



**HISTORIC DISTRICT COMMISSION  
MEETING MINUTES  
TUESDAY, DECEMBER 10, 2019, 5:00PM  
NARRAGANSETT TOWN HALL - LARGE BOARD ROOM**

CONVENE: Chairman Lescarbeau called the meeting to order at 5:00pm.

ROLL CALL: Keith Lescarbeau-Chairman, Robert Shields-Vice Chairman, Kristen Connell-Secretary, Gaia Charren, Judy Kenower, Americo Mallozzi, Karen Catuogno, Mellisa Kollitides

ALSO PRESENT: Michael DeLuca-Community Development Director, Brent Wiegand-Planning Technician, Heidi Petrone-Clerk to the Commission

ADMINISTRATIVE MATTERS: New Commission member Karen Catuogno

**CONSENT AGENDA**

1C: **APPROVAL OF MEETING MINUTES:** November 12, 2019

A **MOTION** was made by R. Shields, seconded by J. Kenower, to **APPROVE** the Consent Agenda. Motion **PASSES** 5 to 0 (K. Lescarbeau-**AYE**, R. Shields-**AYE**, G. Charren-**AYE**, J. Kenower-**AYE**, M. Kollitides-**AYE**)

**PUBLIC HEARING**

2PH: **300 Ocean Road:** Plat F, Lot 10, installation of windows  
*Owner:* David and Paula Golden Trust

David Newall, a Pella Window representative that was present on behalf of the applicant, explained the application is to remove 2 casement windows and replace with 1 double window with 4 over 1 light configuration. Chairman Lescarbeau stated he visited the site and determined the windows are not original to the house. He believed a 9 over 2 double hung window was the most appropriate replacement. Discussion ensued on the appropriateness of a casement vs double hung window replacement and the configuration of the light pattern, and sash and sill measurements. The general consensus of the board was a 4 over 2 light configuration window style while R. Shields, K. Catuogno, and M. Kollitides believed the application was incomplete due to unanswered questions on the application and believed more information was needed before they could make a decision.

A **MOTION** was made by J. Kenower, seconded by G. Charren, to **CLOSE** the public hearing. Motion **PASSES** 6 to 0 to 1 (K. Lescarbeau-**AYE**, R. Shields-**ABSTAINED**, K. Connell-**AYE**, G. Charren-**AYE**, J. Kenower-**AYE**, A. Mallozzi-**AYE**, K. Catuogno-**AYE**)

A **MOTION** was made by A. Mallozzi, seconded by G. Charren, to **APPROVE** a double 4 over 2 window replacement. Motion **PASSES** 5 to 0 to 2 (K. Lescarbeau-**AYE**, R. Shields-**ABSTAINED**, K. Connell-**AYE**, G. Charren-**AYE**, J. Kenower-**AYE**, A. Mallozzi-**AYE**, K. Catuogno-**ABSTAINED**)

3PH: **386 Ocean Road:** Plat F, Lot 26-B1, Residing house shingles  
*Owner:* David Osborne

Renee Osborne, the daughter of the applicant, and Brent Holland, a representative from Pawcatuck Roofing, presented the application. The project is to remove and install individual vinyl shingles in approximate shape and size of the existing cedar shingles. B. Holland stated the maintenance and lifespan of the product is better than the traditional wood cedar shingles and showed varying samples to the Commission members.

K. Connell questioned the long term look of the product. R. Osborne stated the material has been around for a long time and is not a monotone shade.

G. Charren noted the samples were of a nice material in this instance but not all applicants will use the same high quality type of product.

R. Shields noted that the structure is not visible from the street and is actually a non-contributing structure.

K. Lescarbeau raised concern that with age will come shrinkage of the vinyl product and it will pull away from the frame of the structure.

R. Osborne also noted the safety benefits of the product compared to the wood shingles and D. Holland noted the energy efficiency of the vinyl product as compared to the traditional wood shingle.

M. DeLuca reminded members that even though the NHDC Standards and Guidelines prohibit vinyl siding, if the Commission feels inclined to approve this application that is their perspective, but the Findings of Fact should be very distinctive and detailed to this particular application.

The Commission members wanted more time to consider the information and also asked for the applicant to provide photos of where the product has already been used.

A **MOTION** was made by R. Shields, seconded by A. Mallozzi, to **CONTINUE** the public hearing to the January 14, 2020 meeting. Motion Passes 4 to 3 (K. Lescarbeau-NAY, R. Shields-AYE, K. Connell-AYE, G. Charren-AYE, J. Kenower-NAY, A. Mallozzi-AYE, K. Catuogno-NAY)

#### **NEW BUSINESS**

4NB: 2019 Certified Local Government (CLG) Report

M. DeLuca reviewed the report with the Commission. There were no questions or comments from the Commission members.

A Motion was made by K. Catuogno, seconded by R. Shields, to Approve the 2019 Certified Local Government Report as presented. Motion Passes 7 to 0 (K. Lescarbeau-AYE, R. Shields-AYE, K. Connell-AYE, G. Charren-AYE, J. Kenower-AYE, A. Mallozzi-AYE, K. Catuogno-AYE)

#### **OLD BUSINESS**

5OB: **DISCUSSION:** NHDC Property Owner's Guide Updates

H. Petrone asked Commission members for any edits that was felt needed to be made. No action was taken.

6OB: **DISCUSSION:** Tax Credit Application and Procedures

M. DeLuca reviewed the procedures and application. No action was taken.

7OB: **TIP OF THE MONTH:**

Chairman Lescarbeau stated the January 2020 Tip of the Month is don't wait until Spring. H. Petrone will format the advert and submit for publication in the Narragansett Times. No action was taken by the Commission

#### **REPORTS FROM STAFF / COMMISSION:**

- Correspondence from the RI Historical Preservation & Heritage Commission to the Narragansett Historic District Commission and the Narragansett Planning Department

This was for informational purposes only.

**AGENDA ITEMS FOR NEXT MEETING: None**

**ADJOURNMENT:**

A **MOTION** was made by G. Charren, seconded by K. Connell, to **ADJOURN** the meeting at 8:11pm. Motion **PASSES** 7 to 0 (K. Lescarbeau-**AYE**, R. Shields-**AYE**, K. Connell-**AYE**, G. Charren-**AYE**, J. Kenower-**AYE**, A. Mallozzi-**AYE**, K. Catuogno-**AYE**)

Respectfully submitted,

Heidi Petrone  
Clerk to the Commission