



# HISTORIC DISTRICT COMMISSION

## MEETING MINUTES

TUESDAY, APRIL 9, 2019

**CONVENE:** Chairman Keith Lescarbeau called the meeting to order at 5:01pm

**ROLL CALL:** Keith Lescarbeau, Robert Shields, Kristen Connell, Moira Hints, Gaia Charren, Judith Kenower

**ALSO PRESENT:** Mike DeLuca, Community Development Director  
Brent Wiegand, Planning Technician  
Heidi Petrone, Clerk of the Board

**ADMINISTRATIVE MATTERS:** None

### CONSENT AGENDA

**1C: APPROVAL OF MEETING MINUTES:** March 12, 2019

A **MOTION** is made by R. Shields, seconded by J. Kenower, to **APPROVE** the **CONSENT AGENDA**. Motion **PASSES** 6 to 0 (K. Lescarbeau-**AYE**, R. Shields-**AYE**, K. Connell-**AYE**, M. Hints-**AYE**, G. Charren-**AYE** J. Kenower-**AYE**)

**PUBLIC HEARING** – None

### NEW BUSINESS

**2NB: AWARDS PROGRAM NOMINEES:** Review nominees.

The HDC members discussed and reviewed the nominations and how scoring will be done. The voting will be on a scale of 1-5, with 5 being the highest and 1 being the lowest. It was decided to put 80 Central Street and 350 Ocean Road into a "Save" category. M. Hints and/or K. Connell will draft a description for the "Save" category and present it at the next meeting.

**OLD BUSINESS** - None

### **REPORTS FROM STAFF / COMMISSION:**

A. UPDATE FROM THE 2019 RHODE ISLAND HISTORIC PRESERVATION CONFERENCE

H. Petrone gave a brief summarization of her experiences at the above noted conference and showed the HDC members a sample storm window product from the conference.

B. TAX CREDIT LEGISLATION

M. DeLuca will reach out to Representative McEntee to follow up with the status of the tax credit legislation.

C. OTHER

The HDC members asked to have the advertisement for new members be put on the Town's Facebook and Twitter accounts. H. Petrone will have the advertisement posted to the noted social media platforms.

K. Lescarbeau asks the HDC members to contemplate authorizing M. DeLuca to administratively approve gutter replacements. K. Lescarbeau described and demonstrated how a different type of gutter is installed and how it is beneficial to the architectural features of a home, such as not damaging the trim, fascia, etc., on the home. The HDC will vote next month on whether to allow administrative approvals for gutters, or not.

### **AGENDA ITEMS FOR NEXT MEETING:** 3 Atlantic Avenue

M. DeLuca informed the HDC members that an application for the noted property will be coming before them at the May 14, 2019 meeting. The structure was originally a single family residence that was converted to a daycare center and then converted to office space. The application is to convert the structure back to a single family residence.

### **ADJOURNMENT:**

A **MOTION** is made by G. Charren, seconded by M. Hints, to **ADJOURN** the **MEETING**. Motion **PASSES** 5 to 0 (K. Lescarbeau-**AYE**, K. Connell-**AYE**, M. Hints-**AYE**, G. Charren-**AYE** J. Kenower-**AYE**)