduled meeting or work session. Candidates interviewed by the Town Council will be sent a letter of appreciation by the Town Clerk.
2. When making a nomination, the Council member making the recommendation will verbally outline reasons for the nomination.

Adopted February 1, 2010

Amended 11-15-10

Amended 11-18-13

Amended 11-21-16

Amended 02-06-17

Amended 08-06-18

Amended 10-04-21

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 16
Amend No. _____

Date Prepared: April 26, 2022
Council Meeting Date: May 16, 2022

TO: James R. Tierney, Town Manager

FROM: Susan Fairhurst, Human Resources Director

SUBJECT: Proposed wages for seasonal, part-time, and temporary employees for Fiscal Year 2022-23.

RECOMMENDATION:

That the Town Council adopts the resolution establishing the proposed wages for seasonal, part-time, and temporary employees for Fiscal Year 2022-23.

SUMMARY:

Each year, Department Directors review the wages for seasonal, part-time, and temporary employees to ensure wage rates fall within a competitive class range for employees working in town. In order to retain the seasonal employees who return year after year, the town attempts to remain competitive and allows for compensation growth as the individuals in these seasonal positions gain experience and knowledge.

Expanding the wage rate ranges slightly for the positions in red enables Department Directors to have discretionary control over wages for qualified professional management, lifeguard staff, and other seasonal and part-time employees that have been employees of the town for several years. It is important to note that all employees in each wage rate range are not moved to the top level of the pay scale, and that typically each new employee starts at the entry-level step within each range.

The starting wage for all positions is now \$12.25/hour, which is Rhode Island minimum wage.

ATTACHMENTS:

1. Proposed Wage Resolution

A RESOLUTION ESTABLISHING PROPOSED WAGES FOR SEASONAL, PART-TIME, AND
TEMPORARY EMPLOYEES FOR FISCAL YEAR 2022-23

BE IT RESOLVED that the following seasonal, part-time, and temporary positions and wage rates are hereby established for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

PUBLIC SAFETY DEPARTMENT

<u>Position</u>	<u>Current Wage Rates</u>	<u>Proposed Wage Rates</u>
Community Service Officer Intern	\$12.00 – \$16.00 per hr	\$12.25 - \$16.00 per hr.
P/T Animal Control Officer	\$14.00 - \$18.00 per hr	
Harbormaster	\$20.00 - \$25.00 per hr	
Assistant Harbormaster	\$15.00 - \$20.00 per hr	
Rental, Zoning, and Property Maintenance Code Enforcement Officer	\$15.00 - \$20.00 per hr	\$15.00 - \$25.00 per hr.
EMA Specialist	\$20.00 - \$26.50 per hr	

PUBLIC WORKS/ENGINEERING DEPARTMENTS

<u>Position</u>	<u>Current Wage Rates</u>	<u>Proposed Wage Rates</u>
Road/Utilities Inspector	\$16.00 - \$22.00 per hr	\$18.00 - \$24.00 per hr.
Mechanic Helper	\$11.50 - \$16.50 per hr	\$14.00 – \$20.00 per hr.
Recycling Coordinator	\$16.00 - \$24.00 per hr	

ALL DEPARTMENTS

<u>Position</u>	<u>Current Wage Rates</u>	<u>Proposed Wage Rates</u>
Clerical	\$13.00 - \$18.00 per hr	
Intern/Specialist	\$11.50 - \$18.00 per hr	\$12.25 - \$18.00 per hr.
Field Appraiser	\$13.00 - \$19.00 per hr	
Laborer/Maintenance	\$11.50- \$15.00 per hr	\$12.25 - \$17.00 per hr.
Truck Driver (CDL-A or B)	\$16.00 - \$22.00 per hr	
Building Maintenance/Janitor	\$13.00 - \$18.00 per hr	
Equipment Operator (licensed)	\$16.00 - \$22.00 per hr	
Maintenance Supervisor	\$11.50 - \$18.00 per hr	\$12.25 - \$18.00 per hr.

BEACH DIVISION

<u>Position</u>	<u>Current Wage Rates</u>	<u>Proposed Wage Rates</u>
Beach Manager	\$18.00 - \$24.00 per hr	\$18.00 - \$24.50 per hr.
Assist Beach Manager	\$15.00 - \$21.00 per hr	\$16.00 - \$21.00 per hr.
Pavilion Manager	\$14.00 - \$18.00 per hr	\$15.00 - \$18.00 per hr.
Sales Office Manager	\$14.00 - \$18.00 per hr	\$15.00 - \$18.50 per hr.
Assistant Pavilion Manager	\$13.00 - \$18.00 per hr	\$14.00 - \$16.50 per hr.
Sales Office Clerk	\$12.00 - \$16.00 per hr	\$12.25 - \$16.00 per hr.
Attendant Supervisor	\$11.50 - \$14.00 per hr	\$12.25 - \$15.00 per hr.
Lifeguard Captain	\$16.00 - \$21.00 per hr	\$17.00 - \$22.00 per hr.
Assistant Lifeguard Captain	\$15.00 - \$20.00 per hr	\$16.00 - \$20.00 per hr.
Veteran Lifeguard (4 yrs & full time)	\$15.00 - \$20.00 per hr	\$17.00 - \$20.00 per hr.
Lifeguard (less than 3 years)	\$15.00 - \$16.50 per hr	\$15.50 - \$16.50 per hr.
Probationary Lifeguard	\$15.00 per hr	same
Restroom Attendant	\$11.50 - \$14.00 per hr	\$12.25 - \$15.00 per hr.
Attendant	\$11.50 per hr	\$12.25 per hr.
Ocean Safety Manager	\$18.00 - \$23.00 per hr	\$18.00 - \$23.50 per hr.
Beach Security	\$13.00 - \$17.00 per hr	\$13.00 - \$18.00 per hr.

PARKS & RECREATION PROGRAMS

<u>Position</u>	<u>Current Wage Rates</u>	<u>Proposed Wage Rates</u>
Program Coordinator	\$11.50 - \$16.50 per hr	\$12.25 - \$18.00
Officials/Umpires	\$11.50 - \$50.00 per game	\$12.25 - \$50.00 per game
Instructors	\$11.50 - \$60.00 per hr/lesson/class	\$12.25 - \$60.00 per hr/lesson/class
Time Keepers	\$11.50 - \$13.00 per hr	\$12.25 - \$14.00
Scorer	\$11.50 - \$13.00 per hr	\$12.25 - \$14.00
Camp Director	\$15.00 - \$18.00 per hr	\$15.00 - \$19.00
Camp Supervisor	\$14.00 - \$17.00 per hr	\$14.00 - \$18.00
Camp Counselor	\$11.50 - \$13.00 per hr	\$12.25 - \$14.50
Tennis Supervisor	\$11.50 - \$17.00 per hr	\$12.25 - \$18.00
Program Assistant	\$11.50 - \$13.00 per hr	\$12.25 - \$13.50
Program Supervisor	\$11.50 - \$13.50 per hr	\$12.25 - \$14.50

NORTH BEACH CLUBHOUSE/TOWERS/KINNEY BUNGALOW

<u>Position</u>	<u>Current Wage Rates</u>	<u>Proposed Wage Rates</u>
Coordinator	\$18.00 – \$25.00 per hr	Eliminate this position. Now full-time.
Senior Attendant	\$11.50 – \$15.00 per hr	\$12.25 - \$16.00 per hr.
Attendant	\$11.50 - \$13.00 per hr	\$12.25 - \$15.00 per hr.
Administrative Assistant	\$13.50 - \$17.00 per hr	\$13.50 - \$18.50 per hr.

ADOPTED this _____ date of _____ A.D. 2022

Jesse Pugh, Council President

ATTEST:

Janet Tarro, Town Clerk

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____ 17 _____

Amend No. _____

Date Prepared: May 6, 2022
Council Meeting Date: May 16, 2022

TO: James Tierney, Town Manager

FROM: Steve Daignault, Director of Public Works &
Susan Fairhurst, Director of Human Resources

SUBJECT: Filling of Vacancy Highway Division Truck Driver

RECOMMENDATION:

That the Town Council approves the filling of one (1) Truck Driver position in Highway Division, due to a resignation.

SUMMARY:

This is a Council 94, Local 1179 Union Position. The Public Works Department is requesting that this (1) position is filled due to a resignation.

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 18
Amend No. _____

Date Prepared: May 4, 2022
Council Meeting Date: May 16, 2022

TO: James Tierney, Town Manager
FROM: Steve Daignault, Director of Public Works
SUBJECT: Commercial Hauler Tipping Policy for Residential Collection

RECOMMENDATION:

That the Town Council adopts the revised Commercial Hauler Tipping Policy for Residential Collection to remove the responsibility of the Town to manage funds for the participating haulers.

SUMMARY:

The Town Council (June 17, 2013) authorized the Director of Public Works to establish a policy to have licensed commercial haulers pay the Town of Narragansett in advance for use of their allocated municipal cap at the Rhode Island Resource Recovery Corporation and to set reasonable fees for the administration of this program.

The Department has reviewed this current policy and notes that there is *no* benefit to the Town for providing this free service and creates unnecessary work for staff. We also note that it is not necessary since the haulers that participate in this program can have the opportunity to realize the savings by using the Town of Narragansett Municipal Solid Waste tonnage cap at the Rose Hill Regional Transfer Station. Currently participating haulers can tip at the Johnston Landfill (RIRRC) under an account created in the name of the Town that gives them our MSW tipping rate there. However, in order to do this the Town first collects the estimated fees from the hauler, deposits funds in an account and then pays the bill when it comes in at no additional charge. At the end of the fiscal year if the hauler had not reached the tipping tonnage cap, the Town then has to reimburse all funds that are left in the account. There is no way to truly regulate or confirm that all the trash that is being hauled to RIRRC on this account was picked up from within the Town of Narragansett.

This policy eliminates non-beneficial responsibilities burdened by the Town and brings us closer to a mirror image of the current policy of our partner in solid waste and recycling, the Town of South Kingstown. Because the Town of Narragansett and the Town of South Kingstown are partners, RIRRC views us as a single customer for the most part in setting tonnage caps and tipping fees. The Town of South Kingstown manages the RHRTS and has a bigger role in this partnership.

ATTACHMENTS:

1. Commercial Hauler Tipping Policy for Residential Collection effective 7/1/2022
2. Town Council Agenda Item from meeting date 6/17/2013
3. Original Commercial Hauling Tipping Policy for Residential Collection created in 2013.



TOWN OF NARRAGANSETT

Office of Recycling Coordinator

25 Fifth Avenue, Narragansett, RI 02882

401.782.0635

Fax 401.782.0694

dboardman@narragansettri.gov

Commercial Hauler Tipping Policy for Residential Collection **(Effective 7/1/2022)**

This policy addresses the solid waste tipping fees at Rose Hill Regional Transfer Station (RHRTS) or Rhode Island Resource Recovery Corporation (RIRRC) by commercial haulers licensed in the Town of Narragansett.

All licensed commercial haulers must tip ALL residential solid waste and recyclables at either RHRTS or RIRRC.

Hauling to RHRTS

- Monthly municipal cap allocations and access to the municipal tipping fee at RHRTS (only) is based on verified residential customer accounts required for submittal as part of licensing requirements of the Town of Narragansett.

Hauling to RIRRC

- Direct hauling to RIRRC in Johnston is allowable at the discretion of the hauler under the commercial tipping fee only. *

*The commercial tipping rate is set by the Rhode Island General Assembly and/or RIRRC and is subject to change.

Acknowledgement of all terms contain herein is a condition of a commercial haulers license in the Town of Narragansett.

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____

Amend No. _____

Date Prepared: June 5, 2013
Council Meeting Date: June 17, 2013

TO: Richard Kerbel, Interim Town Manager
FROM: David E. Ousterhout, Director of Public Works
SUBJECT: Municipal Solid Waste Cap Administration Fees

RECOMMENDATION:

That the Town Council authorizes the Director of Public Works to establish a policy to have licensed commercial haulers pay the Town of Narragansett in advance for use of their allocated municipal cap at the Rhode Island Resource Recovery Corporation and to set reasonable fees for the administration of this program.

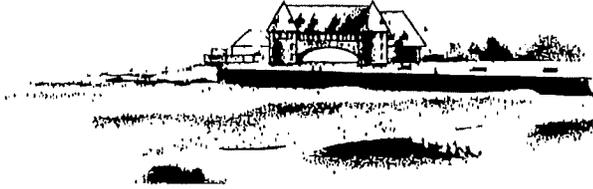
SUMMARY:

Pursuant to Chapter 62 of the Code of Ordinances, *Solid Waste & Recycling*, licensed commercial haulers must tip all Narragansett municipal solid waste (MSW) at either the Rose Hill Regional Transfer Station or at the Rhode Island Recovery Corporation (RIRRC). In order for haulers to tip MSW under Narragansett's municipal solid waste cap at RIRRC at the subsidized municipal disposal fee, Narragansett must take on financial responsibility for the fees. To minimize the financial risk to the Town, and in order to facilitate the use of the subsidized MSW rate at RIRRC, it is necessary for Narragansett to establish a policy to have haulers pay in advance for use of their allocated municipal cap and set reasonable administration fees, as necessary, to administer the collection of such fees.

TOWN CLERK USE ONLY:

Consent Agenda
 Carry Over to Date: _____
 Approved
 Unfinished Business (Date heard previous: _____)
 New Business
 Public Hearing – No Action Taken

ORD. # _____ RES. # _____
LCON# _____ LIC. # _____
Action Date: _____



TOWN OF NARRAGANSETT

Office of Recycling Coordinator

25 Fifth Avenue, Narragansett, RI 02882

401.782.0635 Fax 401.782.0669

evergano@narragansettri.gov

Commercial Hauler Tipping Policy for Residential Collection

This policy addresses the utilization of municipal solid waste (MSW) tipping fees at Rose Hill Regional Transfer Station (RHRTS) or Rhode Island Resource Recovery Corporation (RIRRC) by commercial haulers licensed in the Town of Narragansett.

- All licensed commercial haulers must tip ALL residential solid waste and recyclables at either RHRTS or RIRRC.
- Monthly municipal cap allocations and access to the municipal tipping fee at either location are based on verified residential customer accounts required for submittal as part of licensing requirement of the Town of Narragansett.

Direct Hauling to RIRRC

- Direct hauling to RIRRC in Johnston under the Town of Narragansett's municipal account at the current municipal rate* requires prepayment of MSW tipping fees and obligates the disposal of ALL residential solid waste and recyclables at RIRRC.
- Prepayments may be made in either semi-annual or quarterly installments. Quarterly payments are subject to a 10% administrative fee.
- Haulers must have an active commercial account open with RIRRC. All tonnages that exceed the monthly cap allotted to a hauler will be charged directly to the hauler via their commercial account at RIRRC.
- In the event a hauler's actual MSW tipping tonnages for a fiscal year do not meet the prepaid amount, a refund will be issued to the hauler within 60 days of the end of the fiscal year.

* The municipal tipping rate is set by the Rhode Island General Assembly and/or RIRRC and is subject to change.

Acknowledgement of all terms contain herein is a condition of a commercial haulers license in the Town of Narragansett.

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 19

Amend No. _____

**Date Prepared: May 2, 2022
Council Meeting Date: May 16, 2022**

TO: James Tierney, Town Manager
FROM: Steve Daignault Jr., Director of Public Works
PREPARED BY: Susan W. Gallagher, Purchasing Manager
SUBJECT: Change Order for Town Hall ADA Parking Spots

RECOMMENDATION:

That the Town Council approves, ratifies, confirms the use of the Miscellaneous Repair and Construction Services Contract with George Sherman Sand & Gravel Co., Inc. for the change order to complete the Town Hall ADA Parking Relocation in the amount of \$14,221.00.

SUMMARY:

The ADA Parking Relocation was approved by Town Council on March 7, 2022. It was realized after the binder coat was installed that proper slope for ADA parking spaces was not correct. Immediately after discovering this issue, DPW spoke with the contractor and it was realized that at the showing of the project two (2) years earlier, the contractor was instructed to follow the slope of the walkway. The slope of the walkway was ADA-compliant for a ramp (1 inch of rise for 12 inches of run), but it was not compliant for an ADA parking space (1 inch of rise for 48 inches of run). The Public Works Director explained the situation to the Acting Town Manager, who approved moving forward with the correction to have the ADA Parking installed to the proper guidelines. The Contractor was notified to proceed and the project was completed.

The original estimate was for \$6,600.00; this change order is for \$14,221.00, bringing the final total cost to \$20,821.00. Due to the dollar amount exceeding the ten (10) percent threshold, further Town Council approval is needed for this change order. The Public Works Director emailed the Town Manager on 5/2/22 to inform him of the change and to seek approval for payment for the completed work. The TM approved (see attached).

The final invoice from George Sherman Sand & Gravel covers the cost of the completed project, less the work that was done by DPW staff.

Funding was available in the Public Works Capital Projects Account #00200710 57520, Town Hall Renovations.

ATTACHMENTS:

1. E-mail to Acting Town Manager and his approval

Change Order for Town Hall ADA Parking Spots

Council Meeting Date: May 16, 2022

Page 2

2. E-mail to Town Manager and his approval
3. Final Invoice 10210 from George Sherman Sand & Gravel Co., Inc.
4. PO 20223739 showing the change order and revised total of \$20,821.00.

Stephen Daignault

From: Sean Corrigan
Sent: Friday, April 15, 2022 8:31 AM
To: Stephen Daignault
Cc: Christine Spagnoli
Subject: RE: ADA Parking spaces at Town Hall

Categories: Facilities, Budget/Financial

Director Daignault,

Based on our detailed conversation and the fact pattern you document here your request is approved.

Respectfully,

Chief Corrigan

From: Stephen Daignault
Sent: Thursday, April 14, 2022 4:13 PM
To: Sean Corrigan <scorrigan@narragansettri.gov>
Cc: Christine Spagnoli <cspagnoli@narragansettri.gov>
Subject: ADA Parking spaces at Town Hall
Importance: High

Chief Corrigan,

Upon inspection of the ADA parking space project at Town Hall this morning, it was discovered that the proper parking space pitch was inadequate. The initial plan that was quoted from Sherman Sand and Gravel, was based upon an on scene discussion with prior DPW staff which advised them to follow the same pitch as the ADA walkway ramp. Although the ramp pitch complies with ADA guidelines of 1" of rise to 12" of run (length) for a ramp, the parking space pitch required is a maximum pitch of 1" rise to 48" of run (length). Sherman's was immediately notified and along with Glenn from our Engineering Department we met on site to come up with a plan to bring this project into full ADA compliance. We agreed that the new plan would conform to ADA guidelines and still allow the parking spaces to be near the ADA entrance which was the reason for the project. An official memo and change order will have to be prepared after the final invoice is received and then go before Town Council for A-R-C.

Do I have your *approval* to move forward with this project?

Thanks,

Steve D

Stephen L. Daignault Jr.
Town of Narragansett
Director of Public Works
Tree Warden
260 Westmoreland St.
Narragansett, RI 02882

Stephen Daignault

From: Jim Tierney
Sent: Monday, May 2, 2022 1:31 PM
To: Stephen Daignault
Cc: Patty Roosa; Susan Gallagher
Subject: FW: Change Order Approval Request
Attachments: ADA Parking Change Order Backup.pdf; ADA Parking Change Order Memo.docx
Importance: High

Updated.

James R. Tierney
Town Manager / Commissioner of Public Safety
Town of Narragansett
25 Fifth Avenue
Narragansett, Rhode Island 02882
E-Mail: jtierney@narragansettri.gov
Office: (401) 782-0654
Fax: (401)789-8765

*"Honesty and transparency make you vulnerable. Be honest and transparent anyway."
-Mother Theresa*

From: Stephen Daignault <sdaignault@narragansettri.gov>
Sent: Friday, April 29, 2022 5:47 PM
To: Jim Tierney <jtierney@narragansettri.gov>
Cc: Erin Haggarty <ehaggarty@narragansettri.gov>; Patty Roosa <proosa@narragansettri.gov>; Susan Gallagher <sgallagher@narragansettri.gov>; Sean Corrigan <scorrigan@narragansettri.gov>
Subject: Change Order Approval Request
Importance: High

Jim
Please see the Memo and attachment for the changes to the Town Hall ADA Parking Relocation Project and approve the change order. We will prepare a TC Agenda for Change Order A-R-C approval.

Thanks,

Stephen L. Daignault Jr.

Town of Narragansett
Director of Public Works
Tree Warden
260 Westmoreland St.
Narragansett, RI 02882
401-782-0687; Fax 401-782-0694
sdaignault@narragansettri.gov
www.narragansettri.gov

TOWN OF NARRAGANSETT
DEPARTMENT OF PUBLIC WORKS
INTER OFFICE MEMORANDUM

To: James Tierney, Town Manager
From: Steve Daignault, Director of Public Works
Subject: Change Order for Town Hall ADA Parking Relocation
Date: 4/29/2022
Cc: Susan Gallagher, Purchasing Manager

Please approve the change order for the Town Hall ADA Parking Relocation in the amount of an additional \$14,221.00. The Town Council Approved the ADA Parking Relocation project at the March 7, 2022 meeting in an effort to have the ADA parking closer to the ADA Entrance at Town Hall. The original quote over two years old was updated prior to Town Council approval. DPW had a verbal guideline to follow the same pitch as the ramp that it would be abutting because it was known to be an ADA compliant ramp. After George Sherman Sand and Gravel began the project and paved the binder coat, it was discovered that the pitch/slope of the ramp was too steep. Upon researching this with Engineering Staff, it was revealed that the pitch/slope of an ADA parking space needs to be 1 inch of rise to 48 inches of run. After working together with the contractor and Engineering Staff a new plan was developed to create the ADA parking spaces in the location required by the Town Council. Knowing that this was a priority and that the contractor was on site, I spoke with the acting Town Manager, Chief Corrigan, and agreed to call an audible (receiving approval) to get the job done right. The contractor and DPW staff worked together to complete the project properly and compliant of ADA guidelines.

The final bill came back at \$20,821.00 which is \$14,221.00 over the initial \$6,600.00 quoted price from the contractor.

We are requesting your permission to allow the approval of the Change Order. We will pay the final invoice and will go ahead with the Approve-Ratify-Confirm process for TC approval. Moving forward any projects of this nature will first be reviewed by the Engineering Department and ADA Coordinator before being put forward for approval.

Attachment:

- Email correspondence between the DPW Director and Acting Town Manager
- Final Invoice for ADA Project

George Sherman Sand & Gravel Co., Inc.
 881 Curtis Corner Road
 Wakefield, RI 02879

Invoice

Date	Invoice #
4/19/2022	10210

Bill To
Town of Narragansett Public Works Dept. 25 Fifth Avenue Narragansett, RI 02882

P.O. No.	Terms	Project
20220895-00	net 10	

Serviced	Qty	Unit	Description	Rate	Amount
4/12/2022			Town Hall Handicap parking spaces		
			Dig out & gravel		
		8 hrs	Backhoe	45.00	360.00
		8 hrs	Foreman	135.00	1,080.00
		8 hrs	Truck service	45.00	360.00
		8 hrs	Driver	77.00	616.00
		16 hrs	Labor	80.00	1,280.00
		8 hrs	Utility truck	15.00	120.00
	24 yds		3" minus gravel	18.00	432.00
4/13/2022			Prep and pave		
		4 hrs	Backhoe	45.00	180.00
		8 hrs	Foreman	135.00	1,080.00
		8 hrs	Truck service	45.00	360.00
		8 hrs	Driver	77.00	616.00
		16 hrs	Labor	80.00	1,280.00
		8 hrs	Utility truck	15.00	120.00
	12 tons		Asphalt	92.00	1,104.00
4/14/2022			Remove brick walk, remove and reset bollards, Dig out addition to parking area & gravel		
		8 hrs	Backhoe	45.00	360.00
		8 hrs	Foreman	135.00	1,080.00

Subtotal
Sales Tax (7.0%)
Total
Payments/Credits
Balance Due

Phone #
(401) 789-6304

George Sherman Sand & Gravel Co., Inc.
 881 Curtis Corner Road
 Wakefield, RI 02879

Invoice

Date	Invoice #
4/19/2022	10210

Bill To
Town of Narragansett Public Works Dept. 25 Fifth Avenue Narragansett, RI 02882

P.O. No.	Terms	Project
20220895-00	net 10	

Serviced	Qty	Unit	Description	Rate	Amount	
4/15/2022	8	hrs	Truck service	45.00	360.00	
	8	hrs	Driver	77.00	616.00	
	16	hrs	Labor	80.00	1,280.00	
	8	hrs	Utility truck	15.00	120.00	
	8	yds	3" minus gravel	18.00	144.00	
	60	LF	Saw cut	3.50	210.00	
				Remove asphalt , prep & pave base course		
	4	hrs	Backhoe	45.00	180.00	
	8	hrs	Foreman	135.00	1,080.00	
	8	hrs	Truck service	45.00	360.00	
	8	hrs	Driver	77.00	616.00	
4/18/2022	16	hrs	Labor	80.00	1,280.00	
	8	hrs	Utility truck	15.00	120.00	
	5	yds	Process Gravel	25.00	125.00	
	26	LF	Saw cut	3.50	91.00	
	11	tons	Asphalt	92.00	1,012.00	
				Pave top course, loam and seed edges.		
	4	hrs	Foreman	135.00	540.00	
	4	hrs	Truck service	45.00	180.00	
4	hrs	Driver	77.00	308.00		
8	hrs	Labor	80.00	640.00		

Subtotal
Sales Tax (7.0%)
Total
Payments/Credits
Balance Due

Phone #
(401) 789-6304

George Sherman Sand & Gravel Co., Inc.
 881 Curtis Corner Road
 Wakefield, RI 02879

Invoice

Date	Invoice #
4/19/2022	10210

Bill To
Town of Narragansett Public Works Dept. 25 Fifth Avenue Narragansett, RI 02882

P.O. No.	Terms	Project
20220895-00	net 10	

Serviced	Qty	Unit	Description	Rate	Amount
	4	hrs	Utility truck	15.00	60.00
	10	tons	Asphalt	92.00	920.00
	1	yd	Screen loam	35.00	35.00
			Parking stones	116.00	116.00

		Subtotal	\$20,821.00
Interest will be charged at the rate of 1-1/2% per month or 18% annually, Minimum \$0.50. In addition to finance charge , debtor will be responsible for reasonable attorney fee's if legal action is necessary.		Sales Tax (7.0%)	\$0.00
		Total	\$20,821.00
		Payments/Credits	\$0.00
		Balance Due	\$20,821.00

Phone #
(401) 789-6304



REPRINT

Purchase Order

Fiscal Year 2022 Page 1 of 1

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.
 Purchase Order # **20223739-01**

BILL TO

TOWN OF NARRAGANSETT
 ATTENTION: ACCOUNTS PAYABLE
 25 FIFTH AVENUE
 NARRAGANSETT, RI 02882

Delivery must be made within doors of specified destination.

VENDOR

George Sherman Sand & Gravel Co Inc
 881 Curtis Corner Road
 Wakefield RI 02879

SHIP TO

Public Works
 260 Westmoreland Street
 Narragansett RI 02882

Vendor Phone Number 401-789-6304	Vendor Fax Number 401-789-8140	Requisition Number 22004069	Delivery Reference Town Hall Parking
-------------------------------------	-----------------------------------	--------------------------------	---

Date Ordered 03/10/2022	Vendor Number 1234	Date Required	Freight Method/Terms	Department/Location Public Works
----------------------------	-----------------------	---------------	----------------------	-------------------------------------

Item#	Description/Part No.	Qty	UOM	Unit Price	Extended Price
1	B22012 TH Handicapped Parking The Above Purchase Order Number Must Appear On All Correspondence - Packing Slips And Bills Of Lading Relocation of 2 handicapped parking spaces at Town Hall per attached estimate from George Sherman. 0001720 - 50507 \$20,821.00 <i>5/2/22 CO for additional charges to cover corrections made to paving project. Acting TM Corrigan approved the paving corrections & TM Tierney has approved this change order to the original estimate; C/O will go before TC as a/r/c. TC approved 3/7/22, per request of TC President Jess Pugh. B22012 was awarded on 2/7/22. DPW to coordinate.</i>	20821.0	DLLR	\$1.000	\$20,821.00

By Quon W. Gallagher
 Purchasing Manager

ACCOUNTING COPY

Total Ext. Price	\$20,821.00
PO Total	\$20,821.00

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 20

Amend No. _____

Date Prepared: May 4, 2022

Council Meeting Date: May 16, 2022

TO: Honorable Town Council
FROM: Christine Spagnoli, Finance Director
SUBJECT: Capital Improvement Plan

RECOMMENDATION:

That the Town Council ADOPTS a Resolution approving the Capital Improvement Plan.

SUMMARY:

In accordance with Section 6-2-4 of the Town Charter, Capital Improvement Plan, a six-year capital improvement plan shall be submitted to the council for a six year period.

The plan shall be revised and extended each year with regard to new capital improvements and capital improvements still pending or in process of construction or acquisition.

Section 6-2-5 of the Town Charter requires the town council to adopt the capital improvement by resolution.

ATTACHMENTS:

1. Proposed Resolution
2. Capital Improvement Plan

**A RESOLUTION APPROVING THE CAPITAL IMPROVEMENT PLAN
FOR FY 2022-2023 THROUGH FY 2027-2028**

WHEREAS, Article 6 Chapter 2 Financial Provisions of the Town Charter provides a procedure to establish the budget and capital improvement plan for the Town of Narragansett; and

WHEREAS, the Capital Improvement Plan shall be submitted to the Town Council with the proposed capital improvements and expenditures during six fiscal years ensuing; and

WHEREAS, the budget for fiscal year 2022-2023 shall begin July 1, 2022 through June 30, 2023 which includes an updated capital improvement plan;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town Narragansett that the attached Capital Projects and Programs for FY 2022-2023 through FY 2027-2028 as required by Section 6-2-5 of the Town Charter is hereby approved as amended.

ADOPTED this 16th day of May, 2022.

TOWN OF NARRAGANSETT

ATTEST:

Jesse Pugh
President

Janet Tarro
Town Clerk

TOWN OF NARRAGANSETT

CAPITAL PROJECTS AND PROGRAMS

FY 22/23 through FY 27/28

6 YEAR

CAPITAL IMPROVEMENT PLAN

5.16.2022

Table of Contents FY 22/23 CAPITAL Budget

	Page
Table of Contents	
Comparisons	5
FY 22/23 Funding Source Summary	9
Fund/Department	
TOWN CLERK	14
BUILDING INSPECTION	16
FINANCE and INFORMATION TECHNOLOGY	18
POLICE	29
FIRE	41
PUBLIC WORKS	50
PARKS AND RECREATION	60
LIBRARY	72
TOWERS	75
WATER	76
WASTEWATER	85
BEACH	94
MIDDLEBRIDGE	103
KINNEY BUNGALOW	105
ROAD BOND	107
BIKE PATH	107

TOWN OF NARRAGANSETT
INTER OFFICE MEMORANDUM

Date: 2/28/2022

To: Honorable Town Council

From: James R. Tierney,
Town Manager / Commissioner of Public Safety

Subject: Capital Improvement Program Budget
Beginning Year FY 2022/2023

As part of the overall budget process, the staff prepares a Capital Improvement Program (CIP) budget. By definition, capital improvements are equipment purchases and physical projects that have a life expectancy of greater than one (1) year, or require multi-year funding. The CIP is prepared for a six (6) year period, with the adoption of the first year only as part of the annual budget process.

Funding sources for capital improvement projects can come from prior year carry-overs (typically for multi-year projects or projects with bond reference), grants, donations, loans, user fees (Enterprise Funds only), special assessments, and new General Fund appropriations (general Tax revenues). It is the last category that is the most crucial when considering the financial implications of adopting the CIP portion of the budget. While each department is represent separately, those under the General Fund (subject too property taxes) are then summarized together. Enterprise Funds are listed individually.

Attached please find the proposed Capital Improvement Program (CIP) budget for FY 2022/2023 through FY 2027-2028. A number of spreadsheets are included , to wit:

1. Capital Improvement Program by Funding Sources: General Fund, Enterprise Funds (Water, Wastewater, Beach, and Middlebridge), and Special Funds (Kinney Bungalow and Road Bond):
2. Capital Improvement Program by Fiscal Years (sorted by Funds as identified above).
3. American Rescue Plan Act (ARPA) funding has been included in the 2022-2023 Capital Improvement Program as part of the Town's normal budget process. A summary of proposed projects are listed after the broad categories by department.

The total requested CIP amounts by Funding Source for FY 2022/2023 only are listed below. These figures are entered into the FY 2022-2023 budget development process as requests for "new" money.

The figures below do not include carry-over funds from prior year or grants in the General Fund.

1. General Fund	\$ 2,240,500.00
2. Water Fund	\$ 164,000.00
3. Wastewater Fund	\$ 394,224.00
4. Beach Fund	\$ 350,000.00
5. Middlebridge	\$ 75,000.00
6. Special Funds	\$ 25,000.00

When viewing the individual departmental requests, it is important to note that each department was asked to submit those projects and equipment purchases that they deem necessary to at least maintain a comparable level of service to the public, based on prior years. As can be seen, the financial impact of maintaining that high standard is high as well. Upon review of the department requests, along with the consideration of the annual Budget, some projects were cut from the FY 2022/2023 departmental requests. These will be revisited with the FY 2023/2024 budget process.

Capital Improvement Program Budget (cont)

In general, this year's CIP submittal includes the following broad categories by department:

TOWN CLERK: Vault Storage

BI: Vehicle replacement.

IT: Network infrastructure enhancements and computer replacement program.

POLICE: Vehicle replacement, Mobile Data Units, and equipment replacements.

FIRE: Vehicle replacement, radio and equipment replacements, and Station upgrades and enhancements.

DPW: Town Hall Renovations, vehicle and equipment replacements, road repairs, storm drain upgrades and upgrade to natural gas.

PARKS & REC: Vehicle and equipment replacements, park upgrades (fencing and courts), and camp renovations.

LIBRARY: Renovations/improvements for new Library

WATER FUND: Continuation of funding for water main replacements, building and tank improvements, and vehicle and equipment replacement program.

WASTWATER FUND: Upgrades to Regional and Scarborough WWTF, vehicle and equipment replacement program, pump station upgrades.

BEACH FUND: Renovations of buildings and cabanas, PA system, sand replenishment and storm reserve.

MIDDLEBRIDGE FUND: General building and grounds upgrades.

KINNEY BUNGALOW: Building renovations.

ROAD BOND CONSTRUCTION: Phase 3 major road repairs

TOWNWIDE: Phase 4 Bike Path Extension

Suggested/Possible projects funded through ARPA by Department:

	<i>\$10M Option</i>	\$ 4,587,920	TOTAL
IT: Water/Wastewater fiber security upgrades; NAC enhancements	\$ 150,000		
FIRE: Station 2 renovations and upgrades, Fire Admin services consolidation, 4 Minute City	\$ 3,170,000		
DPW: Eastward Look/Evine Estates storm drain system; Town Hall Renovations	\$ 2,435,000		
Police: Public Safety & Training	\$ 134,000		
WATER: Meter program update; Hydraulic model water system project	\$ 3,365,000		
Wastewater: Scarborough WWTF upgrades; Pump Station upgrades	\$ 3,580,000		
Library: New Library Project	\$ 1,500,000		
Beach: New PA system and Police Substation & Sales Office	\$ 265,000		
Townwide: Phase 4 Bike Path Extension	\$ 2,000,000		
Other: OPEB funding	\$ 1,000,000		
Healthy Bodies, Healthy Minds Washington County	\$ 35,000		
Subtotal	\$ 17,634,000	\$ (13,046,080)	

The proposed Capital Improvement Program Budget also includes projects funded through grants and prior year(s) carry-forward funds. All projects and their funding sources have been identified on the attached spreadsheets.

THE TOTAL OF THE PROJECT FOR THE TOWN OVER THE NEXT 6 YEARS

TOTAL

\$51,610,843

GENERAL FUND

\$29,195,983

WATER FUND

\$4,574,000

WASTEWATER FUND

\$10,225,860

BEACH FUND

\$2,715,000

MIDDLEBRIDGE FUND

\$150,000

OTHER SPECIAL REVENUE

\$4,750,000

PROJECT TOTAL FOR THE FY22/23 :

TOTAL

\$31,234,907

GENERAL FUND

\$16,416,683

WATER FUND

\$3,529,000

WASTEWATER FUND

\$5,224,224

BEACH FUND

\$1,365,000

MIDDLEBRIDGE FUND

\$75,000

OTHER SPECIAL REVENUE

\$4,625,000

PROJECT FUNDING WILL BE NECESSARY THROUGH THE FY22/23 OPERATING BUDGETS:

TOTAL

\$3,248,724

GENERAL FUND

\$2,240,500

WATER FUND

\$164,000

WASTEWATER FUND

\$394,224

BEACH FUND

\$350,000

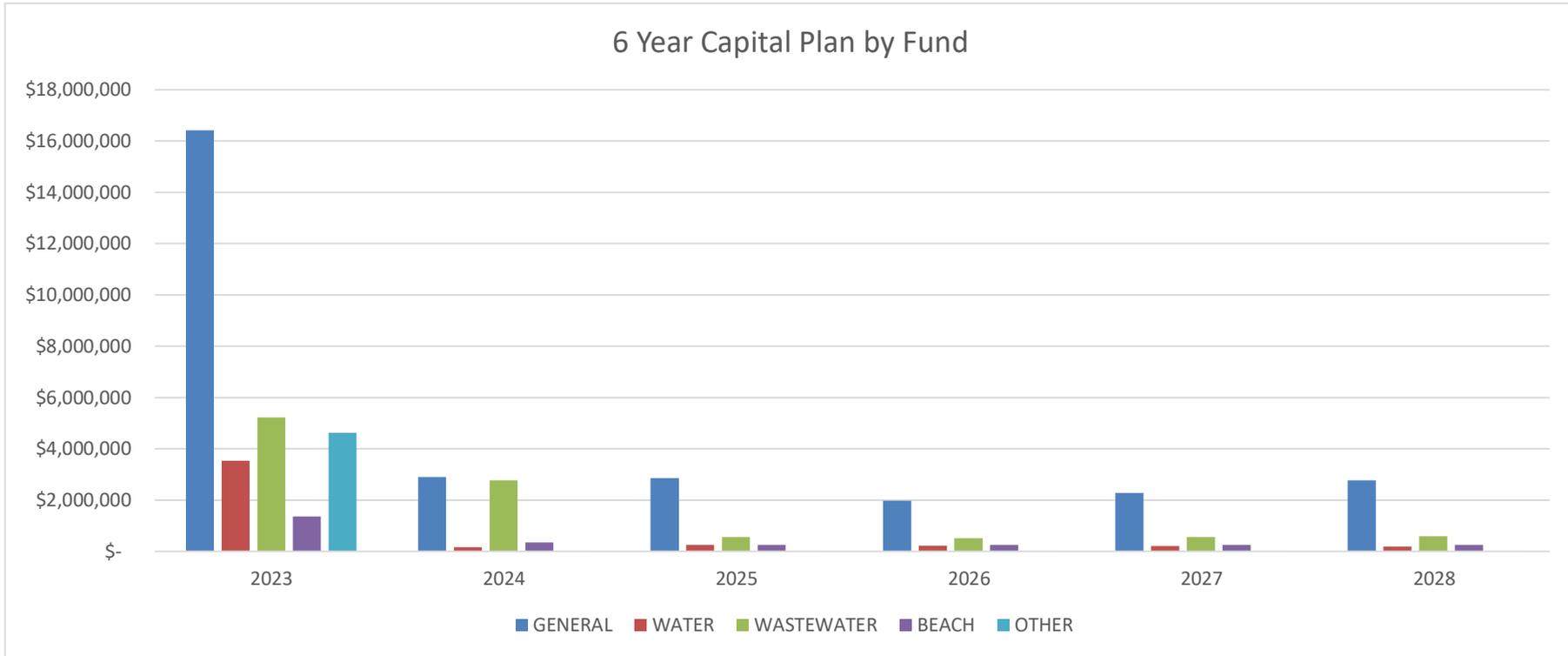
MIDDLEBRIDGE FUND

\$75,000

OTHER SPECIAL REVENUE

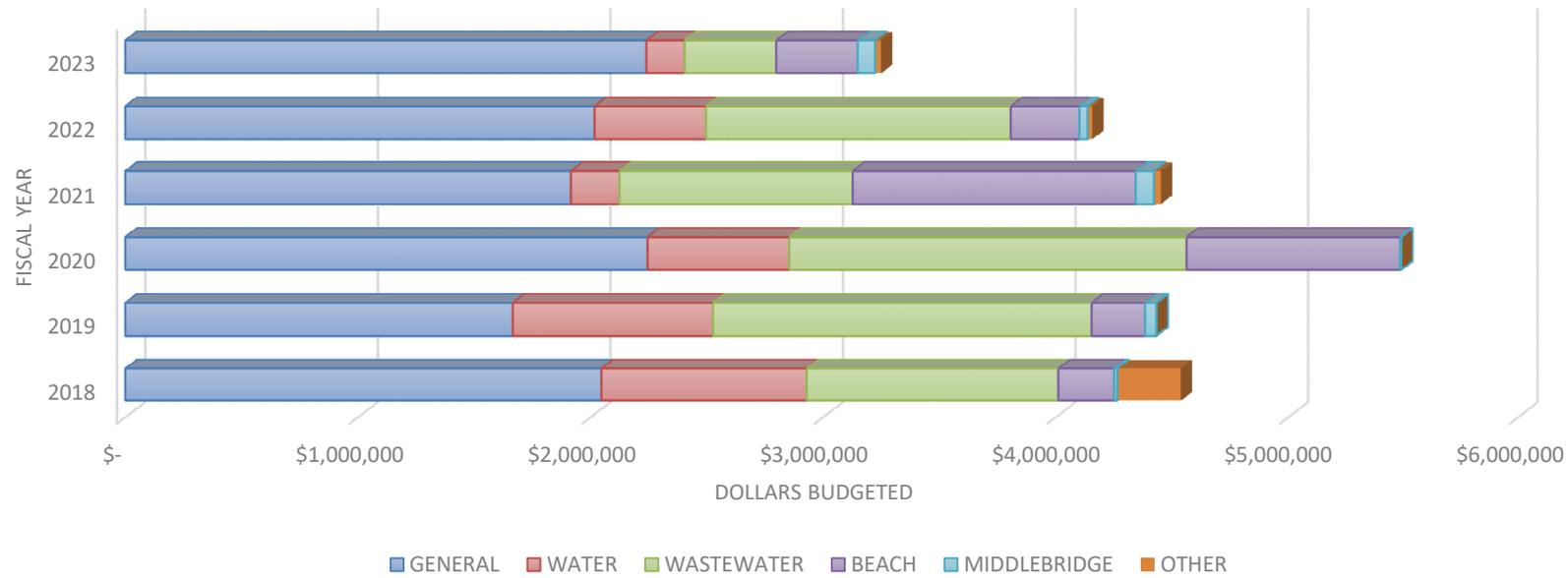
\$25,000

6 Year Capital Plan by Fund



	GENERAL	WATER	WASTEWATER	BEACH	MIDDLEBRIDGE	OTHER	TOTAL
2023	\$ 16,416,683	\$ 3,529,000	\$ 5,224,224	\$ 1,365,000	\$ 75,000	\$ 4,625,000	\$ 31,234,907
2024	\$ 2,896,000	\$ 164,000	\$ 2,764,970	\$ 350,000	\$ 15,000	\$ 25,000	\$ 6,214,970
2025	\$ 2,860,200	\$ 254,000	\$ 554,978	\$ 250,000	\$ 15,000	\$ 25,000	\$ 3,959,178
2026	\$ 1,974,700	\$ 224,000	\$ 520,736	\$ 250,000	\$ 15,000	\$ 25,000	\$ 3,009,436
2027	\$ 2,271,700	\$ 209,000	\$ 561,483	\$ 250,000	\$ 15,000	\$ 25,000	\$ 3,332,183
2028	\$ 2,776,700	\$ 194,000	\$ 599,469	\$ 250,000	\$ 15,000	\$ 25,000	\$ 3,860,169
	\$ 29,195,983	\$ 4,574,000	\$ 10,225,860	\$ 2,715,000	\$ 150,000	\$ 4,750,000	\$ 51,610,843

Operating Funds Required



	GENERAL	WATER	WASTEWATER	BEACH	MIDDLEBRIDGE	OTHER	TOTAL
2018	\$ 2,047,135	\$ 882,500	\$ 1,081,608	\$ 240,000	\$ 14,000	\$ 272,000	\$ 4,537,243
2019	\$ 1,666,150	\$ 860,500	\$ 1,627,824	\$ 230,000	\$ 48,000	\$ -	\$ 4,432,474
2020	\$ 2,245,633	\$ 609,000	\$ 1,708,332	\$ 917,750	\$ 4,000	\$ -	\$ 5,484,715
2021	\$ 1,916,047	\$ 209,000	\$ 1,002,230	\$ 1,217,000	\$ 78,000	\$ 30,000	\$ 4,452,277
2022	\$ 2,017,640	\$ 479,484	\$ 1,310,028	\$ 295,000	\$ 35,000	\$ 20,000	\$ 4,157,152
2023	\$ 2,240,500	\$ 164,000	\$ 394,224	\$ 350,000	\$ 75,000	\$ 25,000	\$ 3,248,724
	\$ 12,133,105	\$ 3,204,484	\$ 7,124,246	\$ 3,249,750	\$ 254,000	\$ 347,000	\$ 26,312,585

Capital Improvement Program by Fiscal Years		Fiscal Year	Total							
Project #	Project Name	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28			
Town Clk #1	Vault Storage	\$35,000	\$50,000	\$0	\$0	\$0	\$0	\$85,000	\$85,000	\$35,000
Building #1	Vehicle Replacement	\$32,000	\$0	\$0	\$0	\$0	\$0	\$32,000	\$32,000	\$32,000
IT #1	Fiber Optic Cable Maintenance	\$10,000	\$20,000	\$10,000	\$10,000	\$10,000	\$10,000	\$70,000		
IT #2	PC and Server Replacement	\$140,000	\$0	\$0	\$0	\$0	\$0	\$140,000		
IT #3	IT Equipment	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000		
IT #4	VOIP Phone System Replacement	\$50,000	\$50,000	\$50,000	\$50,000	\$0	\$0	\$200,000		
IT #5	Backup Replacement	\$35,000	\$0	\$0	\$0	\$0	\$0	\$35,000		
IT #6	Water/Wastewater Fiber and Security Upgrades	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000		
IT #7	AV Improvemets Council Chambers	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
IT #8	Town Hall Security	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000		
IT #9	MFA Hardware Tokens	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
IT #10	Network Access Control System	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000	\$665,000	\$405,000
Pol #1	Vehicle Replacement	\$219,739	\$200,000	\$200,000	\$200,000	\$200,000	\$165,000	\$1,184,739		
Pol #2	Mobile Data Terminal Updates	\$18,200	\$18,200	\$18,200	\$18,200	\$18,200	\$18,200	\$109,200		
Pol #3	Body Armor	\$26,600	\$0	\$0	\$9,500	\$0	\$0	\$36,100		
Pol #4	Animal Control Vehicle	\$0	\$35,000	\$0	\$0	\$0	\$0	\$35,000		
Pol #5	Radios	\$34,000	\$40,800	\$0	\$0	\$0	\$0	\$74,800		
Pol #6	Tasers	\$0	\$15,000	\$0	\$0	\$0	\$0	\$15,000		
Pol #7	Equipment	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000		
Pol #8	Firearms Training System	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000		
Pol #9	Police Body & Cruiser Cameras	\$0	\$0	\$0	\$0	\$0	\$40,000	\$40,000		
Pol #10	Riot Gear	\$24,000	\$0	\$0	\$0	\$0	\$0	\$24,000		
Pol #11	Harbor Master Support	\$35,000	\$0	\$0	\$0	\$0	\$0	\$35,000	\$1,628,839	\$432,539
Fire #1	Radio Equipment sinking fund	\$17,000	\$17,000	\$17,000	\$18,000	\$18,000	\$18,000	\$105,000		
Fire #2	Vehicle Replacement Program	\$500,000	\$530,000	\$700,000	\$350,000	\$750,000	\$1,250,000	\$4,080,000		
Fire #3	Equipment Replacement Program	\$55,000	\$40,000	\$45,000	\$45,000	\$50,000	\$50,000	\$285,000		
Fire #4	Equipment: FA Communications Upgrade	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000		
Fire #5	Fire Prevention and Safety: Equipment	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000		
Fire #6	Building: Station Renovations and Upgrades	\$650,000	\$0	\$50,000	\$50,000	\$0	\$0	\$750,000		
Fire #7	Building: Consolidation of Administrative Offices	\$2,500,000	\$0	\$0	\$0	\$0	\$0	\$2,500,000		
Fire #8	AED Maintenance Program	\$20,000	\$14,000	\$14,000	\$14,000	\$15,500	\$15,500	\$93,000	\$7,913,000	\$3,742,000
DPW #1	Garage Building Renovations and Improvements	\$140,000	\$65,000	\$85,000	\$0	\$0	\$0	\$290,000		
DPW #2	Eastward Look/Envine Estates Storm Drain	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$1,500,000		
DPW #3	Storm Drain General	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000		
DPW #4	Town Hall Renovations	\$540,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$790,000		
DPW #5	Pavement Management	\$400,000	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$3,900,000		
DPW #6	Equipment Replacement	\$60,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$560,000		
DPW #7	Vehicle Replacement	\$185,000	\$230,000	\$240,000	\$0	\$0	\$0	\$655,000		
DPW #8	Town Hall Renovations - HVAC	\$550,000	\$0	\$0	\$0	\$0	\$0	\$550,000		
DPW #9	Town Hall Renovations - Board Room Repairs	\$45,000	\$0	\$0	\$0	\$0	\$0	\$45,000	\$8,590,000	\$3,470,000

Park #1	Landscape Trees	\$1,000	\$1,000	\$1,000	\$0	\$0	\$0	\$3,000		
Park #2	Vehicle Replacement	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000		
Park #3	Lighting Replacement	\$72,255	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$122,255		
Park #4	Court Resurfacing	\$60,000	\$140,000	\$140,000	\$20,000	\$20,000	\$20,000	\$400,000		
Park #5	Park Rehabilitation	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$150,000		
Park #6	Equipment Replacement	\$30,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$155,000		
Park #7	Fence Replacement	\$20,940	\$140,000	\$25,000	\$25,000	\$25,000	\$25,000	\$260,940		
Park #8	Building Renovations for Parks	\$22,079	\$75,000	\$50,000	\$50,000	\$50,000	\$50,000	\$297,079		
Park #9	Camp Renovations	\$118,870	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$243,870		
Parks #10	Canonchet Linear Park	\$400,000	\$100,000	\$100,000	\$0	\$0	\$0	\$600,000	\$2,482,144	\$750,144
Library #1	New Building/Renovation	\$6,000,000	\$0	\$0	\$0	\$0	\$0	\$6,000,000		
Library #2	New Building-Replacement Windows	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Library #3	New Library Project	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$1,500,000	\$7,500,000	\$7,500,000
Towers #1	Building Renovations	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000	\$300,000	\$50,000
TOTAL GENERAL FUND INCLUDING TRANSFERS		\$16,416,683	\$2,896,000	\$2,860,200	\$1,974,700	\$2,271,700	\$2,776,700	\$29,195,983	\$29,195,983	\$16,416,683

Capital Improvement Program by Fiscal Years		Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year		
Project #	Project Name	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	Total 6 yrs	
ENTERPRISE FUNDS									
Water #1	Water Main Replacement Program	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$120,000	
Water #2	Hydrant Replacement Program	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$54,000	
Water #3	General System Improvements	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$600,000	
Water #4	Radio Read Hardware upgrade Program	\$1,400,000	\$0	\$0	\$0	\$0	\$0	\$1,400,000	
Water #5	Water Meter Replacement Program	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$90,000	
Water #6	New Services	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$120,000	
Water #7	Master Meter Replacement Program	\$0	\$0	\$0	\$15,000	\$0	\$0	\$15,000	
Water #8	Building and Tank Improvements Program	\$1,965,000	\$0	\$90,000	\$45,000	\$45,000	\$30,000	\$2,175,000	
Total Water		\$3,529,000	\$164,000	\$254,000	\$224,000	\$209,000	\$194,000	\$4,574,000	\$3,529,000
WWater #1	Regional WWTF	\$119,224	\$134,970	\$98,978	\$60,736	\$76,483	\$139,469	\$629,860	
WWater #2	Scarborough WWTF	\$2,500,000	\$2,100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$5,000,000	
WWater #3	Pump Station Upgrades	\$830,000	\$430,000	\$256,000	\$160,000	\$285,000	\$260,000	\$2,221,000	
WWater #4	North Interceptor Access Road	\$0	\$0	\$0	\$100,000	\$0	\$0	\$100,000	
WWater #5	Sand Hill Cove I\I Removal	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000	
WWater #6	Pier Area I\I Removal	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000	
WWater #7	General System Improvements	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$600,000	
WWater #8	Scarborough WWTF Outfall Restoration	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$1,500,000	
Total Wastewater		\$5,224,224	\$2,764,970	\$554,978	\$520,736	\$561,483	\$599,469	\$10,225,860	\$5,224,224
Beach #1	Other Improvements	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$480,000	
Beach #2	Sand Replenishment	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$90,000	
Beach #3	North Beach Clubhouse	\$50,000	\$50,000	\$30,000	\$30,000	\$30,000	\$30,000	\$220,000	
Beach #4	Renovate South Pavilion Lockers	\$80,000	\$80,000	\$0	\$0	\$0	\$0	\$160,000	
Beach #5	Storm Reserve	\$875,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$1,500,000	
Beach #6	Equipment - New PA System	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000	
Beach #7	Buildings	\$250,000	\$0	\$0	\$0	\$0	\$0	\$250,000	
Total Beach		\$1,365,000	\$350,000	\$250,000	\$250,000	\$250,000	\$250,000	\$2,715,000	\$1,365,000
Middle #1	Entrance Relocation	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000	
Middle #2	Buildings Repairs and Renovations	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$90,000	
Total Middlebridge		\$75,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$150,000	\$75,000
Kinney #1	Building Renovations and Repairs	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$150,000	
Road Bond #1	Road Construction	\$2,600,000	\$0	\$0	\$0	\$0	\$0	\$2,600,000	
Bike Path #1	Extension of Bike Path	\$2,000,000	\$0	\$0	\$0	\$0	\$0	\$2,000,000	
Total Other		\$4,625,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$4,750,000	\$4,625,000
TOTAL TOWN CAPITAL PROGRAM		\$14,818,224	\$3,318,970	\$1,098,978	\$1,034,736	\$1,060,483	\$1,083,469	\$22,414,860	\$14,818,224

Capital Improvement Program by Funding Sources

Project #	Project Name	General / Current Revenue	Borrowed Funds	Other Funding Sources	Grants / Donations	Trust / Agency Funds	Prior Year's Fund	Total	
Town Clk #1	Vault Storage	\$35,000	\$0	\$0	\$0	\$0	\$0	\$35,000	\$35,000
Building #1	Vehicle Replacement	\$32,000	\$0	\$0	\$0	\$0	\$0	\$32,000	\$32,000
IT #1	Fiber Optic Cable Maintenance	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000	
IT #2	PC and Server Replacement	\$140,000	\$0	\$0	\$0	\$0	\$0	\$140,000	
IT #3	IT Equipment	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000	
IT #4	VOIP Phone System Replacement	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000	
IT #5	Backup Replacement	\$35,000	\$0	\$0	\$0	\$0	\$0	\$35,000	
IT #6	Water/Wastewater Fiber and Security Upgrades	\$0	\$0	\$0	\$50,000	\$0	\$0	\$50,000	
IT #7	AV Improvemets Council Chambers	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
IT #8	Town Hall Security	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000	
IT #9	MFA Hardware Tokens	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
IT #10	Network Access Control System	\$0	\$0	\$0	\$100,000	\$0	\$0	\$100,000	\$405,000
Pol #1	Vehicle Replacement	\$200,000	\$0	\$19,739	\$0	\$0	\$0	\$219,739	
Pol #2	Mobile Data Terminal Updates	\$18,200	\$0	\$0	\$0	\$0	\$0	\$18,200	
Pol #3	Body Armor	\$13,300	\$0	\$0	\$13,300	\$0	\$0	\$26,600	
Pol #4	Animal Control Vehicle	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Pol #5	Radios	\$34,000	\$0	\$0	\$0	\$0	\$0	\$34,000	
Pol #6	Tasers	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Pol #7	Equipment	\$0	\$0	\$0	\$25,000	\$0	\$0	\$25,000	
Pol #8	Firearms Training System	\$0	\$0	\$0	\$50,000	\$0	\$0	\$50,000	
Pol #9	Police Body & Cruiser Cameras	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Pol #10	Riot Gear	\$0	\$0	\$0	\$24,000	\$0	\$0	\$24,000	
Pol #11	Harbor Master Support	\$0	\$0	\$0	\$35,000	\$0	\$0	\$35,000	\$432,539
Fire #1	Radio Equipment sinking fund	\$17,000	\$0	\$0	\$0	\$0	\$0	\$17,000	
Fire #2	Vehicle Replacement Program	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000	
Fire #3	Equipment Replacement Program	\$55,000	\$0	\$0	\$0	\$0	\$0	\$55,000	
Fire #4	Equipment: FA Communications Upgrade	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Fire #5	Fire Prevention and Safety: Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Fire #6	Building: Station Renovations and Upgrades	\$0	\$0	\$0	\$650,000	\$0	\$0	\$650,000	
Fire #7	Building: Consolidation of Administrative Offices	\$0	\$0	\$0	\$2,500,000	\$0	\$0	\$2,500,000	
Fire #8	AED Maintenance Program	\$0	\$0	\$0	\$20,000	\$0	\$0	\$20,000	\$3,742,000
DPW #1	Garage Building Renovations and Improvements	\$140,000	\$0	\$0	\$0	\$0	\$0	\$140,000	
DPW #2	Eastward Look/Envine Estates Storm Drain	\$0	\$0	\$0	\$1,500,000	\$0	\$0	\$1,500,000	
DPW #3	Storm Drain General	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000	
DPW #4	Town Hall Renovations	\$0	\$0	\$0	\$340,000	\$0	\$200,000	\$540,000	
DPW #5	Pavement Management	\$400,000	\$0	\$0	\$0	\$0	\$0	\$400,000	
DPW #6	Equipment Replacement	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000	
DPW #7	Vehicle Replacement	\$185,000	\$0	\$0	\$0	\$0	\$0	\$185,000	
DPW #8	Town Hall Renovations - HVAC	\$0	\$0	\$0	\$550,000	\$0	\$0	\$550,000	
DPW #9	Town Hall Renovations - Board Room Repairs	\$0	\$0	\$0	\$45,000	\$0	\$0	\$45,000	\$3,470,000

Park #1	Landscape Trees	\$1,000	\$0	\$0	\$0	\$0	\$0	\$1,000	
Park #2	Vehicle Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Park #3	Lighting Replacement	\$0	\$0	\$0	\$0	\$0	\$72,255	\$72,255	
Park #4	Court Resurfacing	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000	
Park #5	Park Rehabilitation	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000	
Park #6	Equipment Replacement	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000	
Park #7	Fence Replacement	\$0	\$0	\$0	\$0	\$0	\$20,940	\$20,940	
Park #8	Building Renovations for Parks	\$0	\$0	\$0	\$0	\$0	\$22,079	\$22,079	
Park #9	Camp Renovations	\$0	\$0	\$0	\$0	\$0	\$118,870	\$118,870	
Parks #10	Canonchet Linear Park	\$80,000	\$0	\$0	\$320,000	\$0	\$0	\$400,000	\$750,144
Library #1	New Building/Renovation	\$0	\$3,400,000	\$0	\$2,600,000	\$0	\$0	\$6,000,000	\$6,000,000
Library #2	New Building-Replacement Windows	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Library #3	New Library Project	\$0	\$0	\$0	\$1,500,000	\$0	\$0	\$1,500,000	\$1,500,000
Towers #1	Building Renovations	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
TOTAL GENERAL FUND INCLUDING TRANSFERS		\$2,240,500	\$3,400,000	\$19,739	\$10,322,300	\$0	\$434,144	\$16,416,683	\$16,416,683

Capital Improvement Program by Funding Sources

Project #	Project Name	Current Revenue	Borrowed Funds	Other Funding Sources	Grants / Donations	Trust / Agency Funds	Prior Year's Fund	Total
ENTERPRISE FUNDS								
Water #1	Water Main Replacement Program	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Water #2	Hydrant Replacement Program	\$9,000	\$0	\$0	\$0	\$0	\$0	\$9,000
Water #3	General System Improvements	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Water #4	Radio Read Hardware upgrade Program	\$0	\$0	\$0	\$1,400,000	\$0	\$0	\$1,400,000
Water #5	Water Meter Replacement Program	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
Water #6	New Services	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Water #7	Master Meter Replacement Program	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water #8	Building and Tank Improvements Program	\$0	\$0	\$0	\$1,965,000	\$0	\$0	\$1,965,000
Total Water		\$164,000	\$0	\$0	\$3,365,000	\$0	\$0	\$3,529,000
WWater #1	Regional WWTF	\$119,224	\$0	\$0	\$0	\$0	\$0	\$119,224
WWater #2	Scarborough WWTF	\$0	\$625,000	\$625,000	\$1,250,000	\$0	\$0	\$2,500,000
WWater #3	Pump Station Upgrades	\$0	\$0	\$0	\$830,000	\$0	\$0	\$830,000
WWater #4	North Interceptor Access Road	\$0	\$0	\$0	\$0	\$0	\$0	\$0
WWater #5	Sand Hill Cove I\I Removal	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
WWater #6	Pier Area I\I Removal	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
WWater #7	General System Improvements	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
WWater #8	Scarborough WWTF Outfall Restoration	\$0	\$0	\$0	\$1,500,000	\$0	\$0	\$1,500,000
Total Wastewater		\$394,224	\$625,000	\$625,000	\$3,580,000	\$0	\$0	\$5,224,224
Beach #1	Other Improvements	\$80,000	\$0	\$0	\$0	\$0	\$0	\$80,000
Beach #2	Sand Replenishment	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
Beach #3	North Beach Clubhouse	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Beach #4	Renovate South Pavilion Lockers	\$80,000	\$0	\$0	\$0	\$0	\$0	\$80,000
Beach #5	Storm Reserve	\$125,000	\$0	\$0	\$0	\$0	\$750,000	\$875,000
Beach #6	Equipment - New PA System	\$0	\$0	\$0	\$15,000	\$0	\$0	\$15,000
Beach #7	Buildings	\$0	\$0	\$0	\$250,000	\$0	\$0	\$250,000
Total Beach		\$350,000	\$0	\$0	\$265,000	\$0	\$750,000	\$1,365,000
Middle #1	Entrance Relocation	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000
Middle #2	Buildings Repairs and Renovations	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
Total Middlebridge		\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
Kinney #1	Building Renovations and Repairs	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Road Bond #1	Road Construction	\$0	\$2,600,000	\$0	\$0	\$0	\$0	\$2,600,000
Bike Path #1	Extension of Bike Path	\$0	\$0	\$0	\$2,000,000	\$0	\$0	\$2,000,000
Total Other		\$25,000	\$2,600,000	\$0	\$2,000,000	\$0	\$0	\$4,625,000
TOTAL TOWN FUNDING CAPITAL REQUIREMENTS FOR FY 22/23		\$1,008,224	\$3,225,000	\$625,000	\$9,210,000	\$0	\$750,000	\$14,818,224

Department / Board:

Town Clerk 00200120

Capital Improvement Program by Fiscal Years

Project #	Project Name	Fiscal Year					Total	
		2022/23	2023/24	2024/25	2025/26	2026/27		2027/28
Town Clk #1	Vault Storage	\$35,000	\$50,000	\$0	\$0	\$0	\$0	\$85,000

\$35,000	\$50,000	\$0	\$0	\$0	\$0	\$85,000
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Capital Improvement Program by Funding Sources

Project #	Project Name	General or Current Revenue Sources	Borrowed Funds	Other Funding Sources	Grants & Donations	Trust or Agency Funds	Prior Year's Funding	Total

\$0	\$35,000	\$0	\$0	\$0	\$0	\$0	\$0	\$35,000
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Project #	Department / Board	00200120	Project Name	57071
Town Clk #1	Town Clerk		Vault Storage	
Description or Purpose				
Permanent storage units needed for storage of public permanent records over two years.				
New Program:			x	
Continuation of a Previously Authorized Project:				
Estimated Cost of Project:				\$85,000
Project Expenditures by Fiscal Year:				
1st Year	2022/23			\$35,000
2nd Year	2023/24			\$50,000
3rd Year	2024/25			\$0
4th Year	2025/26			\$0
5th Year	2026/27			\$0
6th Year	2027/28			\$0
Total				\$85,000
Estimate of Completion Date:			June 30, 2023	
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$0	\$0	\$0	
Source of Funds				
General or Current Revenue Sources:		\$85,000		\$35,000
Borrowed Funds [Bonds, Notes & Leases]:				\$0
Other Funding Sources:				\$0
Grants & Donations:				\$0
Trust or Agency Funds:				\$0
Prior Years' Funding:				\$0
Total Funding:				\$35,000

Department / Board: Building Inspection 00200440

Capital Improvement Program by Fiscal Years

Project #	Project Name	Fiscal Year					Total	
		2022/23	2023/24	2024/25	2025/26	2026/27		2027/28
Building #1	Vehicle Replacement 57522	\$32,000	\$0	\$0	\$0	\$0	\$0	\$32,000
							\$0	
		\$32,000	\$0	\$0	\$0	\$0	\$0	\$32,000

Capital Improvement Program by Funding Sources

Project #	Project Name	General or Current Revenue Sources	Borrowed Funds	Other Funding Sources	Grants & Donations	Trust or Agency Funds	Prior Year's Funding	Total
		\$32,000	\$0	\$0	\$0	\$0	\$0	\$32,000

Project #	Department / Board 00200440	Project Name 57522
Building #1	Building Inspection	Vehicle Replacement

Description or Purpose
 Add Vehicle for Building Inspection. Existing 2008 Chevy Colorado Truck to remain.

New Program:
 Continuation of a Previously Authorized Project:

Estimated Cost of Project: **\$32,000**

Project Expenditures by Fiscal Year:			
1st Year	2021/22	\$32,000
2nd Year	2022/23	\$0
3rd Year	2023/24	\$0
4th Year	2024/25	\$0
5th Year	2025/26	\$0
6th Year	2026/27	\$0
Total		\$32,000

Estimate of Completion Date or Date of Purchase:

Project History			
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$0	\$0	\$0	\$0

Source of Funds	
General or Current Revenue Sources:	\$32,000
Borrowing, Bonds, Leases, etc.	\$0
Other Funding Sources:	\$0
Grants & Donations:	\$0
Trust or Agency Funds:	\$0
Prior Years' Funding:	\$0
Total Funding:	\$32,000

Ramifications if this Project is not Authorized

Department / Board:

Information Technology 00200130

Capital Improvement Program by Fiscal Years

Project #	Project Name		Fiscal Year					Total	
			2022/23	2023/24	2024/25	2025/26	2026/27		2027/28
IT #1	Fiber Optic Cable Maintenance	57009	\$10,000	\$20,000	\$10,000	\$10,000	\$10,000	\$10,000	\$70,000
IT #2	PC and Server Replacement	57068	\$140,000	\$0	\$0	\$0	\$0	\$0	\$140,000
IT #3	IT Equipment	57071	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000
IT #4	VOIP Phone System Replacement	57011	\$50,000	\$50,000	\$50,000	\$50,000	\$0	\$0	\$200,000
IT #5	Backup Replacement	57520	\$35,000	\$0	\$0	\$0	\$0	\$0	\$35,000
IT #6	Water/Wastewater Fiber and Security Upgrades	57009	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
IT #7	AV Improvemets Council Chambers	57069	\$0	\$0	\$0	\$0	\$0	\$0	\$0
IT #8	Town Hall Security	57520	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000
IT #9	MFA Hardware Tokens	57070	\$0	\$0	\$0	\$0	\$0	\$0	\$0
IT #10	Network Access Control System	57070	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
			\$405,000	\$80,000	\$70,000	\$70,000	\$20,000	\$20,000	\$665,000

Capital Improvement Program by Funding Sources

Project #	Project Name		General or Current Revenue Sources	Borrowed Funds	Other Funding Sources	Grants & Donations	Trust or Agency Funds	Prior Year's Funding	Total
IT #2	PC and Server Replacement	57068	\$140,000	\$0	\$0	\$0	\$0	\$0	\$140,000
IT #3	IT Equipment	57071	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000
IT #4	VOIP Phone System Replacement	57011	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
IT #5	Backup Replacement	57520	\$35,000	\$0	\$0	\$0	\$0	\$0	\$35,000
IT #6	Water/Wastewater Fiber and Security Upgrades	57009	\$0	\$0	\$0	\$50,000	\$0	\$0	\$50,000
IT #7	AV Improvemets Council Chambers	57069	\$0	\$0	\$0	\$0	\$0	\$0	\$0
IT #8	Town Hall Security	57520	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000
IT #9	MFA Hardware Tokens	57070	\$0	\$0	\$0	\$0	\$0	\$0	\$0
IT #10	Network Access Control System	57070	\$0	\$0	\$0	\$100,000	\$0	\$0	\$100,000
			\$255,000	\$0	\$0	\$150,000	\$0	\$0	\$405,000

Project # IT #1	Department / Board 00200130 Information Technology	Project Name 57009 Fiber Optic Cable Maintenance
Description or Purpose Maintenance of Fiber Optic Cable connecting all outlying town buildings. This includes network and telephone conductivity. If the \$10,000 carryforward is expensed the next year CIP reflects the replacement of funds. Add \$10,000 for a marking project in FY2024		
New Program:		<input type="checkbox"/>
Continuation of a Previously Authorized Project:		<input checked="" type="checkbox"/>
Estimated Cost of Project:		\$70,000
Project Expenditures by Fiscal Year:		
	Dept	Manager
1st Year	2022/23	\$10,000
2nd Year	2023/24	\$20,000
3rd Year	2024/25	\$10,000
4th Year	2025/26	\$10,000
5th Year	2026/27	\$10,000
6th Year	2027/28	\$10,000
Total	\$70,000
Estimate of Completion Date:		Continual
Project History		
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure
\$7,685	\$0	\$7,685
		Projected balance 6/30/22
		\$0
Source of Funds		
	Dept	Manager
General or Current Revenue Sources:	\$20,000	\$10,000
Borrowed Funds [Bonds, Notes & Leases]:	\$0
Other Funding Sources:	\$0
Grants & Donations:	\$0
Trust or Agency Funds:	\$0
Prior Years' Funding:	\$0
Total Funding:	\$10,000
Ramifications if this Project is not Authorized		

Project # IT #2	Department / Board 00200130 Information Technology	Project Name 57068 PC and Server Replacement
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Description or Purpose
Ongoing project for replacement of PC and Laptop equipment Town wide, this will be a mix of PC and Laptops for various uses, adding servers in FY23. Two VM servers included.

New Program:	<input checked="" type="checkbox"/>
Continuation of a Previously Authorized Project:	<input type="checkbox"/>

Estimated Cost of Project: **\$140,000**

Project Expenditures by Fiscal Year:			
1st Year	2022/23	\$140,000
2nd Year	2023/24	\$0
3rd Year	2024/25	\$0
4th Year	2025/26	\$0
5th Year	2026/27	\$0
6th Year	2027/28	\$0
Total		\$140,000

Estimate of Completion Date: **Continual**

Project History			
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$0	\$50,000	\$50,000	\$0

Source of Funds		
General or Current Revenue Sources:	\$140,000
Borrowed Funds [Bonds, Notes & Leases]:	\$0
Other Funding Sources:	\$0
Grants & Donations:	\$0
Trust or Agency Funds:	\$0
Prior Years' Funding:	\$0
Total Funding:	\$140,000

Ramifications if this Project is not Authorized
This project will replace the oldest PC and laptop equipment in inventory, failure to complete will result in underperforming equipment and unexpected hardware failures.

Project # IT #3	Department / Board 00200130 Information Technology	Project Name 57071 IT Equipment	
Description or Purpose For various equipment and accessories needed as a replacement reserve \$10,000.			
New Program:	<input checked="" type="checkbox"/>		
Continuation of a Previously Authorized Project:	<input type="checkbox"/>		
Estimated Cost of Project:		\$60,000	
Project Expenditures by Fiscal Year:			
1st Year	2022/23	\$10,000	
2nd Year	2023/24	\$10,000	
3rd Year	2024/25	\$10,000	
4th Year	2025/26	\$10,000	
5th Year	2026/27	\$10,000	
6th Year	2027/28	\$10,000	
Total		\$60,000	
Estimate of Completion Date:			
Project History			
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$25,611	\$10,000	\$35,611	\$0
Source of Funds			
General or Current Revenue Sources:		\$10,000	
Borrowed Funds [Bonds, Notes & Leases]:		\$0	
Other Funding Sources:		\$0	
Grants & Donations:		\$0	
Trust or Agency Funds:		\$0	
Prior Years' Funding:		\$0	
Total Funding:		\$10,000	
Ramifications if this Project is not Authorized			

Project # IT #4	Department / Board Information Technology	00200130	Project Name VOIP Phone System Replacement	57011
Description or Purpose Replacement of our existing phone system, both public safety and Town Hall.				
New Program:			<input checked="" type="checkbox"/>	
Continuation of a Previously Authorized Project:			<input type="checkbox"/>	
Estimated Cost of Project:				\$200,000
Project Expenditures by Fiscal Year:				
1st Year	2022/23			\$50,000
2nd Year	2023/24			\$50,000
3rd Year	2024/25			\$50,000
4th Year	2025/26			\$50,000
5th Year	2026/27			\$0
6th Year	2027/28			\$0
Total				\$200,000
Estimate of Completion Date:		FY24		
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$0	\$0	\$0	
Source of Funds				
General or Current Revenue Sources:				\$50,000
Borrowed Funds [Bonds, Notes & Leases]:				\$0
Other Funding Sources:				\$0
Grants & Donations:				\$0
Trust or Agency Funds:				\$0
Prior Years' Funding:				\$0
Total Funding:				\$50,000
Ramifications if this Project is not Authorized				
These two systems will both be up for replacement by FY24 as they lose support from the manufacturer, phones are no longer manufactured.				

Project #	Department / Board 00200130	Project Name 57520	
IT #5	Information Technology	Backup Replacement	
Description or Purpose			
Replacement and upgrade of our Barracuda backup appliance			
New Program:	<input checked="" type="checkbox"/>		
Continuation of a Previously Authorized Project:	<input type="checkbox"/>		
Estimated Cost of Project:		\$35,000	
Project Expenditures by Fiscal Year:			
1st Year	2022/23	\$35,000	
2nd Year	2023/24	\$0	
3rd Year	2024/25	\$0	
4th Year	2025/26	\$0	
5th Year	2026/27	\$0	
6th Year	2027/28	\$0	
Total		\$35,000	
Estimate of Completion Date:	FY22		
Project History			
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance
\$0	\$0	\$0	\$0
Source of Funds			
General or Current Revenue Sources:		\$35,000	
Borrowed Funds [Bonds, Notes & Leases]:		\$0	
Other Funding Sources:		\$0	
Grants & Donations:		\$0	
Trust or Agency Funds:		\$0	
Prior Years' Funding:		\$0	
Total Funding:		\$35,000	
Ramifications if this Project is not Authorized			
we have reached our maximum storage limites, failure to replace will result in a reduced retention.			

Project # IT #6	Department / Board 00200130 Information Technology	Project Name 57009 Water/Wastewater Fiber and Security Upgrades
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Description or Purpose
This project will make network improvements and security enhancements to our water/wastewater network.

New Program: X

Continuation of a Previously Authorized Project: □

Estimated Cost of Project: **\$50,000**

Project Expenditures by Fiscal Year:

1st Year	2022/23	\$50,000
2nd Year	2023/24	\$0
3rd Year	2024/25	\$0
4th Year	2025/26	\$0
5th Year	2026/27	\$0
6th Year	2027/28	\$0
Total		\$50,000

Estimate of Completion Date: FY22

Project History

Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$0	\$0	\$0	\$0

Source of Funds

General or Current Revenue Sources:	\$0
Borrowed Funds [Bonds, Notes & Leases]:	\$0
Other Funding Sources:	\$0
Grants & Donations:	Possible ARPA funding	\$50,000
Trust or Agency Funds:	\$0
Prior Years' Funding:	\$0
Total Funding:	\$50,000

Ramifications if this Project is not Authorized
improvements to the network and security

Project # IT #7	Department / Board 00200130 Information Technology	Project Name 57069 AV Improvemets Council Chambers
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Description or Purpose
 This project will move the control area to the rear of the room and replace the single camera with two PTZ cameras and an improved video switcher.

New Program:

Continuation of a Previously Authorized Project:

Estimated Cost of Project: **\$50,000**

Project Expenditures by Fiscal Year:		
1st Year	2022/23	\$0
2nd Year	2023/24	\$0
3rd Year	2024/25	\$0
4th Year	2025/26	\$0
5th Year	2026/27	\$0
6th Year	2027/28	\$0
Total		\$0

Estimate of Completion Date:

Project History			
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$0	\$0	\$0	\$0

Source of Funds	Department	TC
General or Current Revenue Sources:	\$50,000	\$0
Borrowed Funds [Bonds, Notes & Leases]:		\$0
Other Funding Sources:		\$0
Grants & Donations:		\$0
Trust or Agency Funds:		\$0
Prior Years' Funding:		\$0
Total Funding:		\$0

Ramifications if this Project is not Authorized

Project # IT #8	Department / Board 00200130 Information Technology	Project Name 57520 Town Hall Security
Description or Purpose Security enhancements and repairs to Town Hall		
New Program:		
Continuation of a Previously Authorized Project:		X
Estimated Cost of Project:		\$10,000
Project Expenditures by Fiscal Year:		
1st Year	2022/23	\$10,000
2nd Year	2023/24	\$0
3rd Year	2024/25	\$0
4th Year	2025/26	\$0
5th Year	2026/27	\$0
6th Year	2027/28	\$0
Total	\$10,000
Estimate of Completion Date:		
Project History		
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure
Projected balance 6/30/22		
\$0	\$0	\$0
\$0		
Source of Funds		
General or Current Revenue Sources:		\$10,000
Borrowed Funds [Bonds, Notes & Leases]:		\$0
Other Funding Sources:		\$0
Grants & Donations:		\$0
Trust or Agency Funds:		\$0
Prior Years' Funding:		\$0
Total Funding:		\$10,000
Ramifications if this Project is not Authorized		

Project # IT #9	Department / Board Information Technology	00200130	Project Name MFA Hardware Tokens	57070
Description or Purpose MFA (multi-factor authentication) hardware tokens for those not wishing to their personal phone. This will be a substantial improvement to security and meet an anticipated requirement in cyber security				
New Program:			<input checked="" type="checkbox"/>	
Continuation of a Previously Authorized Project:			<input type="checkbox"/>	
Estimated Cost of Project:				\$0
Project Expenditures by Fiscal Year:				
1st Year	2022/23	\$0
2nd Year	2023/24	\$0
3rd Year	2024/25	\$0
4th Year	2025/26	\$0
5th Year	2026/27	\$0
6th Year	2027/28	\$0
Total				\$0
Estimate of Completion Date:				
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$0	\$0	\$0	
Source of Funds				
General or Current Revenue Sources:	\$0
Borrowed Funds [Bonds, Notes & Leases]:	\$0
Other Funding Sources:	\$0
Grants & Donations:	\$0
Trust or Agency Funds:	\$0
Prior Years' Funding:	\$0
Total Funding:				\$0
Ramifications if this Project is not Authorized				

Project # IT #10	Department / Board Information Technology	00200130	Project Name Network Access Control System	57070
Description or Purpose Add a Secure Network Access Control (NAC) system to the Towns network. enforces access privileges to reduce risk and control what unexpected hardware on the network can do. Part of the cyber security insurance questionneir.				
New Program:			<input checked="" type="checkbox"/>	
Continuation of a Previously Authorized Project:			<input type="checkbox"/>	
Estimated Cost of Project:				\$100,000
Project Expenditures by Fiscal Year:				
1st Year	2022/23	\$100,000
2nd Year	2023/24	\$0
3rd Year	2024/25	\$0
4th Year	2025/26	\$0
5th Year	2026/27	\$0
6th Year	2027/28	\$0
Total		\$100,000
Estimate of Completion Date:				
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$0	\$0	\$0	
Source of Funds				
General or Current Revenue Sources:				\$0
Borrowed Funds [Bonds, Notes & Leases]:				\$0
Other Funding Sources:				\$0
Grants & Donations: Possible ARPA funding				\$100,000
Trust or Agency Funds:				\$0
Prior Years' Funding:				\$0
Total Funding:				\$100,000
Ramifications if this Project is not Authorized				

Department / Board:

Police 00200190

Capital Improvement Program by Fiscal Years

Project #	Project Name		Fiscal Year					Total	
			2022/23	2023/24	2024/25	2025/26	2026/27		2027/28
Pol #1	Vehicle Replacement	57522	\$219,739	\$200,000	\$200,000	\$200,000	\$200,000	\$165,000	\$1,184,739
Pol #2	Mobile Data Terminal Updates	57008	\$18,200	\$18,200	\$18,200	\$18,200	\$18,200	\$18,200	\$109,200
Pol #3	Body Armor	57071	\$26,600	\$0	\$0	\$9,500	\$0	\$0	\$36,100
Pol #4	Animal Control Vehicle	57522	\$0	\$35,000	\$0	\$0	\$0	\$0	\$35,000
Pol #5	Radios	57073	\$34,000	\$40,800	\$0	\$0	\$0	\$0	\$74,800
Pol #6	Tasers	57074	\$0	\$15,000	\$0	\$0	\$0	\$0	\$15,000
Pol #7	Equipment	57071	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Pol #8	Firearms Training System	57075	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Pol #9	Police Body & Cruiser Cameras	57076	\$0	\$0	\$0	\$0	\$0	\$40,000	\$40,000
Pol #10	Riot Gear	57074	\$24,000	\$0	\$0	\$0	\$0	\$0	\$24,000
Pol #11	Harbor Master Support	57522	\$35,000	\$0	\$0	\$0	\$0	\$0	\$35,000
			\$432,539	\$309,000	\$218,200	\$227,700	\$218,200	\$223,200	\$1,628,839

Capital Improvement Program by Funding Sources

Project #	Project Name		General or Current Revenue Sources	Borrowed Funds	Other Funding Sources	Grants & Donations	Trust or Agency Funds	Prior Year's Funding	Total
Pol #2	Mobile Data Terminal Updates	57008	\$18,200	\$0	\$0	\$0	\$0	\$0	\$18,200
Pol #3	Body Armor	57071	\$13,300	\$0	\$0	\$13,300	\$0	\$0	\$26,600
Pol #4	Animal Control Vehicle	57522	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pol #5	Radios	57073	\$34,000	\$0	\$0	\$0	\$0	\$0	\$34,000
Pol #6	Tasers	57074	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pol #7	Equipment	57071	\$0	\$0	\$0	\$25,000	\$0	\$0	\$25,000
Pol #8	Firearms Training System	57075	\$0	\$0	\$0	\$50,000	\$0	\$0	\$50,000
Pol #9	Police Body & Cruiser Cameras	57076	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pol #10	Riot Gear	57074	\$0	\$0	\$0	\$24,000	\$0	\$0	\$24,000
Pol #11	Harbor Master Support	57522	\$0	\$0	\$0	\$35,000	\$0	\$0	\$35,000
			\$265,500	\$0	\$19,739	\$147,300	\$0	\$0	\$432,539

Project # Pol #1	Department / Board Police	00200190	Project Name 57522	Vehicle Replacement
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Description or Purpose
To maintain our yearly vehicle replacement practices. This would allow the purchase of three (3) Ford Interceptor police vehicles. For FY 23 additional funds for an administrative vehicle for a Captain. The following years additional funds are for replacing one detective vehicle per year. All prior year reserves are spent.

New Program:	<input type="checkbox"/>
Continuation of a Previously Authorized Project:	<input checked="" type="checkbox"/>

Estimated Cost of Project: **\$1,184,739**

Project Expenditures by Fiscal Year:			
1st Year	2022/23	\$219,739
2nd Year	2023/24	\$200,000
3rd Year	2024/25	\$200,000
4th Year	2025/26	\$200,000
5th Year	2026/27	\$200,000
6th Year	2027/28	\$165,000
Total		\$1,184,739

Estimate of Completion Date: Continual

Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$125,000	\$125,000	\$0	

Source of Funds		
General or Current Revenue Sources:	\$200,000
Borrowed Funds [Bonds, Notes & Leases]:	\$0
Other Funding Sources:	\$19,739
Grants & Donations:	\$0
Trust or Agency Funds:	\$0
Prior Years' Funding:	\$0
Total Funding:	\$219,739

Ramifications if this Project is not Authorized
\$55,664 from Trust - \$20,955 FY'19 - \$1,259 FY'20 - \$13,711 FY'21

Project # Pol #2	Department / Board Police	0020190	Project Name Mobile Data Terminal Updates	57008
Description or Purpose All of the patrol vehicles are required to have MDT's in order to issue citations, complete reports and provide information to officers. This program will continue to replace units that become obsolete due to use and changes in operating systems. FY 22/23 three (3) units. Prior funding will be fully expended by year end.				
New Program:		<input type="checkbox"/>		
Continuation of a Previously Authorized Project:		<input checked="" type="checkbox"/>		
Estimated Cost of Project:				\$109,200
Project Expenditures by Fiscal Year:				
1st Year	2022/23	\$18,200
2nd Year	2023/24	\$18,200
3rd Year	2024/25	\$18,200
4th Year	2025/26	\$18,200
5th Year	2026/27	\$18,200
6th Year	2027/28	\$18,200
Total				\$109,200
Estimate of Completion Date:				Continual
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$18,000	\$18,000	\$0	
Source of Funds				
General or Current Revenue Sources:		\$18,200
Borrowed Funds [Bonds, Notes & Leases]:		\$0
Other Funding Sources:		\$0
Grants & Donations:		\$0
Trust or Agency Funds:		\$0
Prior Years' Funding:		\$0
Total Funding:				\$18,200
Ramifications if this Project is not Authorized				

Project # Pol #3	Department / Board Police	0020190	Project Name 57071	Body Armor
Description or Purpose We maintain a policy to replace our officer worn body armor every five years when the manufacturer warranty expires. We will need to purchase 28 replacement vests in FY 2023. The cost to the town will be offset by secured Dept. of Justice grants which will reimburse 50% of funds expended.				
New Program:			<input type="checkbox"/>	
Continuation of a Previously Authorized Project:			<input checked="" type="checkbox"/>	
Estimated Cost of Project:				\$36,100
Project Expenditures by Fiscal Year:				
1st Year	2022/23			\$26,600
2nd Year	2023/24			\$0
3rd Year	2024/25			\$0
4th Year	2025/26			\$9,500
5th Year	2026/27			\$0
6th Year	2027/28			\$0
Total				\$36,100
Estimate of Completion Date:				Continual
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$0	\$0	\$0	
Source of Funds				
General or Current Revenue Sources:				\$13,300
Borrowed Funds [Bonds, Notes & Leases]:				\$0
Other Funding Sources:				\$0
Grants & Donations:				\$13,300
Trust or Agency Funds:				\$0
Prior Years' Funding:				\$0
Total Funding:				\$26,600
Ramifications if this Project is not Authorized \$13,300 funding from Council \$13,300 funding from BPV grant				

Project # Pol #4	Department / Board Police	00200190	Project Name Animal Control Vehicle	57522
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Description or Purpose
 This would provide the ability to purchase and upfit a used truck to replace the existing Animal Control vehicle that is a converted patrol utility vehicle (2009 Ford F350) that has extensive frame corrosion.

New Program:

Continuation of a Previously Authorized Project:

Estimated Cost of Project: **\$35,000**

Project Expenditures by Fiscal Year:				
1st Year	2022/23	\$0
2nd Year	2023/24	\$35,000
3rd Year	2024/25	\$0
4th Year	2025/26	\$0
5th Year	2026/27	\$0
6th Year	2027/28	\$0
Total		\$35,000

Estimate of Completion Date:

Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$0	\$0	\$0	

Source of Funds				
General or Current Revenue Sources:	\$0
Borrowed Funds [Bonds, Notes & Leases]:	\$0
Other Funding Sources:	\$0
Grants & Donations:	\$0
Trust or Agency Funds:	\$0
Prior Years' Funding:	\$0
Total Funding:	\$0

Ramifications if this Project is not Authorized

Project # Pol #5	Department / Board Police	00200190	Project Name Radios	57073
Description or Purpose This would provide the ability to continue replacing our current portable radios which have been discontinued as of 2019. FY 22/23 is for ten (10) portable radios (\$34,000). Purchasing twelve (12) radios the following year (FY 24) will complete the project.				
New Program:			<input type="checkbox"/>	
Continuation of a Previously Authorized Project:			<input checked="" type="checkbox"/>	
Estimated Cost of Project:				\$74,800
Project Expenditures by Fiscal Year:				
1st Year	2022/23			\$34,000
2nd Year	2023/24			\$40,800
3rd Year	2024/25			\$0
4th Year	2025/26			\$0
5th Year	2026/27			\$0
6th Year	2027/28			\$0
Total				\$74,800
Estimate of Completion Date:				
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$31,000	\$31,000	\$0	
Source of Funds				
General or Current Revenue Sources:				\$34,000
Borrowed Funds [Bonds, Notes & Leases]:				\$0
Other Funding Sources:				\$0
Grants & Donations:				\$0
Trust or Agency Funds:				\$0
Prior Years' Funding:				\$0
Total Funding:				\$34,000
Ramifications if this Project is not Authorized				

Project # Pol #6	Department / Board Police	00200190	Project Name Tasers	57074
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Description or Purpose
 This would provide the ability to begin replacing Tasers that have exceeded their five year warranty. No Tasers are scheduled to be purchased for FY 22/23.

New Program:

Continuation of a Previously Authorized Project:

Estimated Cost of Project: **\$15,000**

Project Expenditures by Fiscal Year:				
1st Year	2022/23	\$0
2nd Year	2023/24	\$15,000
3rd Year	2024/25	\$0
4th Year	2025/26	\$0
5th Year	2026/27	\$0
6th Year	2027/28	\$0
Total		\$15,000

Estimate of Completion Date:

Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$0	\$0	\$0	

Source of Funds				
General or Current Revenue Sources:	\$0
Borrowed Funds [Bonds, Notes & Leases]:	\$0
Other Funding Sources:	\$0
Grants & Donations:	\$0
Trust or Agency Funds:	\$0
Prior Years' Funding:	\$0
Total Funding:	\$0

Ramifications if this Project is not Authorized

Project # Pol #7	Department / Board POLICE	0020190	Project Name Equipment	57071
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Description or Purpose

Nationally, during the Panamic Police Officers had to stand down from active traffic enforcement due to the public health safety concerns. This exacerbated aggressive driving habits in society. Mental Health has deteriorated which has contributed to substance use abuse which has also contributed to a deterioration of traffic safety. This has resulted to an increase in motor vehicle crash fatalities in RI. Locally, complaints of speeding and aggressive driving have increased. NPD has invested in the use of message boards and radar shields and these technologies have an evidence based track record of improving motorist behavior. 2023FY request is to purchase additional message boards, radar shields and in-car radar units to improve our response to traffic safety concerns.

New Program:	<input checked="" type="checkbox"/>
Continuation of a Previously Authorized Project:	<input type="checkbox"/>

Estimated Cost of Project: **\$25,000**

Project Expenditures by Fiscal Year:			
1st Year	2022/23	\$25,000
2nd Year	2023/24	\$0
3rd Year	2024/25	\$0
4th Year	2025/26	\$0
5th Year	2026/27	\$0
6th Year	2027/28	\$0
Total		\$25,000

Estimate of Completion Date:

Project History			
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$0	\$0	\$0	\$0

Source of Funds		
General or Current Revenue Sources:	\$0
Borrowed Funds [Bonds, Notes & Leases]:	\$0
Other Funding Sources:	\$0
Grants & Donations:	Possible ARPA funding	\$25,000
Trust or Agency Funds:	\$0
Prior Years' Funding:	\$0
Total Funding:	\$25,000

Ramifications if this Project is not Authorized

Project # Pol #8	Department / Board POLICE	0020190	Project Name 57075	Firearms Training System
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Description or Purpose
 During the pandemic lockdowns NPD could not train at the gun range. This impact biannual qualifications, force of force training and our warrant service team training. Purchasing a FATS machine and an AXON Virtual Reality system will provide officers with a training module to continue to develop skills that are very perishable.

New Program:

Continuation of a Previously Authorized Project:

Estimated Cost of Project: **\$50,000**

Project Expenditures by Fiscal Year:				
1st Year	2022/23	\$50,000
2nd Year	2023/24	\$0
3rd Year	2024/25	\$0
4th Year	2025/26	\$0
5th Year	2026/27	\$0
6th Year	2027/28	\$0
Total		\$50,000

Estimate of Completion Date:

Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$0	\$0	\$0	

Source of Funds				
General or Current Revenue Sources:	\$0
Borrowed Funds [Bonds, Notes & Leases]:	\$0
Other Funding Sources:	\$0
Grants & Donations:	Possible ARPA funding	\$50,000
Trust or Agency Funds:	\$0
Prior Years' Funding:	\$0
Total Funding:	\$50,000

Ramifications if this Project is not Authorized

Project #	Department / Board	0020190	Project Name	57076
Pol #9	POLICE		Police Body & Cruiser Cameras	

Description or Purpose
 This year every police department in the state has continued to explore a Body Worn Camera Program as promoted in the Twenty Promises for 2020 Campaign. In 2021 legislation was passed to establish a grant program to cover the first five years of the program. In FY 28 the program will expire.

New Program:	x
Continuation of a Previously Authorized Project:	□

Estimated Cost of Project: **\$40,000**

Project Expenditures by Fiscal Year:			
1st Year	2022/23	\$0
2nd Year	2023/24	\$0
3rd Year	2024/25	\$0
4th Year	2025/26	\$0
5th Year	2026/27	\$0
6th Year	2027/28	\$40,000
Total		\$40,000

Estimate of Completion Date:

Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$0	\$0	\$0	

Source of Funds		
General or Current Revenue Sources:	\$0
Borrowed Funds [Bonds, Notes & Leases]:	\$0
Other Funding Sources:	\$0
Grants & Donations:	\$0
Trust or Agency Funds:	\$0
Prior Years' Funding:	\$0
Total Funding:	\$0

Ramifications if this Project is not Authorized

Project #	Department / Board	Project Name	57074
Pol #10	Police	Riot Gear	
Description or Purpose			
During the Panamic there have been public disturbances nationally in response to calls for social justice and in response to public health mandates.NPD has responded to mutual aid requests from as near as South Kingstown to as far away as Providence. During the summer of 2020 NPD prepared for threats reported to us through the RISP Fusion Center of the possibility of people traveling to Narragansett to create disturbances. Department members are not properly equipped to safely respond to such a public disturbance. FY2023 request is to outfit each member of the department with protective gear (helmets, shields, padding & batons).			
New Program: <input checked="" type="checkbox"/>			
Continuation of a Previously Authorized Project: <input type="checkbox"/>			
Estimated Cost of Project:			\$24,000
Project Expenditures by Fiscal Year:			
1st Year	2022-23		\$24,000
2nd Year	2023/24		\$0
3rd Year	2024/25		\$0
4th Year	2025/26		\$0
5th Year	2026/27		\$0
6th Year	2027/28		\$0
Total			\$24,000
Estimate of Completion Date or Date of Purchase:			Summer 2023
Project History			
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$0	\$0	\$0	\$0
Source of Funds			
General or Current Revenue Sources:			\$0
Borrowing, Bonds, Leases, etc.			\$0
Other Funding Sources:			\$0
Grants & Donations: <i>Possible ARPA funding</i>			\$24,000
Trust or Agency Funds:			\$0
Prior Years' Funding:			\$0
Total Funding:			\$24,000
Ramifications if this Project is not Authorized			
Officers could be injured in responding to a large public disturbance, or be unable to respond to a mutual aid request due to being improperly equipped.			

Project #	Department / Board	00200190	Project Name	57522
Pol #11	Police		Harbor Master Support	
Description or Purpose				
During warm months of the pandemic our Harbor Master was very busy with water recreation being one of the few options citizens had. A dedicated Harbor Master vehicle would increase our ability to respond to emergency call out and to improve the deployment of marine patrol assets.				
New Program: <input checked="" type="checkbox"/>				
Continuation of a Previously Authorized Project: <input type="checkbox"/>				
Estimated Cost of Project:				\$35,000
Project Expenditures by Fiscal Year:				
1st Year	2022-23			\$35,000
2nd Year	2023/24			\$0
3rd Year	2024/25			\$0
4th Year	2025/26			\$0
5th Year	2026/27			\$0
6th Year	2027/28			\$0
Total				\$35,000
Estimate of Completion Date or Date of Purchase:				Summer 2023
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$0	\$0	\$0	
Source of Funds				
General or Current Revenue Sources:				\$0
Borrowing, Bonds, Leases, etc.				\$0
Other Funding Sources:				\$0
Grants & Donations: <i>Possible ARPA funding</i>				\$35,000
Trust or Agency Funds:				\$0
Prior Years' Funding:				\$0
Total Funding:				\$35,000
Ramifications if this Project is not Authorized				
Absent additional resources the Harbor Master will be less responsive and effective during a crisis such as the pandemic.				

Department / Board:

FIRE **00200200**

Capital Improvement Program by Fiscal Years

Project #	Project Name		Fiscal Year						Total
			2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	
Fire #1	Radio Equipment sinking fund	57071	\$17,000	\$17,000	\$17,000	\$18,000	\$18,000	\$18,000	\$105,000
Fire #2	Vehicle Replacement Program	57522	\$500,000	\$530,000	\$700,000	\$350,000	\$750,000	\$1,250,000	\$4,080,000
Fire #3	Equipment Replacement Program	57073	\$55,000	\$40,000	\$45,000	\$45,000	\$50,000	\$50,000	\$285,000
Fire #4	Equipment: FA Communications Upgrade	57074	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
Fire #5	Fire Prevention and Safety: Equipment	57075	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
Fire #6	Building: Station Renovations and Upgrades	57025	\$650,000	\$0	\$50,000	\$50,000	\$0	\$0	\$750,000
Fire#7	Building: Consolidation of Administrative Offices	57075	\$2,500,000	\$0	\$0	\$0	\$0	\$0	\$2,500,000
Fire #8	AED Maintenance Program	57076	\$20,000	\$14,000	\$14,000	\$14,000	\$15,500	\$15,500	\$93,000
			\$3,742,000	\$621,000	\$846,000	\$497,000	\$853,500	\$1,353,500	\$7,913,000

Capital Improvement Program by Funding Sources

Project #	Project Name		General or	Borrowed	Other	Grants &	Trust or	Prior Year's	Total
			Current Revenue Sources	Funds	Funding Sources	Donations	Agency Funds	Funding	
Fire #1	Radio Equipment sinking fund	57071	\$17,000	\$0	\$0	\$0	\$0	\$0	\$17,000
Fire #2	Vehicle Replacement Program	57522	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
Fire #3	Equipment Replacement Program	57073	\$55,000	\$0	\$0	\$0	\$0	\$0	\$55,000
Fire #4	Equipment: FA Communications Upgrade	57074	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fire #5	Fire Prevention and Safety: Equipment	57075	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fire #6	Building: Station Renovations and Upgrades	57025	\$0	\$0	\$0	\$650,000	\$0	\$0	\$650,000
Fire#7	Building: Consolidation of Administrative Offices	57075	\$0	\$0	\$0	\$2,500,000	\$0	\$0	\$2,500,000
Fire #8	AED Maintenance Program	57076	\$0	\$0	\$0	\$20,000	\$0	\$0	\$20,000
			\$572,000	\$0	\$0	\$3,170,000	\$0	\$0	\$3,742,000

Project # Fire #1	Department / Board FIRE	00200200	Project Name Radio Equipment sinking fund	57071
Description or Purpose A program to replace aging and damaged department mobile and portable radios, including all necessary accessories such as batteries, chargers and microphones.				
New Program:		<input type="checkbox"/>		
Continuation of a Previously Authorized Project:		<input checked="" type="checkbox"/>		
Estimated Cost of Project:				\$105,000
Project Expenditures by Fiscal Year:				
1st Year	2022/23		\$17,000
2nd Year	2023/24		\$17,000
3rd Year	2024/25		\$17,000
4th Year	2025/26		\$18,000
5th Year	2026/27		\$18,000
6th Year	2027/28		\$18,000
Total				\$105,000
Estimate of Completion Date or Date of Purchase:				
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$18,665		\$18,665	\$0	
Source of Funds				
General or Current Revenue Sources:			\$17,000
Borrowing, Bonds, Leases, etc.			\$0
Other Funding Sources:			\$0
Grants & Donations:			\$0
Trust or Agency Funds:			\$0
Prior Years' Funding:			\$0
Total Funding:				\$17,000
Ramifications if this Project is not Authorized				
Motorola service contracts covering routine maintenance and repairs for older mobile and portable radios are no longer available. Maintaining well functioning and serviceable radio equipment is essential to public safety operations and first responders. An established ongoing radio equipment maintenance and replacement program will dispense the fiscal impact on the departmental budget and ensure continued safety of personnel and the public.				

Project #	Department / Board 00200200	Project Name 57522
Fire #2	FIRE	Vehicle Replacement Program

Description or Purpose
 FY 22/23 C-1 (2014 Ford Explorer) \$50K and FY 22/23 Engine #3 Pumper (2008 Pierce) \$650K over 2 years // FY 23/24 Rescue #3 (2010 Ford E450) \$330K // FY 24/25 Engine #2 Pumper (2005 Ferrara) \$700K // FY 25/26 Rescue #2 (2018 Dodge 550) \$350K FY 26/27 Engine #2 Pumper (2014 E-One) \$700K // FY27/28 Ladder #1 (2016 Rosenbauer Viper 109Ft. Aerial) \$1.25Mil.

New Program:
 Continuation of a Previously Authorized Project:

Estimated Cost of Project: **\$4,080,000**

Project Expenditures by Fiscal Year:		
1st Year	2022/23	\$500,000
2nd Year	2023/24	\$530,000
3rd Year	2024/25	\$700,000
4th Year	2025/26	\$350,000
5th Year	2026/27	\$750,000
6th Year	2027/28	\$1,250,000
Total		\$4,080,000

Estimate of Completion Date or Date of Purchase:

Project History			
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$289,671	\$45,000	\$334,671	\$0

Source of Funds	Dept	Manager
General or Current Revenue Sources:	\$700,000	\$500,000
Borrowing, Bonds, Leases, etc.		\$0
Other Funding Sources:		\$0
Grants & Donations:		\$0
Trust or Agency Funds:		\$0
Prior Years' Funding:		\$0
Total Funding:		\$500,000

Ramifications if this Project is not Authorized
 The goal of the pumper replacement program is to replace apparatus in a systematic manner using apparatus in different ways at various stages in a pumper's useful life. The useful life of a pumper should ideally not exceed a total of 20 years (10 years-Active/ 5 years-Active Reserve/ 5 years Non-Active Reserve). A Rescue (ambulance) is 7 years; sooner as a result of safety standards and technological advances. Pick-up Trucks 7.5 years / 92,000 miles. The National Association of Fleet Managers (NAFM).

Project # Fire #3	Department / Board FIRE	00200200	Project Name Equipment Replacement Program	57073
Description or Purpose Equipment replacement program: Project focus is replacement of EMS cardiac monitor/defibrillators, CPR compression systems, patient care stretchers and other equipment.				
New Program:			<input type="checkbox"/>	
Continuation of a Previously Authorized Project:			<input checked="" type="checkbox"/>	
Estimated Cost of Project:				\$285,000
Project Expenditures by Fiscal Year:				
1st Year	2022/23		\$55,000
2nd Year	2023/24		\$40,000
3rd Year	2024/25		\$45,000
4th Year	2025/26		\$45,000
5th Year	2026/27		\$50,000
6th Year	2027/28		\$50,000
Total				\$285,000
Estimate of Completion Date or Date of Purchase:				June 1, 2022
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$0	\$0	\$0	
Source of Funds				
General or Current Revenue Sources:			\$55,000
Borrowing, Bonds, Leases, etc.			\$0
Other Funding Sources:			\$0
Grants & Donations:			\$0
Trust or Agency Funds:			\$0
Prior Years' Funding:			\$0
Total Funding:				\$55,000
Ramifications if this Project is not Authorized				
The Department's EMS cardiac monitor/defibrillators (originally procured via a 2015-AFG award), CPR mechanical compression systems and patient care stretchers will require replacement. An established EMS equipment replacement program will dispense the fiscal impact on the departmental budget, ensure vital RIDOH mandated equipment is replaced and the safety of personnel and the public are maintained.				

Project #	Department / Board 00200200	Project Name 57074
Fire #4	FIRE	Equipment: FA Communications Upgrade

Description or Purpose
 This project will provide the infrastructure and equipment upgrades necessary to support, monitor and maintain the town's municipal fire alarm receiving system. The existing copper cabled milliamp signaling system will be converted to newer radio box technology.

New Program:	<input type="checkbox"/>
Continuation of a Previously Authorized Project:	<input checked="" type="checkbox"/>

Estimated Cost of Project: **\$50,000**

Project Expenditures by Fiscal Year:		
1st Year	2022/23	\$0
2nd Year	2023/24	\$10,000
3rd Year	2024/25	\$10,000
4th Year	2025/26	\$10,000
5th Year	2026/27	\$10,000
6th Year	2027/28	\$10,000
Total		\$50,000

Estimate of Completion Date or Date of Purchase: June 1, 2024

Project History			
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$0	\$10,000	\$10,000	\$0

Source of Funds	
General or Current Revenue Sources:	MOVED to OPERATING \$0
Borrowing, Bonds, Leases, etc.	\$0
Other Funding Sources:	\$0
Grants & Donations:	\$0
Trust or Agency Funds:	\$0
Prior Years' Funding:	\$0
Total Funding:	\$0

Ramifications if this Project is not Authorized
 The fire alarm cable and equipment which connects and services our municipal fire alarm system will be converted to newer technology which uses radio master boxes. This will eliminate the higher maintenance and labor costs associated with the current cable system. The goal is to eliminate the existing copper cabled milliamp signaling system completely over the next five years.

Project # Fire #5	Department / Board FIRE	00200200	Project Name Fire Prevention and Safety: Equipment	57075
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Description or Purpose
Replacement and upgrades of equipment and software applications within the Fire Prevention and Fire Safety Division for the purpose of fire code enforcement, investigations, inspections, plan reviews and fire safety.

New Program:

Continuation of a Previously Authorized Project:

Estimated Cost of Project: **\$50,000**

Project Expenditures by Fiscal Year:			
1st Year	2022/23	\$0
2nd Year	2023/24	\$10,000
3rd Year	2024/25	\$10,000
4th Year	2025/26	\$10,000
5th Year	2026/27	\$10,000
6th Year	2027/28	\$10,000
Total			\$50,000

Estimate of Completion Date or Date of Purchase:

Project History			
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$0	\$10,000	\$10,000	\$0

Source of Funds		MOVED TO OPERATING
General or Current Revenue Sources:	\$0
Borrowing, Bonds, Leases, etc.	\$0
Other Funding Sources:	\$0
Grants & Donations:	\$0
Trust or Agency Funds:	\$0
Prior Years' Funding:	\$0
Total Funding:		\$0

Ramifications if this Project is not Authorized
The fire prevention division continues to transition to an all digital platform for plan reviews and fire code inspection compliance software. Project supports ongoing equipment, devices and software application upgrades which will streamline the workflow and create more efficient management and access to records.

Project #	Department / Board	00200200	Project Name	57025
Fire #6	FIRE		Building: Station Renovations and Upgrades	
Description or Purpose				
Fire Station-2: (\$550K) Expansion of existing apparatus bays, renovations to living quarters and storage areas and replacement of emergency generator. Station-3: (\$100K) Construct reseve apparatus storage/maintenance shed behind fire station, replacement of the exterior oil tank, grading and repavement. Fire Stations 2 and 3: (\$50K FY24/25 \$50K FY 25/26) upgrades to electrical, lighting, interior/exterior door replacements, perimeter access and security controls, and interior/ext. painting.				
New Program:			<input type="checkbox"/>	
Continuation of a Previously Authorized Project:			<input checked="" type="checkbox"/>	
Estimated Cost of Project:				\$750,000
Project Expenditures by Fiscal Year:				
1st Year	2022/23		\$650,000
2nd Year	2023/24		\$0
3rd Year	2024/25		\$50,000
4th Year	2025/26		\$50,000
5th Year	2026/27		\$0
6th Year	2027/28		\$0
Total				\$750,000
Estimate of Completion Date or Date of Purchase:				June 1, 2023
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$0	\$0	\$0	
Source of Funds				
General or Current Revenue Sources:			\$0
Borrowing, Bonds, Leases, etc.			\$0
Other Funding Sources:			\$0
Grants & Donations:		Possible ARPA funding		\$650,000
Trust or Agency Funds:			\$0
Prior Years' Funding:			\$0
Total Funding:				\$650,000
Ramifications if this Project is not Authorized				
Fire stations 2 and 3 will continue to deteriorate and have inadequate working/living/storage space for personnel and vehicles. Lack of perimeter security controls and access will remain. Space planning, design and working/living protections will remain deficient. Reserve apparatus will have to be stored outside.				

Project #	Department / Board	Project Name	57075
Fire#7	FIRE	Building: Consolidation of Administrative	
Description or Purpose			
Renovation and upgrades to the former library building for the purpose of consolidating the administrative services of Fire, Fire Prevention, Fire Code Enforcement and Building Inspector offices.			
New Program: <input checked="" type="checkbox"/>			
Continuation of a Previously Authorized Project: <input type="checkbox"/>			
Estimated Cost of Project:			\$2,500,000
Project Expenditures by Fiscal Year:			
1st Year	2022/23		\$2,500,000
2nd Year	2023/24		\$0
3rd Year	2024/25		\$0
4th Year	2025/26		\$0
5th Year	2026/27		\$0
6th Year	2027/28		\$0
Total			\$2,500,000
Estimate of Completion Date or Date of Purchase:			
Project History			
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$0	\$0	\$0	\$0
Source of Funds			
General or Current Revenue Sources:			\$0
Borrowing, Bonds, Leases, etc.			\$0
Other Funding Sources:			\$0
Grants & Donations: <i>Possible ARPA funding</i>			\$2,500,000
Trust or Agency Funds:			\$0
Prior Years' Funding:			\$0
Total Funding:			\$2,500,000
Ramifications if this Project is not Authorized			
Administrative services and offices will continue to be segmented and scattered. This project will bring industry related building and fire code enforcement, inspection and permitting services into one location and free up additional needed administrative office space at town hall. It will provide acceptable ADA requirements and accomodate ease of access for residents, contractors and the general public and improve overall customer service.			

Project # Fire #8	Department / Board FIRE	00200200	Project Name AED Maintenance Program	57076
Description or Purpose Maintenance and replacement program for the town's public access Automatic External Defibrillators (AEDs) - FY22/23 (\$20K) procures 50 units with accessories at the lease price option of \$279.00 x 50 units. Total 1st-year cost \$20K. Successive years are \$279.99 per unit annually cost of \$14K/year (5-year rate lock).				
New Program:			<input type="checkbox"/>	
Continuation of a Previously Authorized Project:			<input checked="" type="checkbox"/>	
Estimated Cost of Project:				\$93,000
Project Expenditures by Fiscal Year:				
1st Year	2022/23		\$20,000
2nd Year	2023/24		\$14,000
3rd Year	2024/25		\$14,000
4th Year	2025/26		\$14,000
5th Year	2026/27		\$15,500
6th Year	2027/28		\$15,500
Total				\$93,000
Estimate of Completion Date or Date of Purchase:				On-Going
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$0	\$0	\$0	
Source of Funds				
General or Current Revenue Sources:			\$0
Borrowing, Bonds, Leases, etc.			\$0
Other Funding Sources:			\$0
Grants & Donations:		Possible ARPA funding		\$20,000
Trust or Agency Funds:			\$0
Prior Years' Funding:			\$0
Total Funding:				\$20,000
Ramifications if this Project is not Authorized				
The current inventory of townwide public access AEDs is in need of replacement and upgrades. This program will provide next-generation AED units that are smaller, lighter, more affordable and accessible by the public within our community. This project will consolidate the procurement and replacement process for the town's publicly accessible AEDs. Otherwise, individual town departments will continue to purchase, maintain and replace their own AEDs independently at an increase cost.				

Department / Board:

Public Works 00200710

Capital Improvement Program by Fiscal Years

Project #	Project Name	Fiscal Year					Total	
		2022/23	2023/24	2024/25	2025/26	2026/27		2027/28
DPW #1	Garage Building Renovations an 57025	\$140,000	\$65,000	\$85,000	\$0	\$0	\$0	\$290,000
DPW #2	Eastward Look/Envine Estates S 57020	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$1,500,000
DPW #3	Storm Drain General 57680	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000
DPW #4	Town Hall Renovations 57520	\$540,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$790,000
DPW #5	Pavement Management 57002	\$400,000	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$3,900,000
DPW #6	Equipment Replacement 57071	\$60,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$560,000
DPW #7	Vehicle Replacement 57522	\$185,000	\$230,000	\$240,000	\$0	\$0	\$0	\$655,000
DPW #8	Town Hall Renovations - HVAC 57520	\$550,000	\$0	\$0	\$0	\$0	\$0	\$550,000
DPW #9	Town Hall Renovations - Board F 57520	\$45,000	\$0	\$0	\$0	\$0	\$0	\$45,000
		\$3,470,000	\$1,195,000	\$1,225,000	\$900,000	\$900,000	\$900,000	\$8,590,000

Capital Improvement Program by Funding Sources

Project #	Project Name	General or Current Revenue Sources	Borrowed Funds	Other Funding Sources	Grants & Donations	Trust or Agency Funds	Prior Year's Funding	Total
DPW #2	Eastward Look/Envine Estates S 57020	\$0	\$0	\$0	\$1,500,000	\$0	\$0	\$1,500,000
DPW #3	Storm Drain General 57680	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
DPW #4	Town Hall Renovations 57520	\$0	\$0	\$0	\$340,000	\$0	\$200,000	\$540,000
DPW #5	Pavement Management 57002	\$400,000	\$0	\$0	\$0	\$0	\$0	\$400,000
DPW #6	Equipment Replacement 57071	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000
DPW #7	Vehicle Replacement 57522	\$185,000	\$0	\$0	\$0	\$0	\$0	\$185,000
DPW #8	Town Hall Renovations - HVAC 57520	\$0	\$0	\$0	\$550,000	\$0	\$0	\$550,000
DPW #9	Town Hall Renovations - Board F 57520	\$0	\$0	\$0	\$45,000	\$0	\$0	\$45,000
		\$835,000	\$0	\$0	\$2,435,000	\$0	\$200,000	\$3,470,000

Project # DPW #1	Department / Board Public Works	00200710	Project Name 57025	Garage Building Renovations and Improvements
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Description or Purpose
 Facility Upgrades to Westmoreland St and Avice St Facilities. Portico at DPW entrance \$63,000, Shop Lighting \$25,000, Shop Floors Refinishing \$75,000 (Westmoreland St). 2023/2024 Security upgrades needed and Heating Upgrades \$20,000 (Avice St.). 2024/2025 Heating upgrades in garage bays.

New Program:

Continuation of Previously Authorized Project:

Estimated Cost of Project: **\$290,000**

Project Expenditures by Fiscal Year:			
1st Year	2022/23	\$140,000
2nd Year	2023/24	\$65,000
3rd Year	2024/25	\$85,000
4th Year	2025/26	\$0
5th Year	2026/27	\$0
6th Year	2027/28	\$0
Total		\$290,000

Estimate of Completion Date:

Project History			
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$22,666	\$0	\$22,666	\$0

Source of Funds	Dept	Manager
General or Current Revenue Sources:	\$185,000	\$140,000
Borrowed Funds [Bonds, Notes & Leases]:		\$0
Other Funding Sources:		\$0
Grants & Donations:		\$0
Trust or Agency Funds:		\$0
Prior Years' Funding:		\$0
Total Funding:		\$140,000

Ramifications if this Project is not Authorized

Project # DPW #2	Department / Board Public Works	00200710	Project Name 57020	Eastward Look/Envine Estates Storm Drain
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Description or Purpose
Continuation of a Previously Authorized Project: To upgrade and repair the rapidly deteriorating storm drain system within Eastward Look. ARPA Project. \$1,500,000.

New Program:

Continuation of a Previously Authorized Project:

Estimated Cost of Project: **\$1,500,000**

Project Expenditures by Fiscal Year:				
1st Year	2022/23	\$1,500,000
2nd Year	2023/24	\$0
3rd Year	2024/25	\$0
4th Year	2025/26	\$0
5th Year	2026/27	\$0
6th Year	2027/28	\$0
Total		\$1,500,000

Estimate of Completion Date: **Continual**

Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$90,832	\$75,000	\$165,832	\$0	

Source of Funds				
General or Current Revenue Sources:	\$0
Borrowed Funds [Bonds, Notes & Leases]:	\$0
Other Funding Sources:	\$0
Grants & Donations:	Possible ARPA funding	\$1,500,000
Trust or Agency Funds:	\$0
Prior Years' Funding:	\$0
Total Funding:	\$1,500,000

Ramifications if this Project is not Authorized
System is 40 year old corrugated metal that has been inspected and verified failed. Roads in this area are slated for Phase 3 reconstruction and drainage systems need to upgraded first.

Project # DPW #3	Department / Board Public Works	00200710	Project Name Storm Drain General	57680
Description or Purpose Continuation of a Previously Authorized Project: To upgrade and repair the storm drain system Townwide.				
New Program:		<input type="checkbox"/>		
Continuation of a Previously Authorized Project:		<input checked="" type="checkbox"/>		
Estimated Cost of Project:				\$300,000
Project Expenditures by Fiscal Year:				
1st Year	2022/23	\$50,000
2nd Year	2023/24	\$50,000
3rd Year	2024/25	\$50,000
4th Year	2025/26	\$50,000
5th Year	2026/27	\$50,000
6th Year	2027/28	\$50,000
Total		\$300,000
Estimate of Completion Date:				Continual
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$90,471	\$75,000	\$165,471	\$0	
Source of Funds				
General or Current Revenue Sources:		\$75,000	\$50,000
Borrowed Funds [Bonds, Notes & Leases]:			\$0
Other Funding Sources:			\$0
Grants & Donations:			\$0
Trust or Agency Funds:			\$0
Prior Years' Funding:			\$0
Total Funding:				\$50,000
Ramifications if this Project is not Authorized				

Project # DPW #4	Department / Board Public Works	00200710	Project Name Town Hall Renovations	57520
Description or Purpose Continuing effort for upgrades and preservation of Town Hall. Exterior façade of building needs repair, windows, rear access doors, front entrance steps, and ADA, and continuation of flooring. MGR - Project funding to be decided by Council. Possible bond, cost estimate \$2.5 million. IT Rehab moved here from IT and allocated over two years (estimated \$210,000). Council Chamber Chair Replacement \$30,000.				
New Program:			<input type="checkbox"/>	
Continuation of a Previously Authorized Project:			<input checked="" type="checkbox"/>	
Estimated Cost of Project:				\$790,000
Project Expenditures by Fiscal Year:				
1st Year	2022/23			\$540,000
2nd Year	2023/24			\$50,000
3rd Year	2024/25			\$50,000
4th Year	2025/26			\$50,000
5th Year	2026/27			\$50,000
6th Year	2027/28			\$50,000
Total				\$790,000
Estimate of Completion Date:				Continual
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$60,425	\$200,000	\$60,425	\$200,000	
Source of Funds				
General or Current Revenue Sources:				\$0
Borrowed Funds [Bonds, Notes & Leases]:				\$0
Other Funding Sources:				\$0
Grants & Donations: Possible ARPA funding				\$340,000
Trust or Agency Funds:				\$0
Prior Years' Funding:				\$200,000
Total Funding:				\$540,000
Ramifications if this Project is not Authorized Both Engineering and Front Entrance have steps failing. ADA elevator replacement. IT remodel. Continuation of flooring replacement (air quality).				

Project # DPW #5	Department / Board Public Works	00200710	Project Name Pavement Management	57002
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Description or Purpose
Continuation of a Previously Authorized Project: Repair and maintain sidewalks, curbing and road surfaces via stone seal, micro-pave, crackfill and/or repave/reconstruct existing roads.

New Program:	<input type="checkbox"/>
Continuation of a Previously Authorized Project:	<input checked="" type="checkbox"/>

Estimated Cost of Project: **\$3,900,000**

Project Expenditures by Fiscal Year:			
1st Year	2022/23	\$400,000
2nd Year	2023/24	\$700,000
3rd Year	2024/25	\$700,000
4th Year	2025/26	\$700,000
5th Year	2026/27	\$700,000
6th Year	2027/28	\$700,000
Total		\$3,900,000

Estimate of Completion Date: Continual

Project History			
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$548,260	\$350,000	\$898,260	\$0

Source of Funds	Dept	Manager
General or Current Revenue Sources:	\$700,000	\$400,000
Borrowed Funds [Bonds, Notes & Leases]:		\$0
Other Funding Sources:		\$0
Grants & Donations:		\$0
Trust or Agency Funds:		\$0
Prior Years' Funding:		\$0
Total Funding:		\$400,000

Ramifications if this Project is not Authorized

Project # DPW #6	Department / Board Public Works	0020710	Project Name Equipment Replacement	57071
Description or Purpose Forklift \$35,000 & 24" pavement planer \$25,000				
New Program:			<input type="checkbox"/>	
Continuation of a Previously Authorized Project:			<input checked="" type="checkbox"/>	
Estimated Cost of Project:				\$560,000
Project Expenditures by Fiscal Year:				
1st Year	2022/23	\$60,000
2nd Year	2023/24	\$100,000
3rd Year	2024/25	\$100,000
4th Year	2025/26	\$100,000
5th Year	2026/27	\$100,000
6th Year	2027/28	\$100,000
Total		\$560,000
Estimate of Completion Date:				Continual
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$20,496	\$270,000	\$290,496	\$0	
Source of Funds				
General or Current Revenue Sources:			\$60,000	
Borrowed Funds [Bonds, Notes & Leases]:			\$0	
Other Funding Sources:			\$0	
Grants & Donations:			\$0	
Trust or Agency Funds:			\$0	
Prior Years' Funding:			\$0	
Total Funding:				\$60,000
Ramifications if this Project is not Authorized				

Project # DPW #7	Department / Board Public Works	0020710	Project Name 57522	Vehicle Replacement
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Description or Purpose
Pick up w/ service body & plow \$65,000. Swaploader w/ plow \$120,000 in keeping with the vehicle replacement schedule

New Program:

Continuation of a Previously Authorized Project:

Estimated Cost of Project: **\$655,000**

Project Expenditures by Fiscal Year:				
1st Year	2022/23	\$185,000
2nd Year	2023/24	\$230,000
3rd Year	2024/25	\$240,000
4th Year	2025/26	\$0
5th Year	2026/27	\$0
6th Year	2027/28	\$0
Total		\$655,000

Estimate of Completion Date: Continual

Project History			
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$43,232	\$160,000	\$203,232	\$0

Source of Funds	
General or Current Revenue Sources:	\$185,000
Borrowed Funds [Bonds, Notes & Leases]:	\$0
Other Funding Sources:	\$0
Grants & Donations:	\$0
Trust or Agency Funds:	\$0
Prior Years' Funding:	\$0
Total Funding:	\$185,000

Ramifications if this Project is not Authorized

Project # DPW #8	Department / Board Public Works	00200710	Project Name 57520	Town Hall Renovations - HVAC
Description or Purpose Continuing effort for upgrades and preservation of Town Hall. This project will support the installation of HVAC in Town Council Chambers. This will provide a safe and healthy meeting room for meetings				
New Program:		<input type="checkbox"/>		
Continuation of a Previously Authorized Project:		<input checked="" type="checkbox"/>		
Estimated Cost of Project:				\$550,000
Project Expenditures by Fiscal Year:				
1st Year	2022/23	\$550,000
2nd Year	2023/24	\$0
3rd Year	2024/25	\$0
4th Year	2025/26	\$0
5th Year	2026/27	\$0
6th Year	2027/28	\$0
Total		\$550,000
Estimate of Completion Date:				Continual
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$0	\$0	\$0	
Source of Funds				
General or Current Revenue Sources:		\$0
Borrowed Funds [Bonds, Notes & Leases]:		\$0
Other Funding Sources:		\$0
Grants & Donations:		Possible ARPA funding	\$550,000
Trust or Agency Funds:		\$0
Prior Years' Funding:		\$0
Total Funding:				\$550,000
Ramifications if this Project is not Authorized				

Project # DPW #9	Department / Board Public Works (Comm Dev)	00200710	Project Name Town Hall Renovations - Board Room Repairs	57520
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Description or Purpose
Renovation of the two board rooms to remove the wall between them and replace with a moveable wall that will allow for use as a single large room or 2 smaller rooms. This will provide additional space for social distancing. Incorporate HVAC improvements and computer access for presentation and audio visual access.

New Program:
Continuation of a Previously Authorized Project:

Estimated Cost of Project: **\$45,000**

Project Expenditures by Fiscal Year:				
1st Year	2022/23	\$45,000
2nd Year	2023/24	\$0
3rd Year	2024/25	\$0
4th Year	2025/26	\$0
5th Year	2026/27	\$0
6th Year	2027/28	\$0
Total		\$45,000

Estimate of Completion Date: Continual

Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$0	\$0	\$0	

Source of Funds				
General or Current Revenue Sources:	\$0
Borrowed Funds [Bonds, Notes & Leases]:	\$0
Other Funding Sources:	\$0
Grants & Donations:	Possible ARPA funding	\$45,000
Trust or Agency Funds:	\$0
Prior Years' Funding:	\$0
Total Funding:	\$45,000

Ramifications if this Project is not Authorized
The Board Room has been over capacity for hearings of the Zoning Board and Planning Board on many occasions in the past 10 years. Since the COVID pandemic occurred it has been imperative to provide social distancing to a standard this room cannot provide. For both reasons it is appropriate for the Boards to have a larger space in which to conduct their hearings. Some of these improvements will also enhance the use of this room as the Emergency Operations Center .

Department / Board:

Parks and Recreation 00200810

Capital Improvement Program by Fiscal Years

Project #	Project Name		Fiscal Year					Total	
			2022/23	2023/24	2024/25	2025/26	2026/27		2027/28
Park #1	Landscape Trees	57031	\$1,000	\$1,000	\$1,000	\$0	\$0	\$0	\$3,000
Park #2	Vehicle Replacement	57522	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Park #3	Lighting Replacement	57032	\$72,255	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$122,255
Park #4	Court Resurfacing	57035	\$60,000	\$140,000	\$140,000	\$20,000	\$20,000	\$20,000	\$400,000
Park #5	Park Rehabilitation	57030	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$150,000
Park #6	Equipment Replacement	57071	\$30,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$155,000
Park #7	Fence Replacement	57033	\$20,940	\$140,000	\$25,000	\$25,000	\$25,000	\$25,000	\$260,940
Park #8	Building Renovations for Parks	57025	\$22,079	\$75,000	\$50,000	\$50,000	\$50,000	\$50,000	\$297,079
Park #9	Camp Renovations	57034	\$118,870	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$243,870
Parks #10	Canonchet Linear Park	57036	\$400,000	\$100,000	\$100,000	\$0	\$0	\$0	\$600,000
			\$750,144	\$591,000	\$451,000	\$230,000	\$230,000	\$230,000	\$2,482,144

Capital Improvement Program by Funding Sources

Project #	Project Name		General or Current Revenue Sources	Borrowed Funds	Other Funding Sources	Grants & Donations	Trust or Agency Funds	Prior Year's Funding	Total
Park #2	Vehicle Replacement	57522	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Park #3	Lighting Replacement	57032	\$0	\$0	\$0	\$0	\$0	\$72,255	\$72,255
Park #4	Court Resurfacing	57035	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000
Park #5	Park Rehabilitation	57030	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Park #6	Equipment Replacement	57071	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Park #7	Fence Replacement	57033	\$0	\$0	\$0	\$0	\$0	\$20,940	\$20,940
Park #8	Building Renovations for Parks	57025	\$0	\$0	\$0	\$0	\$0	\$22,079	\$22,079
Park #9	Camp Renovations	57034	\$0	\$0	\$0	\$0	\$0	\$118,870	\$118,870
Parks #10	Canonchet Linear Park	57036	\$80,000	\$0	\$0	\$320,000	\$0	\$0	\$400,000
			\$196,000	\$0	\$0	\$320,000	\$0	\$234,144	\$750,144

Project #	Department / Board	00200810	Project Name	57031
Park #1	Parks and Recreation	Landscape Trees		
Description or Purpose				
Annual replacement of landscape trees in parks as required.				
New Program:			<input type="checkbox"/>	
Continuation of a Previously Authorized Project:			<input checked="" type="checkbox"/>	
Estimated Cost of Project:				\$3,000
Project Expenditures by Fiscal Year:				
1st Year	2022/23	\$1,000
2nd Year	2023/24	\$1,000
3rd Year	2024/25	\$1,000
4th Year	2025/26	\$0
5th Year	2026/27	\$0
6th Year	2027/28	\$0
Total		\$3,000
Estimate of Completion Date:				Continual
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$4,295	\$1,000	\$5,295	\$0	
Source of Funds				
General or Current Revenue Sources:			\$1,000	
Borrowed Funds [Bonds, Notes & Leases]:			\$0	
Other Funding Sources:			\$0	
Grants & Donations:			\$0	
Trust or Agency Funds:			\$0	
Prior Years' Funding:			\$0	
Total Funding:				\$1,000
Ramifications if this Project is not Authorized				
This funding provides the Department the ability to replace trees throughout the parks if required due to disease, drought conditions, vandalism, or site conditions.				

Project #	Department / Board	00200810	Project Name	57522
Park #2	Parks and Recreation		Vehicle Replacement	

Description or Purpose
 Replacement schedule for vehicles. For FY 23/24 purchase of new 2022 Chevy Equinox to replace aging Ford Taurus. Cost \$32,000.00. FY 24/25 replace Parks 2003 pickup truck, vehicle 703. Future expenditures to adhere to vehicle replacement schedule.

New Program:

Continuation of a Previously Authorized Project:

Estimated Cost of Project: **\$250,000**

Project Expenditures by Fiscal Year:			
1st Year	2022/23	\$0
2nd Year	2023/24	\$50,000
3rd Year	2024/25	\$50,000
4th Year	2025/26	\$50,000
5th Year	2026/27	\$50,000
6th Year	2027/28	\$50,000
Total		\$250,000

Estimate of Completion Date: **Continual**

Project History			
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$5,234	\$40,000	\$45,234	\$0

Source of Funds	
General or Current Revenue Sources:	\$0
Borrowed Funds [Bonds, Notes & Leases]:	\$0
Other Funding Sources:	\$0
Grants & Donations:	\$0
Trust or Agency Funds:	\$0
Prior Years' Funding:	\$0
Total Funding:	\$0

Ramifications if this Project is not Authorized

Project #	Department / Board	00200810	Project Name	57032
Park #3	Parks and Recreation		Lighting Replacement	

Description or Purpose
 Replace all lights at Sprague Baseball field with LED lights. FY22/23 Funding for emergency repairs for field lighting and replacement of lights and light poles at Sprague Tennis Courts (quote \$150,000) cost budgeted over two fiscal years.

New Program:	<input type="checkbox"/>
Continuation of a Previously Authorized Project:	<input checked="" type="checkbox"/>

Estimated Cost of Project: **\$122,255**

Project Expenditures by Fiscal Year:				
1st Year	2022/23	\$72,255
2nd Year	2023/24	\$10,000
3rd Year	2024/25	\$10,000
4th Year	2025/26	\$10,000
5th Year	2026/27	\$10,000
6th Year	2027/28	\$10,000
Total		\$122,255

Estimate of Completion Date: Continual

Project History			
Balance 6/30/21	Funding FY 22/23	Anticipated expenditure	Projected balance 6/30/22
\$79,255	\$10,000	\$17,000	\$72,255

Source of Funds	Dept	Manager
General or Current Revenue Sources:	\$80,000	\$0
Borrowed Funds [Bonds, Notes & Leases]:	\$0
Other Funding Sources:	\$0
Grants & Donations:	\$0
Trust or Agency Funds:	\$0
Prior Years' Funding:	\$72,255
Total Funding:	\$72,255

Ramifications if this Project is not Authorized
 Decided against removing pole at Gazebo Park and underground utility project. Too costly.

Project # Park #4	Department / Board Parks and Recreation	00200810	Project Name Court Resurfacing	57035
Description or Purpose FY 22/23 Eastward Look Basketball and Mettatumet Basketball Court Resurfacing. FY 23/24 Resurface Sprague Tennis Court, FY 24/25 Resurface Domenic Christofaro Tennis Court. FY25 thru 28 budget for maintenance, repainting, crack repair.				
New Program:			<input type="checkbox"/>	
Continuation of a Previously Authorized Project:			<input checked="" type="checkbox"/>	
Estimated Cost of Project:				\$400,000
Project Expenditures by Fiscal Year:				
1st Year	2022/23			\$60,000
2nd Year	2023/24			\$140,000
3rd Year	2024/25			\$140,000
4th Year	2025/26			\$20,000
5th Year	2026/27			\$20,000
6th Year	2027/28			\$20,000
Total				\$400,000
Estimate of Completion Date:				Continual
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$30,000	\$30,000	\$0	
Source of Funds				
General or Current Revenue Sources:				\$60,000
Borrowed Funds [Bonds, Notes & Leases]:				\$0
Other Funding Sources:				\$0
Grants & Donations:				\$0
Trust or Agency Funds:				\$0
Prior Years' Funding:				\$0
Total Funding:				\$60,000
Ramifications if this Project is not Authorized After FY 24/25 this will complete all tennis, basketball and pickleball courts in town and will put the town in position to have the courts on a seven year painting/minor resurfacing maintenance program avoiding major renovation projects in the future.				

Project #	Department / Board	00200810	Project Name	57030
Park #5	Parks and Recreation		Park Rehabilitation	

Description or Purpose
 FY 22/23 Refurbish older kids playstructure at Sprague Park 20K and identify additional playstructures in need of repair/replacement.

New Program:

Continuation of a Previously Authorized Project:

Estimated Cost of Project: **\$150,000**

Project Expenditures by Fiscal Year:			
1st Year	2022/23	\$25,000
2nd Year	2023/24	\$25,000
3rd Year	2024/25	\$25,000
4th Year	2025/26	\$25,000
5th Year	2026/27	\$25,000
6th Year	2027/28	\$25,000
Total		\$150,000

Estimate of Completion Date: Continual

Project History			
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$91,038	\$80,000	\$171,038	\$0

Source of Funds	Dept	Manager
General or Current Revenue Sources:	\$80,000	\$25,000
Borrowed Funds [Bonds, Notes & Leases]:		\$0
Other Funding Sources:		\$0
Grants & Donations:		\$0
Trust or Agency Funds:		\$0
Prior Years' Funding:		\$0
Total Funding:		\$25,000

Ramifications if this Project is not Authorized

Project # Park #6	Department / Board Park and Recreation	00200810	Project Name Equipment Replacement	57071
Description or Purpose FY22/23 purchase of new Kubota utility tractor, 4WD, hydraulic-shuttle transmission \$60,000. Funding will be 50/50 split between P&R and Beach capital accounts as this tractor can also be used for beach raking. Continue with replacement of aging equipment as needed.				
New Program:		<input type="checkbox"/>		
Continuation of a Previously Authorized Project:		<input checked="" type="checkbox"/>		
Estimated Cost of Project:				\$155,000
Project Expenditures by Fiscal Year:				
1st Year	2022/23	\$30,000
2nd Year	2023/24	\$25,000
3rd Year	2024/25	\$25,000
4th Year	2025/26	\$25,000
5th Year	2026/27	\$25,000
6th Year	2027/28	\$25,000
Total		\$155,000
Estimate of Completion Date:				Continual
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$32,232	\$0	\$34,551	\$0	
Source of Funds				
General or Current Revenue Sources:				\$30,000
Borrowed Funds [Bonds, Notes & Leases]:				\$0
Other Funding Sources:				\$0
Grants & Donations:				\$0
Trust or Agency Funds:				\$0
Prior Years' Funding:				\$0
Total Funding:				\$30,000
Ramifications if this Project is not Authorized				

Project #	Department / Board	00200810	Project Name	57033
Park #7	Parks and Recreation		Fence Replacement	
Description or Purpose				
Repair and replace fencing throughout park system as required for public safety. FY22/23: Complete Black Vinyl Chain Link Fencing project at Sprague Baseball Field. FY23/24: Complete Black Vinyl Chain Link Fencing at George "C" Little League Field.				
New Program:			<input type="checkbox"/>	
Continuation of a Previously Authorized Project:			<input checked="" type="checkbox"/>	
Estimated Cost of Project:				\$260,940
Project Expenditures by Fiscal Year:				
1st Year	2022/23			\$20,940
2nd Year	2023/24			\$140,000
3rd Year	2024/25			\$25,000
4th Year	2025/26			\$25,000
5th Year	2026/27			\$25,000
6th Year	2027/28			\$25,000
Total				\$260,940
Estimate of Completion Date:				Continual
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$50,000	\$36,640	\$65,700	\$20,940	
Source of Funds		Dept	Manager	
General or Current Revenue Sources:		\$80,000		\$0
Borrowed Funds [Bonds, Notes & Leases]:				\$0
Other Funding Sources:				\$0
Grants & Donations:				\$0
Trust or Agency Funds:				\$0
Prior Years' Funding:				\$20,940
Total Funding:				\$20,940
Ramifications if this Project is not Authorized				
Fence replacement plan started with replacing the backstops first and then the outfield fencing in one park every year on a safety/priority basis. Priority in FY21/22 is the protection of staff and equipment with installation of 30' protective netting (safety priority). Project approved and pending \$63,200. Did not receive FEMA reimbursement for damaged fence at Sprague Park due to Hurricane Henri. \$2500 deductible.				

Project #	Department / Board	00200810	Project Name	57025
Park #8	Parks and Recreation		Building Renovations for Parks	

Description or Purpose
 Roll over balance of \$22,079.00 from Community Center project for this new line item. Budget for building renovations throught Parks to include but not limited to new flooring at Parks restrooms.

New Program:

Continuation of a Previously Authorized Project:

Estimated Cost of Project: **\$297,079**

Project Expenditures by Fiscal Year:			
1st Year	2022/23	\$22,079
2nd Year	2023/24	\$75,000
3rd Year	2024/25	\$50,000
4th Year	2025/26	\$50,000
5th Year	2026/27	\$50,000
6th Year	2027/28	\$50,000
Total		\$297,079

Estimate of Completion Date: Continual

Project History			
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$84,829	\$0	\$62,750	\$22,079

Source of Funds	Dept	Manager
General or Current Revenue Sources:	\$50,000	\$0
Borrowed Funds [Bonds, Notes & Leases]:	\$0
Other Funding Sources:	\$0
Grants & Donations:	\$0
Trust or Agency Funds:	\$0
Prior Years' Funding:	\$22,079
Total Funding:	\$22,079

Ramifications if this Project is not Authorized

Project #	Department / Board	00200810	Project Name	57034
Park #9	Parks and Recreation	Camp Renovations		
Description or Purpose				
FY 22/23 Phase III of Recreation Building rehab install HVAC for year round use and to provide safe air quality in accordance with new guidance as a result of Covid-19 continuing pandemic.				
New Program:		<input type="checkbox"/>		
Continuation of a Previously Authorized Project:		<input checked="" type="checkbox"/>		
Estimated Cost of Project:				\$243,870
Project Expenditures by Fiscal Year:				
1st Year	2022/23			\$118,870
2nd Year	2023/24			\$25,000
3rd Year	2024/25			\$25,000
4th Year	2025/26			\$25,000
5th Year	2026/27			\$25,000
6th Year	2027/28			\$25,000
Total				\$243,870
Estimate of Completion Date:				Continual
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$20,870	\$98,000	\$118,870	\$118,870	
Source of Funds				
General or Current Revenue Sources:				\$0
Borrowed Funds [Bonds, Notes & Leases]:				\$0
Other Funding Sources:				\$0
Grants & Donations:				\$0
Trust or Agency Funds:				\$0
Prior Years' Funding:				\$118,870
Total Funding:				\$118,870
Ramifications if this Project is not Authorized				
The Recreation Building is a 4,213 square foot building within the camp at 170 Clarke Road that serves a vacation and summer camp serving 100 children or more per week. This building if heated has the potential to provide indoor year round recreational opportunities to the community for all ages. The Clarke Center is a multi-use building that serves the camp and as a special events center, heating this building would enhance the potential year round.				

Project # Parks #10	Department / Board Parks and Recreation	00200810	Project Name Canonchet Linear Park	57036
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Description or Purpose
 FY21/22 Master Plan to be developed in 2021 for first phase construction in FY22/23. December 2021 applied for DEM Open Space Grant of \$400,000 for this project (20% match required). There are 5 Phases of this project. The estimated cost for Phase 1a, 1b, and 2 which include a Shade Pavilion, Lake Canonchet Path, Fishing Pier, and Anne Hoxsie Lane improvements is \$600,000.

New Program:	<input type="checkbox"/>
Continuation of a Previously Authorized Project:	<input checked="" type="checkbox"/>

Estimated Cost of Project: **\$320,000**

Project Expenditures by Fiscal Year:				
1st Year	2022/23	\$400,000
2nd Year	2023/24	\$100,000
3rd Year	2024/25	\$100,000
4th Year	2025/26	\$0
5th Year	2026/27	\$0
6th Year	2027/28	\$0
Total		\$600,000

Estimate of Completion Date:

Project History			
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$0	\$0	\$0	\$0

Source of Funds				
General or Current Revenue Sources:	\$80,000
Borrowed Funds [Bonds, Notes & Leases]:	\$0
Other Funding Sources:	\$0
Grants & Donations:	Possible DEM Open Space Grant	\$320,000
Trust or Agency Funds:	\$0
Prior Years' Funding:	\$0
Total Funding:	\$400,000

Ramifications if this Project is not Authorized

Department / Board:

Towers - Library

Capital Improvement Program by Fiscal Years

Project #	Project Name		Fiscal Year						Total
			2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	
Library #1	New Building/Renovation	56140	\$6,000,000	\$0	\$0	\$0	\$0	\$0	\$6,000,000
Library #2	New Building-Replacement Windows	50613	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Library #3	New Library Project	56140	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$1,500,000
Towers #1	Building Renovations	50854	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000
			\$7,550,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$7,800,000

Capital Improvement Program by Funding Sources

Project #	Project Name		General or	Borrowed	Other	Grants &	Trust or	Prior Year's	Total
			Current Revenue Sources	Funds	Funding Sources	Donations	Agency Funds	Funding	
Library #1	New Building/Renovation	56140	\$0	\$3,400,000	\$0	\$2,600,000	\$0	\$0	\$6,000,000
Library #2	New Building-Replacement Windows	50613	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Library #3	New Library Project	56140	\$0	\$0	\$0	\$1,500,000	\$0	\$0	\$1,500,000
Towers #1	Building Renovations	50854	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
			\$50,000	\$3,400,000	\$0	\$4,100,000	\$0	\$0	\$7,550,000

Project # Library #1	Department / Board Library	0042800	Project Name New Building/Renovation	56140
Description or Purpose Design and Construction costs related to the renovations to the new library location/building.				
New Program:			<input type="checkbox"/>	
Continuation of a Previously Authorized Project:			<input checked="" type="checkbox"/>	
Estimated Cost of Project:				\$6,000,000
Project Expenditures by Fiscal Year:				
1st Year	2021/22	\$6,000,000
2nd Year	2022/23	\$0
3rd Year	2023/24	\$0
4th Year	2024/25	\$0
5th Year	2025/26	\$0
6th Year	2026/27	\$0
Total				\$6,000,000
Estimate of Completion Date:				Continual
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$50,000		\$50,000	\$0	
Source of Funds				
General or Current Revenue Sources:				\$0
Borrowed Funds [Bonds, Notes & Leases]:				\$3,400,000
Other Funding Sources:				\$0
Grants & Donations:		Fund raising & Possible Champlin Found. grant		\$2,600,000
Trust or Agency Funds:				\$0
Prior Years' Funding:				\$0
Total Funding:				\$6,000,000
Ramifications if this Project is not Authorized				

Project # Library #2	Department / Board Library	0023	Project Name New Building-Replacement Windows	50613
Description or Purpose Replace the windows/skylight in the new building (older windows & need replacing to be more efficient and bring in more light).				
New Program:		<input type="checkbox"/>		
Continuation of a Previously Authorized Project:		<input checked="" type="checkbox"/>		
Estimated Cost of Project:				\$0
Project Expenditures by Fiscal Year:				
1st Year	2021/22	\$0
2nd Year	2022/23	\$0
3rd Year	2023/24	\$0
4th Year	2024/25	\$0
5th Year	2025/26	\$0
6th Year	2026/27	\$0
Total				\$0
Estimate of Completion Date:				Summer 2023
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0		\$0	\$0	
Source of Funds				
General or Current Revenue Sources:		Library	TC	
		\$100,000		\$0
Borrowed Funds [Bonds, Notes & Leases]:				\$0
Other Funding Sources:				\$0
Grants & Donations:				\$0
Trust or Agency Funds:				\$0
Prior Years' Funding:				\$0
Total Funding:				\$0
Ramifications if this Project is not Authorized				

Project #2	Department / Board	0042800	Project Name	56140
Library #3		Library	New Library Project	

Description or Purpose
 New Library Project: Additional funds needed due to increase in the cost of library project (delays and material costs as well as other factors)

New Program: X
 Continuation of a Previously Authorized Project: □

Estimated Cost of Project: **\$1,500,000**

Project Expenditures by Fiscal Year:			
1st Year	2022-23	\$1,500,000
2nd Year	2023/24	\$0
3rd Year	2024/25	\$0
4th Year	2025/26	\$0
5th Year	2026/27	\$0
6th Year	2027/28	\$0
Total			\$1,500,000

Estimate of Completion Date or Date of Purchase: **October 2023**

Project History			
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$0	\$0	\$0	\$0

Source of Funds			
General or Current Revenue Sources:		\$0
Borrowing, Bonds, Leases, etc.		\$0
Other Funding Sources:		\$0
Grants & Donations:	Possible ARPA funding	\$1,500,000
Trust or Agency Funds:		\$0
Prior Years' Funding:		\$0
Total Funding:		\$1,500,000

Ramifications if this Project is not Authorized

Project # Towers #1	Department / Board Towers	0001900	Project Name Building Renovations	50854
Description or Purpose Annual Town contribution for the Capital repairs to the Towers. Funding is through a direct obligation Transfer to the Towers from the General Fund				
New Program:		<input type="checkbox"/>		
Continuation of a Previously Authorized Project:		<input checked="" type="checkbox"/>		
Estimated Cost of Project:				\$300,000
Project Expenditures by Fiscal Year:				
1st Year	2021/22	\$50,000
2nd Year	2022/23	\$50,000
3rd Year	2023/24	\$50,000
4th Year	2024/25	\$50,000
5th Year	2025/26	\$50,000
6th Year	2026/27	\$50,000
Total				\$300,000
Estimate of Completion Date:				Continual
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$50,000	\$50,000	\$0	
Source of Funds				
General or Current Revenue Sources:			\$50,000	
Borrowed Funds [Bonds, Notes & Leases]:			\$0	
Other Funding Sources:			\$0	
Grants & Donations:			\$0	
Trust or Agency Funds:			\$0	
Prior Years' Funding:			\$0	
Total Funding:				\$50,000
Ramifications if this Project is not Authorized				

Department / Board:

Water

Capital Improvement Program by Fiscal Years

Project #	Project Name		Fiscal Year					Total	
			2022/23	2023/24	2024/25	2025/26	2026/27		2027/28
Water #1	Water Main Replacement Program	50651	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$120,000
Water #2	Hydrant Replacement Program	50655	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$54,000
Water #3	General System Improvements	50704	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$600,000
Water #4	Radio Read Hardware upgrade Program	50648	\$1,400,000	\$0	\$0	\$0	\$0	\$0	\$1,400,000
Water #5	Water Meter Replacement Program	50654	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$90,000
Water #6	New Services	50614	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$120,000
Water #7	Master Meter Replacement Program	50656	\$0	\$0	\$0	\$15,000	\$0	\$0	\$15,000
Water #8	Building and Tank Improvements Program	50613	\$1,965,000	\$0	\$90,000	\$45,000	\$45,000	\$30,000	\$2,175,000
			\$3,529,000	\$164,000	\$254,000	\$224,000	\$209,000	\$194,000	\$4,574,000

Capital Improvement Program by Funding Sources

Project #	Project Name		General or Current Revenue Sources	Borrowed Funds	Other Funding Sources	Grants & Donations	Trust or Agency Funds	Prior Year's Funding	Total
Water #2	Hydrant Replacement Program	50655	\$9,000	\$0	\$0	\$0	\$0	\$0	\$9,000
Water #3	General System Improvements	50704	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Water #4	Radio Read Hardware upgrade Program	50648	\$0	\$0	\$0	\$1,400,000	\$0	\$0	\$1,400,000
Water #5	Water Meter Replacement Program	50654	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
Water #6	New Services	50614	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Water #7	Master Meter Replacement Program	50656	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water #8	Building and Tank Improvements Program	50613	\$0	\$0	\$0	\$1,965,000	\$0	\$0	\$1,965,000
			\$164,000	\$0	\$0	\$3,365,000	\$0	\$0	\$3,529,000

Project # Water #1	Department / Board Water	0030	Project Name Water Main Replacement Program	50651
Description or Purpose Replacement of water mains that are undersized or have reached the end of their useful life. Looping of dead end systems to improve water quality and pressure. Annual set aside				
New Program:			<input type="checkbox"/>	
Continuation of a Previously Authorized Project:			<input checked="" type="checkbox"/>	
Estimated Cost of Project:				\$120,000
Project Expenditures by Fiscal Year:				
1st Year	2022/23	\$20,000
2nd Year	2023/24	\$20,000
3rd Year	2024/25	\$20,000
4th Year	2025/26	\$20,000
5th Year	2026/27	\$20,000
6th Year	2027/28	\$20,000
Total		\$120,000
Estimate of Completion Date:				Continual
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$20,000	\$20,000	\$0	
Source of Funds				
General or Current Revenue Sources:				\$20,000
Borrowed Funds [Bonds, Notes & Leases]:				\$0
Other Funding Sources:				\$0
Grants & Donations:				\$0
Trust or Agency Funds:				\$0
Prior Years' Funding:				\$0
Total Funding:				\$20,000
Ramifications if this Project is not Authorized				
Finance Note: Enterprise Fund carryover not necessary.				

Project # Water #2	Department / Board Water	0030	Project Name Hydrant Replacement Program	50655
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Description or Purpose
Scheduled replacement of hydrants throughout the Town; addition of new hydrants to improve fire protection - program coordinated with ISO. Annual set aside

New Program:

Continuation of a Previously Authorized Project:

Estimated Cost of Project: **\$54,000**

Project Expenditures by Fiscal Year:

1st Year	2022/23	\$9,000
2nd Year	2023/24	\$9,000
3rd Year	2024/25	\$9,000
4th Year	2025/26	\$9,000
5th Year	2026/27	\$9,000
6th Year	2027/28	\$9,000
Total		\$54,000

Estimate of Completion Date: **Continual**

Project History

Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$0	\$9,000	\$9,000	\$0

Source of Funds

General or Current Revenue Sources:	\$9,000
Borrowed Funds [Bonds, Notes & Leases]:	\$0
Other Funding Sources:	\$0
Grants & Donations:	\$0
Trust or Agency Funds:	\$0
Prior Years' Funding:	\$0
Total Funding:	\$9,000

Ramifications if this Project is not Authorized
Finance Note: Enterprise Fund carryforward not necessary.

Project # Water #3	Department / Board Water	0030	Project Name General System Improvements	50704
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Description or Purpose
Annual reserve fund for general system improvements not specifically identified in the CIP. *Cumulative appropriation with additional funding when deemed necessary during the Annual budget process as this is allows for monitoring of the current year expenditures.

New Program:

Continuation of a Previously Authorized Project:

Estimated Cost of Project: **\$600,000**

Project Expenditures by Fiscal Year:			
1st Year	2022/23	\$100,000
2nd Year	2023/24	\$100,000
3rd Year	2024/25	\$100,000
4th Year	2025/26	\$100,000
5th Year	2026/27	\$100,000
6th Year	2027/28	\$100,000
Total		\$600,000

Estimate of Completion Date: Continual

Project History			
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$0	\$100,000	\$100,000	\$0

Source of Funds	
General or Current Revenue Sources:	\$100,000
Borrowed Funds [Bonds, Notes & Leases]:	\$0
Other Funding Sources:	\$0
Grants & Donations:	\$0
Trust or Agency Funds:	\$0
Prior Years' Funding:	\$0
Total Funding:	\$100,000

Ramifications if this Project is not Authorized
Finance Note: Enterprise Fund carryforward not necessary.

Project # Water #4	Department / Board Water	0030	Project Name Radio Read Hardware upgrade Program	50648
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Description or Purpose
Replacement and/or upgrade of radio read meter reading program - 2 options exist; replace in kind with new meters and ERTs, or upgrade to a fixed network system. The prices are comparable, but the advantages to upgrading to a fixed network system are numerous.

New Program:

Continuation of a Previously Authorized Project:

Estimated Cost of Project: **\$1,400,000**

Project Expenditures by Fiscal Year:			
1st Year	2022/23	\$1,400,000
2nd Year	2023/24	\$0
3rd Year	2024/25	\$0
4th Year	2025/26	\$0
5th Year	2026/27	\$0
6th Year	2027/28	\$0
Total		\$1,400,000

Estimate of Completion Date: Continual

Project History			
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$1,400,000	\$0	\$0	\$1,400,000

Source of Funds			
General or Current Revenue Sources:		\$0
Borrowed Funds [Bonds, Notes & Leases]:		\$0
Other Funding Sources:		\$0
Grants & Donations:	Possible ARPA funding	\$1,400,000
Trust or Agency Funds:		\$0
Prior Years' Funding:		\$0
Total Funding:		\$1,400,000

Ramifications if this Project is not Authorized

Replenishment of fund balance has not been determined (i.e. one time assessment, partially fund from balance, etc). Propose ARPA funds for this project to reduce impact to rate payers.

Project # Water #5	Department / Board Water	0030	Project Name Water Meter Replacement Program	50654
Description or Purpose Purchase of replacement of damaged meters. Annual set aside				
New Program:			<input type="checkbox"/>	
Continuation of a Previously Authorized Project:			<input checked="" type="checkbox"/>	
Estimated Cost of Project:				\$90,000
Project Expenditures by Fiscal Year:				
1st Year	2022/23	\$15,000
2nd Year	2023/24	\$15,000
3rd Year	2024/25	\$15,000
4th Year	2025/26	\$15,000
5th Year	2026/27	\$15,000
6th Year	2027/28	\$15,000
Total		\$90,000
Estimate of Completion Date:				Continual
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$15,000	\$15,000	\$0	
Source of Funds				
General or Current Revenue Sources:				\$15,000
Borrowed Funds [Bonds, Notes & Leases]:				\$0
Other Funding Sources:				\$0
Grants & Donations:				\$0
Trust or Agency Funds:				\$0
Prior Years' Funding:				\$0
Total Funding:				\$15,000
Ramifications if this Project is not Authorized				
Finance Note: Enterprise Fund carryover not necessary.				

Project # Water #6	Department / Board Water	0030	Project Name New Services	50614
Description or Purpose Purchase of individual meters for new services; replacement of damaged meters. Partially a pass-through account (meters for new services). Annual set aside				
New Program:			<input type="checkbox"/>	
Continuation of a Previously Authorized Project:			<input checked="" type="checkbox"/>	
Estimated Cost of Project:				\$120,000
Project Expenditures by Fiscal Year:				
1st Year	2022/23		\$20,000
2nd Year	2023/24		\$20,000
3rd Year	2024/25		\$20,000
4th Year	2025/26		\$20,000
5th Year	2026/27		\$20,000
6th Year	2027/28		\$20,000
Total			\$120,000
Estimate of Completion Date:				Continual
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$40,000	\$40,000	\$0	
Source of Funds				
General or Current Revenue Sources:				\$20,000
Borrowed Funds [Bonds, Notes & Leases]:				\$0
Other Funding Sources:				\$0
Grants & Donations:				\$0
Trust or Agency Funds:				\$0
Prior Years' Funding:				\$0
Total Funding:				\$20,000
Ramifications if this Project is not Authorized				
Finance Note: Enterprise Fund carryover not necessary.				

Project # Water #7	Department / Board Water	0030	Project Name Master Meter Replacement Program	50656
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Description or Purpose
 Periodic replacement of master meters at interconnection points with North Kingstown and Suez. Funds budgeted based on anticipated equipment replacement schedule.

New Program:

Continuation of a Previously Authorized Project:

Estimated Cost of Project: **\$15,000**

Project Expenditures by Fiscal Year:			
1st Year	2022/23	\$0
2nd Year	2023/24	\$0
3rd Year	2024/25	\$0
4th Year	2025/26	\$15,000
5th Year	2026/27	\$0
6th Year	2027/28	\$0
Total		\$15,000

Estimate of Completion Date: Continual

Project History			
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$0	\$0	\$0	\$0

Source of Funds	
General or Current Revenue Sources:	\$0
Borrowed Funds [Bonds, Notes & Leases]:	\$0
Other Funding Sources:	\$0
Grants & Donations:	\$0
Trust or Agency Funds:	\$0
Prior Years' Funding:	\$0
Total Funding:	\$0

Ramifications if this Project is not Authorized
 Finance Note: Enterprise Fund carryover not necessary.

Project #	Department / Board	0030	Project Name	50613
Water #8	Water		Building and Tank Improvements Program	

Description or Purpose
 Upgrade and improvements to divisional buildings (Kinney Ave Vehicle Garage, Point Judith Vehicle garage, Point Judith Booster Station) and Elevated Storage Tanks (Point Judith, Kinney Ave, North End) Including Chlorine Injection Stations. On-going project. FY22/23 budget reflects possible projects being evaluated under the water system hydraulic model project.

New Program:	<input type="checkbox"/>
Continuation of a Previously Authorized Project:	<input checked="" type="checkbox"/>

Estimated Cost of Project: **\$2,175,000**

Project Expenditures by Fiscal Year:				
1st Year	2022/23	\$1,965,000
2nd Year	2023/24	\$0
3rd Year	2024/25	\$90,000
4th Year	2025/26	\$45,000
5th Year	2026/27	\$45,000
6th Year	2027/28	\$30,000
Total		\$2,175,000

Estimate of Completion Date: Continual

Project History			
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$179,090	\$275,484	\$454,574	\$0

Source of Funds				
General or Current Revenue Sources:	\$0
Borrowed Funds [Bonds, Notes & Leases]:	\$0
Other Funding Sources:	\$0
Grants & Donations:	Possible ARPA funding	\$1,965,000
Trust or Agency Funds:	\$0
Prior Years' Funding:	\$0
Total Funding:	\$1,965,000

Ramifications if this Project is not Authorized

Department / Board:

Wastewater

Capital Improvement Program by Fiscal Years

Project #	Project Name		Fiscal Year					Total	
			2022/23	2023/24	2024/25	2025/26	2026/27		2027/28
WWater #1	Regional WWTF	50629	\$119,224	\$134,970	\$98,978	\$60,736	\$76,483	\$139,469	\$629,860
WWater #2	Scarborough WWTF	50617	\$2,500,000	\$2,100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$5,000,000
WWater #3	Pump Station Upgrades	50628	\$830,000	\$430,000	\$256,000	\$160,000	\$285,000	\$260,000	\$2,221,000
WWater #4	North Interceptor Access Road	50626	\$0	\$0	\$0	\$100,000	\$0	\$0	\$100,000
WWater #5	Sand Hill Cove I/I Removal	50631	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
WWater #6	Pier Area I/I Removal	50630	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
WWater #7	General System Improvements	50704	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$600,000
WWater #8	Scarborough WWTF Outfall Restoration	50617	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$1,500,000
			\$5,224,224	\$2,764,970	\$554,978	\$520,736	\$561,483	\$599,469	\$10,225,860

Capital Improvement Program by Funding Sources

Project #	Project Name		General or Current Revenue Sources	Borrowed Funds	Other Funding Sources	Grants & Donations	Trust or Agency Funds	Prior Year's Funding	Total
WWater #2	Scarborough WWTF	50617	\$0	\$625,000	\$625,000	\$1,250,000	\$0	\$0	\$2,500,000
WWater #3	Pump Station Upgrades	50628	\$0	\$0	\$0	\$830,000	\$0	\$0	\$830,000
WWater #4	North Interceptor Access Road	50626	\$0	\$0	\$0	\$0	\$0	\$0	\$0
WWater #5	Sand Hill Cove I/I Removal	50631	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
WWater #6	Pier Area I/I Removal	50630	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
WWater #7	General System Improvements	50704	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
WWater #8	Scarborough WWTF Outfall Restoration	50617	\$0	\$0	\$0	\$1,500,000	\$0	\$0	\$1,500,000
			\$394,224	\$625,000	\$625,000	\$3,580,000	\$0	\$0	\$5,224,224

Project # WWater #1	Department / Board Wastewater	0032	Project Name Regional WWTF	50629
Description or Purpose Upgrades and enhancements at the Regional WWTF shared by URI, South Kingstown, and Narragansett. Narragansett's share of the expense is 44.99% of the total projected Capital improvements based on contributory flow. On-going project				
New Program:			<input type="checkbox"/>	
Continuation of a Previously Authorized Project:			<input checked="" type="checkbox"/>	
Estimated Cost of Project:				\$629,860
Project Expenditures by Fiscal Year:				
1st Year	2022/23			\$119,224
2nd Year	2023/24			\$134,970
3rd Year	2024/25			\$98,978
4th Year	2025/26			\$60,736
5th Year	2026/27			\$76,483
6th Year	2027/28			\$139,469
Total				\$629,860
Estimate of Completion Date:				Continual
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$66,810	\$1,314,405	\$0	
Source of Funds				
General or Current Revenue Sources:				\$119,224
Borrowed Funds [Bonds, Notes & Leases]:				\$0
Other Funding Sources:				\$0
Grants & Donations:				\$0
Trust or Agency Funds:				\$0
Prior Years' Funding:				\$0
Total Funding:				\$119,224
Ramifications if this Project is not Authorized				

Project # WWater #2	Department / Board Wastewater	0032	Project Name Scarborough WWTF	50617
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Description or Purpose
 Upgrades and enhancements to the Scarborough WWTF for increased efficiency and asset protection. FY22/23 projects solids handling air scrubbing system, plant water pump VFDs, main plant generator, miscellaneous upgrades, and restoration of rock groin/jetty. \$625k RIDEM grant award for groin/jetty project requires \$625k RIIFB loan for matching funds, propose ARPA funds for shortfall and cost escalation. FY23/24 projects solids handling system upgrade and submerged outfall trench restoration, propose ARPA funds for outfall trench restoration. On-going project.

New Program:	<input type="checkbox"/>
Continuation of a Previously Authorized Project:	<input checked="" type="checkbox"/>

Estimated Cost of Project: **\$5,000,000**

Project Expenditures by Fiscal Year:			
1st Year	2022/23	\$2,500,000
2nd Year	2023/24	\$2,100,000
3rd Year	2024/25	\$100,000
4th Year	2025/26	\$100,000
5th Year	2026/27	\$100,000
6th Year	2027/28	\$100,000
Total		\$5,000,000

Estimate of Completion Date: Continual

Project History			
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$1,513,471	\$475,279	\$1,988,750	\$0

Source of Funds			
General or Current Revenue Sources:		\$0
Borrowed Funds [Bonds, Notes & Leases]:	RI Infrastructure Bank		\$625,000
Other Funding Sources:	Grant from RIEMA/Fed	\$625,000
Grants & Donations:	Possible ARPA funding	\$1,250,000
Trust or Agency Funds:		\$0
Prior Years' Funding:		\$0
Total Funding:		\$2,500,000

Ramifications if this Project is not Authorized

Project # WWater #3	Department / Board Wastewater	0032	Project Name Pump Station Upgrades	50628
Description or Purpose Upgrades (replacement motors, pumps, controls, building improvements) at our 19 remote pump stations. FY22/23 projects miscellaneous motor and control upgrades, Galilee pump station upgrade, reconstruction of Sprague Bridge pump station buried external discharge force main, propose ARPA funds for Galilee and Sprague Bridge projects. On-going project.				
New Program:		<input type="checkbox"/>		
Continuation of a Previously Authorized Project:		<input checked="" type="checkbox"/>		
Estimated Cost of Project:				\$2,221,000
Project Expenditures by Fiscal Year:				
1st Year	2022/23	\$830,000
2nd Year	2023/24	\$430,000
3rd Year	2024/25	\$256,000
4th Year	2025/26	\$160,000
5th Year	2026/27	\$285,000
6th Year	2027/28	\$260,000
Total		\$2,221,000
Estimate of Completion Date:				Continual
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$630,965	\$327,939	\$958,904	\$0	
Source of Funds				
General or Current Revenue Sources:				\$0
Borrowed Funds [Bonds, Notes & Leases]:				\$0
Other Funding Sources:				\$0
Grants & Donations: Possible ARPA funding				\$830,000
Trust or Agency Funds:				\$0
Prior Years' Funding:				\$0
Total Funding:				\$830,000
Ramifications if this Project is not Authorized				

Project #	Department / Board	0032	Project Name	50626
WWater #4	Wastewater		North Interceptor Access Road	

Description or Purpose
 Development of access road from Sprague Bridge to Mettatuxet for improved maintenance and response on the North End Interceptor. Fiscal Year Allowance

Continuation of a Previously Authorized Project:

Estimated Cost of Project: **\$100,000**

Project Expenditures by Fiscal Year:			
1st Year	2022/23	\$0
2nd Year	2023/24	\$0
3rd Year	2024/25	\$0
4th Year	2025/26	\$100,000
5th Year	2026/27	\$0
6th Year	2027/28	\$0
Total		\$100,000

Estimate of Completion Date: Continual

Project History			
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$0	\$0	\$0	\$0

Source of Funds	
General or Current Revenue Sources:	\$0
Borrowed Funds [Bonds, Notes & Leases]:	\$0
Other Funding Sources:	\$0
Grants & Donations:	\$0
Trust or Agency Funds:	\$0
Prior Years' Funding:	\$0
Total Funding:	\$0

Ramifications if this Project is not Authorized

Project #	Department / Board	0032	Project Name	50631
WWater #5	Wastewater		Sand Hill Cove II Removal	

Description or Purpose
Investigation and removal of Inflow\Infiltration in the Sand Hill Cove area. Fiscal Year Allowance

New Program:

Continuation of a Previously Authorized Project:

Estimated Cost of Project: **\$100,000**

Project Expenditures by Fiscal Year:			
1st Year	2022/23	\$100,000
2nd Year	2023/24	\$0
3rd Year	2024/25	\$0
4th Year	2025/26	\$0
5th Year	2026/27	\$0
6th Year	2027/28	\$0
Total		\$100,000

Estimate of Completion Date: Continual

Project History			
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$0	\$0	\$0	\$0

Source of Funds	
General or Current Revenue Sources:	\$100,000
Borrowed Funds [Bonds, Notes & Leases]:	\$0
Other Funding Sources:	\$0
Grants & Donations:	\$0
Trust or Agency Funds:	\$0
Prior Years' Funding:	\$0
Total Funding:	\$100,000

Ramifications if this Project is not Authorized

Project # WWater #6	Department / Board Wastewater	0032	Project Name Pier Area II Removal	50630
Description or Purpose Investigation and removal of Inflow and Infiltration in the Pier area. Fiscal Year Allocation				
New Program:			<input type="checkbox"/>	
Continuation of a Previously Authorized Project:			<input checked="" type="checkbox"/>	
Estimated Cost of Project:				\$75,000
Project Expenditures by Fiscal Year:				
1st Year	2022/23	\$75,000
2nd Year	2023/24	\$0
3rd Year	2024/25	\$0
4th Year	2025/26	\$0
5th Year	2026/27	\$0
6th Year	2027/28	\$0
Total		\$75,000
Estimate of Completion Date:				Continual
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$75,000	\$75,000	\$0	
Source of Funds				
General or Current Revenue Sources:				\$75,000
Borrowed Funds [Bonds, Notes & Leases]:				\$0
Other Funding Sources:				\$0
Grants & Donations:				\$0
Trust or Agency Funds:				\$0
Prior Years' Funding:				\$0
Total Funding:				\$75,000
Ramifications if this Project is not Authorized				

Project # WWater #7	Department / Board Wastewater	0032	Project Name General System Improvements	50704
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Description or Purpose
Annual reserve fund for general system improvements projects not specifically identified in the CIP.
Annual set-aside

New Program:

Continuation of a Previously Authorized Project:

Estimated Cost of Project: **\$600,000**

Project Expenditures by Fiscal Year:				
1st Year	2022/23	\$100,000
2nd Year	2023/24	\$100,000
3rd Year	2024/25	\$100,000
4th Year	2025/26	\$100,000
5th Year	2026/27	\$100,000
6th Year	2027/28	\$100,000
Total		\$600,000

Estimate of Completion Date: Continual

Project History			
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$0	\$100,000	\$100,000	\$0

Source of Funds	
General or Current Revenue Sources:	\$100,000
Borrowed Funds [Bonds, Notes & Leases]:	\$0
Other Funding Sources:	\$0
Grants & Donations:	\$0
Trust or Agency Funds:	\$0
Prior Years' Funding:	\$0
Total Funding:	\$100,000

Ramifications if this Project is not Authorized

Project # WWater #8	Department / Board Wastewater	0032	Project Name Scarborough WWTF Outfall Restoration	50617
Description or Purpose Restoration of the submerged pipe trench is necessary to address the deteriorated conditions identified in the underwater survey.				
New Program:			X	
Continuation of a Previously Authorized Project:			□	
Estimated Cost of Project:			\$1,500,000	
Project Expenditures by Fiscal Year:				
1st Year	2022/23	\$1,500,000
2nd Year	2023/24	\$0
3rd Year	2024/25	\$0
4th Year	2025/26	\$0
5th Year	2026/27	\$0
6th Year	2027/28	\$0
Total		\$1,500,000
Estimate of Completion Date:			Fy 2024	
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$0	\$0	\$0	
Source of Funds				
General or Current Revenue Sources:			\$0	
Borrowed Funds [Bonds, Notes & Leases]:			\$0	
Other Funding Sources:			\$0	
Grants & Donations: Possible ARPA funding			\$1,500,000	
Trust or Agency Funds:			\$0	
Prior Years' Funding:			\$0	
Total Funding:			\$1,500,000	
Ramifications if this Project is not Authorized Portions of the submerged outfall pipeline were found to be partially exposed by an underwater survey conducted for the groin, submerged outfall trench and diffusers, which increase the risk for damage or displacement to occur.				

Department / Board:

Beach 0034

Capital Improvement Program by Fiscal Years

Project #	Project Name		Fiscal Year					Total	
			2022/23	2023/24	2024/25	2025/26	2026/27		2027/28
Beach #1	Other Improvements	50610	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$480,000
Beach #2	Sand Replenishment	50620	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$90,000
Beach #3	North Beach Clubhouse	50704	\$50,000	\$50,000	\$30,000	\$30,000	\$30,000	\$30,000	\$220,000
Beach #4	Renovate South Pavilion Lockers	50610	\$80,000	\$80,000	\$0	\$0	\$0	\$0	\$160,000
Beach #5	Storm Reserve	50896	\$875,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$1,500,000
Beach #6	Equipment - New PA System	50609	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
Beach #7	Buildings	50613	\$250,000	\$0	\$0	\$0	\$0	\$0	\$250,000
			\$1,365,000	\$350,000	\$250,000	\$250,000	\$250,000	\$250,000	\$2,715,000

Capital Improvement Program by Funding Sources

Project #	Project Name		General or Current Revenue Sources	Borrowed Funds	Other Funding Sources	Grants & Donations	Trust or Agency Funds	Prior Year's Funding	Total
Beach #2	Sand Replenishment	50620	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
Beach #3	North Beach Clubhouse	50704	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Beach #4	Renovate South Pavilion Lockers	50610	\$80,000	\$0	\$0	\$0	\$0	\$0	\$80,000
Beach #5	Storm Reserve	50896	\$125,000	\$0	\$0	\$0	\$0	\$750,000	\$875,000
Beach #6	Equipment - New PA System	50609	\$0	\$0	\$0	\$15,000	\$0	\$0	\$15,000
Beach #7	Buildings	50613	\$0	\$0	\$0	\$250,000	\$0	\$0	\$250,000
			\$350,000	\$0	\$0	\$265,000	\$0	\$750,000	\$1,365,000

Project # Beach #1	Department / Board Beach	0034	Project Name Other Improvements	50610
Description or Purpose Continue with landscaping repairs, dune fence and improvements throughout the beach complex. New PA system for announcements. ADA beach access mats and new larger movie screen. New Dori boat for Lifeguards. \$30K for new Kubota Tractor (50/50 split with Parks Capital Equip. Replacement).				
New Program:			<input type="checkbox"/>	
Continuation of a Previously Authorized Project:			<input checked="" type="checkbox"/>	
Estimated Cost of Project:				\$480,000
Project Expenditures by Fiscal Year:				
1st Year	2022/23			\$80,000
2nd Year	2023/24			\$80,000
3rd Year	2024/25			\$80,000
4th Year	2025/26			\$80,000
5th Year	2026/27			\$80,000
6th Year	2027/28			\$80,000
Total				\$480,000
Estimate of Completion Date:				Annual Allocation
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$90,000	\$90,000	\$0	
Source of Funds				
General or Current Revenue Sources:				\$80,000
Borrowed Funds [Bonds, Notes & Leases]:				\$0
Other Funding Sources:				\$0
Grants & Donations:				\$0
Trust or Agency Funds:				\$0
Prior Years' Funding:				\$0
Total Funding:				\$80,000
Ramifications if this Project is not Authorized				
Finance note: Enterprise Fund carryforward appropriation not necessary.				

Project # Beach #2	Department / Board Beach	0034	Project Name Sand Replenishment	50620
Description or Purpose FY22/23 Purchase and distribution of sand for late spring installation to increase beach profile from sand erosion due to winter storms.				
New Program:			<input type="checkbox"/>	
Continuation of a Previously Authorized Project:			<input checked="" type="checkbox"/>	
Estimated Cost of Project:				\$90,000
Project Expenditures by Fiscal Year:				
1st Year	2022/23	\$15,000
2nd Year	2023/24	\$15,000
3rd Year	2024/25	\$15,000
4th Year	2025/26	\$15,000
5th Year	2026/27	\$15,000
6th Year	2027/28	\$15,000
Total		\$90,000
Estimate of Completion Date:			Annual Allocation	
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$25,000	\$25,000	\$0	
Source of Funds				
General or Current Revenue Sources:			\$15,000	
Borrowed Funds [Bonds, Notes & Leases]:			\$0	
Other Funding Sources:			\$0	
Grants & Donations:			\$0	
Trust or Agency Funds:			\$0	
Prior Years' Funding:			\$0	
Total Funding:				\$15,000
Ability to replenish sand from winter and late spring storms each year prior to beach season to provide a balanced beach profile for patrons of Narragansett Town Beach.				

Project # Beach #3	Department / Board Beach	0034	Project Name North Beach Clubhouse	50704
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Description or Purpose
 FY22/23 refinish floors at NBC high gloss polyurithane and purchase and installation of roll-up blinds for exterior roof structure. Additional interior and exterior structural repairs as needed.

New Program:

Continuation of a Previously Authorized Project:

Estimated Cost of Project: **\$220,000**

Project Expenditures by Fiscal Year:				
1st Year	2022/23	\$50,000
2nd Year	2023/24	\$50,000
3rd Year	2024/25	\$30,000
4th Year	2025/26	\$30,000
5th Year	2026/27	\$30,000
6th Year	2027/28	\$30,000
Total		\$220,000

Estimate of Completion Date: Continual

Project History			
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$57,000	\$25,000	\$82,000	\$0

Source of Funds	
General or Current Revenue Sources:	\$50,000
Borrowed Funds [Bonds, Notes & Leases]:	\$0
Other Funding Sources:	\$0
Grants & Donations:	\$0
Trust or Agency Funds:	\$0
Prior Years' Funding:	\$0
Total Funding:	\$50,000

Ramifications if this Project is not Authorized
 The decision has been made to build a permanent roof structure on the deck of the North Beach Club House in place of a tent. This will save a tremendous amount of money over time, prevent worry and damage caused by a tent not being taken down in inclement weather, and avoiding the BID process for a Tent Rental company.

Project # Beach #4	Department / Board Beach	0034	Project Name Renovate South Pavilion Lockers	50610
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Description or Purpose
 FY22/23 Renovate existing 218 lockers to include renovation of existing rest rooms, lifeguard and first-aid room and storage room.

New Program:

Continuation of a Previously Authorized Project:

Estimated Cost of Project: **\$160,000**

Project Expenditures by Fiscal Year:				
1st Year	2022/23	\$80,000
2nd Year	2023/24	\$80,000
3rd Year	2024/25	\$0
4th Year	2025/26	\$0
5th Year	2026/27	\$0
6th Year	2027/28	\$0
Total		\$160,000

Estimate of Completion Date: **Continual**

Project History			
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$323,953	\$30,000	\$353,953	\$0

Source of Funds	
General or Current Revenue Sources:	\$80,000
Borrowed Funds [Bonds, Notes & Leases]:	\$0
Other Funding Sources:	\$0
Grants & Donations:	\$0
Trust or Agency Funds:	\$0
Prior Years' Funding:	\$0
Total Funding:	\$80,000

Ramifications if this Project is not Authorized
 The South Pavilion is outdated and in need of renovation for future needs of the community.

Project # Beach #5	Department / Board Beach	0034	Project Name Storm Reserve	50896
Description or Purpose To set aside \$125,000.00 of the net revenue of the beach each year dedicated strictly to a storm reserve account for emergency use.				
New Program:			<input type="checkbox"/>	
Continuation of a Previously Authorized Project:			<input checked="" type="checkbox"/>	
Estimated Cost of Project:				\$1,500,000
Project Expenditures by Fiscal Year:				
1st Year	2022/23			\$875,000
2nd Year	2023/24			\$125,000
3rd Year	2024/25			\$125,000
4th Year	2025/26			\$125,000
5th Year	2026/27			\$125,000
6th Year	2027/28			\$125,000
Total				\$1,500,000
Estimate of Completion Date:				Continual
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$625,000	\$125,000	\$0	\$750,000	
Source of Funds				
General or Current Revenue Sources:				\$125,000
Borrowed Funds [Bonds, Notes & Leases]:				\$0
Other Funding Sources:				\$0
Grants & Donations:				\$0
Trust or Agency Funds:				\$0
Prior Years' Funding:				\$750,000
Total Funding:				\$875,000
Ramifications if this Project is not Authorized Ability to have sufficient reserve to react to storm emergencies and provide matching funds for FEMA and State funding when storm events hit.				

Project # Beach #6	Department / Board Beach	0034	Project Name Equipment - New PA System	50609
Description or Purpose Current system speaker equipment and amplifier antiquated and cannot hear announcements throughout the property. Safety hazard and important for security, safety, and communication at the beach.				
New Program:			<input checked="" type="checkbox"/>	
Continuation of a Previously Authorized Project:			<input type="checkbox"/>	
Estimated Cost of Project:				\$15,000
Project Expenditures by Fiscal Year:				
1st Year	2022/23	\$15,000
2nd Year	2023/24	\$0
3rd Year	2024/25	\$0
4th Year	2025/26	\$0
5th Year	2026/27	\$0
6th Year	2027/28	\$0
Total		\$15,000
Estimate of Completion Date:				FY 2023
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$0	\$0	\$0	
Source of Funds				
General or Current Revenue Sources:			\$0	
Borrowed Funds [Bonds, Notes & Leases]:			\$0	
Other Funding Sources:			\$0	
Grants & Donations: Possible ARPA funding			\$15,000	
Trust or Agency Funds:			\$0	
Prior Years' Funding:			\$0	
Total Funding:				\$15,000
Ramifications if this Project is not Authorized				

Project # Beach #7	Department / Board Beach	0034	Project Name Buildings	50613
Description or Purpose Addition to the South Pavillion for a designated Sales Office and Police Substation with tow (2) garage bays underneath to store Beach gators, lifeguard equipment, boat and trailer, etc. This project could be done in conjunction with the South Pavilion Lockers project Beach #4.				
New Program:			X	
Continuation of a Previously Authorized Project:			<input type="checkbox"/>	
Estimated Cost of Project:			\$250,000	
Project Expenditures by Fiscal Year:				
1st Year	2022/23	\$250,000
2nd Year	2023/24	\$0
3rd Year	2024/25	\$0
4th Year	2025/26	\$0
5th Year	2026/27	\$0
6th Year	2027/28	\$0
Total		\$250,000
Estimate of Completion Date:			FY 2023	
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$0	\$0	\$0	
Source of Funds				
General or Current Revenue Sources:			\$0	
Borrowed Funds [Bonds, Notes & Leases]:			\$0	
Other Funding Sources:			\$0	
Grants & Donations:			Possible ARPA funding \$250,000	
Trust or Agency Funds:			\$0	
Prior Years' Funding:			\$0	
Total Funding:			\$250,000	
Ramifications if this Project is not Authorized				

Department / Board:

Middlebridge and Other

Capital Improvement Program by Fiscal Years

Project #	Project Name	Fiscal Year					Total	
		2022/23	2023/24	2024/25	2025/26	2026/27		2027/28
Middle #1	Entrance Relocation	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000
Middle #2	Buildings Repairs and Renovations	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$90,000
Kinney #1	Building Renovations and Repairs	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$150,000
Road Bond #1	Road Construction	\$2,600,000	\$0	\$0	\$0	\$0	\$0	\$2,600,000
Bike Path #1	Extension of Bike Path	\$2,000,000	\$0	\$0	\$0	\$0	\$0	\$2,000,000
		\$4,700,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$4,900,000

Capital Improvement Program by Funding Sources

Project #	Project Name	General or Current Revenue Sources	Borrowed Funds	Other Funding Sources	Grants & Donations	Trust or Agency Funds	Prior Year's Funding	Total
Middle #2	Buildings Repairs and Renovations	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
Kinney #1	Building Renovations and Repairs	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Road Bond #1	Road Construction	\$0	\$2,600,000	\$0	\$0	\$0	\$0	\$2,600,000
Bike Path #1	Extension of Bike Path	\$0	\$0	\$0	\$2,000,000	\$0	\$0	\$2,000,000
		\$100,000	\$2,600,000	\$0	\$2,000,000	\$0	\$0	\$4,700,000

Project # Middle #1	Department / Board Middlebridge	0036	Project Name Entrance Relocation	50508
Description or Purpose FY 22/23 Purchase bike rakes, picnic tables and park benches + required match of \$60,000.00 for new entrance at Middlebridge Marina.				
New Program:			<input type="checkbox"/>	
Continuation of a Previously Authorized Project:			<input checked="" type="checkbox"/>	
Estimated Cost of Project:				\$60,000
Project Expenditures by Fiscal Year:				
1st Year	2022/23			\$60,000
2nd Year	2023/24			\$0
3rd Year	2024/25			\$0
4th Year	2025/26			\$0
5th Year	2026/27			\$0
6th Year	2027/28			\$0
Total				\$60,000
Estimate of Completion Date:				Annual Allocation
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$10,000	\$10,000	\$0	
Source of Funds				
General or Current Revenue Sources:				\$60,000
Borrowed Funds [Bonds, Notes & Leases]:				\$0
Other Funding Sources:				\$0
Grants & Donations:				\$0
Trust or Agency Funds:				\$0
Prior Years' Funding:				\$0
Total Funding:				\$60,000
Ramifications if this Project is not Authorized Save the Bay is assisting the Town of Narragansett in writing and submitting a proposal for a grant to move the entrance at Middlebridge. If successful this funding will be used for match and development.				

Project # Middle #2	Department / Board Middlebridge	0036	Project Name Buildings Repairs and Renovations	50507
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Description or Purpose
Annual building repair and renovations at Middlebridge

New Program:

Continuation of a Previously Authorized Project:

Estimated Cost of Project: **\$90,000**

Project Expenditures by Fiscal Year:

1st Year	2022/23	\$15,000
2nd Year	2023/24	\$15,000
3rd Year	2024/25	\$15,000
4th Year	2025/26	\$15,000
5th Year	2026/27	\$15,000
6th Year	2027/28	\$15,000
Total		\$90,000

Estimate of Completion Date: Annual Allocation

Project History

Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22
\$0	\$25,000	\$25,000	\$0

Source of Funds

General or Current Revenue Sources:	\$15,000
Borrowed Funds [Bonds, Notes & Leases]:	\$0
Other Funding Sources:	\$0
Grants & Donations:	\$0
Trust or Agency Funds:	\$0
Prior Years' Funding:	\$0
Total Funding:	\$15,000

Ramifications if this Project is not Authorized

Project # Kinney #1	Department / Board Kinney Bungalow	0502	Project Name 50507	Building Renovations and Repairs
Description or Purpose Continue building maintenance and replacemnt of rotted columns				
New Program:			<input type="checkbox"/>	
Continuation of a Previously Authorized Project:			<input checked="" type="checkbox"/>	
Estimated Cost of Project:				\$150,000
Project Expenditures by Fiscal Year:				
1st Year	2022/23	\$25,000
2nd Year	2023/24	\$25,000
3rd Year	2024/25	\$25,000
4th Year	2025/26	\$25,000
5th Year	2026/27	\$25,000
6th Year	2027/28	\$25,000
Total		\$150,000
Estimate of Completion Date:			Annual Allocation	
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$69,672	\$30,000	\$99,672	\$0	
Source of Funds				
General or Current Revenue Sources:		Dept		Manager
		\$80,000		\$25,000
Borrowed Funds [Bonds, Notes & Leases]:				\$0
Other Funding Sources:				\$0
Grants & Donations: <i>Possible ARPA funding</i>				\$0
Trust or Agency Funds:				\$0
Prior Years' Funding:				\$0
Total Funding:				\$25,000
Ramifications if this Project is not Authorized				

Project # Road Bond #1	Department / Board Public Works	0022	Project Name Road Construction	Phase #3
Description or Purpose Major road construction projects. Phase #3 bond \$5.6M. Issue \$3M in 2022 with the remaining \$2.6M in 2023. Bonded as of 6/30/21 \$11.4 Million of \$17 million.				
New Program:			<input type="checkbox"/>	
Continuation of a Previously Authorized Project:			<input checked="" type="checkbox"/>	
Estimated Cost of Project:				\$2,600,000
Project Expenditures by Fiscal Year:				
1st Year	2022/23	\$2,600,000
2nd Year	2023/24	\$0
3rd Year	2024/25	\$0
4th Year	2025/26	\$0
5th Year	2026/27	\$0
6th Year	2027/28	\$0
Total		\$2,600,000
Estimate of Completion Date:				Continual
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$0	\$0	\$0	
Source of Funds				
General or Current Revenue Sources:				\$0
Borrowed Funds [Bonds, Notes & Leases]:				\$2,600,000
Other Funding Sources:				\$0
Grants & Donations:				\$0
Trust or Agency Funds:				\$0
Prior Years' Funding:				\$0
Total Funding:				\$2,600,000
Ramifications if this Project is not Authorized				

Project # Bike Path #1	Department / Board Townwide	0022	Project Name Extension of Bike Path	Phase #4
Description or Purpose Extension that leads to dirt road and South County Museum which leads to the West Lot at the Town Beach. This would complete the final phase of the bike path construction.				
New Program:			<input type="checkbox"/>	
Continuation of a Previously Authorized Project:			<input checked="" type="checkbox"/>	
Estimated Cost of Project:				\$2,000,000
Project Expenditures by Fiscal Year:				
1st Year	2022/23			\$2,000,000
2nd Year	2023/24			\$0
3rd Year	2024/25			\$0
4th Year	2025/26			\$0
5th Year	2026/27			\$0
6th Year	2027/28			\$0
Total				\$2,000,000
Estimate of Completion Date:				FY 2024
Project History				
Balance 6/30/21	Funding FY 21/22	Anticipated expenditure	Projected balance 6/30/22	
\$0	\$0	\$0	\$0	
Source of Funds				
General or Current Revenue Sources:				\$0
Borrowed Funds [Bonds, Notes & Leases]:				\$0
Other Funding Sources:				\$0
Grants & Donations: Possible ARPA funding				\$2,000,000
Trust or Agency Funds:				\$0
Prior Years' Funding:				\$0
Total Funding:				\$2,000,000
Ramifications if this Project is not Authorized				

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 21

Amend No. _____

Date Prepared: May 3, 2022
Council Meeting Date: May 16, 2022

TO: The Honorable Town Council

FROM: James R. Tierney, Town Manager

SUBJECT: The collective bargaining tentative agreement (Term of agreement: 7/1/2022 – 6/30/2025) with Local 303, International Brotherhood of Police Officers (IBPO)

RECOMMENDATION:

That the Town Council approve the tentative agreement with Local 303, International Brotherhood of Police Officers (IBPO).

SUMMARY:

The Town and Local 303 have entered into a tentative collective bargaining agreement for a three (3) year term commencing on July 1, 2022 and ending on June 30, 2025. The terms of said tentative agreement are attached hereto.

ATTACHMENTS:

1. Tentative agreement with Local 303, International Brotherhood of Police Officers (IBPO).

**Tentative Agreement
International Brotherhood of Police Officers Local 303
and
Town of Narragansett**

SECTION X

OVERTIME

E. When a patrol officer works patrol overtime or a special patrol detail on his/her regularly scheduled day of rest, he/she cannot be held for a shift vacancy at the end of their shift. The most junior (lowest seniority) regularly scheduled permanent officer from the previous shift will be held. In the event of an emergency or there is not a regularly scheduled officer to be held, the officer working patrol overtime or a special detail may be held.

SECTION XI

SPECIAL DETAILS

Amend Paragraph E to Read:

E. Commencing July 1, 2022, the rate of pay for all details where the billing is from a third party vendor shall be paid at the rate of sixty (\$60.00) dollars per hour. The rate of pay after eight hours shall be paid at seventy-five (\$75.00) dollars per hour. The rate of pay for road details on a Saturday or Sunday shall be paid at seventy-five (\$75.00) dollars per hour. Commencing July 1, 2022 the rate of pay for all other details shall be fifty (\$50.00) dollars per hour. The fifty (\$50.00) rate shall not apply to the Interstate Navigation/Block Island Ferry special detail which will remain at thirty-five (\$35.00).

SECTION XIV

PAID HOLIDAYS

Amend Paragraph A to Read:

- A. The following holidays shall be paid holidays for all members of the Police Department: Add: Juneteenth (June) due to the existing language in the CBA which states:

"A proclamation of a national holiday by the President of the United States or the proclamation of a State holiday by the Governor of the State of Rhode Island shall be considered to be a paid holiday in accordance with this section."

SECTION XXII

SALARIES

Amend Paragraph 2 to Read:

Members of the Police Department shall receive salary increases as follows:

Effective July 1, 2022 a salary increase of 3%, July 1, 2023 increase of 3%, July 1, 2024 increase of 3%.

Section XVI (D)

"Health and Welfare"

Effective July 1, 2022, for all current and future employees, 80% of the cost of the dental plan shall be paid for by the Town and 20% shall be paid for by the employee through regular payroll deductions.

Section XXII: SALARIES

"Canine Officer Specialist" Differential Pay.

Commencing July 1, 2022, all members who are assigned as a Canine Officer Specialist shall receive a "Specialist" differential pay in the amount of one (1%) percent more than his/her regular rate of pay. Wherever "Canine Officer" is in the CBA, it shall be replaced with "Canine Officer Specialist". (Mirroring the Detective Differential Pay language.)

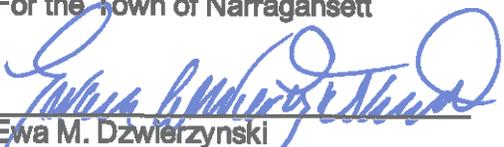
SECTION XX

CLOTHING ALLOWANCE

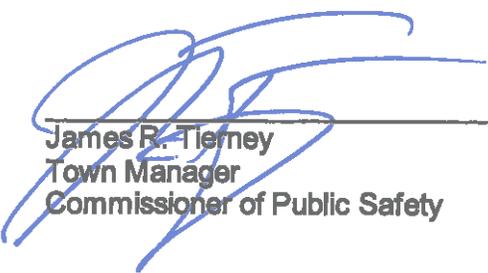
Amend Paragraph A Sub-Paragraph 4 to Read: Commencing July 1, 2022, a total clothing allowance of \$ 1,200.00 shall be provided to each permanent member for the purchase of uniform clothing and/or authorized equipment. Payment of the clothing allowance shall be paid in the third full pay period in August in one payment. (This replaces existing paragraphs 3 and 4 of the section as all members will receive the same allowance at the same time.)

Signed on this, the 26th day of April, 2022.

For the Town of Narragansett



Ewa M. Dzwierzynski
Town Council Representative



James R. Tierney
Town Manager
Commissioner of Public Safety


Christine Spagnoli
Finance Director

For the International Brotherhood
Of Police Officers, Local 303


Kevin Bousquet
President


Keith Lagasse
Vice President

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 22

Amend No.

Date Prepared: May 3, 2022
Council Meeting Date: May 16, 2022

TO: The Honorable Town Council

FROM: James R. Tierney, Town Manager

SUBJECT: The memorandum of agreement with Local 1589, International Association of Fire Fighters (IAFF), AFL-CIO

RECOMMENDATION:

That the Town Council approve the memorandum of agreement with Local 1589, International Association of Fire Fighters (IAFF), AFL-CIO.

SUMMARY:

The Town and Local 1589 have drafted a memorandum of agreement for additional firefighters, all of which will also provide emergency medical services to the community. The Town secured a Federal "Staffing for Adequate Fire and Emergency Response" Grant ("SAFER"), that provides monetary funding for eight (8) fire fighter positions for a period of three (3) years. The terms of said agreement are attached hereto.

ATTACHMENTS:

1. Memorandum of agreement with Local 1589, International Association of Fire Fighters (IAFF), AFL-CIO.

Memorandum of Agreement
(Additional Rescue/Staffing)

This Memorandum of Agreement ("Agreement") is entered into between the Town of Narragansett, Rhode Island ("Town") and the Narragansett Fire Fighters, Local 1589, International Associations of Fire Fighters, AFL-CIO ("Local"), with both the entities being collectively referred to as the "parties".

WHEREAS, a Collective Bargaining Agreement ("CBA") is in effect between the Town and the Local, dated July 1, 2021 to June 30, 2024; and

WHEREAS, the Town has secured a Federal "Staffing for Adequate Fire and Emergency Response" Grant ("SAFER"), that provides monetary funding for eight (8) fire fighter positions for a period of three (3) years; and

NOW THEREFORE, in consideration of the mutual covenants and promises contained herein and intending to be legally and equitably bound hereby, the parties agree to the following:

1. The Town shall hire eight (8) fire fighters in accordance with the SAFER Grant.
2. The Town shall train the above-cited fire fighters in accordance with the CBA and the rules and regulations of the Department.
3. Once the above-cited fire fighters are fully trained, the Town shall promote four (4) additional permanent Lieutenants and assign four (4) additional Privates that shall be bid and assigned to a station designated by the Chief of Department 30 days prior to each November shift bid. Said promotions and bid shall be one (1) Lieutenant and one (1) Private on each of the four (4) platoons as outlined in the CBA, the promotions and bid shall be completed in accordance with the CBA.
4. These bid spots shall be permanent and filled from May 1st thru October 31st within the Department.
5. During the time frame described in Section 4, the Lieutenants and Privates as described in Sections 3 shall staff these bid positions on a twenty-four (24) hour basis, seven (7) days per week.
6. During the time frame described in Section 4 and 5, the minimum staffing of the Department as outlined in the CBA shall increase from eight (8) to ten (10) fire fighters on duty at all times.
7. From November 1st thru April 30th the above-cited Lieutenants and Privates, shall continue to staff their assigned positions unless the Chief of Department or designee determines that they are needed to fill vacant positions due to absences, or in order to utilize personnel for collateral duties, or for training purposes.

8. The parties agree that the terms of this Agreement shall terminate at the end of the SAFER performance period (01/30/2025) with the exception of the four (4) Lieutenants positions promoted. The additional Lieutenants shall remain within the Department and shall be incorporated with the CBA.
9. This Agreement can be extended upon written mutual agreement of the parties.
10. This Agreement shall be subject to the grievance and arbitration provisions as outlined within the CBA, for the enforcement of this Agreement. Upon the dissolution of this agreement, with the exception of the above cited Section 8, nothing herein shall be binding. The current collective bargaining agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their respective representatives, who have actual authority to bind and enter into the various obligations set forth herein.

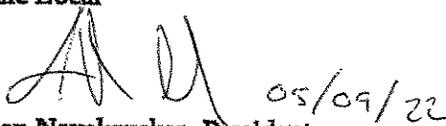
For the Town

Attest

Jesse Pugh, Council President Town of
Narragansett, Rhode Island

For the Local

Attest


J. Ryan Navakauskas, President
Local 1589, IAFF, AFL-CIO.


5-9-2022

DATE _____

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 23

Amend No. _____

**Date Prepared: May 4, 2022
Council Meeting Date: May 16, 2022**

TO: The Honorable Town Council
FROM: James Tierney, Town Manager
SUBJECT: Appropriation Ordinance for FY 2022-2023

RECOMMENDATION:

That the Town Council INTRODUCES, READS, PASS, AND ACCEPTS as a First Reading the Appropriation Ordinance for the 2022-2023 Fiscal Year.

SUMMARY:

Attached is the Appropriation Ordinance for the 2022-2023 Fiscal Year.

ATTACHMENTS:

1. Appropriation Ordinance for FY 2022-2023

TOWN OF NARRAGANSETT
CHAPTER __

AN ORDINANCE OF THE TOWN OF NARRAGANSETT, PROVIDING THAT THE CODE OF ORDINANCES OF THE TOWN OF NARRAGANSETT, RHODE ISLAND BE AMENDED BY THE ENACTMENT OF THE BUDGET FOR THE TOWN OF NARRAGANSETT FISCAL YEAR BEGINNING THE 1ST DAY OF JULY 2022 AND ENDING THE 30TH DAY OF JUNE 2023 AND MAKING APPROPRIATIONS OF SAID TOWN TO SAID FISCAL YEAR AND ORDERING THE ASSESSMENT AND LEVY OF TAXES ON THE ASSESSMENT ROLL PREPARED BY THE TAX ASSESSOR OF SAID TOWN AS OF DECEMBER 31, A.D. 2021.

It is ordained by the Town Council of the Town of Narragansett as follows:

SECTION 1. The following budget for the Town of Narragansett for the fiscal year of said Town of Narragansett beginning July 1, 2022 is hereby enacted and adopted as follows; and the following appropriations are hereby made in the amounts of money set opposite the respective purpose for which the same are made.

2022 - 2023 BUDGET
GENERAL FUND

GENERAL FUND REVENUE	
GENERAL PROPERTY TAXES	
Current Year Collections	\$56,992,261
Prior Year Collections	\$300,000
TOTAL TAX COLLECTIONS	<u>\$57,292,261</u>
INVESTMENT & INTEREST INCOME	
Interest on Delinquent Taxes	\$200,000
Earnings from Investments	\$200,000
TOTAL INVESTMENT & INTEREST INCOME	<u>\$400,000</u>
INTERGOVERNMENTAL	
Motor Vehicle Phase-Out	\$537,544
Fed PILOT/ Revenue Sharing	\$64,000
Share of Beach Parking Fees	\$210,000
Share of Telephone Tax	\$184,599
Share of Hotel Tax	\$378,077
Share of Meal Tax	\$812,296
School Housing Aid	\$404,863
TOTAL STATE AND FEDERAL AID	<u>\$2,591,379</u>
PILOT PAYMENTS	
Beach Fund	\$289,694
Housing Authority	\$1,590
Water Fund	\$23,614
Wastewater Fund	\$133,831
Charter School	\$8,000
TOTAL PILOT PAYMENTS	<u>\$456,729</u>

INTERFUND REVENUES

Water Fund: Admin Assessment	\$219,398
Wastewater Fund: Admin Assessment	\$488,976
Beach Fund: Admin Assessment	\$223,342
School Vehicle Maint and Police Protection	\$50,000
Rental Registration Transfer	\$77,670
TOTAL INTERFUND PAYMENTS	<u>\$1,059,386</u>

LICENSES AND PERMITS

Town Clerk: Alcohol Beverage Licenses	\$30,000
Inspection Services: Building Permits	\$400,000
Public Works: Road Open Permits	\$2,000
TOTAL LICENSES & PERMITS	<u>\$432,000</u>

FINES & FORFEITURES

Police: Fees & Fines	\$15,000
Municipal Court: Fines & Fees	\$400,000
TOTAL FINES & FORFEITURES	<u>\$415,000</u>

MISCELLANEOUS REVENUES

Police: Finger Print Receipts	\$4,000
Har Master: Rental of Moorings	\$62,000
Plan Board: Variance & Exception Fees	\$10,000
Police: VIN Inspection Fees	\$5,000
Fire: Fire Alarm Inspection Fees	\$15,000
Town Clerk: General Receipts	\$800,000
Police: Special Detail Receipts	\$150,000
Cellular Tower Rents	\$230,000
Other or Miscellaneous Receipts	\$40,000
Fire: Emergency Medical Services	\$500,000
Police: Miscellaneous Receipts	\$20,000
Concessions	\$2,650
Recycling Revenue & Tipping Fees	\$52,000
Fire Marshal's Plan Reviews	\$25,000
TOTAL MISC. RECEIPTS	<u>\$1,915,650</u>

PARKS & RECREATION RECEIPTS

Community Center Rents	\$8,000
General / Misc Receipts	\$10,000
Park Rental Receipts	\$5,000
Basketball Receipts	\$40,000
Workshop Receipts	\$15,000
The Camp	\$30,000
TOTAL PARKS & RECREATION RECEIPTS	<u>\$108,000</u>

OTHER FINANCING SOURCES

Fund Balance Appropriation	\$2,256,426
TOTAL OTHER FINANCING SOURCES	<u>\$2,256,426</u>

TOTAL GENERAL FUND REVENUE

\$66,926,831

GENERAL FUND EXPENDITURES

TOWN COUNCIL	\$69,604
TOWN SOLICITOR	\$170,000
BOARDS AND COMMISSIONS	\$35,100
TOWN MANAGER	\$313,683
HUMAN RESOURCES	\$160,098
TOWN CLERK	\$584,579
MUNICIPAL COURT	\$259,184
BOARD OF CANVASSERS	\$177,827
FINANCE AND PURCHASING	\$463,629
ACCOUNTING	\$507,534
TAX COLLECTIONS	\$233,995
TAX ASSESSOR	\$410,965
INFORMATION TECHNOLOGY	\$830,593
COMMUNITY DEVELOPMENT	\$527,674
BUILDING INSPECTION	\$397,063
DISPATCHING	\$1,144,926
POLICE	\$8,562,942
ANIMAL CONTROL	\$220,272
HARBOR MASTER	\$52,562
FIRE	\$6,891,075
EMERGENCY MANAGEMENT	\$27,065
ENGINEERING	\$355,746
PUBLIC WORKS ADMINISTRATION	\$425,744
RECYCLING	\$61,449
FACILITIES MAINTENANCE	\$211,412
HIGHWAY MAINTENANCE	\$1,999,949
VEHICLE MAINTENANCE	\$762,887
PARK AND RECREATION ADMINISTRATION	\$271,102
PARKS MAINTENANCE	\$910,458
RECREATIONS PROGRAMS	\$317,301
PARK AND RECREATION SENIOR/COMMUNITY CENTER	\$204,375
OPERATING DEPARTMENTS TOTAL	<u>\$27,560,793</u>
TRANSFERS	\$10,604,544
EDUCATION TRANSFER	\$27,610,788
TOWNWIDE EXPENSES	\$701,180
CONTINGENCY	\$300,000
SPECIAL APPROPRIATIONS	\$149,526
TOTAL GENERAL FUND BUDGET	<u><u>\$66,926,831</u></u>

EDUCATION

EXPENDITURES	
Salaries	\$18,193,676
Employee Benefits	\$8,884,403
Pur Prof & Tech Services	\$1,231,671
Purchased Property Serv	\$572,802
Other Purchased Services	\$2,214,244
Supplies & Materials	\$1,317,788
Property	\$468,870
Dues, Fees-Othr Misc Exp	\$80,330
Transfer to Food Service	\$30,000
Transfer to OPEB	\$565,545
Transfer to Capital	\$1,100,000
TOTAL EXPENSES	<u>\$34,659,329</u>

REVENUES	
State Aid	\$2,186,272
Charges for Services	\$1,450,000
Other Revenue	\$15,000
Total School Revenues	<u>\$3,651,272</u>

Town Appropriation	\$27,610,788
Use of Fund Balance	\$3,397,269
TOTAL REVENUE	<u>\$34,659,329</u>

WATER FUND

REVENUES	
Appropriated Reserve	\$393,750
Current Year Receipts	\$2,100,000
Interest Delinquent Payments	\$10,000
Interest Investment	\$20,000
Miscellaneous Receipts	\$10,000
Hydrants	\$49,000
TOTAL WATER REVENUE	<u>\$2,582,750</u>

EXPENDITURES

Personnel	\$857,928
Operating	\$1,285,338
Capital	\$439,484
TOTAL WATER EXPENDITURES	<u>\$2,582,750</u>

WASTEWATER FUND

REVENUES	
Appropriated Reserve	\$347,417
Current Year Receipts	\$3,370,000
Interest Delinquent Payments	\$27,000
Interest on Investments	\$46,000
Pretreatment Revenue	\$5,000
Miscellaneous Receipts and Inflow	\$750,000
Sewer Permits	\$2,000
State Revenue	\$33,000
Lot Develop Fee Apportion	\$10,000
Lot Develop Fee Billing	\$115,000
North End Assessment Billing	\$540,000
Assessment Interest & Apportionment	\$50,000
Sewer Inflow-Infiltration	\$10,000
TOTAL WASTEWATER REVENUE	<u>\$5,305,417</u>

EXPENDITURES

Personnel	\$1,467,226
Operating	\$2,735,830
Capital	\$924,224
Debt Service	\$178,137
TOTAL WASTEWATER EXPENDITURES	<u>\$5,305,417</u>

BEACH FUND

REVENUES

Appropriated Reserve	\$1,005,946
Miscellaneous Receipts	\$48,092
Concerts & Fireworks	\$11,330
Passes/Adult	\$187,650
Parking/Seasonal	\$95,500
Parking/Daily	\$8,130
Daily Admissions	\$225,715
Concession	\$897,857
Passes/Youth	\$207,500
North Beach Cabanas	\$184,100
North Beach Pavilion	\$96,300
North Beach Club House	\$18,795
Guest Passes	\$8,301
South Pavilion Seasonal Locker	\$231,135
Beach Tent Rental	\$20,530
TOTAL BEACH FUND REVENUES	<u>\$3,246,881</u>

EXPENDITURES

Personnel	\$1,190,929
Operating	\$1,115,952
Capital	\$940,000
TOTAL BEACH FUND EXPENDITURES	<u>\$3,246,881</u>

MIDDLEBRIDGE RECREATION FUND

REVENUE

Appropriated Reserve	\$0
Residential Rents	\$35,000
Har Master-Slip Rents	\$27,225
Concessions-Kayak Rent	\$32,500
Total Operating Revenue	<u>\$94,725</u>
Transfer-General Fund	<u>\$0</u>
TOTAL REVENUE	<u>\$94,725</u>

EXPENDITURES

Operating	\$94,725
Debt Service	\$0
TOTAL EXPENDITURES	<u>\$94,725</u>

Section 2. There is hereby levied and ordered the assessment and the collection of a tax on the ratable real estate and tangible personal property and a tax on the registered motor vehicles and trailers in the Town of Narragansett between the sum of \$55,000,000 and \$59,000,000. Said tax is for ordinary expenses and charges, for the payment of interest and indebtedness in whole or in part of said Town, and for other purpose authorized by law. The Assessor shall assess and apportion said tax on the inhabitants and ratable property of said Town as of the 31st day of December 2021 at the close of business, according to law, and the resulting tax roll, certified by the Assessor, shall be delivered to the Town Clerk no later than the 30th day of June 2022. The Town Clerk on receipt of said assessment, shall forthwith issue and affix to said copy of warrant under her hand directed to the Collector of taxes of said Town commanding her to proceed and collect said tax of the persons and estates liable therefore.

Real and personal property taxes upon assessed valuations determined by the Tax Assessor as of December 31, 2021 and taxes upon registered motor vehicles and trailers assessed upon valuations determined by the Tax Assessor as of December 31, 2021, shall be due and payable on and between the 1st of July and the 31st day of July 2022. All taxes remaining unpaid after said 31st day of July 2022 shall carry until collected a penalty at the rate of twelve (12%) percent per annum upon each unpaid tax; provided, however, as follows:

Except as provided for below, said tax may be paid in quarterly installments, the first installment of twenty-five(25%) percent on or before the 31st day of July 2022 and the remaining installments as follows:

Twenty-five (25%) percent on or before the 31st day of October 2022

Twenty-five (25%) percent on or before the 31st day of January 2023

Twenty-five (25%) percent on or before the 30st day of April 2023

Each installment of taxes, if received by the Tax Collector on or before the last day of each installment period successively and in order, shall be free from any charge for interest.

Installment periods are the months of July, October, January and April. When the last day of an installment period falls on a weekend, then the following Monday will be considered the last day, however, for walk-in payments only.

If the first installment or any succeeding installment of taxes is not received by the Tax Collector by the last day of the respective installment period or periods as they occur, then the whole tax or remaining unpaid balance of the tax, as the case may be, shall immediately become due and payable and shall carry, until collected, a penalty at the rate of twelve (12%) percent per annum from July 1st; provided, however, that any customer or taxpayer who had forfeited the right to quarterly installments because of late payment of installments shall regain the right to quarterly installments for the balance of the fiscal year if the installment and interest due is paid in full.

Any interest due of less than one (\$1.00) dollar shall be waived.

First Reading read and passed in Town Council meeting legally assembled the _____ day of _____ A.D. 2022

Second Reading read and passed in Town Council meeting legally assembled the _____ day of _____ A.D. 2022

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: 24
Amend No. _____

Date Prepared: May 3, 2022
Council Meeting Date: May 16, 2022

TO: Jesse Pugh, Narragansett Town Council President and
Honorable Members of the Narragansett Town Council;
Susan Cicilline Buonanno, President Pro Tem;
Patrick Murray; Ewa Dzwierzynski; Deborah Kopech

FROM: James M. Callaghan, Esq., Town Solicitor

SUBJECT: Proposed Ordinance Amendment Chapter 26 – Fire Prevention and
Protection

RECOMMENDATION:

That the Town Council read, pass and adopt as a second reading an ordinance in amendment of Chapter 26, Article II, Division 7 entitled “Fee Tables” of the Code of Ordinances of the Town of Narragansett, Rhode Island.

SUMMARY:

This matter was addressed at the April 18, 2022 meeting of the Narragansett Town Council. The proposed amendment is a result of the discussions at the April 18, 2022 Town Council meeting.

The first reading of this proposed ordinance amendment was introduced, read and passed on May 2, 2022.

ATTACHMENTS:

1. Proposed Ordinance

TOWN OF NARRAGANSETT

CHAPTER _____

**AN ORDINANCE IN AMENDMENT OF CHAPTER 26 OF THE CODE OF ORDINANCES
OF THE TOWN OF NARRAGANSETT, RHODE ISLAND,
ENTITLED “FIRE PREVENTION AND PROTECTION”**

It is ordained by the Town Council of the Town of Narragansett as follows:

Section 1: That Chapter 26, Article II, Division 7 of the Code of Ordinances entitled “FEE TABLE” is hereby amended as follows:

DIVISION 7_- FEE TABLES

Sec. 26-37. - Plan Review Fee Table

This fee schedule is governed by RIGL chapter 23-28.2, section 23-28.2-26 and is subject to change if an alternate fee schedule is adopted.

The town manager may waive, in writing, any fees in this section applicable to town-owned projects. Further, the town council may, in its discretion, waive in full the fee required in this section.

Inspection Type	Fee
Plan review—New single-family	\$75.00
Plan review—New two-family	\$125.00
Plan review—New three-family	\$175.00
Renovations, additions, alterations—Residential	\$50.00

Plan review—Commercial	Cost of Construction	Fee
	\$500 or less	\$25.00
	Over \$500 but not over \$1,000	\$35.00
	Over \$1,000 but not over \$2,000	\$45.00
	Over \$2,000 but not over \$500,000	\$45.00+ (plus \$6.00 per \$1,000 or fraction thereof over \$2,000)
	Over \$500,000	\$3,033.00+ (plus \$4.00 per \$1,000 or fraction thereof over \$500,000)
Re-inspection Fee (If failed twice)	\$50.00	
Tent permits (greater than 350 sq. ft.)	\$30.00	
Fireworks	\$50.00	
Underground tank removal—Residential	\$50.00	
Underground tank removal—Commercial, flammable liquids	\$150.00	
Underground tank removal—Commercial, combustible liquids	\$100.00	

Narragansett Fire Department Fee Schedule	Cost
Commercial Master Box Registration	\$150.00
Local Fire Alarm Registration	\$25.00
Fire Code Inspection (if violations are found)	\$100.00
Working Without a Required Permit	\$250.00
Excessive Avoidable Alarms	0-3 = \$0 4-10 = \$150 per incident 11- 30 = \$200 per incident 30+ = \$300 per incident

Section 2: This ordinance shall take effect upon passage, and all other ordinances or parts of ordinances inconsistent herewith are hereby repealed as of that date.

First reading, read and passed in the Town Council meeting legally assembled the 2nd day of May, 2022.

Second reading, read and passed in the Town Council meeting legally assembled the _____ day of _____, 2022.

ATTEST:

Janet Tarro
Town Clerk