



Historic District Commission

Regular Meeting Minutes

Tuesday, July 14, 2020, 6:00pm

Convened Electronically from Narragansett Town Hall

Note: This meeting is NOT open for onsite attendance

Please Sign in via computer or cellphone app using the ZOOM access code or dial in for audio only via one of the numbers below.

Computer: <https://zoom.us/j/8719170546>

Dial-in only: 1 929 436 2866

One tap mobile: 1 929 436 2866

Meeting ID: 871 917 0546

Convene: Chairman Lescarbeau called the meeting to order at 6:05pm.

Roll Call: Keith R. Lescarbeau-Chairman-via Zoom, Kristen Connell-Secretary-via Zoom, Judith Kenower-via Zoom, Americo Mallozzi-via Zoom, Karen Catuogno-via Zoom, Melissa Kollitides-via Zoom, Gaia Charren-via Zoom,

Absent w/ Cause: Robert Shields-Vice Chairman

Also Present: Michael DeLuca-Community Development Director, Heidi Petrone-Clerk to the Commission-via Zoom.

Administrative Matters: None

Consent Agenda

1C: **Approval of Meeting Minutes:** June 9, 2020

A **Motion** was made by K. Connell, seconded by K. Catuogno, to **Approve** the consent agenda. Motion **Passes** 6 to 0 (K. Lescarbeau-Aye, K. Connell-Aye, J. Kenower-Aye, A. Mallozzi-Aye, K. Catuogno-Aye, M. Kollitides-Aye)

Public Hearing

2PH: **94 Central Street:** “La Sata” Plat D, Lot 105, Replace Rear & Side Doors & Windows

Owner: John & Elizabeth Cournoyer

Neither the applicant, nor an authorized representative, appeared at the public hearing.

A **Motion** was made by J. Kenower, seconded by A. Mallozzi, to **Continue** the public hearing to the August 11, 2020 NHDC meeting. Motion **Passes** 6 to 0 (K. Lescarbeau-Aye, J. Kenower-Aye, A. Mallozzi-Aye, K. Catuogno-Aye, M. Kollitides-Aye, G. Charren-Aye)

3PH: **71 Narragansett Avenue:** Plat C, Lot 481-A, Installation of a new shed

Owner: Stacy DiStefano

Stacy DiStefano, the applicant, explained the 8’x8’ shed currently at the property is run down and falling apart. She would like to replace the shed with an 8’x12’ shed purchased from Lakeside Trading. The proposed shed would be sided with cedar shingles to match the home on the property and would be located in the back of the home and not visible from the street.

There were no questions or concerns from the Commission members.

A **Motion** was made by K. Catuogno, seconded by G. Charren, to **Close** the public hearing. Motion **Passes** 7 to 0 (K. Lescarbeau-Aye, K. Connell-Aye, J. Kenower-Aye, A. Mallozzi-Aye, K. Catuogno-Aye, M. Kollitides-Aye, G. Charren-Aye)

A **Motion** was made by A. Mallozzi, seconded by K. Catuogno, to **Approve** the application. Motion **Passes** 7 to 0 (K. Lescarbeau-Aye, K. Connell-Aye, J. Kenower-Aye, A. Mallozzi-Aye, K. Catuogno-Aye, M. Kollitides-Aye, G. Charren-Aye)

4PH: **64 Caswell Street:** “Metatoxet Cottage” Plat D, Lot 35, Replacement of Windows

Owner: Bill Fischer

A **Motion** was made by J. Kenower, seconded by K. Catuogno, to **Open** the public hearing. Motion **Passes** 6 to 0 (K. Lescarbeau-Aye, K. Connell-Aye, J. Kenower-Aye, A. Mallozzi-Aye, K. Catuogno-Aye, M. Kollitides-Aye)

Bill Fischer, the applicant, and his attorney, James Callaghan, presented the application for the replacement of 4 windows. The previous application was scheduled for a March 2020 meeting and deferred, had been found to have been forged by the window representative and was submitted after the work had been completed. A new application has been submitted for a retroactive approval showing what work had been done. The windows on the side of the house were 12 over 1 and were replaced with such. One window in the back was an 8 over 1 and replaced with 12 over 1. The other window was a 1 over 1 and replaced with a prairie style awning window.

Chairman Lescarbeau asked M. DeLuca to explain how the windows that have already been installed are different than what the NHDC would typically approve. M. DeLuca explained that the windows that were installed have the window pane grid/grill in-between the 2 panels of glass and what is appropriate has that grid/grill muntin on the outside of the window panes, and referred to as true divided or simulated divided light and explained what those are.

Chairman Lescarbeau stated that a possible remedy could be to have only the sash of the windows replaced or a grid could be applied to the external part of the window pane resulting in a look of simulated divided light. The applicant agreed to look into both options and come back to the Commission for further guidance.

A **Motion** was made by J. Kenower, seconded by A. Mallozzi, to **Continue** the public hearing to the August 11, 2020 NHDC meeting. Motion **Passes** 6 to 0 (K. Lescarbeau-Aye, K. Connell-Aye, J. Kenower-Aye, A. Mallozzi-Aye, K. Catuogno-Aye, M. Kollitides-Aye)

New Business

NB: None

Old Business

OB: None

Items for Next Agenda:

- K. Catuogno asked for an item to be placed on the 8/2020 meeting agenda to discuss building in the historic districts and the rising occurrences of applicants doing work without the proper approvals from the NHDC.
- J. Kenower asked to have the awards ceremony sub-committee, consisting of K. Lescarbeau, J. Kenower, and M. Kollitides, to meet to discuss the next steps for a modified awards program this year. The sub-committee will meet at the Towers on Saturday, July 18, 2020, at 9:00am.

Reports from Staff/Commission: None

Adjournment:

A **Motion** was made by A. Mallozzi, seconded by M. Kollitides, to **Adjourn** the meeting at 7:27pm. Motion **Passes** 7 to 0 (K. Lescarbeau-Aye, K. Connell-Aye, J. Kenower-Aye, A. Mallozzi-Aye, K. Catuogno-Aye, M. Kollitides-Aye, G. Charren-Aye)

Respectfully submitted,

Heidi Petrone
Clerk to the Commission