



NARRAGANSETT HISTORIC DISTRICT COMMISSION

MEETING MINUTES

TUESDAY, MARCH 12, 2019

CONVENE: Chairman Keith Lescarbeau called the meeting to order at 5:01pm

ROLL CALL: Keith Lescarbeau, Robert Shields, Gaia Charren, Judith Kenower, *Moira Hintsa
*arrived at 5:05pm

ABSENT: Kristen Connell, with cause

ALSO PRESENT: Mike DeLuca, Community Development Director
Brent Wiegand, Planning Technician
Heidi Petrone, Clerk of the Board

ADMINISTRATIVE MATTERS: None

CONSENT AGENDA

1C: APPROVAL OF MEETING MINUTES: February 19, 2019

A **MOTION** is made by R. Shields, seconded by J. Kenower, to **APPROVE** the **CONSENT AGENDA**. Motion **PASSES** 4 to 0 (K. Lescarbeau-AYE, R. Shields-AYE, G. Charren-AYE, J. Kenower-AYE)

PUBLIC HEARING

None

NEW BUSINESS

**MOIRA HINTSA ARRIVES*

2NB: DISCUSSION / FOR ACTION: Proposal of a new meeting start time.

The members of the Historic District Commission (HDC) are in favor of moving the start time of the meetings to 5:00pm.

A **MOTION** is made by M. Hintsa, seconded by R. Shields, to **APPROVE** a **5:00PM START TIME OF THE HISTORIC DISTRICT COMMISSION MEETINGS**. Motion **PASSES** 5 to 0 (K. Lescarbeau-AYE, R. Shields-AYE, M. Hintsa-AYE, G. Charren-AYE, J. Kenower-AYE)

OLD BUSINESS

3OB: DISCUSSION: HDC Preservation Awards Program

M. Hintsa states she added the HDC/Other Award to the program outline. Past projects that have come before the HDC were reviewed and nominated. M. Hintsa will send the nominated projects with the corresponding category to H. Petrone to incorporate into a form for judging.

There was discussion regarding the process of conducting the program and a tentative time line was laid out. Nominations will be made at the April 2019 HDC meeting, voting will take place at the May 2019 HDC meeting, and a public announcement of the winners will be made in June 2019.

A **MOTION** is made by J. Kenower, seconded by R. Shields, to **ESTABLISH A HISTORIC DISTRICT COMMISSION AWARDS PROGRAM**. Motion **PASSES** 5 to 0 (K. Lescarbeau-AYE, R. Shields-AYE, M. Hintsa-AYE, G. Charren-AYE, J. Kenower-AYE)

4OB: ADVERTISE FOR NEW MEMBERS

K. Lescarbeau shared a general advertisement he drafted to advertise for new members to the HDC. Members made suggestions expanding the text and modifications to the advertisement were made. It was decided to use the "Tip of the Month" to advertise for new members.

REPORTS FROM STAFF / COMMISSION:

M. DeLuca states he has not received any status updates from Jeff Sweenor/Sweenor Builders is regards to the spiral staircase design of the project located at 309 Ocean Road.

M. DeLuca gave an update on the status of the tax credit law revisions. He stated he worked with the state Historic Commission on last years bill and testified at the state house in support of their revision. The proposed revision never made it to a vote and he is working with Rep. McIntee to resend the revisions for a vote.

AGENDA ITEMS FOR NEXT MEETING:

None

ADJOURNMENT:

A **MOTION** is made by G. Charren, seconded by R. Shields, to **ADJOURN** the meeting. Motion **PASSES** 5 to 0 Motion **PASSES** 6 to 0 (K. Lescarbeau-AYE, R. Shields-AYE, M. Hintsu-AYE, G. Charren-AYE, J. Kenower-AYE)

Submitted By:

Heidi Petrone
Clerk of the Board