



NARRAGANSETT HISTORIC DISTRICT COMMISSION

MEETING MINUTES

TUESDAY, FEBRUARY 19, 2019

CONVENE: Chairman Keith Lescarbeau called the meeting to order at 6:00pm

ROLL CALL: Keith Lescarbeau, Robert Shields, Kristen Connell, Moira Hints, Gaia Charren, Judith Kenower

ALSO PRESENT: Mike DeLuca, Community Development Director
Brent Wiegand, Planning Technician
Heidi Petrone, Clerk of the Board

ADMINISTRATIVE MATTERS: Registration for the 2019 Annual Rhode Island Statewide Preservation Conference

G. Charren, K. Lescarbeau, and R. Shields are not interested in attending. K. Connell, J. Kenower, and M. Hints will let H. Petrone if they will be attending so that registrations and payments can be completed on their behalf.

CONSENT AGENDA

1C: APPROVAL OF MEETING MINUTES: January 8, 2019

M. Hints was not at the January 8, 2019 meeting so she will abstain from the vote.

A **MOTION** is made by K. Connell, seconded by R. Shields, to **APPROVE** the **CONSENT AGENDA**. Motion **PASSES** 5 to 0 to 1 (K. Lescarbeau-AYE, R. Shields – AYE, K. Connell-AYE, M. Hints-ABSTAIN, G. Charren-AYE, J. Kenower-AYE)

PUBLIC HEARING

None

NEW BUSINESS

2NB: ANNUAL REPORT: Discussion and possible action approving the 2018 Historic District Commission Annual Report.

M. DeLuca reviewed the report details with the Commission members noting that there was a slight decrease in Public Hearings and an increase in Administrative/Expedited Reviews in 2018.

K. Connell stated the decrease in public hearings could be because home owners in the historic districts are just not doing any projects that require them to go before the Historic District Commission.

In regard to the tax credit ordinance, M. DeLuca states he is working on changing the definition of a “commission” to more align with what the Narragansett HDC is doing.

K. Connell asked if the tax credit information for HDC projects can be posted on the HDC part of the Town’s website. M. DeLuca will follow up with the IT department to find out.

A Motion is made by R. Shields, seconded by M. Hints, to **APPROVE** the **2018 HISTORIC DISTRICT COMMISSION ANNUAL REPORT**. Motion **PASSES** 6 to 0 (K. Lescarbeau-AYE, R. Shields-AYE, K. Connell-AYE, M. Hints-AYE, G. Charren-AYE, J. Kenower-AYE)

OLD BUSINESS

3OB: DISCUSSION: 17 Atlantic Avenue

Demolition Permit – for discussion

Final Detail - Amendment to Porch design – for action

Owners: Ronald and Emma Catanzaro.

K. Lescarbeau states he went to the property today and could see no evidence of the knee wall on the front porch steps being part of the original house, explaining that the wall caps were a different height and design from the house and there were no footings to indicate that a knee wall was ever part of the porch. Also, the knee walls that are there now are built directly onto the dirt. He concluded that they are not original to the house.

A **MOTION** is made by J. Kenower, seconded by G. Charren, to **APPROVE** the **REMOVAL OF THE KNEE WALL FROM THE FRONT PORCH**. Motion **PASSES** 6 to 0 (K. Lescarbeau-AYE, R. Shields-AYE, K. Connell-AYE, M. Hints-a-AYE, G. Charren-AYE, J. Kenower-AYE)

M. DeLuca explains that the garage demolition is on the agenda for discussion because there was a question if the demolition could be done right away. The Town ordinance states that there is a 60 day delay in granting a demolition permit after a decision has been rendered. The Catanzaro's approval was granted on January 8th, 2019 making the earliest date for demolition March 8th, 2019. Without any impending danger to the community, M. DeLuca suggests to wait the remaining few weeks until the delay period has been exhausted. There is no action taken.

4OB: DISCUSSION: HDC Preservation Awards Program

K. Connell reviewed the latest version of the program details with the HDC members.

M. DeLuca will follow up with Dan Holland, IT Manager, regarding an email address specifically for the Narragansett Historic Preservation Awards and will speak with the Interim Town Manager to inquire if the program needs to be approved by the Town Council.

The awards given in the first year of the program will be chosen by the HDC. In the subsequent years the awards will be determined by a committee.

M. DeLuca suggested having an award category titled “The Narragansett Historic District Commission Award” for projects that deserve recognition but do not necessarily correspond with the given award categories.

H. Petrone will send a listing of all public hearings from 2015 on to the HDC members for their review in deciding the first award recipients.

No action taken, no motions made.

5OB: TIP OF THE MONTH:

K. Lescarbeau spoke with the Assistant Town Clerk and he will develop an advertisement for the Town Clerk to run in the local newspaper looking for interested persons to join the Historic District Commission. M. DeLuca clarified there is an opening for a regular Commission member and an alternate Commission member.

REPORTS FROM STAFF / COMMISSION: K. Connell states she will not be at the March 12, 2019 meeting.

AGENDA ITEMS FOR NEXT MEETING:

Discussion and vote on a new meeting start time.

ADJOURNMENT:

A **MOTION** is made by R. Shields, seconded by K. Connell, to **ADJOURN** the meeting. Motion **PASSES** 6 to 0 Motion **PASSES** 6 to 0 (K. Lescarbeau-AYE, R. Shields-AYE, K. Connell-AYE, M. Hints-AYE, G. Charren-AYE, J. Kenower-AYE)

Submitted By:

Heidi Petrone
Clerk of the Board