

AGENDA

TOWN OF NARRAGANSETT

MEETING JUNE 3, 2013

JAMES M. CALLAGHAN
COUNCIL PRESIDENT

SUSAN CICILLINE-BUONANNO
PRESIDENT PRO TEM

GLENNA M. HAGOPIAN
COUNCIL MEMBER

MATTHEW M. MANNIX
COUNCIL MEMBER

DOUGLAS E. MCLAUGHLIN
COUNCIL MEMBER



RICHARD KERBEL
ACTING TOWN MANAGER

MARK A. MCSALLY, ESQ.
TOWN SOLICITOR

ANNE M. IRONS, CMC
TOWN CLERK

TOWN COUNCIL MEETINGS ARE SCHEDULED
ON THE FIRST AND THIRD MONDAYS OF THE MONTH
AT 7:30 P.M. AT THE TOWN HALL, 25 FIFTH AVENUE

GENERAL RULES AND PROCEDURES

FOR THE TOWN OF NARRAGANSETT

TOWN COUNCIL MEETINGS

I. WHO MAY SPEAK

Meetings of the Town Council are open to the public. Any resident who wishes to address the Council on any subject within the scope of the Council's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below:

A. SPEAKING ON AGENDA ITEMS

1. Consent Agenda Items. These are items which the Council does not need to discuss individually and are voted on as a group. Any Council Member who wishes to discuss any individual item from the Consent Agenda may request the Council president to pull such item from the Consent Agenda. Those items pulled will be discussed and voted upon individually.
2. Regular Agenda Items. These are items which the Council will discuss individually in the order listed on the Agenda. After the Council has discussed an item on the Agenda, the Council President will close the Council discussion and will inquire if any citizen wishes to be heard on the matter.

B. SPEAKING ON SUBJECTS NOT ON THE AGENDA

1. Any resident may address the Council on any item not on the Agenda during that period of time designated as **OPEN FORUM**.

II. ADDRESSING THE COUNCIL, MANNER, TIME

The length of time each individual may speak must be limited in the interest of order and conduct of the business at hand. Individuals are limited to three minutes speaking time. Such time may be extended at the discretion of the Council President. However, the OPEN FORUM portion of the Council meeting shall be limited to a total of thirty (30) minutes.

If there are any speakers who have not had an opportunity to be heard at the end of thirty (30) minutes, OPEN FORUM will be continued to the end of the Council meeting.

Citizens wishing to be heard shall raise their hands until acknowledged by the Council President. Once acknowledged, the citizens shall come forward, state their name and address and address the Council; please conduct yourself in an orderly and respectful fashion. The comments of citizens accessing this portion of our meeting are neither adopted nor endorsed by this body, but heard as requested. Anyone wishing to speak a second time on the same subject must receive permission from the Council President.



NARRAGANSETT TOWN COUNCIL REGULAR MEETING AGENDA

June 17, 2013

7:30 p.m.

Posted 06-12-13

Narragansett Town Hall
25 Fifth Avenue
Narragansett, RI 02882
(401) 789-1044

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES:

- April 1, 2013 Work Session Meeting
- April 1, 2013 Regular Meeting
- May 6, 2013 Ex. Session Meeting
- May 14, 2013 Ex. Session Meeting

NARRAGANSETT TOWN COUNCIL

President

James M. Callaghan

President Pro Tem

Susan Cicilline-Buonanno

Members

Glenna M. Hagopian

Matthew M. Mannix

Douglas E. McLaughlin

Acting Town Manager

Richard Kerbel

Town Clerk

Anne M. Irons, CMC

Town Solicitor

Mark A. McSally, Esq.

ANNOUNCEMENTS/PRESENTATIONS:

OPEN FORUM: *Please conduct yourself in an orderly and respectful fashion. The comments of citizens accessing this portion of our meeting are neither adopted nor endorsed by this body, but heard as requested.*

PUBLIC HEARING/DECISION – 8:00 P.M.:

A Six Month REVIEW of SoHo Restaurante LLC d/b/a SoHo Restaurante.

A PUBLIC HEARING on a Request from Recreation Partners Inc. - Village Inn, d/b/a Oceanside, One Beach Street, Narragansett to amend the restrictions on the current liquor license to lift the restrictions on entertainment.

CONSENT AGENDA:

All items listed on the Consent Agenda are considered to be routine or have been previously reviewed by the Town Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the General Order of Business, and considered in its normal sequence on the Agenda.

1. **A MOTION to AUTHORIZE** the Town Manager to sign an Adopt-A-Spot agreement with Theresa Guido-Conanicus Road, Middlebridge School-Hazard Avenue, Two Brothers Quality Painting- Newton Avenue – Two Brothers Quality Painting -South Ferry Road

2. **A MOTION to APPROVE** the contract with Kids Krafts, LLC, 76 Rawlinson Drive, Coventry, RI for a craft lesson concession at the Town Beach, and authorize the Town Manager to sign the contract.
3. **A MOTION to APPROVE** the Five Year Use Agreement between Narragansett Youth Sports and the Parks and Recreation Department starting July 1, 2013 and ending August 31, 2017 and authorize the Town Manager to sign it.
4. **A MOTION to APPROVE** the Five Year Use Agreement with a five year option between the Washington County Raiders Football & Cheerleading and the Parks and Recreation Department starting August 1st, 2013 and ending November 25th, 2017 and authorize the Town Manager to sign it.
5. **A MOTION to APPROVE** the request from the Narragansett Little League to donate a new scoreboard in Sprague Park subject to approval of state and local regulations.
6. **A MOTION to APPROVE** a Miscellaneous License application for Tap Ventures, LLC d/b/a Beach Berry for a Victualing and Holiday License, subject to local and state regulations.
7. **A MOTION to APPROVE** a Miscellaneous License application for Michael Laacaz d/b/a Casa Pizza for a Victualing and Holiday License, subject to local and state regulations.
8. **A MOTION to APPROVE** a One Day Peddler License application for Karen Krinsky d/b/a Like No Udder for June 22 and June 23, 2013, subject to local and state regulations.
9. **A MOTION to GRANT** permission to John & Eileen Tally and CRM Modular Homes to move a modular home over the streets of Narragansett to 2 Lane Two, Plat M, Lot 167-71 during the month of June 2013, subject to local and state regulations.
10. **A MOTION to GRANT** permission to Ray Cassola and CRM Modular Homes to move a modular home over the streets of Narragansett to 64 Burnside Avenue Plat S/I, Lot 291 during the period of the month of June 2013, subject to local and state regulations.
11. **A MOTION to APPROVE, RATIFY and CONFIRM** the emergency purchase of an aluminum gangway ramp for the Middlebridge Marina from Ninigret Marine, Inc., in the amount of \$3,260.00.
12. **A MOTION to APPROVE** the purchase of Street Sweeper Replacement Brooms from Atlantic Broom Service, Inc., at their quoted prices for a one-year period, ending May 6, 2014.
13. **A MOTION to AWARD** the bid for Rolling Waste and Recycling Carts for the Beach to the lowest bidder, IPL, Inc., in the amount of \$6,376.80.
14. **A MOTION to AWARD** the bid for Playground Safety Fiber to the lowest bidder, New England Recreation Group, Inc., in the amount of \$11,880.00.
15. **A MOTION to PLACE** a Wounded Warrior Flag in the Narragansett Rotary as a tribute to our nation's military veterans.

OLD BUSINESS:

16. **A MOTION to ADOPT** an Ordinance in Amendment of Chapter 962 of the Code of Ordinances of the Town of Narragansett and that Chapter 962 of the Code of Ordinances be amended by the Enactment of an Amendment to the Budget for FY 2012-13 – reducing the Beach Fund by \$629,780.
17. **A MOTION to ADOPT** An Ordinance in Amendment of Chapter 491 of The Ordinances of the Town of Narragansett Entitled “An Ordinance in Relation to Zoning” as it Relates to Lot 454 on Tax Assessor’s Plat C.

NEW BUSINESS:

18. **A MOTION to ADOPT** the resolution establishing the proposed wages for part-time dispatcher employees for Fiscal Year 2013-14.
19. **A MOTION to AWARD** the bid for Christofaro Park Basketball Court Improvements to the lowest bidder, Cardi Corporation, in the amount of \$58,000.00.
20. **A MOTION to AWARD** the bid for Life Insurance for Town Employees to the lowest qualified bidder, Rhode Island Interlocal Risk Management Trust for a three-year period, at the combined rate of \$.492 per \$1,000 and to authorize the Interim Town Manager to sign the agreement, subject to review and approval by the Town Solicitor.
21. **A MOTION to AUTHORIZE** the demolition of Cottage 95F at the Middlebridge property.
22. **A MOTION to AUTHORIZE** the Director of Public Works to establish a policy to have licensed commercial haulers pay the Town of Narragansett in advance for use of their allocated municipal cap at the Rhode Island Resource Recovery Corporation and to set reasonable fees for the administration of this program.
23. **A MOTION to APPOINT/REAPPOINT** individuals to the Galilee Advisory Committee for a one year term, which terms expire May 31, 2014.
24. **A MOTION to APPOINT/REAPPOINT** an individual to the Historic District Commission to fill an unexpired term, which terms expire January 1, 2014.

REPORTS FROM TOWN MANAGER:

REPORTS FROM TOWN COUNCIL:

EXECUTIVE SESSION:

A MOTION to RETIRE to EXECUTIVE SESSION of the Town Council at the end of the June 3, 2013 in accordance with RIGL 42-46-4 to discuss (Non-Union Personnel) in accordance with General Laws 42-46-5(a) (1) and to discuss collective bargaining (Local 1589 – Fire), (Local 303 – Police), (Public Service Employees Local 1033), (Laborers Local 1789) in accordance with General Laws 42-46-5 (a) (2)) and Possible Litigation Ward vs. Town of Narragansett in accordance with General Laws 42-46-5 (a) (2) and to appoint Mark A. McSally as Clerk Pro Tem.

ADJOURNMENT:

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____

Amend No. _____

Date Prepared: June 12, 2013
Council Meeting Date: June 17, 2013

TO: Richard Kerbel, Acting Town Manager

FROM: Anne M. Irons, CMC Town Clerk

SUBJECT: Approval of Town Council Minutes

RECOMMENDATION:

That the Town Council approve the minutes from the April 1, 2013 work Session Meeting and the April 1, 2013 Regular Meeting and the executive session minutes from the May 6, 2013 Meeting and the May 14, 2013 meeting.

SUMMARY:

Attached are minutes as in accordance to state law. Executive Session minutes are sealed.

TOWN CLERK USE ONLY:

Consent Agenda

Carry Over to Date: _____

Approved

Unfinished Business (Date heard previous: _____)

New Business

Public Hearing – No Action Taken

ORD. # _____ **RES. #**

LCON# _____ **LIC. #**

Action Date:

**NARRAGANSETT TOWN COUNCI
WORK SESSION MEETING
APRIL 1, 2013 MINUTES**

At a Work Session Meeting of the Town Council of the Town of Narragansett held on Monday, April 1 2013 at 6:35 p.m., at the Narragansett Town Hall.

Present: James M. Callaghan, President,

Susan Cicilline-Buonanno, President Pro Tem

Glenna M. Hagopian, Member

Matthew M. Mannix, Member

Douglas E. McLaughlin, Member

Richard Kerbel, Acting Town Manager

Mark A. McSally, Town Solicitor

James M. Callaghan, President calls the meeting to order.

Richard Kerbel, Acting Town Manager explains the timeline and process of recruiting a town manager through a recruitment company and notes that it would take about 90 days from the signing of the contract to the manager being selected and then it depends on the person to be selected it could take 30 to 60 days when the individual may start as it would depend on the current employment and contractual obligations. It was noted that if the person that was selected did not work out the next recruitment would be free.

Mark McSally, Town Solicitor explains that the recruitment agency gets paid a percentage of the person's first year salary and it's not paid until they bring forth a successful candidate. Different terms would be in different contract and the company

would re-recruit. Richard Kerbel noted that local government firms usually work on a fee not a percentage which would be \$10,000 to \$15,000 plus expenses. Richard Kerbel estimated there are about 10 companies that do recruitments. He believed the town would benefit by using a professional recruiter by unifying the community, council and staff. He believed that a recruiter would submit 6 to 15 individuals to talk to further and help in the discussion process and the final negotiation with the selected individual.

Matthew Mannix noted that he wanted to discuss quality in a candidate more than the process of hiring the individual. Douglas McLaughlin commented that he preferred a professional recruiter to do the recruiting for a town manager.

Susan Cicilline-Buonanno asked if the criteria that were adopted previously still in place for this round of candidates. Mark A. McSally, Town Solicitor the current job description is in place and the council certainly can make changes in that description if they chose too. Susan Cicilline-Buonanno commented that she could go with a recruiter or the town council doing the interviews but questioned the cost to the budget if a recruiter was used.

Matthew Mannix commented that he did not want to delegate the search to a committee or a recruiter.

A discussion was held on the advertisement for the position and the timeline of actually see resumes for the position. Mr. Callaghan noted that the same names have appeared in all recent searches for town manager in local area and nearby Massachusetts.

Glenna M. Hagopian noted that there were the same names the past few times in the town manager search.

A discussion was held on the interview process being held in public or held in executive session.

It was noted that once the criteria has been set, the HR Manager reviews the resumes to cull out the candidates that do not meet the criteria and forward to the council for review.

A scoring process is done to see what candidates have the top scores to warrant an interview with the council. The HR Manager would schedule the interviews for the town council to coordinate with their schedules.

A discussion was held to place the matter on the next agenda and it was noted that budget work session were scheduled for April and that today was the HR Manager's first day on the job. The Acting Town Manager suggested it be placed on the May 6th agenda.

Mark A. McSally, Town Solicitor suggested that the council may want to place in the recruitment announcement that the council may want a public interview. He recaps that the council wants the matter placed on the May agenda for discussion on the qualifications, the council will interview, HR Manager to coordinate the advertisements.

Dennis Lynch, member of the former search committee suggested the council use a recruiting firm for the process.

Carol Stuart comments on the situation and notes it is time to move forward and prepare a protocol on what the council plans to do for the process of hiring a new town manager.

The meeting adjourns at 7:20 p. m.

ATTEST:

A handwritten signature in blue ink that reads "Anne M. Irons". The signature is written in a cursive style.

Anne M. Irons, CMC
Council Clerk

MINUTES ACCEPTED AS
PRESENTED/AMENDED

Anne M. Irons, CMC
Council Clerk

**NARRAGANSETT TOWN COUNCIL
REGULAR TOWN COUNCIL MEETING
APRIL 1, 2013 MINUTES**

At a Regular Meeting of the Town Council of the Town of Narragansett held on
Monday, April 1, 2013 at 7:30 p.m., at the Narragansett Town Hall.

Present: James M. Callaghan, President,

Susan Cicilline-Buonanno, President Pro Tem

Glenna M. Hagopian, Member

Matthew M. Mannix, Member

Douglas E. McLaughlin, Member

Richard Kerbel, Acting Town Manager

Mark A. McSally, Town Solicitor

James M. Callaghan, President calls the meeting to order and leads those in attendance in Pledging Allegiance to the Flag.

MOMENT OF SILENCE:

A moment of silence is held in honor of Christine Fedorko, a retired employee who recently passed away.

APPROVAL OF MINUTES:

Susan Cicilline-Buonanno moved, Matthew M. Mannix seconded and it is so voted to CONTINUE the March 4, 2013 regular meeting.

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye, Matthew M. Mannix aye, James M. Callaghan aye

Susan Cicilline-Buonanno moved, Matthew M. Mannix seconded and it is so voted to approve the March 5, 2013 work session meeting minutes as presented.

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye, Matthew M. Mannix aye, James M. Callaghan aye

Susan Cicilline-Buonanno moved, Matthew M. Mannix seconded and it is so voted to approve the executive session minutes from the January 28, 2013, January 31, 2013, February 4, 2013 and the February 7, 2013 meeting as presented.

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye, Matthew M. Mannix aye, James M. Callaghan aye

ANNOUNCEMENTS/PRESENTATIONS:

A FORMAL SWEARING IN of recently promoted members of the Narragansett Fire Department is held and Probationary Firefighter Raymond Dormer and Probationary Firefighter Daniel Hultzman are sworn in as Firefighter 1st Class by President Callaghan. Chief James Cotter speaks on the commendable action of Firefighter Ben Lonngren who rescued an individual from a second floor of a burning house on July 16, 2012.

He also recognized and congratulated the following members who participated in this year's Stair Climb event, Captain Scott Partington, Lieutenant Patrick Walsh, Firefighter Jake Longolucco, Firefighter Raymond Dormer, Firefighter Daniel Hultzman, and Firefighter Ben Lonngren.

President Callaghan announces a series of workshops on the comprehensive plan to be held on April 23, 2013, May 28, 2013 and June 25, 2013.

OPEN FORUM:

Open Forum is now held and the following individuals address the Council, viz:

Kathleen Kelleher, President of Historical Society submits a petition regarding support to preserve RI 110, a Native American site signed by 206 residents and 216 nonresidents and she notes that 106 have signed the online petition; Arnold Adams questions if the Public Hearing on the school department budget will be televised and notes that it should be televised; Robert Traeger speaks on sewers in Jerusalem and questions if the draft agreement has been reviewed by the Town Solicitor. He noted that the roads in the area were flooded three times in the month of March. He noted that the sewer project was approved by three different town councils.

PUBLIC HEARINGS:

Anthony Fiore, Bonnet View LLC and Shore Club

James Callaghan, President recused himself from the public hearing.

On March 19, 2013, the Planning Board took under consideration this applicant's request for amendment to the Zoning Map that would allow a Planned Residence District (PRD), on the subject parcel located east of Boston Neck Road in the vicinity of Algonquin Lane. Procedurally, this application must first receive a master plan approval from the Planning Board and a recommendation to the Council for the advisability of applying the PRD regulations on the site. This process is regulated under Section 4.8.3 of the Zoning Ordinance. Both of these actions were carried out on March 19, 2013.

Subsequent to the applicants testimony, the Planning Board conditionally approved the master plan for a density of 31 dwellings onsite. This decision was based on the fact that

this property has been continuously zoned R-40 Residential, which sets the underlying density base for consideration of the proposal. Applying two density bonus provisions set forth in Section 4.8.3B of the Zoning Ordinance, the Planning Board approved 28 market rate dwellings and 3 low/moderate income dwellings for a total of 31 dwelling units. The two bonuses were allowed for limitation to no more than 2 bedrooms in each dwelling and for provision of an affordable housing component.

The Board's density allowance was conditioned upon the possibility that one or more of the 26 grandfathered (checkerboarded) parcels may be lost if the unverified wetland edge shown on the applicants mapping were to move when verified by the state CRMC resulting in fewer than 26 lots located partially or entirely outside the wetland edge.

The petitioner provided expert testimony on planning and engineering elements relevant to the request. His attorney asked that state permitting requirements, drainage regulations, wetlands impacts as well as roadway, infrastructure and engineering elements be deferred to the preliminary stage of review. Board members were concerned about these issues but deferred detailed discussion to the future in recognition of the need for the first step of approval (master plan) and the zone change provisions to be completed.

Upon final review the Planning Board voted to recommend this application for approval with several stipulations.

Matthew M. Mannix moved, Glenna M. Hagopian seconded and it is so voted to open the public hearing

Town Council Meeting

April 1, 2013

Book 54 Page 226

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye,

Matthew M. Mannix aye, James M. Callaghan recused

A PUBLIC HEARING on a petition from Anthony Fiore, Bonnet View LLC and Shore Club to amend the Zoning Map to allow a Planned Residence District, to reject the incipient dedication of road rights-of-way and to amend the sewer policy for lots 173, 178 & 346-371 on Tax Assessor's Plat N-H is held. Donald J. Packer, Attorney for the applicant addresses the council. He noted that the application was a planned residential district (PRD). He explained that Nicole Reilly, Project Manager from DiPrete Engineering, John Carter, Landscape Architect and Christina Carlson from Union Studio and Tony Fiore were all present. He also explained that the petition was in three parts, one to amend the zoning map from Residential 40 to PRD/R40 which would be a Planned Residential District with underlying R40 designation. He noted that the property consists of 28 prior existing grandfathered lots in an old standard subdivision and the proposal is to redesign the subdivision to construct 31 condominium units under Section 4.83 of the Zoning Ordinance into a more environmental and planning sensitive manner and not try to force traditional subdivisions into areas where they don't fit but do exist. It was noted that the number of bedrooms will be limited to two bedrooms which would allow them to build 28 market rate units and three affordable units for a total of 31 units in the project. Mr. Packer advised that the planning board has approved the Master Plan with conditions. He explained the Master Plan is a conceptual approval and the final details of the subdivision will be worked out at the preliminary design stages and the number of

units will not increase and may either decrease based on wetlands and CRMC and DEM input. He noted that the Planning Board also approved the zone change.

Attorney Packer reviewed the request to reject incipient dedication of the paper streets within the subdivision. He noted that the original recorded plat showed the intention of public streets however the streets were never constructed or used. They are now asking to reject those streets so the parcel will become one entire parcel so they now can re-lay out the streets and re-lay out the utilities, sewer and water in a more environmentally sensitive and appropriate planning design to better suit the area.

Donald Packer, Attorney further explained that the third request was to amend the sewer policy to increase the sewer allocation by four. There were 27 connections approved. He noted that the council already approved that request and accepted the Sewer Policy Committee's recommendation to increase that allocation by four to provide for the 31 units.

Nicole Reilly from DiPrete Engineering and John Carter, registered landscape architect and Christina Carlson from Union Studio are sworn in and testify.

Following questions by the Council, the President Pro Tem asks for proponents and opponents to speak and the following are sworn in and speak:

Ray Carroll, Al Alba, Ann Webb, Seely Gerraughty, Dwayne Goulding, Stanley Wojciechowski, David Pereira, Mike Owens, John Devaney

Mark A. McSally, Town Solicitor marked a letter from Mr. and Mrs. Poulten as Exhibit 1 and the Planning Board's Recommendation as Exhibit 2 and the PowerPoint Presentation as Exhibit 3.

PLEASE SEE STENOGRAPHER TRANSCRIPT FOR MORE DETAILS

Glenna M. Hagopian moved, Matthew M. Mannix seconded and it is so voted to CLOSE the public hearing.

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye, Matthew M. Mannix aye, James M. Callaghan had recused himself from the hearing

Glenna M. Hagopian moved, Matthew M. Mannix seconded to amend the zoning map to reject incipient dedication and to amend the sewer policy for lots 173, 178; 346-371 on Tax Assessor's Plat N-H and to receive and place on file the Planning Board's Review and Recommendation. During discussion the Solicitor reminded the council it would be a conditional approval based upon the Planning Board's final approval.

It was further moved and seconded to approve based on the findings and conditions specified in the Planning Board approval of the Master Plan for the PRD and the zone change on a successful final approval from the Planning Board.

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye, Matthew M. Mannix aye, James M. Callaghan had recused himself from the hearing

Community Development Block Grant Application 2013

On February 28, 2013, the Planning Board took under consideration twelve (12), requests for funding of CDBG projects totaling of \$148,145. This year, the Town of Narragansett is limited by the State to a request of not more than \$200,000 in total. During their deliberations, the Planning Board considered the relative merits of each application. It was concluded that all requests were worthy of support therefore all twelve were

recommended for funding, as requested. Under State law a public hearing is required before the Town Council to take testimony from town staff and/or individual non-profit organizations requesting funds as a sub-recipient of the Town in order to fully understand each proposal. Following the hearing the Town Council must deliberate to determine the amount of funding to request from the State and to which programs and projects they would direct them. The final decision must be made via resolution in order that the staff may promptly assemble and submit the Town's request by the April 19, 2013 deadline. With this objective in mind the Planning Board sent forward a listing of priorities totaling \$158,145 on March 5, 2013. In their deliberations the Planning Board determined all requests to be merit worthy.

Susan Cicilline-Buonanno moved, Matthew M. Mannix seconded and it is unanimously so voted to open the public hearing.

A Public Hearing is held and Michael DeLuca addresses the council regarding the following requests.

LIST OF 2013 CDBG APPLICANTS TO NARRAGANSETT

- | | |
|---|-----------|
| 1. Narragansett Housing Authority | \$ 80,000 |
| - Roof & siding repairs to scattered site housing | |
| 2. The Galilee Mission | \$ 5,000 |
| - Replacement of doors in mission house & annex. | |
| 3. Jonnycake Center | \$ 10,000 |
| - Support for food pantry & client service prog. | |
| 4. Welcome House | \$ 4,500 |

- General operations support		
5. Domestic Violence Resource Center	\$ 3,995	
- Remodeling of DVRC offices		
6. RI Center Assisting Those In Need (RICAN)	\$ 2,500	
- Food assistance and case management costs		
7. Education Exchange	\$ 2,500	
- Initiate "Work Ready" adult education program		
8. Community Housing Land Trust	\$ 3,000	
- Tech asst & determination of income eligibility		
9. Kingstown Crossings	\$ 7,000	
- Case management services to residents		
10. WARM – Emergency Shelter renovations	\$ 16,650	
- Renovation to 5 housing units at WARM Center		
11. WARM – Employment/Job Readiness	\$ 8,000	
- Operational support for JR program		
12. Washington County CDC	\$ 5,000	
- Operational expenses		
	SUBTOTAL	\$ 148,145
<u>Town of Narragansett – Program Admin.</u>	<u>\$ 10,000</u>	
TOTAL REQUEST		\$ 158,145

Richard Kerbel addresses the council regarding the purpose of the public hearing and the notes the applicants all meet the criteria for the block grant monies.

Michael DeLuca, Community Development Director addresses the council and notes the maximum amount of grant money that can be requested was \$200,000. He notes the Planning Board had deemed all the applicants merit worthy and support the requests. He also noted that a few applicants were in attendance to speak before the council. Mr. DeLuca also reminded the council that a resolution was included in the packet for adoption.

Proponents and opponents are asked to speak and the following are sworn in and speak:

John Devaney, Geoffrey Marchant, Community Development Block Grant Consortium Director, Russ Partridge, Executive Director Warm Center-Westerly, notes that his request will now be \$ 8,335 as the Warm Center has received money from Rhode Island Housing which will now help defray the cost; Ken Burke, Chair and President , Welcome House, Stanley Wojciechowski and Al Alba

Susan Cicilline Buonanno moved, Glenna M. Hagopian M. Hagopian seconded and it is unanimously so voted to CLOSE the public hearing.

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye, Matthew M. Mannix aye, James M. Callaghan aye

Glenna M. Hagopian moved, Susan Cicilline Buonanno seconded and it is unanimously so voted to APPROVE and ADOPT the following resolution.

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye,
Matthew M. Mannix aye, James M. Callaghan aye

It was noted to reduce the amount of the request from the Warm Center-Westerly.

**A RESOLUTION AUTHORIZING THE TOWN OF
NARRAGANSETT TO SUBMIT AN APPLICATION FOR
THE 2013 COMMUNITY DEVELOPMENT BLOCK GRANT
2013-07**

WHEREAS, funds are available under the Rhode Island Small Cities Community Development Block Grant Program, administered by the Community Development Office; and,

WHEREAS, the Governor of the State of Rhode Island has authorized the Director of said Community Development Office to disburse such funds; and,

WHEREAS, it is in the interest of the citizens of the Town of Narragansett that application be made to undertake a Small Cities Community Development Program.

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of Narragansett that the filing of this application for the amount of \$149,810 to implement the activities as specified and prioritized in Exhibit A attached hereto, is hereby authorized and that Richard Kerbel Interim Town Manager, is hereby authorized and directed to file this application with the Community Development Office, to provide any additional information or documents required by said office, to make any assurances required in connection with this program, to execute an agreement with the State of Rhode Island

and to otherwise act as the Representative of the Town of Narragansett in all matters relating to this application and any award which may be based upon this application.

Adopted this 1st day of April, 2013.

TOWN OF NARRAGANSETT

S/James M. Callaghan
Town Council President

ATTEST:

S/Anne M. Irons, CMC
Town Clerk

Exhibit A

13. Narragansett Housing Authority	\$ 80,000
- Roof & siding repairs to scattered site housing	
14. The Galilee Mission	\$ 5,000
- Replacement of doors in mission house & annex.	
15. Jonnycake Center	\$ 10,000
- Support for food pantry & client service prog.	
16. Welcome House	\$ 4,500
- General operations support	
17. Domestic Violence Resource Center	\$ 3,995
- Remodeling of DVRC offices	
18. RI Center Assisting Those In Need (RICAN)	\$ 2,500
- Food assistance and case management costs	
19. Education Exchange	\$ 2,500
- Initiate "Work Ready" adult education program	
20. Community Housing Land Trust	\$ 3,000
- Tech asst & determination of income eligibility	
21. Kingstown Crossings	\$ 7,000
- Case management services to residents	
22. WARM – Emergency Shelter renovations	\$ 8,335
- Renovation to 5 housing units at WARM Center	
23. WARM – Employment/Job Readiness	\$ 8,000
- Operational support for JR program	
24. Washington County CDC	\$ 5,000

- Operational expenses		
	SUBTOTAL	\$ 148,145
<u>Town of Narragansett – Program Admin.</u>	<u>\$ 10,000</u>	
TOTAL REQUEST		\$ 149,810

PLEASE SEE STENOGRAPHER TRANSCRIPT FOR MORE DETAILS

URBAN RENWAL AMENDMENT

This ordinance is proposed to amend the land use designation for four (4) specific buildings in the R.I. 24 Project Area. During the hearing last month the Council requested further information about the history of the development agreement and the broader plan for allowing mixed-use in the Pier Village Site. Staff had suggested that this amendment was primarily a ‘housekeeping item’ whereby two areas of the land use regulations specific to the Urban Renewal site will be revised to allow for alternate uses where only a single category of use was previously authorized. These amendments will codify agreements made by and between the Town and the Gilbane Corporation in 2006 when the expansion of commercial and residential development onsite was approved by the Town Council. The aforementioned “Development Agreement” details numerous responsibilities of both parties including the required improvements which were summarized and agreed upon by both parties. Relevant excerpts from the Development Agreement are attached herein. The first amendment allows for commercial use of certain units in Building J located at the corner of Narragansett Avenue and Caswell Street. This building is currently designated for residential use only. The second

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amendment allows for residential expansion of three interior buildings within the “Core Area” noted on the plans as Buildings ‘B’, ‘C’ & ‘D’ which were previously limited to commercial only.

On January 15, 2013 the Planning Board reviewed the proposed new language to the Land Use Plan specific to this site and the map revisions reflecting the new wording.

Following discussion the Board voted to recommend approval of the changes as drafted.

This public hearing was continued from February 19, 2013.

Mark McSally addresses the council and noted that he was not in attendance at the last public hearing and there was some confusion surrounding what the purpose behind the request and why it was before the council. He explained that there were two projects before the past council, one related to the residential piece where the apartments used to be and condominiums are now and the second piece was for commercial properties where Belmont Market was and the Trio Restaurant is and the three buildings they are commercial. He noted it was approved with a number of conditions to be incorporated in the Development Agreement, which was that Building J would be rezoned to permit a mixed use, the bottom floor would be commercial in nature and the top floor would be residential in nature. He noted the second piece relates to amendments to the commercial property and if they could be renovated and a second story added and it would be mixed use with residential. He noted that the council had approved the Belmont Market, Trio Restaurant and realignment of the roadway which was all Phase 1. Phase 2 was to be further reviewed and agreed upon over a course of 18 to 24 months and the projects were

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never put forward as knock downs or additions to the second floor. A requirement would be a 35% percent of affordable housing on the second stories but it never came to be.

He advised the council they could approve Building J and take no action on the others at this point.

Proponents and opponents are asked to speak and the following are sworn in and speak:

Patrick Brady, John Devaney, Sharon Shabshelowitz, Mary Wojciechowski, Ann Marie Silveira,

Susan Cicilline Buonanno moved, Glenna M. Hagopian seconded and it is unanimously so voted to CLOSE the public hearing.

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye, Matthew M. Mannix aye, James M. Callaghan aye

Susan Cicilline Buonanno moved, Glenna M. Hagopian seconded and it is unanimously so voted to APPROVE he zone change for Building J and take no action on the request for Buildings B, C, and D.

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye, Matthew M. Mannix aye, James M. Callaghan aye

Susan Cicilline-Buonanno moved, Glenna M. Hagopian seconded and it is unanimously so voted to table the actions for Buildings B, C, and D.

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye, Matthew M. Mannix aye, James M. Callaghan aye

Matthew M. Mannix moved, Susan Cicilline-Buonanno seconded and it is unanimously so voted to RECEIVE and PLACE on file the Planning Board's Recommendation.

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye,

Matthew M. Mannix aye, James M. Callaghan aye

PLEASE SEE STENOGRAPHER TRANSCRIPT FOR MORE DETAILS

CONSENT AGENDA:

The consent agenda was voted on with one motion.

1. A MOTION to APPROVE the request from The Lung Cancer Foundation for a 5K Road Race to be held on Saturday October 12, 2013 at 11:30 am, subject to approval of state and local regulations.

APPROVED (Cicilline-Buonanno-Hagopian 5/0)

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye,

Matthew M. Mannix aye, James M. Callaghan aye

2. A MOTION to APPROVE the request from the Narragansett Little League for its annual Opening Day Parade to be held on Saturday April 27, 2013 at noon, subject to approval of state and local regulations.

APPROVED (Cicilline-Buonanno-Hagopian 5/0)

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye,

Matthew M. Mannix aye, James M. Callaghan aye

3. A MOTION to AWARD the bid for Fireworks for Third of July to the lowest bidder, Atlas PyroVision Productions, Inc., in the amount of \$19,500.00.

APPROVED (Cicilline-Buonanno-Hagopian 5/0)

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye,

Matthew M. Mannix aye, James M. Callaghan aye

4. A MOTION to RECEIVE and ACCEPT a grant from the Rhode Island Interlocal Risk Management Trust in the amount of \$1,000.00 for the ergonomic and ADA improvements to the Tax Collector's Office.

APPROVED (Cicilline-Buonanno-Hagopian 5/0)

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye, Matthew M. Mannix aye, James M. Callaghan aye

5. A MOTION to APPROVE, RATIFY, and CONFIRM the emergency storm drain repairs on Crosswynds Drive completed by George Sherman Sand & Gravel Co., Inc., in the amount of \$7,422.00.

APPROVED (Cicilline-Buonanno-Hagopian 5/0)

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye, Matthew M. Mannix aye, James M. Callaghan aye

6. A MOTION to APPROVE the list of Real Estate abatements in the amount of \$7,597.51.

APPROVED (Cicilline-Buonanno-Hagopian 5/0)

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye, Matthew M. Mannix aye, James M. Callaghan aye

7. A MOTION to APPROVE the proposal for construction services related to the bunk room renovations at Fire Station #1 (the Public Safety Building) from Abcore Restoration Company, Inc., in the amount of \$6,285.00.

APPROVED (Cicilline-Buonanno-Hagopian 5/0)

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye,
Matthew M. Mannix aye, James M. Callaghan aye

8. A MOTION to APPROVE the renewal of the Software for the Town Clerk's Office maintenance agreement with Town Clerk Software, in the amount of \$2,500.00 for Fiscal Year 2012/2013.

APPROVED (Cicilline-Buonanno-Hagopian 5/0)

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye,
Matthew M. Mannix aye, James M. Callaghan aye

9. A MOTION to APPROVE a One Day Peddler License application for Matthew Combs d/b/a Roxy's Lobster for June 8, 2013, subject to local and state regulations.

APPROVED (Cicilline-Buonanno-Hagopian 5/0)

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye,
Matthew M. Mannix aye, James M. Callaghan aye

10. A MOTION to APPROVE a Miscellaneous License application for WBG Fine Catering & Event Design LLC, Owner Kristen Bishop, 889 Boston Neck Road for a victualing license, subject to local and state regulations.

APPROVED (Cicilline-Buonanno-Hagopian 5/0)

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye,
Matthew M. Mannix aye, James M. Callaghan aye

11. A MOTION to APPROVE a Miscellaneous License application for UP Dog LLC, d/b/a Island Deli, 855 Point Judith Road for a victualing license and a holiday license, subject to local and state regulations.

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye,

Matthew M. Mannix aye, James M. Callaghan aye

OLD BUSINESS:

12. Based on public input at the March 18, 2013 Town Council meeting staff was requested to revisit the Transferrable Beach Pass and identify a solution to the financial impact for Inns, Motels, Hotels and beach patrons who wish to share their pass with renters, relatives, friends and guests the 2013 season. In an effort to provide a pass that can be purchased for the season and transferrable with unlimited use for one season the Parks and Recreation Department is recommending a "Transferable Beach Pass" for \$100.00 for Inns, Motels and Hotels in Town that pay a State of RI Motel/Hotel tax and \$200.00 for all others. The Parks and Recreation Department believes these are reasonable rates for patrons wishing to provide friends, guests and renters the ability to access the beach for the season. This new pass would be good for the entire season and could be used by anyone of any age. The pass would be similar in design but without a photo. The Narragansett Parks and Recreation logo would be used in place of the photo. Richard Kerbel notes that previously the amount was \$300.00 which was tabled and now the staff is recommending \$100.00 for hotels, inns, and motels and \$200.00 for others who want to provide for friends, guests and renters. The council members and the public hold a lengthy discussion on the matter and the council believes the matter should be readdressed in the fall as the enterprise fund is almost depleted.

Glenna M. Hagopian moved, Matthew M. Mannix seconded and it is unanimously so voted to approve the sale of a “Transferrable Beach Pass” for \$100.00 for Inns, Motels and Hotels in Town that pay a State of RI Motel/Hotel tax and \$200.00 for all others for the 2013 beach season.

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye, Matthew M. Mannix aye, James M. Callaghan aye

13. This general electrical maintenance contract, used by all departments is similar to the miscellaneous repair and construction contracts that we have in place for a number of trades (plumbing, general construction, water, wastewater, and SCADA systems). The latest contract with Wojcik Electric expired in January 2013, so a new set of contract documents was prepared and bids were solicited. The bid requested a flat rate per hour for master electrician, journeyman electrician, and apprentice classifications (State prevailing wage minimums) for each trade on a regular and emergency response basis. Material and equipment mark-ups were also requested as part of the bid. The time period of this contract is March 18, 2013 – March 17, 2014.

The request for bids was advertised in the Narragansett Times, solicited and posted on the Town of Narragansett and State Purchasing Division websites. Ten vendors were solicited and four responded. It should be noted that Elco’s bid prices for “Regular Services” reflect the current minimum prevailing wage as set by the State of RI. This general contract is non-exclusive so the Town may choose to bid out similar work separately, if appropriate and desired. Any project initiated under this contract with a

value exceeding \$4,000.00 requires prior Town Council authorization. In addition, work under this contract will be limited to a value of less than \$50,000.00 unless further Town Council approval has been granted. Funding is available in the respective departmental operating account for building maintenance and repair or in the appropriate capital projects account. Richard Kerbel reminds the council a memo was forwarded to the council after questions were raised at the last meeting and staff still recommends approval. Chief Thomas Chabot, Executor Manager of Electrical Contractors and Joseph Walsh speak on electrician wage rates and prevailing wages and discussed their concerns on the bid award to Elco Electric.

Susan Cicilline-Buonanno moved, Glenna seconded and it is so voted to AWARD the bid for General Electrical Services to the lowest bidder, Elco Electric Service Corporation, at their quoted bid prices for a one-year period.

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian nay, Matthew M. Mannix aye, James M. Callaghan aye

14. On March 18, 2013 the resolution establishing the proposed wages for seasonal, part-time and temporary employees for Fiscal Year 2013-14 was approved for the Recycling Coordinator and the positions that were affected by the increases in the Rhode Island Minimum wage only. The other changes were reviewed by department heads and it was decided that in order to retain the seasonal employees who return year after year, the town should remain competitive and allow for compensation growth as the individuals in these seasonal positions gain experience and knowledge. After discussions with Department

15. Directors it has become apparent that there is a need to retain the adult staff that return every year in supervisory seasonal positions. These adults are typically teachers, retirees and individuals that are looking for second careers. It is becoming more difficult to retain qualified adults who are available to work long hours, early and late shifts and weekends and holidays. They are challenged to work with younger staff, typically 16 -21 year olds, providing daily instruction on public relations, customer service and facility maintenance by leading by example and not just supervising. An example of this is our lifeguard staff. The majority of our lifeguard staff are adults who return every year providing a professional lifesaving staff not found in other beaches in the state. Having a range of rates for each position enables Department Directors to attract qualified professional senior management and lifeguard staff by offering a \$0.50 to \$1.00 increases when justified. This resolution will provide the basis for seasonal, part-time and temporary employees throughout the Town. The ranges for each position allow for individual employee experience, background, skills and job knowledge. Typically, each new employee starts at the entry level step within each range. Employees are not automatically increased to the highest step but receive increases by sound merit only over a period of years. This resolution has been reviewed and edited by each Department Director and the Interim Town Manager.

Susan Cicilline-Buonanno moved, Glenna M. Hagopian seconded to ADOPT the resolution establishing the proposed wages for seasonal, part-time and temporary employees for Fiscal Year 2013-14. The council members note they do not wish to increase seasonal wages. The motion failed.

Susan Cicilline-Buonanno nay, Douglas E. McLaughlin nay, Glenna Hagopian nay,
Matthew M. Mannix nay, James M. Callaghan nay

16. That the Town Council INTRODUCE, READ AND ACCEPT as a First Reading Ordinances in Amendment of Chapter 962 of the Code of Ordinances of the Town of Narragansett and that Chapter 962 of the Code of Ordinances be amended by the Enactment of Amendments to the Budget for FY 2012-13. Amendments to the 2012-13 Appropriation Ordinance to provide funding for the following, said funds coming from the source(s) so indicated:

APPROPRIATIONS IN THE GENERAL FUND FROM FUND BALANCE

1. An appropriation to Fund 80 of \$57,788 – the Grants Fund - to cover over expenditures in that fund.
2. An appropriation of funds for the generator at Town Hall of \$312,325 previously approved by Council.
3. An appropriation to the Beach Fund of \$759,625 to cover repairs due to Storm Sandy, to make water and wastewater improvements and to cover costs of upgrades to Cabanas ramp and stair repairs.. These funds will be repaid to the General Fund as excess Beach revenues become available. The Beach Budget will also be amended by the appropriation of \$579,324 from insurance related to Storm Sandy damages.
4. An appropriation of \$500,000 to the Streets Improvement Fund, which funds will be repaid to the General Fund once bonds are issued.

5. An appropriation of \$57,820 to the Towers Budget to provide funds for the installation of wood shingles as the roof is replaced.

AN APPROPRIATION FROM KINNEY BUNGALOW'S FUND BALANCE

6. An appropriation to the Kinney Bungalow of \$49,530 form available fund balance to provide for interior renovations. Council approved on March 18, 2013.1.

Richard Kerbel notes that there are six different ordinances that relate to appropriations for the budget to cover expenses that have been discussed over time with the council, such as grant funds, town hall generator, Hurricane Sandy storm related issues, streets improvement program and wood shingles at the Towers and Kinney Bungalow renovations.

Susan Cicilline-Buonanno moved, Glenna M. Hagopian seconded and it is unanimously so voted to INTRODUCE, READ AND ACCEPT as a First Reading Ordinances in Amendment of Chapter 962 of the Code of Ordinances of the Town of Narragansett and that Chapter 962 of the Code of Ordinances be amended by the Enactment of Amendments to the Budget for FY 2012-13.

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye, Matthew M. Mannix aye, James M. Callaghan aye

CHANGE IN AGENDA

Matthew M. Mannix moved, Susan Cicilline-Buonanno seconded and it is unanimously so voted to move #21 up on the agenda to be discussed next. Resident John Devaney speaks.

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye,
Matthew M. Mannix aye, James M. Callaghan aye

21. Council member Matthew Mannix placed the project proposed by Deepwater Wind on the agenda as he believes it is extremely complicated and the short-term and/or long-term impact of that project on the Town of Narragansett is unclear. After a public session held on March 5, 2013, in which Deepwater Wind representatives, town residents and other experts provided more detailed information about Deepwater Wind and this project, interest among the Town' residents in this issue has increased dramatically. The council has a duty to learn more about this project and make sure that momentum does not gather for an agreement between the Town and Deepwater Wind without proper public vetting. Therefore, in the interests of gathering more information and giving Town Council members the opportunity to reach out to experts who have knowledge of the benefits and drawbacks of Deepwater Wind's proposal he believes the council should decide and clearly state – as a community and as a town – that negotiations between the Town of Narragansett and Deepwater Wind should be suspended. In addition, the council should communicate that decision in writing to the outside agencies, such as the Coastal Resources Management Council (CRMC) that will be reviewing aspects of the Deepwater Wind's proposals in the near future.

Matthew M. Mannix moved, Susan Cicilline-Buonanno seconded to SUSPEND negotiations with Deepwater Wind until July 1, 2013 and to DIRECT the Town Solicitor to prepare correspondence to Coastal Resources Management Council (CRMC) clearly

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stating that the Town of Narragansett has NOT entered into an agreement with

Deepwater Wind regarding the granting of easements from the Town of Narragansett to

Deepwater Wind.

Susan Cicilline-Buonanno questions the solicitor as the last council was in negotiations or

conversation with the Town Solicitor and Deepwater and since it is a new town council

does it start all over again or is it continued from the last council.

Mark A. McSally, Town Solicitor summarizes that the former town council started over a

year ago with a dialogue regarding an easement for the project. He noted there was a

number of executive session that was needed to provide staff with director or perimeters

to outline with Deepwater and there were meetings with them and staff. He noted that a

meeting was held in mid-November and a revised draft was submitted for review in

December which was not acted upon by the council. He noted that staff was waiting for

direction from the council and a month ago a public meeting was held on Deepwater. He

noted that staff was waiting for direction from the new council.

Matthew M. Mannix speaks on the matter and thanks the council for the matter being on

the agenda in March. He stated it was not for the staff to discuss it was for the council.

The council should be doing their own do diligence. He noted it should be more public

with public dialogue. He notes that there have been many concerns from the residents,

the fishing community and the PUC did not even give a favorable decision to Deepwater

and then it was forwarded to the General Assembly and then the PUC had to change

course because of the law. He notes he wants to suspend the negotiations so all five

council members should do their own research. He noted it was not easy to preserve and protect the town.

Susan Cicilline-Buonanno comments that she cannot support the suspension of negotiations with Deepwater because how can you find out more or ask questions if it has been suspended and there would be no dialogue for negotiations. She notes if it is a bad deal you say see you later and you walk away. She commented that if it's a good deal we are in it.

Glenna M. Hagopian comments that these guys have a lot of pull at the state house and she does not want to be on the short end of it and not get anything in return. She said the dialogue was meant to enrich the benefits to the town versus that is what we want and we will make it happen. She said she did not know where the suspension would go but if they are able to achieve what they have and investors are continuing to put money in how far does it go to the extent we are not on board can we get something for the benefit of the town.

Douglas E. McLaughlin asked what the council is expected to learn in the next three months. Matthew M. Mannix answered that he could provide some information but the council has to do research on their own for the project, reach out to people on the process. He noted the council has the duty to do the research to see if it was good for the town.

Mr. McLaughlin commented that he has done research and is satisfied with the who, what where, and why. He said the town would have renewable source of energy but there is no benefit for the people of Narragansett with a cost. He said the cost would be for the disruption of the easement construction. He said all questions have been answered. The

question is what they are going to pay us for going through our town. He said everyone will know what the agreement will be. He said if he had his way it would be a referendum vote. The following speak on the issue:

Al Alba, Joe Notarantonio, Tina Jackson, Dave Pereira, Robert Shields, Gerry McCarthy, James O'Neil, Myron Waldman, Richard Van Germeersch.

EXTEND THE MEETING:

Susan Cicilline-Buonanno moved, Glenna M. Hagopian seconded and it is unanimously so voted to extend the meeting until 11:15 p.m.

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye, Matthew M. Mannix aye, James M. Callaghan aye

Matthew Mannix commented that he was comfortable in continuing the first part of the motion due to the late hour however he would like to direct to the Town Solicitor to send a letter to CRMC to clarify the town's position. Mark A. McSally, Town Solicitor noted that a letter was forwarded to CRMC in the early stages which informed them that the town was in negotiations with Deepwater that was the basis for CRMC to decide to move forward before Deepwater went before the Zoning Board. He also said another letter was sent that the town had not signed any agreements to date.

Matthew Mannix moved to amend his motion, Susan Cicilline-Buonanno seconded and it is unanimously so voted to CONTINUE the MOTION to SUSPEND negotiations with Deepwater Wind until July 1, 2013 to the May 6, 2013 meeting and to REDIRECT the Town Solicitor to prepare correspondence to Coastal Resources Management Council (CRMC) clearly stating that the Town of Narragansett has NOT entered into an

agreement with Deepwater Wind regarding the granting of easements from the Town of Narragansett to Deepwater Wind.

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye, Matthew M. Mannix aye, James M. Callaghan aye

16. This agreement will enable the Town to provide its residents and visitors with the 37th annual concert on the Beach on July 12, 2013 (rain date is July 13, 2013). This event with the assistance of a major sponsor to be identified along with private donations continues to be the signature summer event at the Town Beach. The Orchestra has requested to work with a new sound company The New York Sound Associates for this concert. Town Solicitor Mark McSally has reviewed and approved this contract in the past and has concluded that it conforms to State and Federal laws. Funding is available in the Beach Enterprise Fund Operating Account, 34-840-0356, Concerts (In Fiscal Year 2013/2014)

Susan Cicilline-Buonanno moved, Glenna M. Hagopian seconded and it is unanimously so voted to APPROVE the 2013 contract agreement for the 37th annual concert on the Beach with the R.I. Philharmonic Orchestra in the amount of \$19,500.00 and to authorize the Interim Town Manager to sign the contract after review by the Town Solicitor.

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye, Matthew M. Mannix aye, James M. Callaghan aye

17. This agreement is for the production support services for the RI Philharmonic Orchestra (RIPO) concert on the Beach on July 12, 2013 (rain date is July 13, 2013). The Orchestra has requested to work with Bill Brackett Theatrical Productions, LLC (who

subcontracts with Sound Associates, Inc. and High Output, Inc.) as the new sound company for the 2013 concert. If the equipment is set up and the date is postponed to the following day, an additional \$1,000.00 will be charged. Town Solicitor Mark McSally has reviewed and approved this contract in the past and has concluded that it conforms to State and Federal laws. Funding is available in the Beach Enterprise Fund Operating Account, 34-840-0356, Concerts (In Fiscal Year 2013/2014).

Susan Cicilline-Buonanno moved, Glenna M. Hagopian seconded and it is unanimously so voted to APPROVE the 2013 contract agreement for production support services between Bill Brackett Theatrical Productions, LLC and the Town of Narragansett for the 37th annual concert on the Beach, in the amount of \$10,000.00 and to authorize the Interim Town Manager to sign the contract after review by the Town Solicitor.

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye, Matthew M. Mannix aye, James M. Callaghan aye

19. This purchase is to replace a Dodge 1500 pick-up truck that was totaled in an accident in 2010. While primarily assigned to the Wastewater Superintendent, this vehicle will be used for routine and emergency service. Having 4x4 capabilities will better serve the Wastewater Division in inclement weather. Various alternatives for procurement were considered and staff recommends utilizing the National Joint Powers Alliance Contract #102811-NAF with National Auto Fleet Group to take advantage of the purchasing power associated with a large nationwide procurement.

Funding is available in the Wastewater Enterprise Fund Capital Account, 32-751-0608,

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Glenna M. Hagopian moved, Matthew M. Mannix seconded and it is unanimously so

voted to APPROVE the purchase of one (1) 2013 Ford F-150 4WD vehicle for the Wastewater Division from National Auto Fleet Group, in the amount of \$30,003.00.

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye, Matthew M. Mannix aye, James M. Callaghan aye

Items 18, 20 were continued to the next meeting due to the late hour of the night.

18. Susan Cicilline-Buonanno moved, Glenna M. Hagopian seconded and it is unanimously so voted to CONTINUE the MOTION to APPROVE the purchase of one (1) new Kawasaki Mule all-terrain vehicle for the Narragansett Beach from MHQ Municipal Vehicles (Truck Equipment), in the amount of \$10,912.00.

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye, Matthew M. Mannix aye, James M. Callaghan aye

20. Susan Cicilline-Buonanno moved, Glenna M. Hagopian seconded and it is unanimously so voted to CONTINUE the MOTION to APPROVE the purchase of one (1) 2014 International Terra Star 4x2 Truck with attached Flatbed and Electric Crane from Coastal International Trucks, LLC, in the amount of \$78,195.24.

Susan Cicilline-Buonanno aye, Douglas E. McLaughlin aye, Glenna Hagopian aye, Matthew M. Mannix aye, James M. Callaghan aye

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Due to the late hour the council did not RETIRE to EXECUTIVE SESSION of the Town Council at the end of the April 1, 2013 Town Council Meeting in accordance with RIGL 42-46-4 and to discuss personnel (Town Solicitor) in accordance with General Laws 42-46-5(a) (1) and to discuss collective bargaining (Local 1589 – Fire, Local 303 – Police) in accordance with General Laws 42-46-5 (a) (2) and to appoint Mark A. McSally as Clerk Pro Tem.

The regular meeting adjourns at 11:19 p. m.

ATTEST:

MINUTES ACCEPTED AS
PRESENTED/AMENDED



Anne M. Irons, CMC
Council Clerk

Anne M. Irons, CMC
Council Clerk

A digital format is made a part of the record for a complete account of the council meeting.

**Statement of Conflict of Interest
pursuant to R.I. Gen. Laws § 36-14-6**

I JAMES M. CALLAGHAN, holding the position of
TOWN COUNCIL - PRESIDENT, hereby under oath depose and say:
(job title or appointed/elected position and name of board/commission/agency/department)

1. A matter involving ANTHONY FIORE, BONNET VIEW LLC
is presently before NARRA TOWN COUNCIL.
(name of board/commission/agency/department)

2. I have the following interest in the matter noted in paragraph 1 above:

MY LAW FIRM WORKS WITH ANTHONY FIORE, LLC
ON PROJECTS IN OTHER TOWNS.

3. [Please select one of the following]:

- A. In compliance with R.I. Gen. Laws § 36-14-6(1), I hereby recuse from participating in the discussion of or taking official action relating to said matter. (This does not prohibit participation as a member of the public in an open meeting, pursuant to Commission Regulation 7003.)
- B. In compliance with R.I. Gen. Laws § 36-14-6(1), I hereby state that despite the interest described above, I believe I am able to participate fairly, objectively and in the public interest regarding said matter for the following reasons:

Signed under the penalties of perjury this 1 day of APRIL, 2013


Signature

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____

Amend No. _____

Date Prepared: June 11, 2013
Council Meeting Date: June 17, 2013

TO: Richard Kerbel, Acting Town Manager

FROM: Anne M. Irons, CMC-Town Clerk

SUBJECT: A Review on SoHo Restaurante, LLC d/b/a SoHo Restaurante to

RECOMMENDATION:

That the town council review the restrictions that were placed on November 5, 2012 on a probationary basis.

SUMMARY:

On November 5, 2012 a public hearing was held on a petition from SoHo Restaurante, LLC d/b/a SoHo Restaurante to increase the outdoor seating from 16 to 26, to install an outdoor portable service bar, to include seating at the service bar inside and to allow musical entertainment.

The petitioner was allowed entertainment inside and out on a probationary basis to be reviewed on June 17, 2013 for a 1-3 person band only and music to cease at 11:00 p.m.

ATTACHMENTS:

1. Excerpts from 11-5-12 Town Council Minutes
2. Email Chief of Police Hoxise

TOWN CLERK USE ONLY:

Consent Agenda

Carry Over to Date: _____

Approved

Unfinished Business (Date heard previous: _____)

New Business

Public Hearing – No Action Taken

ORD. # _____ **RES. #**

LCON# _____ **LIC. #**

Action Date:

Excerpts Minutes 11-05-2012

Susan Cicilline-Buonanno moved, David Crook seconded and it was unanimously so voted to APPROVE the petition to increase the outdoor seating, to install an outdoor portable service bar, to include seating at the service bar inside and to allow musical entertainment in an urban renewal area with the following conditions of the Planning Board as follows:

- a. Provide a detailed floor/seating plan for the outside dining area and portable service bar for Fire Marshal review and approval prior to issuance of a permit.
- b. Assure proper protection of the outdoor bar area through physical barriers as necessary and submit this information to the Fire Marshal and Building Official for approval prior to issuance of a permit.
- c. Identify location(s) for entertainment on the floor plan and attain Fire Marshal certification of compliance with appropriate accessibility laws prior to issuance of a permit. And to provide adequate staffing at all times on the patio, allow entertainment in both inside and out on a probationary basis to be reviewed on June 17, 2013 for a 1-3 person band only and music to cease at 11:00 p.m.

Alisa Trainor Fleet aye, Susan Cicilline-Buonanno aye, Christopher Wilkens aye,

David J. Crook, Sr. aye, Glenna Hagopian aye

Anne Irons

From: Chief Hoxsie
Sent: Wednesday, June 12, 2013 2:28 PM
To: Anne Irons
Subject: RE: SoHo entertainment review

We have had no major complaints or issues with SoHo.

Dean Hoxsie
Chief of Police
Narragansett Police Department
40 Caswell Street
Narragansett RI 02882
401-789-1091 x301
dhoxsie@narragansetttri.gov

From: Anne Irons
Sent: Wednesday, June 12, 2013 10:47 AM
To: Chief Hoxsie
Subject: SoHo entertainment review

Dean,

SoHo is on the agenda for review . Do you know of any complaints about the music.

“And to provide adequate staffing at all times on the patio, allow entertainment on both inside and out on a probationary basis to be reviewed on June 17, 2013 for a 1-3 person band only and music to cease at 11:00 p.m.”

Thanks

Anne M. Irons, CMC
Town Clerk
Town of Narragansett
25 Fifth Avenue
Narragansett, RI 02882
401-782-0603
401-783-9637 (fax)
airons@narragansetttri.gov
www.narragansetttri.gov

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____

Amend No. _____

Date Prepared: May 21, 2013
Council Meeting Date: June 17, 2013

TO: Richard Kerbel, Acting Town Manager

FROM: Anne M. Irons, CMC
Town Clerk

SUBJECT: A Public Hearing on a Request from Recreation Partners Inc. - Village Inn, One Beach Street, Narragansett to amend the restrictions on the current liquor license to lift the restrictions on entertainment

RECOMMENDATION:

That the Town Council hold a public hearing on a request from Recreation Partners Inc. - Village Inn, One Beach Street, Narragansett to amend the restrictions on the current liquor license to lift the restrictions on no live entertainment on the Terrace Bar.

SUMMARY:

Recreation Partners Inc. – Village Inn d/b/a Oceanside has filed a request to amend the entertainment restriction that live entertainment is not allowed on the Terrance Bar.

Recreation Partners Inc. (Village Inn)(Oceanside) Restriction

There will be no live entertainment on the Terrace Bar

Other establishments in the area with entertainment are as follows:

Basil's

- Seating Capacity shall remain 68 persons
- The 1st floor may contain a service bar only
- Live entertainment is limited to basement level only and only one musician

TOWN CLERK USE ONLY:

Consent Agenda

Carry Over to Date: _____

Approved

Unfinished Business (Date heard previous: _____)

New Business

Public Hearing – No Action Taken

ORD. # _____ **RES. #**

LCON# _____ **LIC. #**

Action Date:

Coast Guard House

- Outdoor music must cease at 7:00PM

Trio's

- Music in the interior and exterior every day of the week until 11:00 p.m. which is to be limited to a 1-3 piece musical combo with soft acoustic background music, low amplification.

SoHo Restaurante, Inc.

- Entertainment allowed in both inside and out on a probationary basis to be reviewed on June 17, 2013 for a 1-3 person band only and music to cease at 11:00 p.m.

ATTACHMENTS:

1. Letter from Recreation Partners Inc. d/b/a Village Inn
2. Advertisement



THE VILLAGE INN
at Narragansett Pier
Hotel & Conference Center

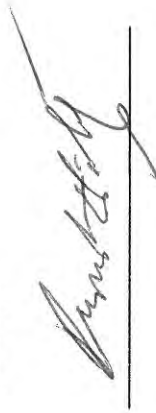
April 11, 2013

Anne Irons
25 Fifth Avenue
Narragansett, RI 02882
airons@narragansett.ri.gov

Dear Anne,

This is a request to amend the entertainment restrictions on our liquor license.

Thank You.



Village Inn Recreation Partners, Inc.

Piyush J. Patel, President

One Beach Street • Narragansett, RI 02882
Phone: 401.783.6767 • Fax: 401-782.2220 • 1-800-The Pier
www.villageinnatthepier.com

2013 MAY -3 PM 12: 15



**TOWN OF
NARRAGANSETT
PUBLIC HEARING
ALCOHOLIC BEVERAGE
LICENSE**

Notice is hereby given by the Town Council of the Town of Narragansett, it being the Licensing Board of said Town, that the following named Petitioner has applied to amend their Class B-Tavern Alcoholic Beverage License under the provisions of Title 3 of the General Laws of Rhode Island, 1956 and amendments thereto, for their respective place of business hereinafter set forth, viz:

**Recreation Partners Inc.
Village Inn
dba Oceanside
1 Beach Street
Narragansett, RI
Plat C, Lot 181 (2C)**

The Petitioner is requesting to amend the restrictions on the current liquor license to allow outside entertainment on the terrace bar.

Remonstrators are entitled to be heard before the granting of said amendments, and the Licensing Board will give such remonstrators a fair opportunity to make their objections before acting upon said application.

The above-named application will be in order for hearing at **8:00 PM, Monday, June 17, 2013** at the Narragansett Town Hall, 25 Fifth Avenue, at which time and place all persons so desiring may be heard.

Individuals requesting inter-preter services for the hearing impaired must call 782-0603 seventy-two (72) hours in advance of the meeting date.

By Order of the Town Council of the Town of Narragansett.

**Anne M. Irons, CMC
Town Clerk**



**TOWN OF
NARRAGANSETT
PUBLIC HEARING
ALCOHOLIC BEVERAGE
LICENSE**

Notice is hereby given by the Town Council of the Town of Narragansett, it being the Licensing Board of said Town, that the following named Petitioner has applied to amend their Class B-Tavern Alcoholic Beverage License under the provisions of Title 3 of the General Laws of Rhode Island, 1956 and amendments thereto, for their respective place of business hereinafter set forth, viz:

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Village Inn
dba Oceanside
1 Beach Street
Narragansett, RI
Plat C, Lot 181 (2C)**

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Individuals requesting inter-preter services for the hearing impaired must call 782-0603 seventy-two (72) hours in advance of the meeting date.

By Order of the Town Council of the Town of Narragansett.

**Anne M. Irons, CMC
Town Clerk**

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____

Amend No. _____

Date Prepared: May 21, 2013
Council Meeting Date: June 17 2013

TO: Honorable Town Council
FROM: Michael DeLuca, Community Development Director
SUBJECT: Adopt-A-Spot Authorization - Conanicus Avenue

RECOMMENDATION:

That the Town Council AUTHORIZES the Town Manager to sign an Adopt-A-Spot agreement with the following individuals for the indicated locations:

- Conanicus Road – Theresa Guido
- Hazard Avenue – Middlebridge School
- Newton Avenue – Two Brothers Quality Painting
- South Ferry Road – Two Brothers Quality Painting

SUMMARY:

These agreements would provide these adopters with the authorization to conduct volunteer clean-up and maintenance of these public access ways to the shore. These Adopt-A-Spots are State of RI Coastal Resources Management Council (CRMC) designated right-of-ways to the coast identified as C-11 (Conanicus Road), C-9 (Hazard Avenue), C-13 (Newton Avenue), and C-8 (South Ferry Road).

All four of the above noted sites have been reviewed and recommended for authorization by the Conservation Commission.

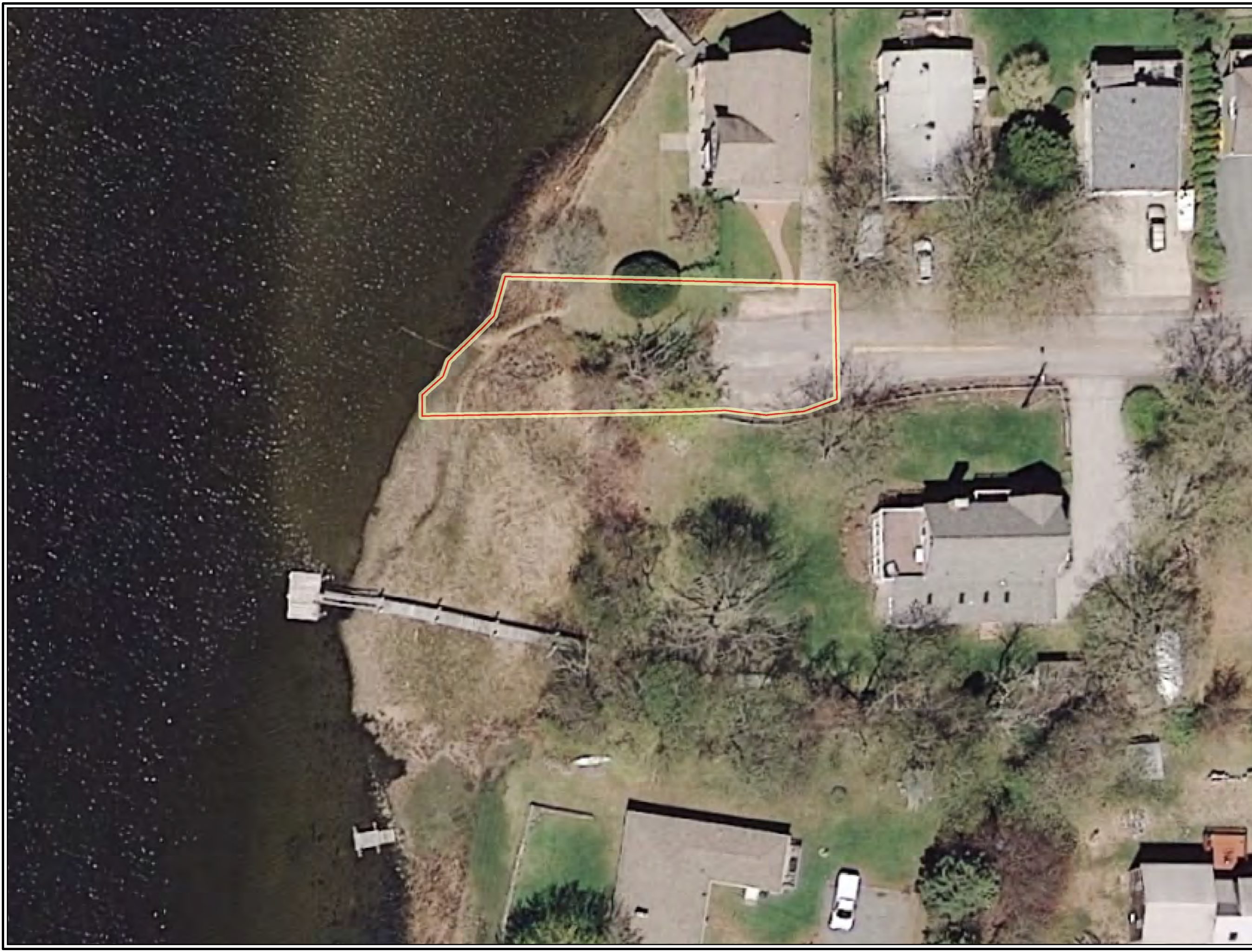
ATTACHMENTS:

1. Adopt-A-Spot Applications.
2. GIS Maps of each site

TOWN CLERK USE ONLY:

Consent Agenda
 Carry Over to Date: _____
 Approved
 Unfinished Business (Date heard previous: _____)
 New Business
 Public Hearing – No Action Taken

ORD. # _____ **RES. #** _____
LCON# _____ **LIC. #** _____
Action Date: _____



TOWN OF
NARRAGANSETT
Rhode Island

Adopt-A-Spot

Conanicus Road
CRMC R.O.W. C-11

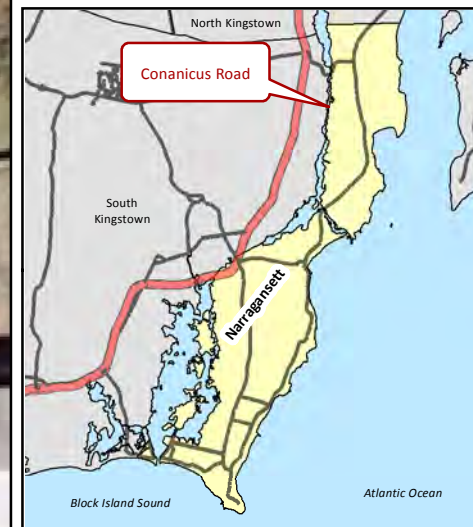
Adopt-A-Spot

□ Conanicus Road



1 inch = 30 feet

The Town of Narragansett has produced these maps for informational and representative purposes only and makes no claims concerning the accuracy of this map nor assumes any liability from the use of the information herein.





Adopt-A-Spot Program Application

Location/Site Address:

Conanicut

Name of Adopter(s):

Theresa C Guido

Name of Adopting
Organization (if applicable):

Adopter Address:

27 Saybrook Ave

Adopter Phone:

401-207-5545

If you are signing this application as an authorized agent for the adopting organization, documentation (in the form of a signed letter from the organization) is required stating that the organization acknowledges this Adopt-A-Spot request and authorizes you to sign on their behalf.

Applicant's Signature:

Theresa C. Guido

Date:

3-12-13

(For Conservation Commission Use Only)

The Town of Narragansett Conservation Commission has reviewed this application and is in support of this Adopt-A-Spot request. The Conservation Commission hereby recommends approval of this application to the Town Council.

Chairperson Signature:

[Handwritten Signature]

Date:

4-19-13

TOWN OF
NARRAGANSETT
Rhode Island

Adopt-A-Spot

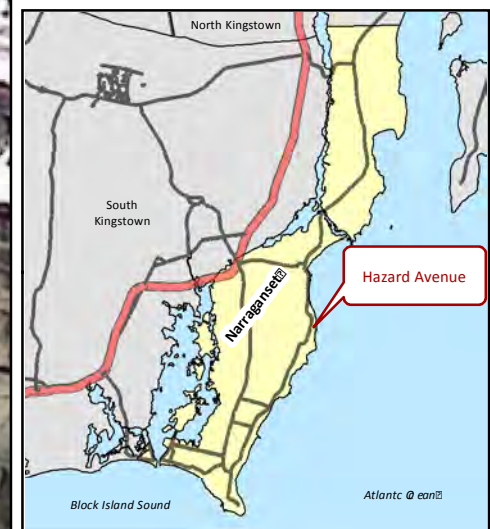
Hazard Avenue
CRMC R.O.W. C-9

Adopt-A-Spot
□ Hazard Avenue



1 inch = 40 feet

The Town of Narragansett has produced these maps for informational and representational purposes only and makes no claims concerning the accuracy of this map nor assumes any liability from the use of the information herein.





Adopt-A-Spot Program Application

Location/Site Address:	Hazard Ave.
Name of Adopter(s):	Middlebridge School
Name of Adopting Organization (if applicable):	Middlebridge School
Adopter Address:	333 Ocean Road
Adopter Phone:	(401) 640-2071

If you are signing this application as an authorized agent for the adopting organization, documentation (in the form of a signed letter from the organization) is required stating that the organization acknowledges this Adopt-A-Spot request and authorizes you to sign on their behalf.

Applicant's Signature:

Date:

5-3-13

(For Conservation Commission Use Only)

The Town of Narragansett Conservation Commission has reviewed this application and is in support of this Adopt-A-Spot request. The Conservation Commission hereby recommends approval of this application to the Town Council.

Chairperson Signature:

Date:

5.7.13

TOWN OF
NARRAGANSETT
Rhode Island

Adopt-A-Spot

Newton Avenue
CRMC R.O.W. C-13

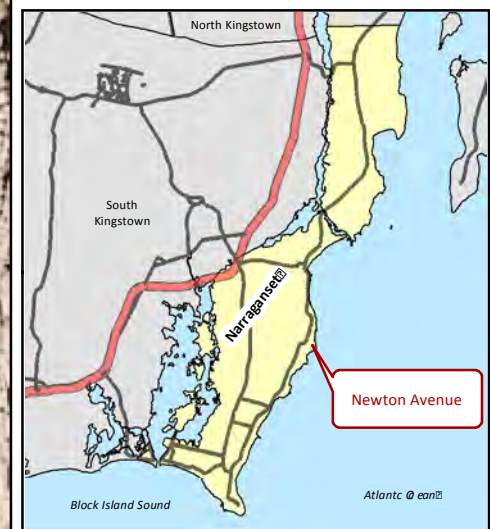
Adopt-A-Spot

 Newton Avenue



1 inch = 40 feet

The Town of Narragansett has produced these maps for informational and representational purposes only and makes no claims concerning the accuracy of this map nor assumes any liability from the use of the information herein.

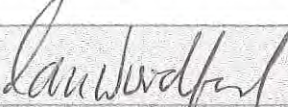





Adopt-A-Spot Program Application

Location/Site Address:	NEWTON AVENUE, NARRAGANSETT
Name of Adopter(s):	TWO BROTHERS QUALITY PAINTING
Name of Adopting Organization (if applicable):	DANIEL D. WOODFORD
Adopter Address:	49 JOY LANE NARRAGANSETT, RI. 02882
Adopter Phone:	(401) 742-2237

If you are signing this application as an authorized agent for the adopting organization, documentation (in the form of a signed letter from the organization) is required stating that the organization acknowledges this Adopt-A-Spot request and authorizes you to sign on their behalf.

Applicant's Signature:  Date: 

(For Conservation Commission Use Only)

The Town of Narragansett Conservation Commission has reviewed this application and is in support of this Adopt-A-Spot request. The Conservation Commission hereby recommends approval of this application to the Town Council.

Chairperson Signature:  Date: 

TOWN OF
NARRAGANSETT
Rhode Island

Adopt-A-Spot

South Ferry Road
CRMC R.O.W. C-8

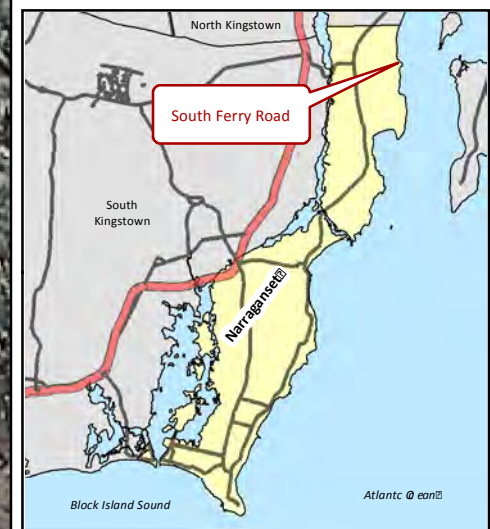
Adopt-A-Spot

□ South Ferry Road



1 inch = 40 feet

The Town of Narragansett has produced these maps for informational and representational purposes only and makes no claims concerning the accuracy of this map nor assumes any liability from the use of the information herein.





Adopt-A-Spot Program Application

Location/Site Address:	SOUTH FERRY ROAD, NARRAGANSETT
Name of Adopter(s):	DANIEL D. WOODFORD
Name of Adopting Organization (if applicable):	TWO BROTHERS QUALITY PAINTING
Adopter Address:	49 JOY LANE NARRAGANSETT, RI 02882
Adopter Phone:	(401) 742-2237

If you are signing this application as an authorized agent for the adopting organization, documentation (in the form of a signed letter from the organization) is required stating that the organization acknowledges this Adopt-A-Spot request and authorizes you to sign on their behalf.

Applicant's Signature: *Daniel Woodford* Date: 4/11/2013

(For Conservation Commission Use Only)

The Town of Narragansett Conservation Commission has reviewed this application and is in support of this Adopt-A-Spot request. The Conservation Commission hereby recommends approval of this application to the Town Council.

Chairperson Signature: *Daniel Woodford* Date: 3.7.13

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

**CC: _____
Amend No. _____**

**Date Prepared: May 28, 2013
Council Meeting Date: June 17, 2013**

TO: Richard Kerbel, Interim Town Manager
FROM: Steve Wright, Parks and Recreation Director
SUBJECT: Craft Lessons at the Beach Contract

RECOMMENDATION:

That the Town Council approves the contract with Kids Krafts, LLC, 76 Rawlinson Drive, Coventry, RI for a craft lesson concession at the Town Beach, and authorize the Town Manager to sign the contract.

SUMMARY:

This concession contract was started as a pilot program in 2012 and was very successful with children and families. This contract provides the opportunity for children 4 to 11 years of age to enjoy beach related craft lessons each Saturday from June 22 through August 31 at the North Pavilion of the town beach for the summer season.

Town Solicitor Mark McSally has reviewed and approved the content of the contract

ATTACHMENTS:

1. Contract

TOWN CLERK USE ONLY:

Consent Agenda
 Carry Over to Date: _____
 Approved
 Unfinished Business (Date heard previous: _____)
 New Business
 Public Hearing – No Action Taken

**ORD. # _____ RES. # _____
LCON# _____ LIC. # _____
Action Date:**

Town of Narragansett
Narragansett Town Beach
39 Boston Neck Road, Narragansett, RI 02882

Terms and Conditions for
Operating and Conducting Kids Krafts Sessions

This contract provides the terms and conditions for **Kids Krafts, LLC** to conduct craft sessions at the Narragansett Town Beach North Pavilion. This contract is limited to business conducted on the property limits of Narragansett Town Beach.

Types of activities allowed:

1. Craft Projects

Vendor:

Kids Krafts, LLC
76 Rawlinson Drive
Coventry, RI 02816

This contract is restricted to the activities listed above and shall be awarded to Kids Krafts, LLC for activities at Narragansett Town Beach North Pavilion.

This contract is valid for one season, as per the term listed below (#2) and must be renewed yearly.

Terms and Conditions:

1. \$500.00 will be paid to the Town of Narragansett for the summer use of the North Pavilion concrete pad area. Activities will not be allowed until payment is received in full, regardless of scheduled beginning date.
2. The contract will be in place from June 22, 2013 through August 31, 2013. A specific calendar of dates, including beginning and ending dates must be submitted beforehand for approval by the Director of Parks and Recreation. Kids Krafts, LLC will only be allowed to conduct activities on the dates submitted. Any extra dates must be approved by the Director of Parks and Recreation prior to scheduling.
3. The location for craft activities will be based on the concrete pad area of the North Pavilion. Kids Krafts will be responsible to provide a tent if required to conduct craft lessons during inclement weather. Craft activities will not be allowed in the North Pavilion and or Clubhouse Deck.
4. Activities conducted by Kids Krafts, LLC are scheduled for two sessions a day on Saturdays throughout the summer season for children ages 4-11.
5. Parking and admissions for access to the beach are in place and must be paid by all participants and parents [guardians] for craft lessons scheduled. Parking will be made available to the instructor in the West Lot employee parking area.

6. Kids Krafts, LLC shall provide at its own expense public liability insurance in amounts and in such form as may be satisfactory to the Town of Narragansett; which insurance shall name the Town of Narragansett as an additional insured.
7. Kids Krafts must submit all necessary contact information of all sub-contractors and/or substitute instructors that may be doing business associated with this contract. Any additions or subtractions to this list must be made known to the Director of Parks and Recreation or his/her designee in writing within one day of the change.
8. Kids Krafts will keep active records of all transactions associated with the program located at Narragansett Town Beach North Pavilion under the terms of this contract. These shall be, but not limited to, receipts of financial transactions, waivers, usage forms, rental agreements and insurance forms. These records shall be made available to the Director of Parks and Recreation or his/her designee. The Director of Parks and Recreation shall make it known to Kids Krafts, LLC if any other records are needed and give Kids Krafts, LLC reasonable time to comply with the request.
9. Kids Krafts, LLC shall not give any discounts to employees of the Narragansett Town Beach.
10. Kids Krafts , LLC shall provide or make provisions for all materials needed for conducting business in a safe manner. The Town is not responsible for damage or loss of property of Kids Krafts, LLC, its members or participants.
11. The Town of Narragansett reserves the right to suspend activity conducted under this contract. Reasons may include but are not limited to severe weather, currents, special events or conduct of the instructor, the vendor and/or its membership.
12. Issues of concern regarding the terms of this contract or the manner of business being conducted under this contract shall be brought to the attention of the Signee of this contract and as such will be the responsibility of the Signee to remedy to the satisfaction of the Director of Parks and Recreation or his/her designee.
13. The Director of the Department of Parks and Recreation or his/her authorized representative may terminate the operation of the contract when the terms or spirit of these terms and conditions have been broken. It is specifically understood and agreed by and between Kids Krafts, LLC and Department of Parks and Recreation that this contract may be cancelled and terminated by the Department, when services are not provided to the satisfaction of the Director or Parks and Recreation or his/her authorized representation, upon giving five days written notice to Kids Krafts, LLC.
14. Kids Krafts, LLC must comply with any and all local and state laws and regulations governing the operation of this organization, and comply with any and all state and federal taxes.
15. Kids Krafts, LLC cannot reassign this contract without the approval, in writing, by the Town Council.

16. The Department of Parks and Recreation reserves the right to conduct special events and activities on Narragansett Town Beach North Pavilion property. This contract does not specifically allow Kids Krafts, LLC exclusive rights to operating their activities on the dates of special events sponsored by the Town of Narragansett on beach property. The town is obligated to give Kids Krafts, LLC as much prior notice as possible of any special events that may interfere.

17. The signee submitting this contract will be the only responsible contact the Town of Narragansett, Department of Parks and Recreation will communicate with during the term of this contract unless otherwise authorized in writing. It shall be the responsibility of Kids Krafts, LLC and it's designee to administer the terms and conditions of this contract with approved personnel associated with Kids Kraft's operations at Narragansett Town Beach North Pavilion.

18. Kids Krafts, LLC agrees to indemnify and hold harmless the Town from and against any and all liability in any way arising out of or related to Kids Kraft's, LLC and/or its designee's performance of its obligations hereunder. The indemnity shall be the broadest form available and shall include indemnity against any liability arising out of or caused by the negligence of Kids Krafts, LLC, its agents, subcontractors, members and participants.

19. Kids Krafts, LLC shall require all participants/members to sign a release and waiver of liability prior to allowing any participant/member to participate in any activities associated with Kids Krafts, LLC and craft activities in the North Pavilion.

Witness:

Dated: _____, 2013

Town of Narragansett

By: _____

Dated: _____, 2013

Witness:

Dated: _____, 2013

Vendor: Kids Krafts

By: _____

Dated: _____, 2013

End of Contract with Kids Krafts, LLC

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____

Amend No. _____

Date Prepared: May 30, 2013
Council Meeting Date: June 17, 2013

TO: Richard Kerbel, Interim Town Manager
FROM: Steven Wright, Parks and Recreation Director
SUBJECT: Narragansett Youth Sports League Agreement

RECOMMENDATION:

That the Town Council approves the "Five Year Use Agreement" attached between Narragansett Youth Sports and the Parks and Recreation Department starting July 1, 2013 and ending August 31, 2017 and authorize the Town Manager to sign it.

SUMMARY:

The Parks and Recreation Department has been working to establish written league agreements with Narragansett Little League, Raiders Football, Narragansett Youth Soccer Association and Narragansett Youth Sports for the past 14 months. These four leagues use town facilities; fields, lighting and buildings throughout the year with no formalized agreement. The Parks Department has been and continues to work with each league to complete these agreements to everyone's satisfaction.

The goal was to establish working parameters for both the town and the leagues. This has resulted in a thorough and reasonable five year agreement for both the league and the town. The Narragansett Youth Sports Board of Directors and Mark McSally have reviewed and approved this agreement.

ATTACHMENTS:

1. Narragansett Youth Sports Agreement

TOWN CLERK USE ONLY:

Consent Agenda
 Carry Over to Date: _____
 Approved
 Unfinished Business (Date heard previous: _____)
 New Business
 Public Hearing – No Action Taken

ORD. # _____ **RES. #** _____
LCON# _____ **LIC. #** _____
Action Date: _____

Town of Narragansett
Parks and Recreation
170 Clarke Road, Narragansett, RI 02882

Terms and Conditions for
Operating and Conducting Basketball League Play

This agreement provides the terms and conditions for the **Narragansett Youth Sports** to conduct summer league play and tournaments at Christofaro Park, Boon Street and George C Parks. This agreement is limited to league play conducted on the property limits of Narragansett Town Property.

Types of play allowed:

1. League play
2. Tournaments

Vendor:

Narragansett Youth Sports
55 Maplehurst Drive
Narragansett, RI 02882

This agreement is restricted to the activities listed above and shall be awarded to **Narragansett Youth Sports** for summer league play at Christofaro Park, Boon Street and George C Parks.

This agreement is valid for the term of Five [5] years as listed below in number 2.

Terms and Conditions:

1. A fee schedule may be proposed and approved for the 2014 season and beyond. If approved the full fee will be paid to the Town. Play will be allowed until [if and when] the payment schedules have been determined.
2. The agreement will be in place from July 1st through August 31, 2013 and July 1st through August 31 from 2014 to 2017. A specific calendar of dates must be submitted beforehand for approval by the Director of Parks and Recreation. The **Narragansett Youth Sports** will be provided required court time as available and scheduled by the Department's representative.
3. Activities conducted by the **Narragansett Youth Sports** are not to begin before 5:30 pm and must end by 9:00 pm at Boon Street and George C and 10:00 pm at Christofaro. This does not include set-up and break down of equipment.
4. Parking for the members of the **Narragansett Youth Sports** may begin after 5 pm on the scheduled dates. Parking at Boon Street during the summer is a contentious subject and the league is advised to highlight this concern with all participants with notice not to use or turn around in neighbor's driveways.
5. Foul Language along with smoking and all tobacco products by coaches, volunteers and players are not allowed on Town Property and will be strictly enforced. Repetitive violations of this policy will void this agreement.

6. The **Narragansett Youth Sports** shall provide at its own expense public liability insurance in amounts and in such form as may be satisfactory to the Town of Narragansett; such insurance shall name the Town of Narragansett as an additional insured.
7. It is the responsibility of the league to require all coaches and volunteers to obtain a records BCI check from the State of Rhode Island Attorney General's Office, 150 South Main Street, Providence, RI 02903. The fee is \$5.00 and the BCI can be obtained in person or through the US Mail. The BCI records must be updated annually and kept on file by the league for review as required.
8. The league must submit all necessary contact information for the President of the **Narragansett Youth Sports** and members directly associated with the **Narragansett Youth Sports** program specific to Narragansett town property.
9. The **Narragansett Youth Sports** will keep active records of all transactions associated with the summer basketball program under the terms of this contract. These shall be, but not limited to, receipts of financial transactions, waivers, usage forms, rental agreements and insurance forms. These records shall be made available to the Director of Parks and Recreation or his/her designee upon request. The Director of Parks and Recreation shall make it known to the **Narragansett Youth Sports** if any other records are needed and give the **Narragansett Youth Sports** reasonable time to comply with the request.
10. The **Narragansett Youth Sports** shall not give any discounts to employees of the Town of Narragansett.
11. The **Narragansett Youth Sports** shall provide all materials needed for conducting business in a safe manner. The Town is not responsible for damage or loss of property of the **Narragansett Youth Sports**, its members or participants.
12. The Town of Narragansett reserves the right to suspend activity conducted under this contract. Reasons may include but are not limited to severe weather, special events or conduct of the coaches, the league volunteers and/or its membership.
13. Issues of concern regarding the terms of this agreement or the manner of business being conducted under this agreement shall be brought to the attention of the President of the **Narragansett Youth Sports** and as such will be the responsibility of the President to remedy to the satisfaction of the Director of Parks and Recreation or his designee.
14. The Director of the Department of Parks and Recreation or his authorized representative may terminate the operation of the agreement when the terms or spirit of these terms and conditions have been broken. It is specifically understood and agreed by and between the **Narragansett Youth Sports** and Department of Parks and Recreation that this agreement may be cancelled and terminated by the Department, when services are not provided to the satisfaction of the Director or Parks and Recreation or his/her authorized representation, upon giving five days written notice to **Narragansett Youth Sports**.

15. The **Narragansett Youth Sports** must comply with any and all local and state laws and regulations governing the operation of this organization, and comply with any and all state and federal taxes.
16. The **Narragansett Youth Sports** cannot reassign this agreement without the approval, in writing, by the Town Council.
17. The Department of Parks and Recreation reserves the right to conduct special events and activities on Narragansett Town property. This agreement does not specifically allow the **Narragansett Youth Sports** exclusive rights to operating and/or organizing games on the dates of special events sponsored by the Town of Narragansett on Town property. The town is obligated to give the **Narragansett Youth Sports** as much prior notice as possible of any special events that may interfere.
18. The President of **Narragansett Youth Sports** or his/her designee who signs and submits this agreement will be the only responsible contact the Town of Narragansett, Department of Parks and Recreation will communicate with during the term of this agreement unless otherwise authorized in writing. It shall be the responsibility of the President of **Narragansett Youth Sports** to administer the terms and conditions of this agreement with approved personnel associated with the **Narragansett Youth Sports** operations at Narragansett Town Property.
19. The **Narragansett Youth Sports** agrees to indemnify and hold harmless the Town from and against any and all liability in any way arising out of or related to the **Narragansett Youth Sports** performance of its obligations hereunder. The indemnity shall be the broadest form available and shall include indemnity against any liability arising out of or caused by the negligence of the **Narragansett Youth Sports**, its agents, subcontractors and members.
20. The **Narragansett Youth Sports** shall require all participants/members to sign a release and waiver of liability including the Town of Narragansett prior to allowing any participant/member to participate in any set-up, play or break down associated with the **Narragansett Youth Sports** activities on the courts.

Witness:

Town of Narragansett

By: _____

Dated: _____, 2013

Witness:

President/Designee

Narragansett Youth Sports

By: _____

Dated: _____, 2013

End of AGREEMENT with Narragansett Youth Sports

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____

Amend No. _____

Date Prepared: June 6, 2013

Council Meeting Date: June 17, 2013

TO: Richard Kerbel, Interim Town Manager
FROM: Steven Wright, Parks and Recreation Director
SUBJECT: Washington County Raiders Football Agreement

RECOMMENDATION:

That the Town Council approves the "Five Year Use Agreement" with a five year option attached between the Washington County Raiders Football & Cheerleading and the Parks and Recreation Department starting August 1st, 2013 and ending November 25th, 2017 and authorize the Town Manager to sign it.

SUMMARY:

The Parks and Recreation Department has been working to establish written league agreements with Narragansett Little League, Raiders Football, Narragansett Youth Soccer Association and Narragansett Youth Sports for the past 14 months. These four leagues use town facilities; fields, lighting and buildings throughout the year with no formalized agreement. The Parks Department has been and continues to work with each league to complete these agreements to everyone's satisfaction.

The goal was to establish working parameters for both the town and the leagues. This has resulted in a thorough and reasonable five year agreement for both the league and the town. The Washington County Raiders Football & Cheerleading Board of Directors and Mark McSally have reviewed and approved this agreement.

ATTACHMENTS:

1. Washington County Raiders Football & Cheerleading Agreement

TOWN CLERK USE ONLY:

Consent Agenda

Carry Over to Date: _____

Approved

Unfinished Business (Date heard previous: _____)

New Business

Public Hearing – No Action Taken

ORD. # _____ **RES. #**

LCON# _____ **LIC. #**

Action Date:

Town of Narragansett
Narragansett Sprague Field
195 Kingstown Road, Narragansett, RI 02882

Terms and Conditions for
Operating and Conducting Football and Cheerleading Practices

This agreement provides the terms and conditions for **Washington County Raiders Football & Cheerleading** to conduct league practice and instructional clinics at the Narragansett Sprague Field and to lease building space in the Tennis Building. This agreement is limited to business conducted on the property limits of Narragansett Sprague Park.

Types of play allowed:

1. League practice
2. Instructional Clinics

Vendor:

Washington County Raiders Football & Cheerleading
10 Sweet Fern Trail
Saunderstown, RI 02874

This agreement is restricted to the activities listed above and shall be awarded to Washington County Raiders Football & Cheerleading for play at Narragansett Sprague Field and the use of the tennis building.

This agreement is valid for the term of [5] five years with an option for an additional five [5] years as listed below in number 2.

Terms and Conditions:

1. A field and lighting fee schedule may be proposed and approved for the 2014 season. If approved the full fee will be paid to the Town in the fall. Play will be allowed until [if and when] the payment schedules have been determined.
2. The league play portion of the agreement will be in place from August 1st through November 25th each year from 2013 to 2017 with an option for an additional five years unless the Town or the League objects to the terms of the agreement. A specific calendar of dates each year must be submitted beforehand for approval by the Director of Parks and Recreation. Washington County Raiders Football & Cheerleading will be awarded three days per week during the term of this contract. Any extra dates must be approved by the Directors of Parks and Recreation prior to scheduling.
3. The Tennis Building located at Sprague Park is owned and operated by the Town of Narragansett. A 24' x 14' 7" room with two closets for administration, equipment and storage has been set aside for exclusive use by the WASHINGTON COUNTY RAIDERS FOOTBALL & CHEERLEADING throughout the term of this agreement. The fee for use of this space on a year round basis including all utilities is \$1000.00 per year.
4. In the event WASHINGTON COUNTY RAIDERS FOOTBALL & CHEERLEADING desires to make any building alterations including existing electric circuitry or plumbing system, a plan of the proposed changes must be submitted to the Director of Parks and Recreation or his designee. If approved, all expenses pertaining thereto shall be the responsibility of the WASHINGTON COUNTY RAIDERS FOOTBALL & CHEERLEADING, and all material used shall remain in place in operating condition and become the property of the Town upon termination of this contract. Any and all approved improvements to the building become the property of the Town upon termination of this agreement.

5. Authorized representatives of WASHINGTON COUNTY RAIDERS FOOTBALL & CHEERLEADING are authorized to utilize the premises year round.
6. WASHINGTON COUNTY RAIDERS FOOTBALL & CHEERLEADING is required to maintain the leased space and the immediate vicinity clean by removing all litter and debris and keeping all equipment clean and orderly throughout the hours of use.
7. The Tennis Building (containing the storage area & bathrooms for league use) at 195 Kingstown Road has an individual key for both areas. The President of Washington County Raiders Football & Cheerleading is required to sign and pay for these keys with a \$50.00 refundable deposit [upon return of keys to the Narragansett Parks & Recreation Department]. Keys issued are stamped "DO NOT DUPLICATE".
8. The proposed yearly league play schedule is: **Tuesday** – Sprague Field – 5:30pm – 8:15pm, **Wednesday** – Sprague Field – 5:30pm – 8:15pm **Thursday** – Sprague Field – 5:30pm – 8:15pm
9. Activities conducted by WASHINGTON COUNTY RAIDERS FOOTBALL & CHEERLEADING are not to begin before 5:30 pm and must end by 8:15 pm. This does not include set-up and break down of equipment.
10. Parking for the members of WASHINGTON COUNTY RAIDERS FOOTBALL & CHEERLEADING may begin after 5 pm on the scheduled dates.
11. Foul language, smoking and all tobacco products by coaches and volunteers are not allowed on Town Property and will be strictly enforced. Any repetitive violations of this policy may void this agreement.
12. The Community Center, Elementary School, school buses and other town facilities and equipment are all located at Sprague Park and are off limits to all participants and their families. It is the responsibility of the league to monitor and enforce this policy.
13. WASHINGTON COUNTY RAIDERS FOOTBALL & CHEERLEADING shall provide at its own expense public liability insurance in amounts and in such form as may be satisfactory to the Town of Narragansett; such insurance shall name the Town of Narragansett as an additional insured.
14. It is the responsibility of the league to require all coaches and volunteers to obtain a records BCI check from the State of Rhode Island Attorney General's Office, 150 South Main Street, Providence, RI 02903. The fee is \$5.00 and the BCI can be obtained in person or through the US Mail. The BCI records must be updated annually and kept on file by the league for review as required.
15. The league must submit all necessary contact information for the President of Washington County Raiders Football & Cheerleading and members directly associated with WASHINGTON COUNTY RAIDERS FOOTBALL & CHEERLEADING program specific to Narragansett Sprague Field.
16. The WASHINGTON COUNTY RAIDERS FOOTBALL & CHEERLEADING will keep active records of all transactions associated with the program located at Narragansett Sprague Field under the terms of this contract. These shall be, but not limited to, receipts of financial transactions, waivers, usage forms, rental agreements and insurance forms. These records shall be made available to the Director of Parks and Recreation or his/her designee upon request. The Director of Parks and Recreation shall make it known to WASHINGTON COUNTY RAIDERS FOOTBALL & CHEERLEADING if any other records are needed and give the WASHINGTON COUNTY RAIDERS FOOTBALL & CHEERLEADING reasonable time to comply with the request in the event the Town is named as a defendant in any legal action taken against the Washington County Raiders Football and Cheerleading.

17. Washington County Raiders Football & Cheerleading shall provide all materials needed for conducting business in a safe manner. The Town is not responsible for damage or loss of property of the WASHINGTON COUNTY RAIDERS FOOTBALL & CHEERLEADING, its members or participants.
18. The Town of Narragansett reserves the right to suspend activity conducted under this contract. Reasons may include but are not limited to severe weather, special events or conduct of the coaches, the league volunteers and/or its membership.
19. Issues of concern regarding the terms of this agreement or the manner of business being conducted under this agreement shall be brought to the attention of the President of WASHINGTON COUNTY RAIDERS FOOTBALL & CHEERLEADING and as such will be the responsibility of the President to remedy to the satisfaction of the Director of Parks and Recreation or his/her designee.
20. The Director of the Department of Parks and Recreation or his/her authorized representative may terminate the operation of the agreement when the terms or spirit of these terms and conditions have been broken. It is specifically understood and agreed by and between the WASHINGTON COUNTY RAIDERS FOOTBALL & CHEERLEADING and Department of Parks and Recreation that this agreement may be cancelled and terminated by the Department, when league play is not provided to the satisfaction of the Director or Parks and Recreation or his/her authorized representation, upon giving five days written notice to WASHINGTON COUNTY RAIDERS FOOTBALL & CHEERLEADING.
21. WASHINGTON COUNTY RAIDERS FOOTBALL & CHEERLEADING must comply with any and all local and state laws and regulations governing the operation of this organization, and comply with any and all state and federal taxes.
22. WASHINGTON COUNTY RAIDERS FOOTBALL & CHEERLEADING cannot reassign this agreement without the approval, in writing, by the Town Council.
23. The Department of Parks and Recreation reserves the right to conduct special events and activities on Narragansett Sprague Field property. This agreement does not specifically allow WASHINGTON COUNTY RAIDERS FOOTBALL & CHEERLEADING exclusive rights to operating and/or organizing matches on the dates of special events sponsored by the Town of Narragansett on Town property. The town is obligated to give the WASHINGTON COUNTY RAIDERS FOOTBALL & CHEERLEADING as much prior notice as possible of any special events that may interfere.
24. The President of WASHINGTON COUNTY RAIDERS FOOTBALL & CHEERLEADING or his/her designee who signs and submits this agreement will be the only responsible contact the Town of Narragansett, Department of Parks and Recreation will communicate with during the term of this agreement unless otherwise authorized in writing. It shall be the responsibility of the President of WASHINGTON COUNTY RAIDERS FOOTBALL & CHEERLEADING to administer the terms and conditions of this agreement with approved personnel associated with WASHINGTON COUNTY RAIDERS FOOTBALL & CHEERLEADING's operations at Narragansett Sprague Field.
25. WASHINGTON COUNTY RAIDERS FOOTBALL & CHEERLEADING agrees to indemnify and hold harmless the Town from and against any and all liability in any way arising out of or related to WASHINGTON COUNTY RAIDERS FOOTBALL & CHEERLEADING performance of its obligations hereunder. The indemnity shall be the broadest form available and shall include indemnity against any liability arising out of or caused by the negligence of WASHINGTON COUNTY RAIDERS FOOTBALL & CHEERLEADING, its agents, subcontractors and members.

26. WASHINGTON COUNTY RAIDERS FOOTBALL & CHEERLEADING shall require all participants/members to sign a release and waiver of liability including the Town of Narragansett prior to allowing any participant/member to participate in any set-up, play or break down associated with WASHINGTON COUNTY RAIDERS FOOTBALL & CHEERLEADING activities on the field.

27. While on Town property all injuries to players, coaches, guardians and visitors must be documented with a league incident report form that provides the date, time, location, person injured, contact information, type of injury, if 911 was contacted along with any witnesses must be completed and signed by a league representative. A copy of this form must be provided to the Parks Department on the next business day for Town records and use.

Witness:

Town of Narragansett

By: _____

Dated: _____, 2013

Witness:

President/Designee
WASHINGTON COUNTY RAIDERS FOOTBALL & CHEERLEADING

By: _____

Dated: _____, 2013

End of Contract with Washington County Raiders Football & Cheerleading

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

**CC: _____
Amend No. _____**

**Date Prepared: May 30, 2013
Council Meeting Date: June 17, 2013**

TO: Richard Kerbel, Interim Town Manager
FROM: Steve Wright, Parks and Recreation Director
SUBJECT: Narragansett Little League Scoreboard

RECOMMENDATION:

That the Town Council approves the request from the Narragansett Little League to donate a new scoreboard as attached in Sprague Park subject to approval of state and local regulations.

SUMMARY:

The Narragansett Little League is seeking support and approval to construct and donate a new scoreboard 6' 1 1/2" wide x 20' long at Sprague Park in the same location as the old score board. The Narragansett Little League will obtain all permits, donate all building materials, labor and upon completion transfer ownership to the Town of Narragansett, Parks and Recreation Department. The old scoreboard is in need of replacement and this donation has the support of the Parks and Recreation Department

ATTACHMENTS:

1. Request Letter
2. Sign Design

TOWN CLERK USE ONLY:

Consent Agenda
 Carry Over to Date: _____
 Approved
 Unfinished Business (Date heard previous: _____)
 New Business
 Public Hearing – No Action Taken

**ORD. # _____ RES. # _____
LCON# _____ LIC. # _____
Action Date:**



Narragansett Little League (League I. D.02390306)

PO BOX 179

Narragansett, RI 02882

May 30, 2013

Mr. Steven Wright (Director of Narragansett Parks and Recreation_

Dear Mr. Wright

Narragansett Little League would like to donate (furnish and install) a new scoreboard for the Little Field at Sprague Park.

We would like to replace the old sore board and install this board during the 2013 season and are requesting permission of the Town of Narragansett to do so. We have attached a cut sheet of the Board which will replace the old board and be installed in the same location. The proposed score board is 6' 1-1/2" high x 20 feet in length.

We appreciate all of your consideration for this request and will supply any additional information that you may need.

Thanks you for all your help is getting this new asset approved.

Sincerely,

David Grundy

President Narragansett Little League

B

WELCOME TO SPRAGUE PARK
HOME OF NARRAGANSETT LITTLE LEAGUE
SINCE ----

BALL 2 STRIKE 1 OUT 2

FAIR-PLAY <small>by TRANSLUX</small>	1	2	3	4	5	6	7	8	9	TOTAL
VISITOR	1	0	2	0	0	2	0	1	0	6
HOME	2	0	2	0	2	1	1	2		10

HOME 40 PITCH COUNT 52 VISITOR



model no: BA-7120PC-2

Design Proposal

TL Vision TL Energy Fair-Play

Conceptual illustration only. Customer must provide press-ready custom artwork for best results.

www.fair-play.com 800.247.0265 ©copyright2013

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

**CC: _____
Amend No. _____**

Date Prepared: June 10, 2013
Council Meeting Date: June 17, 2013

TO: Richard Kerbel, Acting Town Manager
FROM: Anne M. Irons, CMC - Town Clerk
SUBJECT: Miscellaneous License-Tap Ventures, LLC d/b/a Beach Berry
1004 Boston Neck Road, Plat N/E Lot 550

RECOMMENDATION:

That the Town Council approve a Miscellaneous License application for Tap Ventures, LLC d/b/a Beach Berry for a Victualing and Holiday License, subject to local and state regulations.

SUMMARY:

Tap Ventures, LLC is opening a frozen yogurt establishment on Boston Neck Road. A victualing and holiday license is required under town ordinances to operate this store. The license fee is \$50.00. Such licenses must be annually applied for and approved by the Town Council.

ATTACHMENT:

1. Application

TOWN CLERK USE ONLY:

Consent Agenda
 Carry Over to Date: _____
 Approved
 Unfinished Business (Date heard previous: _____)
 New Business
 Public Hearing – No Action Taken

ORD. # _____ RES. # _____
LCON# _____ LIC. # _____
Action Date: _____

FORMERLY LOCATION OF ISLAND DELI

TOWN CLERK'S OFFICE
Town Hall
25 Fifth Avenue
Narragansett, R.I. 02882

RECEIVED
MAY 28 2013

Town of Narragansett
MISCELLANEOUS LICENSE APPLICATION NARRAGANSETT TOWN CLERK'S OFFICE

BEACH BERRY
Trade name

TAP VENTURES, LLC
Owner's name

1004 BOSTON NECK Rd
Company address (line 1)

51 JEFFERSON BLD, STE 2
Mailing address (line 1)

NARRAGANSETT, RI 02882
Company address (line 2)

WARWICK, RI 02888
Mailing address (line 2)

401-465-2997
Company telephone #

401-461-7700
Owner's telephone #

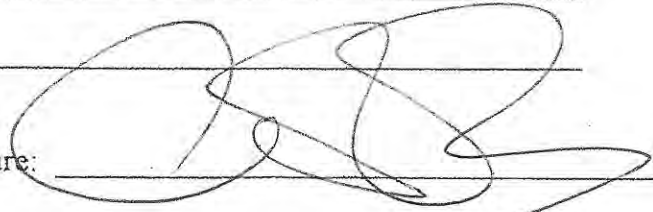
Enter: Plat N/E Lot(s)# 550

TYPE(S) OF LICENSE:

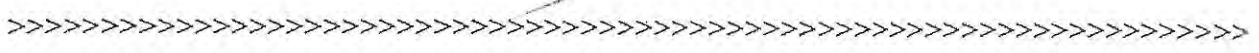
HOLIDAY
VICTUALING

FEE:

\$ 50.00
\$ 50.00
\$ _____

Signature: 

Date: 5/23/13



ANSWER ONLY IF APPLICABLE:

Food Dispenser/Victualer

Type of Operation: FROZEN YOGURT

Food Source(s): HONEY HILL FARMS

Seating capacity: <20 # of dining rooms: 0
of kitchens: 0 # of meals served daily: 0

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

**CC: _____
Amend No. _____**

Date Prepared: June 10, 2013
Council Meeting Date: June 17, 2013

TO: Richard Kerbel, Acting Town Manager
FROM: Anne M. Irons, CMC - Town Clerk
SUBJECT: Miscellaneous License- Lacz LLC, Operator Michael Lacz
855 Point Judith Road, Plat U Lot 149

RECOMMENDATION:

That the Town Council approve a Miscellaneous License application for Michael Laacaz d/b/a Casa Pizza for a Victualing and Holiday License, subject to local and state regulations.

SUMMARY:

Casa Pizza is opening a pizza establishment. A victualing and holiday license is required under town ordinances to operate this store. The license fee is \$50.00. Such licenses must be annually applied for and approved by the Town Council.

ATTACHMENT:

1. Application

TOWN CLERK USE ONLY:

Consent Agenda
 Carry Over to Date: _____
 Approved
 Unfinished Business (Date heard previous: _____)
 New Business
 Public Hearing – No Action Taken

**ORD. # _____ RES. # _____
LCON# _____ LIC. # _____
Action Date:**

FORMERLY DEACHES
& CREAM INC

TOWN CLERK'S OFFICE

Town Hall
25 Fifth Avenue
Narragansett, R.I. 02882

Town of Narragansett

MISCELLANEOUS LICENSE APPLICATION

LACZ, 2013 JUN -4 PM 3:31

Casa Pizza
Trade name

Michael Lacz
Owner's name

855 Point Judith Rd
Company address (line 1) VN17 #5

855 Point Judith Rd.
Mailing address (line 1)

Narragansett RI 02882
Company address (line 2)

Narragansett RI 02882
Mailing address (line 2)

401-783-2459
Company telephone #

860-301-4675
Owner's telephone #

Enter: Plat U Lot(s)# 149

TYPE(S) OF LICENSE:

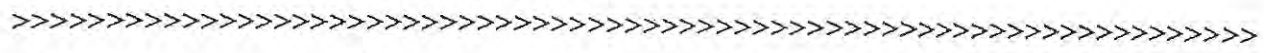
VICTUALING
HOLIDAY

FEE:

\$ 50.00
\$ 50.00
\$ _____

Signature: [Signature]

Date: 6-4-13



ANSWER ONLY IF APPLICABLE:

Food Dispenser/Victualer

Type of Operation: _____

Food Source(s): _____

Seating capacity: _____ # of dining rooms: _____
of kitchens: _____ # of meals served daily: _____

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

**CC: _____
Amend No. _____**

Date Prepared: June 11, 2013
Council Meeting Date: June 17, 2013

TO: Richard Kerbel, Acting Town Manager
FROM: Anne M. Irons, CMC-Town Clerk
SUBJECT: One Day Peddler's License Application – Karen Krinsky
d/b/a Like No Udder

RECOMMENDATION:

That the Town Council approve a One Day Peddler License application for Karen Krinsky d/b/a Like No Udder for June 22 and June 23, 2013, subject to local and state regulations.

SUMMARY:

A license is required under town ordinances to operate as a One Day Peddler. The license fee is \$25.00. Such licenses must be approved by the Town Council. for Karen Krinsky d/b/a Like No Udder has applied for a One Day Peddler License for June 22, 2013 and June 23, 2013 for the Art Festival at Veterans Memorial Park.

ATTACHMENT:

1. Application

TOWN CLERK USE ONLY:

Consent Agenda
 Carry Over to Date: _____
 Approved
 Unfinished Business (Date heard previous: _____)
 New Business
 Public Hearing – No Action Taken

**ORD. # _____ RES. # _____
LCON# _____ LIC. # _____
Action Date:**

Town of Narragansett
25 Fifth Avenue, Narragansett, RI 02882

ONE-DAY PEDDLER'S APPLICATION / LICENSE

KAREN KRINSKY LIKE NO UDDER, LLC
Applicant's Name Trade Name

86 Jackson St. Warwick, RI 02888
Mailing Address

401.419.8869
Applicant's Telephone #

[Signature] 6/4/13
Applicant's Signature Date

Product(s): non-dairy soft serve, shakes, floats, frozen lemonade, snacks, vegan food

Date(s) of Event: June 22 + 23

Type of Event: Narragansett Art Fest

Name/Address of Event: Narragansett Art Festival
35 Ocean Drive

Required: Copy of Sales Permit, Division of Taxation ✓
 Copy of Certificate, Dept. of Health ✓

ONE-DAY PEDDLER'S LICENSE @ \$25.00 per day FEE: \$ 50.00

APPROVED BY THE TOWN CLERK
OF NARRAGANSETT Anne M. Irons, CMC

DATE: _____

Town Seal

This approved one-day license must be displayed each day of the event referenced above.

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____

Amend No. _____

Date Prepared: June 11, 2013
Council Meeting Date: June 17, 2013 2013

TO: Richard Kerbel, Acting Town Manager

FROM: Anne M. Irons, CMC - Town Clerk

SUBJECT: Request to Transport a Modular Home through Narragansett
2 Lane Two, Plat M Lot 167-71, Owners John & Eileen Tally

RECOMMENDATION:

That the Town Council grant permission to John & Eileen Tally and CRM Modular Homes to move a modular home over the streets of Narragansett to 2 Lane Two, Plat M, Lot 167-71 during the period of the month of June 2013, subject to local and state regulations.

SUMMARY:

CRM Modular Homes, contractor for Mr. and Mrs. Tally is seeking permission to have a modular home transported and delivered to 2 Lane Two, Plat M, Lot 167-171.

ATTACHMENTS:

1. Letter from CRM Modular Homes
2. Building Application Permit & Map

TOWN CLERK USE ONLY:

Consent Agenda

Carry Over to Date: _____

Approved

Unfinished Business (Date heard previous: _____)

New Business

Public Hearing – No Action Taken

ORD. # _____ **RES. #**

LCON# _____ **LIC. #**

Action Date:

CRM

Modular Homes

May 5, 2013

Town of Narragansett
Town Council
25 Fifth Ave
Narragansett RI 02882

2013 MAY 31 PM 2:11

To Whom It May Concern;

I am requesting to bring a modular home into the town.
This two box modular home is going to be built at
2 Lane Two, Plat "M", Lot "167-71", Breakwater Village.
Owners of the property; John & Eileen Tally.

The house will be delivered via Rt. 1 to Rt. 108 South, Right onto Ocean Rd.,
into Breakwater village

Estimated time of delivery June 2013.

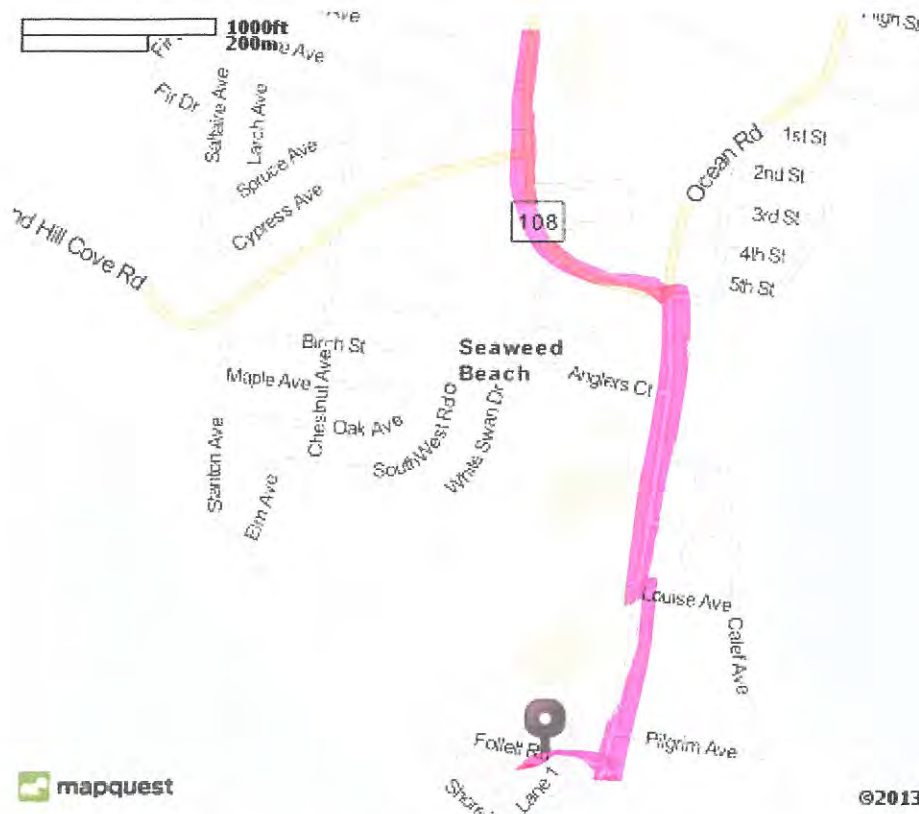
Thank you for your consideration;
Carol O'Donnell

CRM Modular Homes.com
2143 Hartford Ave Johnston RI 02919
401-339- 4903 401-934-1650
Fax: 401-539-8193
e-mail: CRMModularhomes@aol.com

Notes



Map of:
2 Lane 2
Narragansett, RI 02882



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Book Now

To the Applicant: The applicant hereunder agrees to comply to the following specifications, to submit application in five (5) copies for each structure, and/or alteration, removal or demolition of any proposed and/or existing structure. Also, a plot plan drawn to scale as required in section 113.6 of the code accompanied with not less than three (3) copies of structural plans and specifications drawn to scale, with sufficient clarity and detailed dimensions to show the nature and character of the work to be performed. One set shall be retained with the department (bearing the approval of said department), second set shall be kept at the building site and to be available on demand by any building official or his authorized representative, and the third set shall be retained by the owner or his architect or engineer. The building official may waive the requirement for plans when the work is of a minor nature.

PLEASE PRINT OR TYPE

BUILDING PERMIT APPLICATION

PLEASE PRINT - APPLICANT TO COMPLETE ALL ITEMS

MUNICIPALITY _____ NUMERICAL CODE _____ PERMIT NO. _____

APPLICATION DATE _____ CENSUS TRACT _____ FEE RECEIVED: \$ _____ BY _____

1. STREET LOCATION 2 Lane Two 2. ZONING DISTRICT BvS2D

3. PLAT/MAP m 4. LOT/BLOCK 167-71 5. FILE/PARCEL _____ 6. AREA _____ 7. REHAB CODE (Circle one) YES NO

8. USE OF STRUCTURE: PREVIOUS one fam PROPOSED one fam

9. OWNER John Tally + Eileen ADDRESS 1499 Ocean Rd #11 Box 72 TEL. NO. _____

10. CONTRACTOR (0 OR 1*) CBM Modular Homes 75477 TEL. NO. 461 339 490

11. CONTRACTOR ADDRESS 2143 Hunt Hill Ave Scholton 12. RI CONTR. REG. # 7871 13. EXPIR. DATE 5/14

14. ARCH. OR ENG. _____ ADDRESS _____ TEL. NO. _____

15. LEAD LICENSE NAME _____ 16. LIC. # _____ 17. EXPIR. DATE _____

18. RHODE ISLAND REG. NO. _____ 19. Stamped Prints (Circle one) Yes No 20. Certificate of Occupancy Required Yes No

21. DESCRIPTION OF WORK TO BE PERFORMED

tear down & re build one fam home

22. USE OF EACH FLOOR

BSMT. _____

1st _____

2nd _____

3rd _____

Other _____

CODE EDITION: _____

A. TYPE OF IMPROVEMENT 1. <input checked="" type="checkbox"/> NEW STRUCTURE 2. _____ ADDITION TO EXISTING 3. _____ MODIFICATION TO EXISTING 4. _____ FOUNDATION ONLY	B. OWNERSHIP PUBLIC _____ PRIVATE _____ 1. _____ STATE 4. _____ TAXABLE 2. _____ CITY OR TOWN 5. _____ TAX EXEMPT 3. _____ OTHER SPECIFY _____	C. PRINCIPAL TYPE OF CONSTRUCTION (CONSTRUCTION CLASS (Check one)) 1. 1A _____ 4. 2B _____ 7. 4 _____ 2. 1B _____ 5. 3A _____ 8. 5A _____ 3. 2A _____ 6. 3B _____ 9. 5B _____
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D. PROPOSED USE RESIDENTIAL 1. _____ R-1 HOTELS 2. _____ R-2 APARTMENTS 3. _____ R-3 Attached One and Two Family 4. _____ R-4 ASSISTED LIVING 9 - 16 5. _____ GARAGE 6. _____ CARPORT 7. _____ MANUFACTURED HOME 8. _____ SWIMMING POOL 9. _____ One and Two Family Detached 10. _____ FIREPLACE 11. _____ OTHER SPECIFY _____	E. PROPOSED USE NON-RESIDENTIAL 1. _____ A-1 THEATRES 13. _____ I-1 INSTITUTIONAL SUPERVISED 2. _____ A-2 RESTAURANT/ NIGHT CLUB 14. _____ I-2 INSTITUTIONAL INCAPACITATED 3. _____ A-3 ASSEMBLY 15. _____ I-3 INSTITUTIONAL RESTRAINED 4. _____ A-4 ARENAS 16. _____ I-4 INSTITUTIONAL DAYCARE 5. _____ B BUSINESS 17. _____ M MERCANTILE 6. _____ F-1 FACTORY (MOD HAZARD) 18. _____ S-1 STORAGE MOD HAZARD 7. _____ F-2 FACTORY (LOW HAZARD) 19. _____ S-2 STORAGE LOW HAZARD 8. _____ H-1 HIGH HAZARD DETONATION 20. _____ U UTILITY MISCELLANEOUS 9. _____ H-2 HIGH HAZARD DEFLAGRATION 21. OTHER _____ 10. _____ H-3 HIGH HAZARD PHYSICAL HAZARD SPECIFY _____ 11. _____ H-4 HIGH HAZARD CORROSIVE TOXIC 22. MIXED USE _____ 12. _____ H-5 HIGH HAZARD, HPM	F. RESIDENTIAL (COMPLETE FOR NEW BUILDINGS AND RECONSTRUCTION) SINGLE FAMILY 1. _____ TOTAL SINGLE FAMILY UNITS 2. _____ TOTAL NO. OF BEDROOMS TOTAL NO. OF BATHROOMS 3. _____ Full 4. _____ Half MULTI-FAMILY 5. _____ TOTAL NO. OF KITCHENS TOTAL NO. OF BATHROOMS 6. _____ Full 7. _____ Half TOTAL NO. OF APARTMENTS BY NO. OF BEDROOMS 8. Effic. _____ 9. 1 _____ 10. 2 _____ 11. 3 _____ 12. 4 _____ 13. 5 _____ 14. _____ MORE, Please Specify _____ 15. _____ TOTAL NUMBER OF BUILDINGS IN PROJECT.
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G. FOUNDATION SETS BACK FROM PROPERTY LINES 1. FRONT _____ ft. _____ in. 2. REAR _____ ft. _____ in. 3. LEFT SIDE _____ ft. _____ in. 4. RIGHT SIDE _____ ft. _____ in.	H. DIMENSIONS 1. No. of Stories _____ 2. Basement Yes ___ No ___ 3. Height of Construction Ft. _____ MAX. WIDTH _____ MAX. DEPTH _____ 4. Total Floor Area Sq. Ft. w/o Basement _____	I. ESTIMATED COST MATERIAL AND LABOR 1. GENERAL \$ _____ .00 TO BE INSTALLED BUT NOT INCLUDED IN THE ABOVE COST 2. ELECTRICAL \$ _____ .00 3. PLUMBING OR PIPING \$ _____ .00 4. HEATING, AIR COND. \$ _____ .00 5. FIRE SUPPRESSION \$ _____ .00 6. OTHER, ELEVATOR, ETC. \$ _____ .00 TOTAL COST \$ _____ .00
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J. FLOOD HAZARD AREA - 1. YES 2. NO 1. Elev. (MSL) of lowest floor incl. basement _____ 2. Elev. (MSL) of 100 year flood _____	K. TYPES OF SEWAGE DISPOSAL 1. _____ PUBLIC 2. _____ PRIVATE SYSTEM* 3. ISDS NO. _____ DATE _____	O. FEES 1. MUNICIPAL BUILDING PERMIT FEE = \$ _____ .00 2. STATE FEE: _____ + _____ x .001 \$ _____ .00 (I) ITEM #1 + ITEM #5 x .001 TOTAL PERMIT FEE \$ _____ .00 (1 & 2 FAMILY DWELLING LIMITED) (TO STATE FEE OF \$50.00)

I hereby certify that I have the authority to make the foregoing application, that the application is correct, and that the owner of this building and the undersigned agree to conform to all applicable codes and ordinances of this jurisdiction.

TYPE AND COST OF BUILDING - PLEASE CHECK APPROPRIATE ITEMS AND ENTER REQUESTED DATA

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____

Amend No. _____

Date Prepared: June 11, 2013
Council Meeting Date: June 17, 2013

TO: Richard Kerbel, Acting Town Manager
FROM: Anne M. Irons, CMC - Town Clerk
SUBJECT: Request to Transport a Modular Home through Narragansett
64 Burnside Avenue Plat S/I, Lot 291, Owner, Ray Cassola

RECOMMENDATION:

That the Town Council grant permission to Ray Cassola and CRM Modular Homes to move a modular home over the streets of Narragansett to 64 Burnside Avenue Plat S/I, Lot 291 during the period of the month of June 2013, subject to local and state regulations.

SUMMARY:

CRM Modular Homes, contractor for Ray Cassola is seeking permission to have a modular home transported and delivered to 64 Burnside Avenue Plat S/I, Lot 291.

ATTACHMENTS:

1. Letter from CRM Modular Homes
2. Building Application Permit

TOWN CLERK USE ONLY:

Consent Agenda
 Carry Over to Date: _____
 Approved
 Unfinished Business (Date heard previous: _____)
 New Business
 Public Hearing – No Action Taken

ORD. # _____ **RES. #** _____
LCON# _____ **LIC. #** _____
Action Date: _____

CRM

Modular Homes

June 12, 2013

Town of Narragansett
Town Council
25 Fifth Ave
Narragansett RI 02882

To Whom It May Concern;

I am requesting to bring a modular cottage into the town.
This one box modular home is going to be built in Knowles Camp
Burnside Rd., Camp #15. Customer; Ray Cassola

The house will be delivered via Rt. 1. To Rt 108., to Burnside Rd.
Estimated time of delivery June, 2013

Thank you for your consideration;
Carol O'Donnell

CRM Modular Homes.com
2143 Hartford Ave Johnston RI 02919
401-339- 4903 401-934-1650
Fax: 401-539-8193
e-mail: CRMModularhomes@aol.com

PLEASE PRINT OR TYPE

BUILDING PERMIT APPLICATION

PLEASE PRINT - APPLICANT TO COMPLETE ALL ITEMS

MUNICIPALITY narragansett NUMERICAL CODE 20 PERMIT NO. B
 APPLICATION DATE 5-17-17 CENSUS TRACT 515 FEE RECEIVED: \$ 179.20 08-90 00238
 1. STREET LOCATION 64 Burnside Ave UNIT 15 2. ZONING DISTRICT R-10
 3. PLAT/MAP S/1 4. LOT/BLOCK 291 5. FILE/PARCEL 15 6. AREA _____ 7. REHAB CODE (Circle one) YES NO
 8. USE OF STRUCTURE: PREVIOUS 5 Family PROPOSED 5 Family
 9. OWNER Ray Cussulla ADDRESS 59 N. Broadway TEL. NO. _____
 10. CONTRACTOR (0 OR 1*) CRM Modular Homes TEL. NO. _____
 11. CONTRACTOR ADDRESS 2143 Hartford Ave Johnston 12. RI CONTR. REG. # 9871 13. EXPIR. DATE 5/14
 14. ARCH. OR ENG. moyle ADDRESS _____ TEL. NO. _____
 15. LEAD LICENSE NAME none 16. LIC. # _____ 17. EXPIR. DATE _____
 18. RHODE ISLAND REG. NO. _____ 19. Stamped Prints (Circle one) Yes No 20. Certificate of Occupancy Required (Yes) No

21. DESCRIPTION OF WORK TO BE PERFORMED replace existing cottage with modular unit
Install sand tubes
32x13'10"
smaller than
2 Bayco Apartment
ply
 22. USE OF EACH FLOOR
 BSMT. 5' sand
 1st Living
 2nd Bedroom
 3rd Bedroom
 Other 1st floor
2nd floor
3rd floor
 CODE EDITION: IRCC010

PLEASE PRINT - APPLICANT TO COMPLETE ALL ITEMS

A. TYPE OF IMPROVEMENT
 1. NEW STRUCTURE
 2. _____ ADDITION TO EXISTING
 3. _____ MODIFICATION TO EXISTING
 4. _____ FOUNDATION ONLY
 B. OWNERSHIP
 PUBLIC _____ PRIVATE
 1. _____ STATE 4. _____ TAXABLE
 2. _____ CITY OR TOWN 5. _____ TAX EXEMPT
 3. _____ OTHER SPECIFY _____
 C. PRINCIPAL TYPE OF CONSTRUCTION (CONSTRUCTION CLASS (Check one))
 1. 1A _____ 4. 2B _____
 2. 1B _____ 5. 3A _____ 8. 5A _____
 3. 2A _____ 6. 3B _____ 9. 5B _____

D. PROPOSED USE RESIDENTIAL
 1. _____ R-1 HOTELS
 2. R-2 APARTMENTS
 3. _____ R-3 Attached One and Two Family
 4. _____ R-4 ASSISTED LIVING 9 -16
 5. _____ GARAGE
 6. _____ CARPORT
 7. _____ MANUFACTURED HOME
 8. _____ SWIMMING POOL
 9. _____ One and Two Family Detached
 10. _____ FIREPLACE
 11. _____ OTHER
 SPECIFY _____
 E. PROPOSED USE NON-RESIDENTIAL
 1. _____ A-1 THEATRES 13. _____ I-1 INSTITUTIONAL SUPERVISED
 2. _____ A-2 RESTAURANT/NIGHT CLUB 14. _____ I-2 INSTITUTIONAL INCAPACITATED
 3. _____ A-3 ASSEMBLY 15. _____ I-3 INSTITUTIONAL RESTRAINED
 4. _____ A-4 ARENAS 16. _____ I-4 INSTITUTIONAL DAYCARE
 5. _____ B BUSINESS 17. _____ M MERCANTILE
 6. _____ F-1 FACTORY (MOD HAZARD) 18. _____ S-1 STORAGE MOD HAZARD
 7. _____ F-2 FACTORY (LOW HAZARD) 19. _____ S-2 STORAGE LOW HAZARD
 8. _____ H-1 HIGH HAZARD DEFLAGRATION 20. _____ U UTILITY MISCELLANEOUS
 9. _____ H-2 HIGH HAZARD DEFLAGRATION
 10. _____ H-3 HIGH HAZARD PHYSICAL HAZARD
 11. _____ H-4 HIGH HAZARD CORROSIVE TOXIC
 12. _____ H-5 HIGH HAZARD, HPM
 21. OTHER _____ SPECIFY _____
 22. MIXED USE _____
 F. RESIDENTIAL (COMPLETE FOR NEW BUILDINGS AND RECONSTRUCTION)
 1. 1 SINGLE FAMILY TOTAL SINGLE FAMILY UNITS
 2. 1 TOTAL NO. OF BEDROOMS
 TOTAL NO. OF BATHROOMS 3. _____ Full 4. _____ Half
 5. _____ TOTAL NO. OF KITCHENS
 TOTAL NO. OF BATHROOMS 6. _____ Full 7. _____ Half
 TOTAL NO. OF APARTMENTS BY NO. OF BEDROOMS
 8. Effic. _____ 9. 1 _____ 10. 2 _____
 11. 3 _____ 12. 4 _____ 13. 5 _____
 14. _____ MORE, Please Specify _____
 15. _____ TOTAL NUMBER OF BUILDINGS IN PROJECT.

G. FOUNDATION SETS BACK FROM PROPERTY LINES
 1. FRONT 20 ft. _____ in.
 2. REAR 20 ft. _____ in.
 3. LEFT SIDE 20 ft. _____ in.
 4. RIGHT SIDE 20 ft. _____ in.
 H. DIMENSIONS
 1. No. of Stories 1 2. Basement Yes No
 3. Height of Construction Ft. 16 MAX. WIDTH 32 DEPTH 32
 4. Total Floor Area Sq. Ft. w/o Basement 448

J. FLOOD HAZARD AREA - 1. YES 2. NO
 1. Elev. (MSL) of lowest floor incl. basement _____
 2. Elev. (MSL) of 100 year flood _____
 K. TYPES OF SEWAGE DISPOSAL
 1. PUBLIC 2. _____ PRIVATE SYSTEM*
 3. ISDS NO. _____ DATE _____

L. NUMBER OF OFF-STREET PARKING SPACES
 1. ENCLOSED 200
 2. OUTDOORS 200
 M. TYPE OF WATER SUPPLY
 1. _____ PUBLIC
 2. _____ PRIVATE
 3. _____ INDIVIDUAL WELL
 N. EQUIPMENT*
 1. INCINERATOR _____
 2. ELEVATOR _____ (Enter Number)

1. ESTIMATED COST MATERIAL AND LABOR

1. GENERAL TO BE INSTALLED BUT NOT INCLUDED IN THE ABOVE COST	\$ <u>50,000</u>	.00
2. ELECTRICAL	\$ _____	.00
3. PLUMBING OR PIPING	\$ _____	.00
4. HEATING, AIR COND.	\$ _____	.00
5. FIRE SUPPRESSION	\$ _____	.00
6. OTHER, ELEVATOR, ETC.	\$ _____	.00
TOTAL COST	\$ _____	.00

O. FEES
 1. MUNICIPAL BUILDING PERMIT FEE = 188.16
 2. STATE FEE: _____ + _____ x .001 = 50.00
 (I) ITEM #1 + ITEM #5 x .001 = 278.16
TOTAL PERMIT FEE \$ _____
 (1 & 2 FAMILY DWELLING LIMITED) TO STATE FEE OF \$50.00

I hereby certify that I have the authority to make the foregoing application, that the application is correct, and that the owner of this building and the undersigned agree to conform to all applicable codes and ordinances of this jurisdiction.

* IN-STATE CONTRACTOR = 0
 OUT-OF-STATE CONTRACTOR = 1
 STATE APPROVAL REQUIRED. SEE BACK OF FORM FOR INFORMATION.
 TEL. NO. 3394903 APPLICANT'S SIGNATURE MOYLE
 FOR Town Council
170

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____

Amend No. _____

Date Prepared: May 31, 2013
Council Meeting Date: June 17, 2013

TO: Richard Kerbel, Interim Town Manager
FROM: Steve Wright, Director Parks and Recreation
PREPARED BY: Susan W. Gallagher, Purchasing Agent
SUBJECT: Emergency Purchase of Aluminum Gangway for Marina

RECOMMENDATION:

That the Town Council approve, ratify and confirm the emergency purchase of an aluminum gangway ramp for the Middlebridge Marina from Ninigret Marine, Inc., in the amount of \$3,260.00.

SUMMARY:

The Middlebridge Marina docks were scheduled to be installed on Saturday May 4, 2013. Based on liability concerns from the RI Interlocal Trust the Parks Department investigated the replacement of the gangway for the marina and found a local company, Ninigret Marine, Inc. who provided the town with a 14' aluminum gangway with safety railings to satisfy the requirements of the Trust as per their report dated September 12, 2012. The gangway installation from land sets the exact dimensions for the installation of the entire marina dock and float system. The existing wooden gangway was 13' in length. Ninigret Marine required a two-week notice in order to have a 14' aluminum gangway shipped for the Middlebridge use by May 4, 2013.

In order to install the marina for Memorial Day authorization for an emergency waiver of the Town's formal procurement process to purchase an ADA aluminum gangway from Ninigret Marine, Inc at a cost of \$3,260.00 was obtained from the Interim Town Manager on April 18, 2013. The installation has been completed and the procurement requires Town Council approval.

Funding was available in the Middlebridge Operating Account, 36-760-0609, Equipment.

Emergency Purchase of Aluminum Gangway for Marina

TOWN CLERK USE ONLY:

Consent Agenda
 Carry Over to Date: _____
 Approved
 Unfinished Business (Date heard previous: _____)
 New Business
 Public Hearing – No Action Taken

ORD. # _____ **RES. #** _____
LCON# _____ **LIC. #** _____
Action Date: _____

ATTACHMENTS:

1. Authorization memo, dated April 18, 2013
2. Purchase Order # 134686
3. Trust Report dated September 12, 2012.

If everyone feels comfortable with the price from Ninigret Marine that I would process the purchase as an emergency PO.

Richard Kerbel
Interim Town Manager
Town of Narragansett
25 Fifth Avenue
Narragansett, RI 02882
rkerbel@narragansettri.gov
www.narragansettri.gov
401-782-0654
401-789-8765 fax

From: Steve Wright
Sent: Thursday, April 18, 2013 12:34 PM
To: Richard Kerbel
Cc: Susan Gallagher; Jeff Ceasrine
Subject: FW: Arnold's PO

Good Morning Rich,

The Middlebridge Marina is scheduled to be installed on Saturday May 4, 2013. We investigated the replacement of the gangplank for the marina and found a local company, Ninigret Marine Inc. 3964 South County Trail who can provide us with a 14' aluminum gangway with safety railings to satisfy the requirements of the Trust as per their report dated 9/12/12. As Matt Eddy has indicated in his e-mail below, the gangway installation from land sets the exact dimensions for the installation of the entire marina dock & float system. The existing wooden gangway is 13' in length [picture attached]. Ninigret Marine requires a two week notice to order and have a 14' aluminum gangway shipped for our use. The price is \$3,260.00 as per attached. Ordering a 13' aluminum gangway is a special order with increased pricing.

Because of the cost of this gangway Susan Gallagher is required to produce a formal bid and obtain council approval. Unless we can obtain emergency approval to purchase directly with Ninigret Marine and install this gangway on May 4th we will have to install the old gangway for the summer. Or remove the entire marina and boats to install the new gangway when the bid process, approval and purchase is completed and on site. I only mention this concern because of the Trust's expectations on these safety issues for the marina for the summer. We have no problem installing the existing gangway but want to avoid any insurance issues with the Trust.

This is not because of Susan's workload but the unfortunate timing of this information, the potential supplier's ordering timeframe along with operating this marina for the first season. Your thoughts?

Steve

Steve Wright
Director
Department of Parks & Recreation

Town of Narragansett
170 Clarke Road
Narragansett, RI 02882
401-788-2568
swright@narragansettri.gov

-----Original Message-----

From: Matt Eddy [mailto:56meddy@gmail.com]
Sent: Thursday, April 18, 2013 8:26 AM
To: Steve Wright
Cc: Deb Durda; Matt Eddy
Subject: Re: Arnold's PO

Good Morning,

As you know we are scheduled to but the docks in the water the weekend of the may 4th. I was wondering what the availability of the aluminum gangway will be? The gangway plays a key part to the dock install. All of the docks are positions off of the gangway. We currently have a 13 foot wooden gangway that does not meet the requirements of the town. It is my understanding ninigret dock supply offers an aluminum gangways in a 14 foot Length. Again the gangway plays a very key role in the dock install as every dock is positions from that point and pined in place with 2 inch pipe. It would not be possible to install a longer gangway after the docks are installed and locked into position.

Thanks,
Matt

Sent from my iPhone

Purchase Order

Town of Narragansett
25 Fifth Avenue
Narragansett RI 02882

No. 134686

NOT RESPONSIBLE for any materials delivered or services rendered unless confirmed by purchase order:

Invoice the Above Address
.....(Attn: Accounting).....

This PO number must appear on invoice, B/L, cases, packing lists, and correspondence.

P.O. Date: 04/23/2013

Questions ? Purchasing - Phone: (401) 782-0644
Fax: (401) 788-2555

Ext: Account:

P.O. Issued To :

Ship To:

Ninigret Marine, Inc.
3964 South County Trail
Charlestown RI 02813

Town of Narragansett - P&R Admin
Attn: Steven Wright
170 Clarke Road
Narragansett RI 02882
(401) 782-0656

Contact:

Location: Parks & Recreation

Phone:

Fax:

Project: Middlebridge Property

Req# 54983

Reference: Middlebridge Ramp

Date Required: 05/04/2013

Award Number:

Line	Qty	Unit	Part#	Description	Account Number	Unit Price	Extended	Tax	Freight
1	1	EA		4'x14' Aluminum Ramp with upper and lower hoops and 34" grab rails toe plate	36.760.0609	3,260.00	3,260.00	0.00	0.00

APPROVAL SIGNATURES: _____

Sub-Total:	3,260.00
Freight:	0.00
Tax:	0.00
Total Amount:	3,260.00

NOTES:

New ramp per Trust requirements with ADA. Emergency - appr'd by TM, per email. Will go before TC as A/R/C when final numbers are in.

Buyer: Susan Gallagher
Order Via: Phone

FILE COPY

**RHODE ISLAND INTERLOCAL RISK MANAGEMENT
TRUST
LOSS PREVENTION RECOMMENDATIONS**

The following recommendations are submitted to improve your Loss Prevention Program. Recommendation numbers with the prefix "CR" are considered to be critical recommendations and should be given the highest priority for completion. Please return this form within 45 days regarding your response to these recommendations to:

Brian T. Ahern, Director, Risk Management Services
Rhode Island Interlocal Risk Management Trust
501 Wampanoag Trail, Suite 301
East Providence, RI 02915

RECOMMENDATION	DATE COMPLETED or REASON NOT COMPLETED
<p>Middlebridge Property (continued)</p> <p>12-09-21 <u>Marina</u> – Replace existing rope railing at the dock entrance. A standard railing shall consist of top rail, intermediate rail, and posts, and shall have a vertical height of 42 inches from upper surface to top rail and/or platform. OSHA 1910.23(E)(1). Railings shall be of such construction that the complete structure shall be capable of withstanding a load of at least 200 pounds in any direction on any point of the top rail. 1910.23(e)(3)(iv).</p>	

All Trust surveys and recommendations are purely advisory. The implementation of recommendations made by the Trust is the sole responsibility of the Member. This report is not a part of nor a substitute for Member's own safety programs. Members and their employees should not rely on the Trust to guarantee a safe workplace. Observations and recommendations of the Trust are based on practices and conditions observed and information made available to us at the time of our visit, and do not imply or guarantee full compliance with local, state, or federal regulations which may be applicable to such practices and conditions. The Trust did not conduct a structural inspection.

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____
Amend No. _____

Date Prepared: June 5, 2013
Council Meeting Date: June 17, 2013

TO: Richard Kerbel, Interim Town Manager
FROM: David E. Ousterhout, Director of Public Works
PREPARED BY: Susan W. Gallagher, Purchasing Agent
SUBJECT: Approve the purchase of Street Sweeper Replacement Brooms

RECOMMENDATION:

That the Town Council approves the purchase of Street Sweeper Replacement Brooms from Atlantic Broom Service, Inc., at their quoted prices for a one-year period, ending 5/6/14.

BACKGROUND:

The Department of Public Works has reviewed quotations received for Street Sweeper Replacement Brooms and determined that Atlantic Broom Service, Inc., submitted the lowest price that meets the specifications required. Four vendors submitted quotations with lower prices. However, the gutter and main brooms offered in their quotes failed to meet the required specifications. The department utilizes two Elgin Pelican sweepers as part of its operations and replacement brooms are purchased as needed throughout the year. The pricing will be held for a one-year period, ending May 6, 2014.

RFQ's were solicited and posted on the Town of Narragansett and State Purchasing Division websites. Eight vendors were solicited and seven responded. The attached spreadsheet lists the results from the solicitation.

Funding is available in the Highway Operating Account, 01-730-0504, Vehicle Maintenance and Repair.

ATTACHMENTS:

1. May 7, 2013 solicitation spreadsheet for RFQ.

TOWN CLERK USE ONLY:

Consent Agenda
 Carry Over to Date: _____
 Approved
 Unfinished Business (Date heard previous: _____)
 New Business
 Public Hearing – No Action Taken

ORD. # _____ **RES. #** _____
LCON# _____ **LIC. #** _____
Action Date: _____

Sweeper Brooms - Q13023
Public Works Department

Reply deadline: May 7, 2013

Page 1 of 2

For: Gutter brooms and main brooms

	Vendor 1	Vendor 2	Vendor 3	Vendor 3	Vendor 3
	Atlantic Broom Service, Inc.		Newark Brush Company		W. H. Rose
Item	Qty	Price	Ext. Price	Price	Ext. Price
1. Gutter brooms	12	\$112.00	\$1,344.00	\$85.00	\$1,020.00
2. Main brooms: tube-type	4	\$385.00	\$1,540.00	\$342.00	\$1,368.00
TOTAL			\$2,884.00		\$2,388.00

	Vendor 4	Vendor 4	Vendor 5	Vendor 5	Vendor 6	Vendor 6
	M-B Companies, Inc.		ODB Company		Bortek Industries	
Item	Qty	Price	Ext. Price	Price	Ext. Price	Ext. Price
1. Gutter brooms	12	\$78.00	\$936.00	\$94.00	\$1,128.00	\$1,152.36
2. Main brooms: tube-type	4	\$275.00	\$1,100.00	\$269.00	\$1,076.00	\$1,560.00
TOTAL			\$2,036.00		\$2,204.00	\$2,712.36

SG, 5/9/13

Sweeper Brooms - Q13023

Public Works Department

Reply deadline: May 7, 2013

Page 2 of 2

For: Gutter brooms and main brooms

	Vendor 7	Vendor 7	Vendor 7
Item	Qty	Price	Ext. Price
C.N. Wood Co., Inc.			
1. Gutter brooms	12	\$175.00	\$2,100.00
2. Main brooms: tube-type	4	\$450.00	\$1,800.00
TOTAL			\$3,900.00

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____

Amend No. _____

Date Prepared: June 3, 2013
Council Meeting Date: June 17, 2013

TO: Richard Kerbel, Interim Town Manager
FROM: Jeffry Ceasrine, P.E. Town Engineer
PREPARED BY: Susan W. Gallagher, Purchasing Agent
SUBJECT: Award of bid - Rolling Waste and Recycling Carts

RECOMMENDATION:

That the Town Council awards the bid for "Rolling Waste and Recycling Carts" for the Beach to the lowest bidder, IPL, Inc., in the amount of \$6,376.80.

SUMMARY:

As part of the ongoing plan to expand recycling to Town facilities, and to improve the efficiency of trash handling at the Beach, bids were prepared and advertised for the purchase of eighty (80) 65-gallon grey rolling waste carts, and forty (40) 65-gallon blue rolling recycling carts.

Request for bids was advertised in the Narragansett Times, solicited and posted on the Town of Narragansett and State Purchasing Division websites. Three vendors were solicited and four responded (one as a "No Bid"). The attached spreadsheet lists the results from the solicitation.

Funding is available in the Recycling Account, 43-860-0406, Operating Supplies. We have applied for a matching grant (50%) for this expense through the Rhode Island Resource Recovery Corporation, and expect to receive their decision shortly.

ATTACHMENTS:

1. May 29, 2013 solicitation spreadsheet for bid opening.

TOWN CLERK USE ONLY:

Consent Agenda
 Carry Over to Date: _____
 Approved
 Unfinished Business (Date heard previous: _____)
 New Business
 Public Hearing – No Action Taken

ORD. # _____ RES. # _____
LCON# _____ LIC. # _____
Action Date: _____

Town of Narragansett, RI
 Rolling Waste and Recycling Carts, B13030
 Engineering/Recycling

Bid Opening - Wednesday, May 29, 2013 - 10:30 am

	Vendor 1	Vendor 2	Vendor 3	Vendor 4
	Otto Environmental	Global	Toter	IPL Inc.
	Systems (NC), LLC	Industrial Equipment		
	Price	Price	Price	Price
1. 65 Gallon Rolling Waste Cart Gray				
a. Price per cart	\$55.91	\$79.99		\$50.64
b. Extended Price - Eighty (80) carts	\$4,472.80	\$6,399.33	No Bid	\$4,051.20
2. 65 Gallon Rolling Waste Cart Blue				
a. Price per cart	\$60.91	\$96.99		\$58.14
b. Extended Price - Forty (40) carts	\$2,436.40	\$3,879.67	No Bid	\$2,325.60
3. One-time charge - Set up fee				
	\$6,909.20	\$10,579.00	No Bid	\$6,376.80

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____
Amend No. _____

Date Prepared: May 30, 2013
Council Meeting Date: June 17, 2013

TO: Richard Kerbel, Interim Town Manager
FROM: Steve Wright, Parks and Recreation Director
PREPARED BY: Susan W. Gallagher, Purchasing Agent
SUBJECT: Award of bid - Playground Safety Fiber

RECOMMENDATION:

That the Town Council awards the bid for "Playground Safety Fiber" to the lowest bidder, New England Recreation Group, Inc., in the amount of \$11,880.00.

SUMMARY:

This bid is for the purchase of 540 cubic yards of playground safety fiber, delivered in 90 cubic yard truck loads to various locations. The Parks Department has seven playground systems that require regularly scheduled playground safety inspections and maintenance performed by parks staff. National Playground Standards require each playground system to have certified playground carpet material installed around the base of each system for child safety. Unfortunately this program has not had a regular schedule of maintenance and now requires a substantial amount of carpet fiber for six of the seven systems. To establish a safe level of fiber for all seven playgrounds the Parks Department is requesting the approval to purchase approximately 540 cubic yards of carpet fiber delivered in 90 cubic yard loads. Once this amount is installed and 90 yards is purchased on a yearly basis along with each playground being placed on a rotating schedule, the seven playgrounds will be in code while minimizing the town's liability.

Request for bids was advertised in the Narragansett Times, solicited and posted on the Town of Narragansett and State Purchasing Division websites. Nine vendors were solicited and eight responded. The attached spreadsheet lists the results from the solicitation.

TOWN CLERK USE ONLY:

Consent Agenda
 Carry Over to Date: _____
 Approved
 Unfinished Business (Date heard previous: _____)
 New Business
 Public Hearing – No Action Taken

ORD. # _____ **RES. #** _____
LCON# _____ **LIC. #** _____
Action Date: _____

Award of bid - Playground Safety Fiber
Council Meeting Date: June 17, 2013
Page 2

Funding is available in the Parks and Recreation Administration Major Maintenance and Non-Capitalization Account, 19-810-7003, Park Rehabilitation.

ATTACHMENTS:

1. May 30, 2013 solicitation spreadsheet for bid opening.

Town of Narragansett, RI
 Purchase of Playground Safety Fiber, B13031
 Parks and Recreation Department

Bid Opening - Thursday, May 30, 2013 - 10:30 am

For: 540 Cubic Yards of Playground Safety Fiber, delivered

	Vendor 1	Vendor 2	Vendor 3	Vendor 4	Vendor 5
	Sup Forest Prod	Childscapes	M.E. O'Brien & Sons, Inc.	Zeager Brothers, Inc.	New England Recreation Group, Inc.
	d/b/a NE Playground				
	Price	Price	Price	Price	Price
1. Lump sum: playground fiber	\$13,920.00	\$13,404.00	\$14,900.00	\$13,500.00	\$11,880.00
2. Option #1: Any additional cost if Town elects to have 1 load delivered per address listed in bid	\$0.00	\$204.00	\$0.00	\$0.00	\$0.00

For: 540 Cubic Yards of Playground Safety Fiber, delivered

Vendor 6

	Vendor 7	Vendor 8
	GameTime	American
	c/o MRC Inc.	Playground Surfacing
	Price	Price
1. Lump sum: playground fiber	\$17,640.00	\$12,090.60
2. Option #1: Any additional cost if Town elects to have 1 load delivered per address listed in bid	\$0.00	\$0.00

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____

Amend No. _____

Date Prepared: June 12, 2013
Council Meeting Date: June 17, 2013

TO: Honorable Town Council

FROM: Matthew M. Mannix, Council Member

SUBJECT: A Motion to Place a Wounded Warrior Flag at the Narragansett Rotary alongside the American flag and the Rhode Island flag.

RECOMMENDATION:

That the Town Council vote to place a Wounded Warrior Flag in the Narragansett Rotary as a tribute to our nation's military veterans.

SUMMARY:

At the Narragansett Rotary, the American flag stands between two flags: the Rhode Island flag on one side and a rotation of flags of other nations on the other side. As our nation has been involved in wars in the Middle East during the past decade, the town should salute our nation's military veterans and their sacrifices. A town resident recently recommended that the town no longer rotate the third flag at the Narragansett Rotary, but permanently raise the Wounded Warrior Flag in its place. This is an excellent recommendation and will serve as a lasting reminder to our town of the sacrifices our military is making on our behalf in these dangerous times. It will also pay special tribute to those veterans who have been injured in the line of duty.

TOWN CLERK USE ONLY:

Consent Agenda
 Carry Over to Date: _____
 Approved
 Unfinished Business (Date heard previous: _____)
 New Business
 Public Hearing – No Action Taken

ORD. # _____ **RES. #** _____
LCON# _____ **LIC. #** _____
Action Date: _____

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____

Amend No. _____

Date Prepared: May 28, 2013
Council Meeting Date: June 17, 2013

TO: Richard E. Kerbel, Interim Town Manager

FROM: Donald W. Goodrich, Finance Director

SUBJECT: SUPPLEMENTAL APPROPRIATIONS

DATE: May 28, 2013

RECOMMENDATION:

That the Town Council ADOPT an Ordinance in Amendment of Chapter 962 of the Code of Ordinances of the Town of Narragansett and that Chapter 962 of the Code of Ordinances be amended by the Enactment of an Amendment to the Budget for FY 2012-13 – reducing the Beach Fund by \$629,780.

SUMMARY:

Attached is an amendment to the 2012-13 Appropriation Ordinance to reduce funding for the Beach by -\$629,780.

APPROPRIATIONS IN THE GENERAL FUND FROM FUND BALANCE

1. A reduction to the Beach Fund of -\$629,780 to eliminate funding of \$500,000 for the rebuilding of the North Cabanas and a reduction in the purchase of beach sand of -\$129,780 as all of the sand that was ordered was not needed.

Adoption of the amendment to the appropriation ordinance is respectfully recommended.

TOWN CLERK USE ONLY:

Consent Agenda

Carry Over to Date: _____

Approved

Unfinished Business (Date heard previous: _____)

New Business

Public Hearing – No Action Taken

ORD. # _____ **RES. #**

LCON# _____ **LIC. #**

Action Date:

TOWN OF NARRAGANSETT
CHAPTER _

AN ORDINANCE OF THE TOWN OF NARRAGANSETT, PROVIDING THAT CHAPTER 962 OF THE CODE OF ORDINANCES OF THE TOWN OF NARRAGANSETT, RHODE ISLAND BE AMENDED BY THE ENACTMENT OF AMENDMENTS TO THE THE BUDGET FOR THE TOWN OF NARRAGANSETT FISCAL YEAR BEGINNING THE 1ST DAY OF JULY A. D. 2012 AND ENDING THE 30TH DAY OF JUNE A. D. 2013.

It is ordained by the Town Council of the Town of Narragansett as follows:

SECTION 1. The following budget for the Town of Narragansett for the fiscal year of said Town of Narragansett beginning July 1, 2012 is hereby enacted and adopted as follows; and the following appropriations are hereby made in the amounts of money set opposite the respective purpose for which the same are made.

GENERAL FUND

REVENUES

01.999.9000 -Fund Balance Appropriation - reduce by -\$334,956	<u>\$334,956</u>
<u>Beach sand \$129,780 and Cabanas \$205,176 = \$334,956</u>	
TOTAL BUDGET REVENUE DECREASE	\$334,956

EXPENDITURES

01.900.0799 Transfers-Other Funds - Transfer to the Beach Fund	<u>\$334,956</u>
<u>TOTAL BUDGET DECREASE</u>	<u>\$334,956</u>

This amendment decreases General Fund Revenues and Expenditures by - \$334,956

BEACH FUND - FUND 34

REVENUES

34.999.9201 Transfer from General Fund	-\$334,956
34.999.9007 Storm Damage Repair - Insurance	-\$294,824
Total Revenues -Reduction	-\$629,780

EXPENDITURES

34.841.0620 Beach Sand - restore beach sand	-\$129,780
34.841.0611 Rebuild North Beach Cabanas \$500,000 less insurance of \$294,824 = \$205,176	-\$500,000

Total Expenditures - Reduction	(\$629,780)
--------------------------------	--------------------

This amendment decreases the Beach Fund by \$629,780.

First Reading read in Town Council meeting legally assembled on the 3rd day of June, 2013.
Second Reading read in Town Council meeting legally assembled on the 17th day of June, 2013.

ATTEST:

Anne M. Irons, CMC Town Clerk

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

**CC: _____
Amend No. _____**

**Date Prepared: May 29, 2013
Council Meeting Date: June 17, 2013**

TO: Richard Kerbel, Interim Town Manager
FROM: Mark McSally, Town Solicitor
SUBJECT: Adoption An Ordinance in Amendment of Chapter 491 of The Ordinances of the Town of Narragansett Entitled "An Ordinance in Relation to Zoning" as it Relates to Lot 454 on Tax Assessor's Plat C.

RECOMMENDATION:

That the Town Council Adopt An Ordinance in Amendment of Chapter 491 of the Ordinances of the Town of Narragansett Entitled "An Ordinance in Relation to Zoning" as it Relates to Lot 454 on Tax Assessor's Plat C.

SUMMARY:

A PUBLIC Hearing was held on May 20, 2013 to amend the conditions under which the Coast Guard House operates as they relate to building expansion and to visual buffering of the second floor decks. It was requested that the following conditions be removed, condition #2 be removed to allow for a slight re-orientation of their building footprint and removal of condition #3 would allow the petitioner to utilize the floorspace of the second floor sundecks without the need for a 6 foot buffer of free-standing planters at the railing edge and would allow them to file for relief with the Zoning Board.

2. "There shall be no additional structures erected on the real property and the building presently thereon shall not be expanded beyond its existing perimeter."
3. "There shall be a buffer strip of 6' in width, utilizing planters, as a divider, along the perimeter of the entire north (Towers) and west (Ocean Road) sides of the new second floor deck so that patrons of the premises shall not be permitted within the buffer strip. The buffer strip required by the Narragansett Zoning Board in its decision dated October 23, 1981, with respect to the west and south sides of the existing second floor deck shall remain in full force and effect."

First Reading was held on June 3, 2013.

ATTACHMENTS:

1. Proposed Ordinance

TOWN CLERK USE ONLY:

Consent Agenda
Carry Over to Date: _____
Approved
Unfinished Business (Date heard previous: _____)
New Business
Public Hearing – No Action Taken

ORD. # _____ RES. # _____
LCON# _____ LIC. # _____
Action Date: _____

TOWN OF NARRAGANSETT

CHAPTER

AN ORDINANCE IN AMENDMENT OF CHAPTER 491 OF THE ORDINANCES OF THE TOWN OF NARRAGANSETT ENTITLED "AN ORDINANCE IN RELATION TO ZONING" AS IT RELATES TO LOT 454 ON TAX ASSESSOR'S PLAT C

The Town Council of the Town of Narragansett hereby ordains as follows:

SECTION 1. Section 1 of Chapter 491 of the Ordinances of the Town of Narragansett entitled "An Ordinance in Relation to Zoning" as it relates to Lot 454 on Tax Assessor's Plat C is hereby amended by deleting Conditions 2 and 3 from the Ordinance and adding the following condition:

That the buffering previously approved for the southwest corner of the second floor sundeck shall be replaced.

SECTION 2. This Ordinance shall take effect upon its passage and all other ordinances or parts of ordinances inconsistent herewith are hereby repealed.

First reading read and passed in Town Council Meeting legally assembled the 3rd day of June A.D. 2013.

Second Reading read and passed in Town Council Meeting legally assembled the 17th day of June, 2013.

ATTEST:

Anne M. Irons, CMC
Town Clerk

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____
Amend No. _____

Date Prepared: May 22, 2013
Council Meeting Date: June 17, 2013

TO: Honorable Town Council
FROM: Richard Kerbel, Interim Town Manager
SUBJECT: Resolution Establishing Proposed Wages for Part-time Dispatcher Employees for Fiscal Year 2013-14

RECOMMENDATION:

That the Town Council adopts the resolution establishing the proposed wages for part-time dispatcher employees for Fiscal Year 2013-14.

SUMMARY:

Attached is a resolution establishing proposed wages for Part-time Dispatchers. The creation of this position would allow relief for the full-time dispatchers that are under the continued strain of double shifts caused by sick leave, vacations, and other vacancies. The creation of this position has been reflected in the proposed fiscal year 2013-2014 budget and will also help to alleviate the burden of overtime costs.

ATTACHMENTS:

1. Proposed Wage Resolution

TOWN CLERK USE ONLY:

Consent Agenda
 Carry Over to Date: _____
 Approved
 Unfinished Business (Date heard previous: _____)
 New Business
 Public Hearing – No Action Taken

ORD. # _____ **RES. #** _____
LCON# _____ **LIC. #** _____
Action Date: _____

A RESOLUTION ESTABLISHING PROPOSED WAGES FOR PART-TIME DISPATCHER
EMPLOYEES FOR FISCAL YEAR 2013-14

BE IT RESOLVED that the following part-time and temporary positions and wage rates are hereby established for the fiscal year beginning July 1, 2013 and ending June 30, 2014

PUBLIC SAFETY DEPARTMENT

Part-time Dispatcher
\$15.00 - \$25.00 per hr

ADOPTED this _____ day of _____ A.D. 2013

TOWN OF NARRAGANSETT

James M. Callaghan, Council President

ATTEST:

Anne Irons, CMC, Town Clerk

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____

Amend No. _____

Date Prepared: June 4, 2013
Council Meeting Date: June 17, 2013

TO: Richard Kerbel, Interim Town Manager
FROM: Jeffry Ceasrine, P.E. Town Engineer
PREPARED BY: Susan W. Gallagher, Purchasing Agent
SUBJECT: Award of bid - Christofaro Park Basketball Court Improvements

RECOMMENDATION:

That the Town Council awards the bid for "Christofaro Park Basketball Court Improvements" to the lowest bidder, Cardi Corporation, in the amount of \$58,000.00.

SUMMARY:

The basketball court at Christofaro Park was scheduled for replacement in 2013 within the Parks and Recreation Department Major Maintenance budget. The Engineering Department prepared the plans and specifications for this project.

The project scope of work includes the complete reconstruction of the court (base and pavement), new fencing, and new basketball posts and back boards (noted as "Add Alternate #1"). After review, staff recommends the award to the lowest bidder, Cardi Corporation, at their price of \$58,000.00 for the base bid and Alternate # 1.

Request for bids was advertised in the Narragansett Times, solicited and posted on the Town of Narragansett and State Purchasing Division websites. Eleven vendors were solicited and six responded. The attached spreadsheet lists the results from the solicitation.

Funding is available in the Parks and Recreation Administration Major Maintenance and Non-Capitalization Account, 19-810-7026, Court Resurfacing.

ATTACHMENTS:

1. June 4, 2013 solicitation spreadsheet for bid opening.

TOWN CLERK USE ONLY:

Consent Agenda
 Carry Over to Date: _____
 Approved
 Unfinished Business (Date heard previous: _____)
 New Business
 Public Hearing – No Action Taken

ORD. # _____ **RES. #** _____
LCON# _____ **LIC. #** _____
Action Date: _____

Town of Narragansett, RI
 Christofaro Park Basketball Court Improvements, B13033
 Engineering/Parks and Recreation Department

Bid Opening - Tuesday, June 4, 2013 - 10:00 am

Item	Vendor 1		Vendor 2		Vendor 3		Vendor 4		Vendor 5	
	Cardi Corporation	Price	T. Miozzi Inc.	Price	J.H. Lynch & Sons, Inc.	Price	Piccoli Paving, Inc;	Price	Hartford Paving Corp.	Price
1. Base bid: Items 1 - 11		\$42,000.00		\$46,550.50		\$49,262.00		\$55,286.00		\$42,455.00
2. Add Alt #1: Bball posts/bboard systems		\$16,000.00		\$14,400.00		\$10,000.00		\$15,000.00		\$20,320.00
Total - Base bid price plus Alt #1		\$58,000.00		\$60,950.50		\$59,262.00		\$70,286.00		\$62,775.00

Item	Vendor 6	
	Narragansett Improvement Co	Price
1. Base bid: Items 1 - 11		\$56,150.00
2. Add Alt #1: Bball posts/bboard systems		\$10,307.00
Total - Base bid price plus Alt #1		\$66,457.00

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____

Amend No. _____

Date Prepared: June 11, 2013
Council Meeting Date: June 17, 2013

TO: Richard Kerbel, Interim Town Manager
FROM: Susan W. Gallagher, Purchasing Agent
SUBJECT: Award of bid – Life Insurance for Town Employees

RECOMMENDATION:

That the Town Council awards the bid for “Life Insurance for Town Employees” to the lowest qualified bidder, Rhode Island Interlocal Risk Management Trust for a three-year period, at the combined rate of \$.492 per \$1,000 and to authorize the Interim Town Manager to sign the agreement, subject to review and approval by the Town Solicitor.

SUMMARY:

This bid was for the provision of contract-mandated life and accidental death and dismemberment (Ad&d) insurance for active Town employees and life insurance for Town retirees for a three-year period, beginning July 1, 2013 and ending June 30, 2016. The proposed rates are \$.457 per \$1,000.00 for life insurance and \$.035 per \$1,000.00 for Ad&d.

Request for bids was advertised in the Narragansett Times, solicited and posted on the Town of Narragansett and State Purchasing Division websites. Four vendors were solicited and four responded. The attached spreadsheet lists the results from the solicitation.

Funding is available in each of the departmental operating accounts for Life Insurance.

ATTACHMENTS:

1. June 11, 2013 solicitation spreadsheet for bid opening
2. Interoffice memo from Susan Fairhurst, Human Resources Manager, dated June 11, 2013.

TOWN CLERK USE ONLY:

Consent Agenda
 Carry Over to Date: _____
 Approved
 Unfinished Business (Date heard previous: _____)
 New Business
 Public Hearing – No Action Taken

ORD. # _____ **RES. #** _____
LCON# _____ **LIC. #** _____
Action Date: _____

Town of Narragansett, RI
 Life Insurance for Town Employees, B13035
 Human Resources Department

Bid Opening - Tuesday, June 11, 2013 - 11:00 am

Vendor	Year 1 Price/\$1,000 coverage	Year 2 Price/\$1,000 coverage	Year 3 Price/\$1,000 coverage
Companion Life Insurance Company	.46/M Life; .03/M Ad&d	.46/M Life; .03/M Ad&d	.46/M Life; .03/M Ad&d
RI Interlocal Risk Management Trust	.457/M Life; .035/M Ad&d	.457/M Life; .035/M Ad&d	.457/M Life; .035/M Ad&d
Troy, Pires & Allen Insurance**	See Below	See Below	See Below
Minnesota Life Insurance Company	.51/M Life; .02/M Ad&d	.51/M Life; .02/M Ad&d	.51/M Life; .02/M Ad&d
**Troy, Pires & Allen Insurance Rates: .0357/M Class 1 (Active employees) for all three years			
1.50/M Class 2 (Retirees) for all three years			
.027/M for Ad&d for all three years			



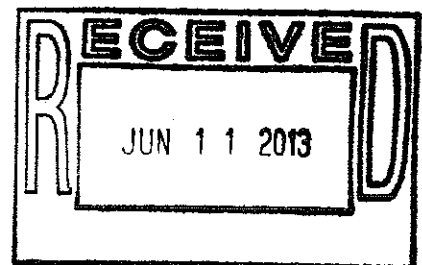
OFFICE OF THE HUMAN RESOURCES MANAGER

TO: Susan Gallagher, Purchasing Agent
FROM: Susan E. Fairhurst, Human Resources Manager
DATE: June 11, 2013
RE: Life Insurance Bid

The Life Insurance for Town Employees bid brought in 4 (four) companies' proposals. The companies were: Companion Life Insurance Company, The Rhode Island Interlocal Risk Management Trust, Troy, Pires & Allen Insurance, and Minnesota Life Insurance Company. I am recommending that we award the life insurance bid to The Rhode Island Interlocal Risk Management Trust based on the following information.

Companion Life Insurance Company did not meet bid specifications as they neglected to provide age-banded voluntary rates; thus resulting in disqualification. Troy, Pires & Allen Insurance Company's bid contained age reductions at ages 65 and 70 years old, which would not be permitted due to contractual obligations. Minnesota Life Insurance Company's combined life and AD&D rate is \$.53/\$1,000 for a three year contract period. The Rhode Island Interlocal Risk Management Trust's combined life and AD&D rate is \$.492/\$1,000 for a three year contract period.

Due to the cost-effectiveness afforded by The Rhode Island Interlocal Trust's proposal, I am asking that our life insurance program be awarded to them for a three year contract period from July 1, 2013 – June 30, 2016. Thank you.



**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____

Amend No. _____

Date Prepared: June 3, 2013

Council Meeting Date: June 17, 2013

TO: Richard Kerbel, Interim Town Manager

FROM: Steven Wright, Parks & Recreation Director
Jeffrey Ceasrine, P.E., Town Engineer

SUBJECT: Middlebridge Property – Cottage 95F

RECOMMENDATION:

That the Town Council authorizes the demolition of Cottage 95F at the Middlebridge property.

SUMMARY:

Cottage 95F at Middlebridge sustained significant flooding and wind damage during Hurricane Sandy. The staff immediately secured the building, which could no longer be occupied, and notified our general property insurance carrier (the RI Interlocal Risk Management Trust). A tenant was residing in Cottage 95F at the time of the storm and moved out permanently as a result of the storm damage.

1. Cottage 95F (like the rest of the Middlebridge property) is located in a Flood Zone with a designated Base Flood Elevation of 10 feet above mean sea level. The floor elevation of Cottage F was surveyed by Carrigan Engineering, Inc. at our request as part of our investigation into flood insurance for the property. The finished floor is at elevation 5.7 feet above sea level. The surrounding ground elevation is 4.8 feet.
2. Once the Town acquired the property in September 2012, we had general property and liability insurance coverage through the RI Interlocal Risk Management Trust. Because the building is in a flood zone and the lowest architectural opening (in this case, the front door to a single story building) is well below the Base Flood Elevation, our general building insurance does not cover flooding damage. As we did with the Beach buildings, in order to have flood insurance coverage, we would have to apply through the Federal (FEMA) National Flood Insurance Program (NFIP). That is a policy decision that had not been made by the time that the storm hit (it is a lengthy process that would not have been completed in time anyway...).

TOWN CLERK USE ONLY:

Consent Agenda

Carry Over to Date: _____

Approved

Unfinished Business (Date heard previous: _____)

New Business

Public Hearing – No Action Taken

ORD. # _____ **RES. #**

LCON# _____ **LIC. #**

Action Date:

As such, we did not have flood insurance on Cottage 95F. The Trust, through our general building insurance, would pay for wind damage (roof repairs).

3. The pre-storm property appraisal from Vision Appraisal for Cottage 95F was \$57,637.00. This figure is relevant as it is a determining factor in the level of reconstruction; under State law, any improvements, renovations, repairs, etc. that exceed 50% of the assessed value trigger a requirement to comply with all current codes, including elevating the building so that the lowest architectural opening is above the Base Flood Elevation. As this is now a Town-owned building, at some point, the ADA requirements would apply as well. While not specifically required for this building (if refurbished), the Town cannot deny a potential rental opportunity to a handicapped applicant just because we choose not to make any of the units accessible under ADA. We have to make some reasonable accommodation at the site, now that it is public property. If we were to renovate and elevate this building, it would seem to make sense to make this an ADA-compliant building. None of the other cottages on the property are ADA compliant.
4. Immediately following the storm, we contracted with SmokeClean (they are the Trust's preferred clean-up contractor, and they also can perform renovation work) to evaluate the building. They quoted a price of \$5,025.15 for the immediate clean-up\mold remediation only, and \$50,000 for post-storm repairs and rehabilitation (exclusive of ADA or flood elevation work) – this included replacement drywall, flooring, electrical work, etc. As the quoted price of \$50,000 is 87% of the assessed valuation, clearly, the current code requirements would apply.
5. It is estimated that it would cost between \$25,000 and \$30,000 to jack up the building, construct a masonry block foundation, and then re-set the building so that the base flood elevation issue is resolved. This would put the first floor at elevation 10 (at a minimum); the surrounding ground is at elevation 4.8, so we would need to construct a ramp to accommodate a 5.2 foot rise. At the current code standard of 1 foot of ramp for every 1 inch of rise, this would involve about 52 feet of ramp (with landings and switchbacks). Since the ramp would be within the flood zone, it would have to meet flood standards in terms of structural stability. This would result in a cost of about \$25,000.00. Again, we do not have to build the ramp now, but at some point the Town needs to address the lack of ADA compliance at this property.
6. In summary, between mold remediation, interior renovations, and elevating the building, we are probably looking at \$80,000 - \$110,000. These are rough estimates only – the bidding climate right now is still unsettled following the storm. If you add in the ramp, you are looking at \$105,000 - \$135,000 for total costs. The Trust will repair the roof separately (we have already applied our storm deductible, so there will be no cost to us for the roof repairs).

The staff recommends that Cottage 95F be demolished. The Trust has placed a value of \$3,600.00 on the roof repairs due to Hurricane Sandy wind damage (this is a depreciated value, due to the age and pre-existing condition of the existing roof. Should we elect to demolish the building, we can apply this amount towards the demolition costs. The Trust would like us to render a decision on this soon, both to close out their storm file and because the building, like any other abandoned building, presents an “attractive nuisance” in its current state.

The Narragansett Land Conservancy Trust has also acknowledged and approved the need to remove this cottage.

ATTACHMENTS:

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____

Amend No. _____

Date Prepared: June 5, 2013
Council Meeting Date: June 17, 2013

TO: Richard Kerbel, Interim Town Manager
FROM: David E. Ousterhout, Director of Public Works
SUBJECT: Municipal Solid Waste Cap Administration Fees

RECOMMENDATION:

That the Town Council authorizes the Director of Public Works to establish a policy to have licensed commercial haulers pay the Town of Narragansett in advance for use of their allocated municipal cap at the Rhode Island Resource Recovery Corporation and to set reasonable fees for the administration of this program.

SUMMARY:

Pursuant to Chapter 62 of the Code of Ordinances, *Solid Waste & Recycling*, licensed commercial haulers must tip all Narragansett municipal solid waste (MSW) at either the Rose Hill Regional Transfer Station or at the Rhode Island Recovery Corporation (RIRRC). In order for haulers to tip MSW under Narragansett's municipal solid waste cap at RIRRC at the subsidized municipal disposal fee, Narragansett must take on financial responsibility for the fees. To minimize the financial risk to the Town, and in order to facilitate the use of the subsidized MSW rate at RIRRC, it is necessary for Narragansett to establish a policy to have haulers pay in advance for use of their allocated municipal cap and set reasonable administration fees, as necessary, to administer the collection of such fees.

TOWN CLERK USE ONLY:

Consent Agenda
 Carry Over to Date: _____
 Approved
 Unfinished Business (Date heard previous: _____)
 New Business
 Public Hearing – No Action Taken

ORD. # _____ **RES. #** _____
LCON# _____ **LIC. #** _____
Action Date: _____

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____

Amend No. _____

Date Prepared: June 7, 2013
Council Meeting Date: June 17, 2013

TO: Richard Kerbel, Acting Town Manager

FROM: Anne M. Irons, CMC -Town Clerk

SUBJECT: Galilee Advisory Committee

RECOMMENDATION:

The Galilee Advisory Committee has four seats available for reappointment due to the expiring terms of existing Board members. Kevin M. Kosko, Tonia V. Durfee, John A. Thompson and Raymond DeRosa have requested to be reappointed for a one year term. One seat is available for appointment due to Cynthia Paiva declining reappointment. The following indicates the original board appointment date and expiration date for the current members.

SUMMARY:

The Galilee Advisory Committee has four seats for reappointment and one seat vacant and available for appointment. There is one application on file from David J. Crook Sr. The following indicates the original board appointment date and expiration date.

<u>Name</u>	<u>Appointed</u>	<u>Expiration Date</u>
Kevin M. Kosko	8/1/2011	5/31/2013
John A. Thompson	8/1/2011	5/31/2013
Raymond DeRosa	8/1/2011	5/31/2013
Tonia V. Durfee	8/1/2011	5/31/2013
Vacant	5/31/2011	5/31/2013

Attached are the Town Council Rules for Commission, Committee and Board Appointments. According to the Council rules, no person shall be appointed to serve concurrently on more than one commission, committee or board created by the Town Council, with the exception of ad hoc commissions, committees or boards, or dual appointments required by charter, ordinance or resolution.

TOWN CLERK USE ONLY:

- Consent Agenda
- Carry Over to Date: _____
- Approved
- Unfinished Business (Date heard previous: _____)
- New Business
- Public Hearing – No Action Taken

ORD. # _____ **RES. #** _____
LCON# _____ **LIC. #** _____
Action Date: _____

Galilee Advisory Committee
June 17, 2013
Page 2

Dual office may be permitted if all applications on file are given appropriate consideration before a person is appointed to a second board or committee and the appointment will not violate the town charter.

ATTACHMENTS:

1. Council Rules for Commission, Committee and Board Appointments



TOWN OF NARRAGANSETT
Town Hall • 25 Fifth Avenue • Narragansett, RI 02882
Tel. (401)789-1044 Fax (401)783-9637

Town Clerk's Office
www.narragansettri.gov

TOWN OF NARRAGANSETT

RULES FOR COMMISSION, COMMITTEE AND BOARD APPOINTMENTS

I. SELECTION PROCESS OF MEMBERS

1. As authorized by the Town Council, the Town Clerk shall advertise once a year in a local newspaper, the commissions, committees, and boards that will have upcoming appointments. When a vacancy occurs it will be placed on the Town's website.
2. Upon receipt of an application, the Town Clerk shall date stamp it and retain the original.
3. The application shall remain on file for a period of two (2) years from the date received. The Town Clerk will contact applicant after the two year period to seek availability and interest. The Town Clerk will forward all applications on file for an open board when a vacancy becomes available on that particular committee, commission or board to the Town Council and to the Town Manager.
4. All vacancies on the Planning or Zoning Boards will require that the Town Council interview those candidates.
5. The Town Council motion to appoint a candidate to a particular committee, commission or board, shall have the names of each applicant candidate listed on the summary.
6. A written staff recommendation may be submitted to the council through the Town Manager.

7. All applications received shall be available for public review to the extent under law, in the office of the Town Clerk.
8. The mission for each board, commission or committee shall be available in the office of the Town Clerk and on the town's website.

II. REQUIREMENT FOR MEMBERSHIP

1. Applications for the various commissions, committees and boards shall be available in the Town Clerk's Office or on the Town's website.
2. Applications shall be completed and submitted to the Town Clerk no later than the advertised filing date also unless otherwise approved by the unanimous consent of the council only applications received before the scheduled appointment date shall be considered for appointment.
3. The Town Clerk shall notify individuals whose terms are about to expire by letter, to determine if that individual wishes to be considered for reappointment. Members are reappointed at the discretion of the Town Council.
4. Individuals wishing to be considered for reappointment shall notify the Town Clerk prior to the expiration of the date in the letter sent to them.
5. The chairperson of each commission, committee or board shall submit an *Annual Report* including an attendance record, to the Town Clerk, for those individuals wishing to be considered for reappointment.
6. No person shall be appointed to serve concurrently on more than one commission, committee, or board created by the Town Council, with the exception of AdHoc commissions, committees or boards, or dual appointments required by Charter, Ordinance or Resolution. Dual office may be permitted if all applications on file are given appropriate consideration before a person is appointed to a second board or committee and the appointment will not violate the town charter.
7. Any appointee who is absent without cause for three (3) consecutive meetings may be subject to removal by the Town Council.
8. When any member of a commission, committee or board is absent for (3) consecutive meetings, the Chairperson shall notify the Town Clerk, who shall in turn notify the Town Council for direction. Should the Chairperson recognize any other attendance deficiencies, the Town Clerk shall be notified, who shall in turn notify the Town Council for direction.

9. The applicant shall comply with all State Laws and Regulations, as well as Ethics Commission requirements for appointees.

III. APPOINTMENT REVIEW PROCESS

1. The Town Council shall review each application and may invite specific candidates to an interview with the Council prior to a regularly scheduled meeting or work session. Candidates interviewed by the Town Council will be sent a letter of appreciation by the Town Clerk.
2. When making a nomination, the Council member making the recommendation will verbally outline reasons for the nomination.

Adopted February 1, 2010

Amended 11-15-10

**TOWN OF NARRAGANSETT
COUNCIL COMMUNICATION**

CC: _____

Amend No. _____

Date Prepared: June 11, 2013
Council Meeting Date: June 17, 2013

TO: Richard Kerbel, Acting Town Manager

FROM: Anne M. Irons, CMC -Town Clerk

SUBJECT: Historic District Committee

RECOMMENDATION:

That the Town Council appoint an individual to the Historic District Committee. One member to fill an unexpired vacant position with an expiration date of 1/1/2014.

SUMMARY:

The Pension Board has one seat vacant and available for appointment. There is one application on file from V. Lynn Wardle. The following indicates the original board appointment date and expiration date.

<u>Name</u>	<u>Appointed</u>	<u>Expiration Date</u>
Vacant	2/7/2011	1/1/2014

Attached are the Town Council Rules for Commission, Committee and Board Appointments. According to the Council rules, no person shall be appointed to serve concurrently on more than one commission, committee or board created by the Town Council, with the exception of ad hoc commissions, committees or boards, or dual appointments required by charter, ordinance or resolution.

TOWN CLERK USE ONLY:

- Consent Agenda
- Carry Over to Date: _____
- Approved
- Unfinished Business (Date heard previous: _____)
- New Business
- Public Hearing – No Action Taken

ORD. # _____ RES. # _____
LCON# _____ LIC. # _____
Action Date: _____

Dual office may be permitted if all applications on file are given appropriate consideration before a person is appointed to a second board or committee and the appointment will not violate the town charter.

ATTACHMENTS:

1. Council Rules for Commission, Committee and Board Appointments

Anne Irons

From: Keith & Cheryl Lescarbeau <abcore@cox.net>
Sent: Thursday, April 11, 2013 10:55 AM
To: Anne Irons
Cc: Sandy Panzeri; Michael Deluca; Robert Shields; Linda O'Neill; David Presbrey; Charles Carberry; Larry Vranka; Denise Buonanno
Subject: Request from Historic District

Anne Irons,

Please consider this a formal request to remove Frederich Girard from the Narragansett Historic District Commission Board.

Frederich has obviously moved on to other endeavors more important to him. He has only attended three out of the last sixteen meetings.

The Commission has public hearings almost every month; therefore, a quorum facilitated by attendance is very important not only to us, but to our applicants.

At this time the Commission would also like to nominate Lynn Wardle for the Council's consideration. Her application should be on file with you. Please contact Mike DeLuca if you do not have it.

As always, we are all thankful for your assistance to our Commission and for your service to the community in general.

Keith Lescarbeau
President /Owner Abcore Restoration Company, Inc.
Chair Narragansett Historic District Commission
RI Historical Preservation & Heritage Commission &
Preserve RI's Artisan of the Year Recipient
Captain Landing Craft "Lightkeeper"



TOWN OF NARRAGANSETT
Town Hall • 25 Fifth Avenue • Narragansett, RI 02882
Tel. (401)789-1044 Fax (401)783-9637

Town Clerk's Office
www.narragansettri.gov

TOWN OF NARRAGANSETT

RULES FOR COMMISSION, COMMITTEE AND BOARD APPOINTMENTS

I. SELECTION PROCESS OF MEMBERS

1. As authorized by the Town Council, the Town Clerk shall advertise once a year in a local newspaper, the commissions, committees, and boards that will have upcoming appointments. When a vacancy occurs it will be placed on the Town's website.
2. Upon receipt of an application, the Town Clerk shall date stamp it and retain the original.
3. The application shall remain on file for a period of two (2) years from the date received. The Town Clerk will contact applicant after the two year period to seek availability and interest. The Town Clerk will forward all applications on file for an open board when a vacancy becomes available on that particular committee, commission or board to the Town Council and to the Town Manager.
4. All vacancies on the Planning or Zoning Boards will require that the Town Council interview those candidates.
5. The Town Council motion to appoint a candidate to a particular committee, commission or board, shall have the names of each applicant candidate listed on the summary.
6. A written staff recommendation may be submitted to the council through the Town Manager.

7. All applications received shall be available for public review to the extent under law, in the office of the Town Clerk.
8. The mission for each board, commission or committee shall be available in the office of the Town Clerk and on the town's website.

II. REQUIREMENT FOR MEMBERSHIP

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